

# **DUNDEE CITY COUNCIL**

**REPORT TO:** Dundee Contract Services Committee - 13 September 2004  
Personnel Committee - 13 September 2004

**REPORT ON:** Dundee Contract Services - Changes to Structure, Name and Job Titles

**REPORT BY:** Director of Dundee Contract Services and Assistant Chief Executive (Management)

**REPORT NO.:** 596-2004

## **1 PURPOSE OF REPORT**

- 1.1 The purpose of this report is to seek the Committee's approval to redesignate the Parks Section of Dundee Contract Services.

## **2 RECOMMENDATIONS**

It is recommended that the Committee approves the redesignation of:-

- 2.1 the existing Parks Section of Dundee Contract Services to Land Services Section;
- 2.2 the post of Parks Manager to Land Services Manager;
- 2.3 the post of Operations Manager (Parks) to Land Services Operations Manager;
- 2.4 the post of Assistant Operations Manager (Parks) to Assistant Land Services Operations Manager

## **3 FINANCIAL IMPLICATIONS**

- 3.1 None.

## **4 LOCAL AGENDA 21 IMPLICATIONS**

- 4.1 None.

## **5 EQUAL OPPORTUNITIES IMPLICATIONS**

- 5.1 None.

## 6 **MAIN TEXT**

- 6.1 At its meeting of 18 June 2001, the Policy and Resources Committee approved the formation of a new department of Leisure and Arts, with the transfer of certain Grounds Maintenance and related works being transferred to Dundee Contract Services.
- 6.2 Grounds Maintenance throughout the Council, except for parks and cemeteries, is now carried out by the Parks Section of Dundee Contract Services.
- 6.3 The name Parks Section is causing confusion with the Parks and Outdoor Leisure Section of the Leisure and Arts Department, which is responsible for parks and cemeteries.
- 6.4 It is, therefore, proposed that the Parks Section of Dundee Contract Services be renamed Land Services. This will require certain posts at Dundee Contract Services to be redesignated as follows:-
- Parks Manager to become Land Services Manager
  - Operations Manager (Parks) to become Land Services Operations Manager
  - Assistant Operations Manager (Parks) to become Assistant Land Services Operations Manager
  - Parks Supervisors (7) to become Land Services Supervisors

## 7 **CONSULTATION**

- 7.1 The Chief Executive, Depute Chief Executive (Support Services), Depute Chief Executive (Finance) and the trade unions have been consulted on the preparation of this report.

## 8. **BACKGROUND PAPERS**

- 8.1 The following Background Papers were relied upon in the preparation of this report:-
- Report No. 363 - 2001 Formation of New Department of Leisure and Arts.

R.P. Jackson  
Director of Dundee Contract Services

3 September 2004

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Assistant Chief Executive (Management)

3 September 2004