

**REPORT TO: CITY DEVELOPMENT COMMITTEE – 25 MARCH 2013**

**REPORT ON: DUNDEE DEVELOPMENT PLAN SCHEME 2013**

**REPORT BY: DIRECTOR OF CITY DEVELOPMENT**

**REPORT NO: 59-2013**

## **1 PURPOSE OF REPORT**

- 1.1 The report sets out the revised Development Plan Scheme for the Dundee Local Development Plan.

## **2 RECOMMENDATION**

- 2.1 It is recommended that the Committee:
- a Approves the revised Development Plan Scheme as set out in Appendix 1;
  - b Refers the revised Development Plan Scheme to the Scottish Government for information; and
  - c Remits the Director of City Development to publish and implement the Development Plan Scheme.

## **3 FINANCIAL IMPLICATIONS**

- 3.1 There are no financial implications from the Development Plan Scheme.

## **4 BACKGROUND**

- 4.1 The Town and Country Planning (Scotland) Act 1997 requires each Planning Authority to prepare a Development Plan Scheme, and review it annually.
- 4.2 The Development Plan Scheme is required to set out the Authority's programme for preparing and reviewing its Local Development Plan and gives a general indication of what is involved in each stage, together with dates for key stages in the process.
- 4.3 The Development Plan Scheme must also includes a "participation statement" stating the expected arrangements for consultation on the Plan preparation.
- 4.4 After adopting the Development Plan Scheme, the Act requires the Authority to publish it, send two copies to Scottish Ministers and place copies in public libraries.

## **5 REVISED DEVELOPMENT PLAN SCHEME**

- 5.1 The preparation of the Dundee Local Development Plan is linked by legislation to the preparation and approval of the TAYplan Strategic Development Plan. The approval of TAYplan by Scottish Ministers in June 2012 provides a context that allows the Dundee Local Development Plan to progress towards adoption.
- 5.2 The Development Plan Scheme for the Local Development Plan, as contained in the appendix to this report, identifies the key dates for the preparation of the Local Development Plan as follows:

1	Submission of Proposed Dundee Local Development Plan to Scottish Ministers	April 2013
2	Examination of proposed Dundee Local Development Plan	Mid 2013
3	Publication of modifications and Proposed Plan	Late 2013
4	Adoption of Local Development Plan	Early 2014

- 5.3 In accordance with previous Development Plan Schemes, the Council published the proposed Dundee Local Development Plan and Environmental Report for a period for representations in November 2012. The representations received to the proposed Plan are the subject of a separate report to this Committee.
- 5.4 The proposed Plan and a summary of the unresolved issues are to be submitted to Scottish ministers for the purposes of the Examination of the Plan, to take place during 2015.
- 5.5 As a result of progress made at the proposed Plan stage and in the knowledge of the scale and nature of representations received, the Development Plan Scheme has been revised to bring forward the anticipated adoption of the Dundee Local Development Plan from Summer 2014 to Early 2014.

## 6 POLICY IMPLICATIONS

- 6.1 This report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. There are no significant issues.

## 7 CONSULTATIONS

- 7.1 The Chief Executive, the Director of Corporate Services, Head of Democratic and Legal Services and the Chief Constable have been consulted and are in agreement with the contents of this report.

## 8 BACKGROUND PAPERS

- 8.1 None.

Mike Galloway  
Director of City Development

Gregor Hamilton  
Head of Planning

GH/SP/EC

11 March 2013

Dundee City Council  
Dundee House, Dundee

## APPENDIX 1

### Dundee City Local Development Plan Scheme 2013

This is the fifth Development Plan Scheme published by Dundee City Council with regards to the preparation of the Dundee Local Development Plan. It contains updated information on the progress made towards preparing the Dundee Local Development Plan and amended timescales for the main stages of the plan preparation process.

#### Background

The Planning etc (Scotland) Act 2006 introduced a process for the replacement of Structure Plans with Strategic Development Plans covering the four main city regions of Scotland and the replacement of Local Plans with Local Development Plans.

The Strategic Development Plan for the area is undertaken by TAYplan Strategic Development Planning Authority (SDPA), whilst Dundee City Council undertakes the preparation of the Dundee Local Development Plan.

