

## **DUNDEE CITY COUNCIL**

**REPORT TO: Leisure and Arts Services Committee – 21 August 2006**

**REPORT ON: Tender for the Restoration of Cemetery Headstone Memorials**

**REPORT BY: Director of Leisure and Communities**

**REPORT NO: 478-2006**

### **1.0 PURPOSE OF REPORT**

1.1 To gain committee approval for the ongoing restoration and making safe of selected cemetery headstone memorials within various cemeteries under the management of the Leisure and Communities Department.

### **2.0 RECOMMENDATIONS**

2.1 It is recommended that Vermicon Environmental, Ballingray, Fife be accepted as the successful contractor, being the most advantageous and complying with all the tender conditions.

### **3.0 FINANCIAL IMPLICATIONS**

3.1 The total expenditure of £30,000 can be met from the Leisure and Communities Department's 2006/07 capital budget.

### **4.0 LOCAL AGENDA 21 IMPLICATIONS**

4.1 None.

### **5.0 EQUAL OPPORTUNITIES IMPLICATIONS**

5.1 None.

### **6.0 MAIN TEXT**

6.1 A rolling programme of planned restoration and making safe of cemetery headstones has been approved and an allocation from the Capital Plan 2006/07 has been identified for this purpose. All restoration will be to the National Association of Memorial Masons (NAMMS) specification and be carried out between September and December 2006.

6.2 Tenders were sent out to eleven contractors. Three completed tenders were returned with the offers for the work as listed below:

Vermicon Environmental, Ballingray, Fife  
AJ Robertson (Granite) Ltd, Aberdeen  
Mossman Memorials, Dundee

See attached Appendix for detailed Tender Evaluation

6.3 The tenders have been compared and evaluated. Vermicon Environmental has been

identified as the most advantageous contractor on the basis of price, taking cognisance of all tender conditions. It is recommended that this contract be awarded to Vermicon Environmental.

## **7.0 CONSULTATION**

7.1 The Chief Executive, Depute Chief Executive (Finance), Depute Chief Executive (Support Services) and Assistant Chief Executive (Community Planning) have all been consulted on this report and are in agreement with its contents.

## **8.0 BACKGROUND PAPERS**

8.1 None

**STEWART MURDOCH  
DIRECTOR OF LEISURE and COMMUNITIES  
2 AUGUST 2006**

**Tender Evaluation - Restoration of Headstone Memorials 2006.**

| SOR    | Mossman<br>£ | Robertson<br>£ | Vermicon<br>£ |
|--------|--------------|----------------|---------------|
| Rate 1 | 45.00        | 95.00          | 83.00         |
| Rate 2 | 60.00        | 120.00         | 85.00         |
| Rate 3 | 120.00       | 160.00         | 105.00        |
| Rate 4 | 150.00       | 295.00         | 125.00        |
| Rate 5 | 100.00       | 130.00         | 88.00         |
| Rate 6 | 120.00       | 160.00         | 93.00         |
| Rate 7 | 160.00       | 195.00         | 98.00         |
| Rate 8 | 250.00       | 490.00         | 135.00        |
| Rate 9 | 50.00        | 375.00         | 18.00         |

- Rate 1 Restore a memorial headstone under 1 metre in height from the ground level, which requires work to safely re-attach the headstone to the plinth
- Rate 2 Restore as per rate 1 but the stone is 1 to 1.5 metres in height from the ground level
- Rate 3 Restore as per rate 1 but the stone is above 1.5 to 2.5 metres in height from the ground level
- Rate 4 Restore as per rate 1 but the stone is above 2.5 metres in height from the ground level
- Rate 5 Restore a memorial headstone under 1 metre in height from the ground level, that requires the foundations and lower plinth to be reset safely
- Rate 6 Restore as per rate 5 but the stone is 1 to 1.5 metres in height from the ground level. The Leisure and Communities Department wish to get indicative costs for the above works
- Rate 7 Restore as per rate 5 but the stone is 1.5 to 2.5 metres in height from the ground level. The Leisure and Communities Department wish to get indicative costs for the above works
- Rate 8 Restore as per rate 5 but the stone is above 2.5 metres in height from the ground level
- Rate 9 A day works rate. To include all transport and materials and uplift and removal of arisings for exceptions to the above rates