

REPORT TO: Economic Development Committee - 12 January 2004

REPORT ON: Tenders Received

REPORT BY: City Architectural Services Officer

REPORT NO: 52-2004

PURPOSE OF REPORT

This report details tenders received and requests a decision on acceptance thereof.

RECOMMENDATIONS

Approval is recommended of (1) the acceptance of the tenders submitted by the undernoted contractors and (2) the undernoted total amount, including allowances, for each project:

Project Reference	Project	Contractor	Tender Amount	Total Amount	Finance Available
03-5014	3 City Square, Floors 2 and 3 - Replacing Light Fittings	Dundee Contract Services	£49,077.41	£56,237.41	£56,237.41

FINANCIAL IMPLICATIONS

The Depute Chief Executive (Finance) has confirmed that funding for this project can be met from an allowance contained within the Economic Development Plan 2003/2004

CONSULTATIONS

The Client Department has been consulted with regard to Local Agenda 21 and Equal Opportunities implications and the Chief Executive and the Depute Chief Executives (Support Services) and (Finance) have also been consulted in the preparation of this report.

BACKGROUND PAPERS

Unless stated otherwise on the attached sheets, no background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information), were relied on to any material extent in preparing this report.

FURTHER INFORMATION

Detailed information relating to the above Tenders is included on the attached sheets.

John T P Porter
City Architectural Services Officer
24 December 2003

52-2004

ECONOMIC DEVELOPMENT COMMITTEE - 12 JANUARY 2004

CLIENT	Economic Development	
PROJECT REFERENCE	03-5014	
PROJECT	3 City Square, Floors 2 and 3	
DESCRIPTION OF WORKS	Replacing Light Fittings Replacement light fittings to offices on two floors	
TOTAL COST	Several Works	£49,077.41
	Allowances	£7,160.00
	TOTAL	£56,237.41
FUNDING SOURCE	Economic Development Capital Plan	
BUDGET PROVISION & PHASING	2003/2004	£56,237.41
ADDITIONAL FUNDING	None	
REVENUE IMPLICATIONS	None	
LOCAL AGENDA 21	Sensors being fitted which will automatically switch off lights	
EQUAL OPPORTUNITIES	None	
TENDERS	Negotiated offer	
	1 Dundee Contract Services	£49,077.41
RECOMMENDATION	Acceptance of offer	
ALLOWANCES	Overtime working	£3,500.00
	Professional Services	£3,660.00
	TOTAL	£7,160.00
SUB-CONTRACTORS	None	
BACKGROUND PAPERS	None	