

**REPORT TO: Policy and Resources Committee - 11 September 2000**  
**REPORT ON: Purchase of Computer Facilities - Tenders**  
**REPORT BY: Director of Information Technology ( Acting )**  
**REPORT NO: 557-2000**

## **1.0 PURPOSE OF REPORT**

1.1 To seek Committee approval for acceptance of the recommended tenders for the supply of additional computer facilities for various Departments of the Council.

## **2.0 RECOMMENDATIONS**

2.1 The Committee is recommended to :

- i) approve acceptance of the Tender ITD/2000/03 amounting to £12,350.18 from Specialist Computer Centres (SCC) for the purchase of I.T. equipment detailed in Appendix 1;
- ii) approve ongoing engineering maintenance costs of £ 1,000 per annum for the above purchases.

## **3.0 FINANCIAL IMPLICATIONS**

3.1 Equipment with a capital value of £ 12,350.18 will be funded through a five year operating lease at a cost of £ 2,600 per annum and provision for this expenditure will be made in the I.T. Division 2000/2001 Revenue Budget.

3.2 The annual recurring engineering maintenance costs of £ 1,000 will be met from the 2000/2001 Revenue expenditure for the I.T. Division.

## **4.0 LOCAL AGENDA 21 IMPLICATIONS**

4.1 For the operation and maintenance of a wide range of I.T. equipment and support systems, consideration will be given in support of all service developments in line with the requirements of Local Agenda 21.

## **5.0 EQUAL OPPORTUNITIES IMPLICATIONS**

5.1 During the implementation of I.T. equipment and services, ongoing consideration will be given to the Council's Equal Opportunities Policies in the preparation of any resultant new Divisional practices affecting I.T. staff duties and opportunities.

**6.0 BACKGROUND**

- 6.1 The computer related facilities in the Economic Development Department will be used to replace the existing Datamap File Server and enhance the service provision to various departments within the Council.
- 6.2 The computer related facilities in the Leisure and Parks Department will be used to replace the existing file Server and enhance the service provision.
- 6.3 Five companies were invited to submit tenders (ITD/2000/03) for the equipment detailed in Appendix 1; four were received, details being as follows:

<u>Company</u>	<u>Tender Amount</u>
SCC	£ 12,350.18
CRS Computers Ltd.	£ 13,140.00
Computer Technology (Scotland) Ltd	£ 14,662.00
Computacenter	£ 19,016.50

Of the four firms tendered the lowest cost tender is considered the most economically advantageous tender.

**7.0 PROPOSAL**

- 7.1 The successful tender recommended for approval is considered to be the most advantageous and represent the lowest cost option purchases at this time.

**8.0 CONSULTATION**

- 8.1 The Chief Executive and Director of Finance have been fully consulted in the preparation of this report and are in full agreement with its proposals.

**NOTE**

No background papers as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information were relied on to any material extent in preparing the above report).

Director of Information Technology (Acting)..... Date .....

ITD/2000/03

<b>Product Description</b>	<b>Quantity</b>
Compaq Proliant ML 530 P IIII Xeon 800mhz File Server	1
Compaq Proliant ML 370 P IIII 733mhz File Server	1
Arcserve backup software	2