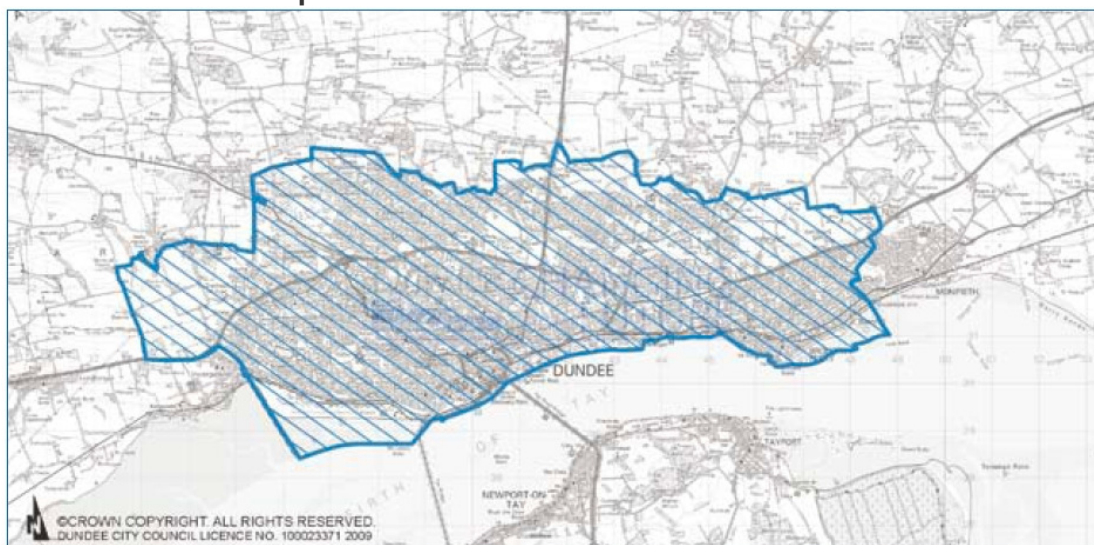
This Development Plan Scheme refers only to the Dundee Local Development Plan.

The Strategic Development Plan and the Dundee Local Development Plan will together form the statutory Development Plan for the Dundee City Council Area. In addition, Supplementary Planning Guidance on a specific planning topic may be prepared and form part of the Development Plan.

The existing Local Plan is the Dundee Local Plan Review 2005. This Plan remains in force until such time as the Dundee Local Development Plan is adopted.

The area to be covered by the Dundee Local Development Plan is the entire Dundee City Council administrative area.

#### Dundee Local Development Plan Area



## **Strategic Environmental Assessment**

The Environmental Assessment (Scotland) Act 2005 makes Strategic Environmental Assessment a legal requirement for certain plans, programmes and strategies, including the Local Development Plan.

The purpose of SEA is to provide proper consideration for the environment by ensuring that environmental issues are considered by decision makers alongside economic and social issues. This is achieved by systematically assessing the potential significant environmental effects of the Plan. The process involves a number of key stakeholders including the Scottish Environment Protection Agency, Scottish Natural Heritage, and Historic Scotland.

The SEA is being undertaken in conjunction with the preparation of the Local Development Plan and the findings published in an environment report.

More information on Strategic Environmental Assessment is available from the Scottish Government Website (<http://www.scotland.gov.uk>).

## **Preparing the Dundee Local Development Plan**

### Stages

The main stages of the process to prepare and implement the Local Development Plan are:

- 1 Preparation and regular updating of a Development Plan Scheme, including Participation Statement (this document).
- 2 Preparation and Publication of a Monitoring Statement.
- 3 Preparation and Publication of a Main Issues Report and Environment Report.
- 4 Preparation and Publication of a Proposed Plan, and Proposed Action Plan.
- 5 Submission of the Proposed Plan, Action Programme and statement of conformity with the Participation Statement to Scottish Ministers.
- 6 Examination (to consider any outstanding representations).
- 7 Adoption of Plan.

Following publication of the first Development Plan Scheme in 2009, Dundee City Council has undertaken a number of stages of the plan preparation process. This has included Stages 1 to 4 as outlined above.

The Proposed Dundee Local Development Plan was approved by Dundee City Council on 29 October 2012. Starting on 5 November 2012 a period for representations was undertaken relative to the Proposed Dundee Local Development Plan and Environment Report. The consultation closed on 19 December 2012.

