

REPORT TO: Housing Committee – 24 October 2005

REPORT ON: Tender Report for Purchase of People Carriers  
for Homeless Services Unit

REPORT BY: Director of Housing

REPORT NO.: 615-2005

1. **PURPOSE OF REPORT**

- 1.1. This report details tenders received for the purchase of two people carriers and seeks a decision on acceptance thereof.

2. **RECOMMENDATIONS**

- 2.1. Remit the Director of Housing to proceed with the purchase of the two vehicles based on the lowest tender submitted by Arnold Clark (Fiat Fleet Sales), Dundee.

3. **FINANCIAL IMPLICATIONS**

- 3.1. The purchase of the people carrier vehicles will cost £31,744. This cost will be met from a specific grant by the Scottish Executive through the Homelessness Task Force budget. There are no additional implications for the Housing Revenue Account or General Services.

4. **LOCAL AGENDA 21 IMPLICATIONS**

- 4.1. The proposal reflects a number of key Dundee 21 Themes including access to food, water, shelter and fuel at a reasonable cost, protected health, access to skills and knowledge and information which is needed to play a full part of society.

5. **EQUAL OPPORTUNITIES IMPLICATIONS**

- 5.1. The implementation of new homeless duties fulfils the Council's commitment to assist those in need by ensuring that needs are assessed and a range of accommodation is available for local people. Utilising funding in this way complements the activities of anti-poverty and ensures that the Department is meeting needs by delivering services to homeless and vulnerable people.

6. **TENDER REPORT**

- 6.1. Tenders were invited from local, national and European Union countries to supply 2 people carrier motor vehicles.

- 6.2. A total of 11 tender documents were received (although it should be noted that one company submitted tenders for 5 different vehicle types). The tenders received were:

<u>Contractor</u>	<u>Price Per Vehicle</u>
Arnold Clark (Fiat Fleet Sales), Dundee	£15,474
Fairfield Garage Services (Kia), Dundee	£17,090
Volkswagen Van Centre (Volkswagen), Edinburgh	£17,391
Volkswagen Van Centre (Volkswagen), Heathrow	£17,954
Auto Vision Centre (Inverness) – Vauxhall	£17,159
Glenvargill Motors (Aberdeen) – Peugeot	£17,246
Gowrings Mobility (Newbury) – Ford	£22,953
Gowrings Mobility (Newbury) – Ford	£23,129
Gowrings Mobility (Newbury) – Citroen	£27,425
Gowrings Mobility (Newbury) – Vauxhall	£29,843
Gowrings Mobility (Newbury) – Chrysler	£32,388

- 6.3. An additional cost of £398 per vehicle to cover servicing for a three year period will be incurred. This cost will be met from the Homelessness Task Force grant.

## 7. **BACKGROUND**

- 7.1. The growing demand on the Homeless Services Unit has led to an increasing need to transport service users and their goods to temporary accommodation.
- 7.2. Service users frequently have large families and goods that are not appropriate for transporting in staff vehicles. The purchase of the vehicles will ensure that service users are transported in comfort and goods transported securely and reduce the number of duplicate journeys currently made by staff when transporting larger families.
- 7.3. The vehicles are required on a daily basis and also out with normal working hours for emergency use by the Unit when required.

## 8. **CONSULTATION**

- 8.1. The Chief Executive, Depute Chief Executive (Finance), Depute Chief Executive (Support Services) and all Chief Officers have been consulted regarding the contents of this report.
- 8.2. Consultation was carried out with the Homelessness Co-ordinating Group and all stakeholders and partner organisations gave their approval.

## 9. **BACKGROUND PAPERS**

- 9.1. None.

Elaine Zwirlein  
DIRECTOR OF HOUSING

October, 2005