

REPORT TO: Economic Development Committee - 8 September 2003

REPORT ON: Tenders Received

REPORT BY: City Architectural Services Officer

REPORT NO: 498-2003

PURPOSE OF REPORT

This report details tenders received and requests a decision on acceptance thereof.

RECOMMENDATIONS

Approval is recommended of (1) the acceptance of the tenders submitted by the undernoted contractors and (2) the undernoted total amount, including allowances, for each project:

Project Reference	Project	Contractor	Tender Amount	Total Amount	Finance Available
03-5096	Christmas Lighting 2003/2004	Dundee Contract Services	£139,875.04	£151,875.04	£151,875.04
02-2310	Manned Guarding, Council HQ Complex - 2003-2007	Securitay Ltd, Dundee	£71,627.40	£75,305.40	£75,305.40

FINANCIAL IMPLICATIONS

The Depute Chief Executive (Finance) has confirmed that funding for the above projects is available as detailed on the attached sheets.

CONSULTATIONS

The Client Department has been consulted with regard to Local Agenda 21 and Equal Opportunities implications, the Chief Executive and the Depute Chief Executives (Support Services and Finance) have also been consulted in the preparation of this report.

BACKGROUND PAPERS

Unless stated otherwise on the attached sheets, no background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information), were relied on to any material extent in preparing this report.

FURTHER INFORMATION

Detailed information relating to the above Tenders is included on the attached sheets.

John T P Porter
City Architectural Services Officer
1 September 2003

498-2003

ECONOMIC DEVELOPMENT COMMITTEE - 8 SEPTEMBER 2003

CLIENT	Economic Development		Economic Development	
PROJECT REFERENCE	03-5096		02-2310	
PROJECT	Christmas Lighting 2003/2004		Manned Guarding, Council HQ Complex 2003-2007	
DESCRIPTION OF WORKS	Erection and connection of the Christmas Lighting equipment and features with supply cables as required at Dundee City Centre, Westport, Seabraes, Lochee High Street and bypass Roundabout, Whitfield Police Station, Broughty Ferry Library and Brook Street including the provision and erection of associated Christmas trees and garlands.		Guarding of Tayside House and 6-7 City Square (Collectors Hall)	
TOTAL COST	Several Works	£139,875.04	Several Works	£71,627.40
	Allowances	£12,000.00	Allowances	£3,678.00
	TOTAL	£151,875.04	TOTAL	£75,305.40
FUNDING SOURCE	Economic Development Department Revenue Account 2003/2004 and the Common Good Fund		To be met in 2003/2004 from the Revenue budget of the Economic Development Department and the balance from the Finance Revenues budget of the Finance Department	
BUDGET PROVISION & PHASING	2003/2004	£131,000.00	2003/2004	£75,305.40
ADDITIONAL FUNDING	The Council's obligations under Health and Safety requirements involve additional labour and equipment which substantially contributes to the increase in costs over the budgeted expenditure of £131,000. The balance of £20,875.04 will be met from the Council's General Contingency Fund		None	
LOCAL AGENDA 21	None		None	
EQUAL OPPORTUNITIES	None		None	
TENDERS	Negotiated offer 1 Dundee Contract Services £139,875.04		Eight invited; six received The rates submitted in the tender documents were applied to a model account as shown in the attached appendix. The figures brought out are shown below <i>1 Year Total</i> 1 Securitay Ltd, Dundee £71,627.40 2 Initial Security Ltd, Newbridge £73,949.20 3 Profile Security Services Ltd, Dundee £80,157.48 Highest Tender £96,586.88	
RECOMMENDATION	Acceptance of offer		Acceptance of the lowest tender shown on the attached model account	
ALLOWANCES	Planning Supervisor	£1,000.00	Professional Services	£3,678.00
	Professional Services	£11,000.00		
	TOTAL	£12,000.00	TOTAL	£3,678.00
SUB-CONTRACTORS	None		None	
BACKGROUND PAPERS	None		None	

Manned Guarding - Council HQ Complex 2003/07 - TENDERS RECEIVED

NOR = No Offer Received

Contract start date: 3 November 2003 Completion date: 31 March 2007 Duration: 178 weeks	Tendered Rates £/hour	Property		Cost for Property calculated over <u>one</u> period		Cost for Property calculated over <u>one</u> period		Cost for Property calculated over <u>one</u> period	
		T/House Week hours	Collector Hall Week hours	T/House period = 1 weeks	Collector Hall period = 1 weeks	T/House period = 52 weeks	Collector Hall period = 52 weeks	T/House period = 178 weeks	Collector Hall period = 178 weeks
Caledonian Services Ltd	NOR	168	55.25						
Corps of Commissionaires	£7.85	168	55.25	£1,318.80	£433.71	£68,577.60	£22,552.92	£234,746.40	£77,200.38
Group 4 Total Security Ltd	NOR	168	55.25						
Initial Security Ltd	£6.37	168	55.25	£1,070.16	£351.94	£55,648.32	£18,300.88	£190,488.48	£62,645.32
Profile Security Services Ltd	*£6.88 & £6.98	168	55.25	£1,155.84	£385.65	£60,103.68	£20,053.80	£205,739.52	£68,645.70
Reliance Security Services (Scotland) Ltd	£8.32	168	55.25	£1,397.76	£459.68	£72,683.52	£23,903.36	£248,801.28	£81,823.04
Securitay	£6.17	168	55.25	£1,036.56	£340.89	£53,901.12	£17,726.28	£184,507.68	£60,678.42
Tayside Security	£7.07	168	55.25	£1,187.76	£390.62	£61,763.52	£20,312.24	£211,421.28	£69,530.36
				Total Based on Lowest Tender	£1,377.45	Total Based on Lowest Tender	£71,627.40	Total Based on Lowest Tender	£245,186.10

NB

*Profile Security Services Ltd submitted rates of £6.88 & £6.98 for Tayside House and 6-7 City Square (Collector Hall) respectively.