

DUNDEE CITY COUNCIL

REPORT TO: Leisure and Arts Services Committee – 19 September 2005

REPORT ON: Tender for the Restoration of Cemetery Headstone Memorials

REPORT BY: Director of Leisure and Arts

REPORT NO: 575-2005

1.0 PURPOSE OF REPORT

- 1.1 To gain committee approval for the ongoing restoration and making safe of selected cemetery headstone memorials within various cemeteries under the management of the Leisure and Arts Department.

2.0 RECOMMENDATIONS

- 2.1 It is recommended that Vermicon Environmental, Ballingray, Fife be accepted as successful contractor, as the most advantageous complying with all the tender conditions.

3.0 FINANCIAL IMPLICATIONS

- 3.1 The total expenditure of £40,000 can be met from the Leisure and Arts Department's 2005/06 capital budget.

4.0 LOCAL AGENDA 21 IMPLICATIONS

- 4.1 None.

5.0 EQUAL OPPORTUNITIES IMPLICATIONS

- 5.1 None.

6.0 MAIN TEXT

- 6.1 A rolling programme of planned restoration and maintenance of cemetery headstones has been identified. An allocation from the Capital Plan 2005/06 has been identified for this purpose. All restoration will be to the National Association of Memorial Masons (NAMMS) specification and be carried out between September and December 2005.

- 6.2 Tenders were sent out to five contractors. Three completed tenders were returned with the offers for the work as listed below:-

Vermicon Environmental, Ballingray
AJ Robertson (Granite) Ltd, Aberdeen.
Mossman Memorials, Dundee.

- 6.3 The tenders have been compared and evaluated. Vermicon has been identified as the most

advantageous contractor on the basis of price, taking cognisance of all tender conditions. Therefore it is recommended that this contract be awarded to Vermicon.

7.0 CONSULTATION

7.1 The Chief Executive, Depute Chief Executive (Finance), Depute Chief Executive (Support Services) and Assistant Chief Executive (Community Planning) have all been consulted on this report and are in agreement with its contents.

8.0 BACKGROUND PAPERS

8.1 None

STEVE GRIMMOND
DIRECTOR OF LEISURE and ARTS
26 AUGUST 2005

Tender Evaluation - Restoration of Headstone Memorials 2005.

SOR	Mossman	Robertsons	Vermicon
Rate 1	£ 55.00	£ 90.00	£ 83.00
Rate 2	£ 125.00	£ 105.00	£ 85.00
Rate 3	£ 187.00	£ 150.00	£ 105.00
Rate 4	£ 250.00	£ 360.00	£ 125.00
Rate 5	£ 157.50	£ 120.00	£ 88.00
Rate 6	£ 218.75	£ 135.00	£ 93.00
Rate 7	£ 312.50	£ 180.00	£ 98.00
Rate 8	£ 500.00	£ 480.00	£ 135.00
Rate 9	£ 393.75	£ 360.00	£ 131.25
R9 2man daily rate	£ 787.50		
R9 3man daily rate	£ 937.50		

Rate 1. Restore a memorial headstone under 1 metre in height from the ground level, which requires work to safely re attach the headstone to the plinth.

Rate 2. Restore as per rate 1 but the stone is 1 to 1.5 metres in height from the ground level.

Rate 3. Restore as per rate 1 but the stone is above 1.5 to 2.5 metres in height from the ground level.

Rate 4. Restore as per rate 1 but the stone is above 2.5 metres in height from the ground level.

Rate 5. Restore a memorial headstone under 1 metres in height from the ground level, that requires the foundations and lower plinth to be reset safely.

Rate 6. Restore as per rate 5 but the stone is 1 to 1.5 metres in height from the ground level.
The Leisure and Arts Department wish to get indicative costs for the above works.

Rate 7. Restore as per rate 5 but the stone is 1.5 to 2.5 metres in height from the ground level.
The Leisure and Arts Department wish to get indicative costs for the above works.

Rate 8. Restore as per rate 5 but the stone is above 2.5 metres in height from the ground level.

Rate 9. A day works rate. To include all transport and materials and uplift and removal of arisings for exceptions to the above rates.