

**REPORT TO: Economic Development Committee - 15 August 2005**

**REPORT ON: Tenders Received**

**REPORT BY: City Architectural Services Officer**

**REPORT NO: 477-2005**

**PURPOSE OF REPORT**

This report details tenders received and requests a decision on acceptance thereof.

**RECOMMENDATIONS**

Approval is recommended of (1) the acceptance of the tenders submitted by the undernoted contractors and (2) the undernoted total amount, including allowances, for each project:

<b>Project Reference</b>	<b>Project</b>	<b>Contractor</b>	<b>Tender Amount</b>	<b>Total Amount</b>	<b>Finance Available</b>
04-5242	Various Dundee City Council Properties - Service and Maintenance of Kilns	Alisdair Kettles, Milnathort	£9,030.00	£9,933.00	£9,933.00

**FINANCIAL IMPLICATIONS**

The Depute Chief Executive (Finance) has confirmed that funding for the above projects is available as detailed on the attached sheets.

**CONSULTATIONS**

The Client Department has been consulted with regard to Local Agenda 21 and Equal Opportunities implications and the Chief Executive and the Depute Chief Executives (Support Services) and (Finance) have also been consulted in the preparation of this report.

**BACKGROUND PAPERS**

Unless stated otherwise on the attached sheets, there are no background papers.

**FURTHER INFORMATION**

Detailed information relating to the above Tenders is included on the attached sheets.

**John T P Porter**  
**City Architectural Services Officer**  
**8 August 2005**  
**477-2005**

**ECONOMIC DEVELOPMENT COMMITTEE - 15 AUGUST 2005**

<b>CLIENT</b>	Economic Development		
<b>PROJECT REFERENCE</b>	04-5242		
<b>PROJECT</b>	Various Dundee City Council Properties		
	Service and Maintenance of Kilns		
<b>DESCRIPTION OF WORKS</b>	Annual servicing and maintenance of electrically operated kilns together with urgent repair works		
<b>TOTAL COST</b>	Several Works	£9,030.00	
	Allowances	£903.00	
	<b>TOTAL</b>	<b>£9,933.00</b>	
<b>FUNDING SOURCE</b>	Departmental Revenue Budgets		
<b>BUDGET PROVISION &amp; PHASING</b>	2005/2006 to 2010/2011	£9,933.00	
	(Prices shown are current and fixed for the first year. They will be adjusted for inflation in subsequent years)		
<b>ADDITIONAL FUNDING</b>	None		
<b>REVENUE IMPLICATIONS</b>	None		
<b>LOCAL AGENDA 21</b>	None		
<b>EQUAL OPPORTUNITIES</b>	None		
<b>TENDERS</b>	Four invited; one received	<i>Received</i>	<i>Checked</i>
	1 Alisdair Kettles, Milnathort	£9,030.00	£9,030.00
<b>RECOMMENDATION</b>	The level of pricing contained within the sole tender received is considered to be fair and reasonable and acceptance is recommended		
<b>ALLOWANCES</b>	Professional Services	£903.00	
	<b>TOTAL</b>	<b>£903.00</b>	
<b>SUB-CONTRACTORS</b>	None		
<b>BACKGROUND PAPERS</b>	None		

**ECONOMIC DEVELOPMENT COMMITTEE - 15 AUGUST 2005**

<b>CLIENT</b>
<b>PROJECT REFERENCE</b> <b>PROJECT</b>
<b>DESCRIPTION OF WORKS</b>
<b>TOTAL COST</b>
<b>FUNDING SOURCE</b> <b>BUDGET PROVISION &amp; PHASING</b>
<b>ADDITIONAL FUNDING</b>
<b>REVENUE IMPLICATIONS</b>
<b>LOCAL AGENDA 21</b>
<b>EQUAL OPPORTUNITIES</b>
<b>TENDERS</b>
<b>RECOMMENDATION</b>
<b>ALLOWANCES</b>
<b>SUB-CONTRACTORS</b>
<b>BACKGROUND PAPERS</b>