All documents associated with the Proposed Dundee Local Development Plan and Environment Report can be viewed on Dundee City Council's website at [www.dundee.gov.uk/localdevplan](http://www.dundee.gov.uk/localdevplan).

## **Local Development Plan - Timetable**

As part of the Development Plan Scheme Ministers require that Councils set out a broad timetable for the stages in the preparation of their plan.

The timetable below sets out the expected timings for the main stages of the Local Development Plan process.

Any alteration to timescales will be communicated via the annual Development Plan Scheme and via the website at [www.dundee.gov.uk/localdevplan](http://www.dundee.gov.uk/localdevplan).

Stage	Plan Preparation Process	Estimated Timetable
1	Consider representations to the Proposed Dundee Local Development Plan and Environment Report.	Early 2013
2	Publish <b>Development Plan Scheme</b> .	March 2013
3	Submit <b>Proposed Plan</b> to Ministers. Submit Action Programme and Statement of Conformity with Participation Statement.	April 2013
4	<b>Examination of Proposed Plan</b> .	Mid 2013
5	Publish Modifications and Proposed Plan.	Late 2013
6	Planning Authority Adopts Plan. Publish Action Programme.	Early 2014

### Participation Statement

Dundee City Council is committed to encouraging participation with wide stakeholder and public involvement in the preparation of the Dundee Local Development Plan.

By inviting involvement at all stages of the Plan's preparation, the Council seeks to ensure that those with an interest in the area eg members of the public, businesses, key organisations and community groups, have an opportunity to contribute their views before decisions are taken. This applies equally to those who support elements of the Plan as to those who wish to make objections.

In doing so the Council will seek to ensure that:

- arrangements for participation are as open, transparent and practical as possible;
- information is provided fully and as early as possible; and
- communication is provided through appropriate and widely accessible means, in particular by use of the council's website.

The participation process will seek to involve a wide range of parties including:

- Public Sector Groups (including key government departments and agencies);
- Private Sector groups (including business, retail and housing development interests);
- Established Community Groups (including Community Councils);
- Voluntary and environmental organisations;
- Local Community Planning Partnerships (LCPP)\*; and
- General members of the community, including younger citizens.

\*The Local Community Planning Partnerships (LCPP) are a key mechanism within Dundee for engagement with the community. These Partnership groups offer full coverage of the Plan area and are supported by Communities Officers. In addition to attendance by officers and elected members from throughout Dundee City Council. LCPP's are also attended by representatives of key public and voluntary sector partners thus allowing a broader consideration and greater interpretation of issues raised.

To assist the Council in ensuring that those who want to be involved in the process are kept up-to-date on progress there is the opportunity to register contact details to receive future correspondence.

To register details - please send an e-mail to [localdevplan@dundeecity.gov.uk](mailto:localdevplan@dundeecity.gov.uk).

General information and associated documents will be available through the webpages at [www.dundeecity.gov.uk/localdevplan](http://www.dundeecity.gov.uk/localdevplan). Key stages of the process will additionally be advertised via email to registered persons.

### **Making Representations**

Dundee City Council encourages everyone to make representations, both in support of the Plan and in raising representations or objections to it. This will be facilitated by e-mail ([localdevplan@dundeecity.gov.uk](mailto:localdevplan@dundeecity.gov.uk)), via the website [www.dundeecity.gov.uk/localdevplan](http://www.dundeecity.gov.uk/localdevplan), and in letter form.

Representations are sought in respect of all aspects of the Local Development Plan including the Environment Report.

All representations and objections will be placed on a public register and cannot be kept confidential.

### **Accessing Documents and Up to Date Information**

Dundee City Council will make copies of the most up to date documents relating to the production of the Local Development Plan available principally through its website at [www.dundeecity.gov.uk/localdevplan](http://www.dundeecity.gov.uk/localdevplan).

### **Contact**

The main point of contact for correspondence should be:

by e-mail: [localdevplan@dundeecity.gov.uk](mailto:localdevplan@dundeecity.gov.uk)

by post: Local Development Plan  
Development Plans & Regeneration Team  
City Development Department  
Dundee City Council  
Dundee House  
50 North Lindsay Street  
Dundee  
DD1 1LS