

REPORT TO: LICENSING BOARD - 17TH JANUARY, 2002
REPORT ON: INSPECTIONS OF LICENSED PREMISES
REPORT BY: CLERK TO THE LICENSING BOARD
REPORT NO: 55-2002

1.0 PURPOSE OF REPORT

1.1 To approve the implementation of a new inspection regime of licensed premises by members of the Board.

2.0 RECOMMENDATIONS

2.1 It is recommended that the new inspection regime commence with effect from the March 2002 meeting of the Board.

3.0 FINANCIAL IMPLICATIONS

3.1 None.

4.0 MAIN TEXT

4.1 THE PRESENT POSITION

4.2 Currently members inspect premises four times a year, immediately prior to quarterly meetings of the Board. Those premises due for renewal are inspected as are any premises where new applications or applications for musical entertainment have been lodged. Members inspect in pairs and are allocated a different partner and area of the City for each inspection.

4.3 THE PROPOSAL

4.4 It is proposed that a different inspection regime be implemented. As opposed to all members inspecting it is proposed that an Inspection Sub-committee be established. The Sub-committee would inspect randomly chosen premises, again prior to each meeting, together with two or three applications which were also due for renewal at that meeting with priority being given to the central area to begin with.

4.5 The Inspection Sub-Committee would comprise at least three members, a representative from the Environmental Health Department and the Clerk.

4.6 Members would only have to commit to one round of inspections per year. However, should members wish to attend more than one inspection, they would be able to do so.

4.7 A checklist type form will be designed to ease the inspection process.

5.0 CONSULTATIONS

5.1 This matter has been discussed with the Dundee Licensed Trade Association who welcome the proposal.

6.0 BACKGROUND PAPERS

6.1 None.

Signature Date
Clerk to the Licensing Board