

DUNDEE CITY COUNCIL

REPORT TO: Leisure and Arts Services Committee – 15 September 2003

REPORT ON: Camperdown Country Park Signage

REPORT BY: Director of Leisure and Arts

REPORT NO: 592-2003

1.0 PURPOSE OF REPORT

1.1 To seek committee approval for the production and erection of signage at Camperdown Country Park.

2.0 RECOMMENDATIONS

2.1 It is recommended that the committee approve Keillor Graphics, 290 High Street, Arbroath as the partnering contractor who scored the highest marks in the overall assessment combining price and quality.

3.0 FINANCIAL IMPLICATIONS

3.1 The cost of £30,000 can be met from provision in the Leisure and Arts Department's Capital Budget for 2003/2004.

4.0 LOCAL AGENDA 21 IMPLICATIONS

4.1 All materials will be resourced from sustainable sources where possible.

5.0 EQUAL OPPORTUNITIES IMPLICATIONS

The improvement to the entrance and signage will assist in improving the access to Camperdown Park's facilities.

6.0 MAIN TEXT

6.1 Four Companies were interviewed as part of the selection process. These were:

Robert Parker Signs	Units 5 and 6, Dunsinane Avenue, Dunsinane Industrial Estate, Dundee, DD2 3QN.
Forbes and Company	Unit 1, Brewery Lane, Dundee, DD1 5QW.
Keillor Graphics	290 High Street, Arbroath, Angus, DD1 1JF.
Shelley Signs Ltd	Eaton on Tern, Market Drayton, Shropshire, TF9 2BX

An assessment of each was undertaken on price and quality.

6.2 The project is for the production and erection of signage at the entrance to Camperdown Country Park at the Main Drive. The Signage comprises of a board with the name of Camperdown Country Park on it. Also there is provision of space to erect two banners promoting events within the park.

See Appendix 1 – Sketch of Entrance Sign Board

The Provision of information boards near the entrance to direct visitors to the various activities within the park will also be provided.

6.3 The project is being carried out under Dundee City Council's 'Partnering Guidelines for Construction Work'.

6.4 The gross maximum price is made up of the following
£18,000 for Entrance Sign
£12,000 for Information Boards
£30,000 Total

6.5 The committee is recommended to approve the appointment of Keillor Graphics, who were found to be the most suitable company to carry out the work. They displayed the required design competence and scored the highest marks in the contractor interviews in regards to both their prices and quality of product.

7.0 CONSULTATION

7.1 The Chief Executive, Depute Chief Executive (Finance) and Depute Chief Executive (Support Services) have been consulted on the contents of this report and are in agreement.

8.0 BACKGROUND PAPERS

8.1 No background papers, as defined by Section SOD of the Local Government (Scotland) Act 1973 (other than containing confidential or exempt information / were relied on to any material extent in preparing the above report.

STEVE GRIMMOND
DIRECTOR OF LEISURE and ARTS
29 AUGUST 2003

Appendix 1

