

DUNDEE CITY COUNCIL

REPORT TO: Leisure, Arts and Communities Committee - 10 November 2008

REPORT ON: Purchase of Object Mounts for McManus Galleries and Museum

REPORT BY: Director of Leisure and Communities

REPORT NO: 535- 2008

1.0 PURPOSE OF REPORT

- 1.1 This report details the proposals received for the supply and delivery of object mounts for the McManus Galleries and Museum, and requests a decision on acceptance of same.

2.0 RECOMMENDATIONS

- 2.1 Approval is recommended for the acceptance of the quotation submitted by Rutherford and Wheeler in the amount of £43,335.

3.0 FINANCIAL IMPLICATIONS

- 3.1 This expenditure can be met from the Leisure and Communities Department's 2008/09 Capital Budget.

4.0 MAIN TEXT

- 4.1 In order to display museum objects to their best advantage within the refurbished galleries, an appropriate means of providing support and security without conflicting with conservation requirements is essential.

A ring-fenced budget has been allocated within the overall Gallery fit-out costs for the provision of suitable mounts for those objects that need them. Responsibility for procuring appropriate object mounts was passed to the Design Consultant for the Project, Campbell and Co, as one of the packages for tender, along with shop-fitting, display case supply and installation and display graphics production.

A meeting was held, on 29 April 2008, between Campbell and Co and Conservation staff to agree procedures and criteria on which to base a costing exercise.

Campbell and Co selected three firms that specialise in the mounting and display of museum objects and invited them to provide costings for the provision of mounts for all the objects to be displayed in the new galleries.

4.2 All three returned written quotations and are detailed as follows:

Supplier	Cost	Professional Services	Total Amount
Dauphin Museum Services Ltd	£197,500	£1,084	£198,584
Plowden & Smith	£75,410	£1,084	£76,494
Rutherford & Wheeler Ltd	£43,335	£1,084	£44,419

4.3 The quotes were evaluated using a pre-determined list of criteria and the recommended supplier matches all the essential criteria to a satisfactory level.

4.4 It is recommended that the quote from Rutherford & Wheeler is accepted.

5.0 POLICY IMPLICATIONS

5.1 This report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact and Risk Assessment.
There are no major issues.

6.0 CONSULTATION

6.1 The Chief Executive, Depute Chief Executive (Support Services), Depute Chief Executive (Finance), and Head of Finance have been consulted in the preparation of this report and are in agreement with its contents.

7.0 BACKGROUND PAPERS

7.1 None.

STEWART MURDOCH
DIRECTOR OF LEISURE AND COMMUNITIES
24 OCTOBER 2008