REPORT TO: POLICY & RESOURCES COMMITTEE – 11 NOVEMBER 2013

REPORT ON: CHANGING FOR THE FUTURE PROGRAMME – PHASE 3

REPORT BY: CHIEF EXECUTIVE

REPORT NO: 474 - 2013

1.0   PURPOSE OF REPORT

1.1   This report is to provide an overview of the projects that will form Phase 3 of the Changing For The Future programme.

2.0   RECOMMENDATIONS

2.1   It is recommended that the content of this report and its appendix are agreed.

3.0   FINANCIAL IMPLICATIONS

3.1   There are no financial implications associated to this report.

4.0   MAIN TEXT

4.1   The CFTF programme continues to be a driver for change within the Council and as such, work was undertaken with the Strategic Management team to identify possible projects for inclusion as Phase 3. There is an emphasis in considering wider corporate initiatives as well as focussing on areas where national benchmarking has shown the Council's cost per service to be an outlier compared to comparable authorities.

4.2   Attached as Appendix 1 is a summary document giving a brief outline of each of the 12 projects that will form Phase 3.

4.3   In addition to Phase 3, proposals and benchmarking data has also been passed to Sponsors of 8 current projects to review and develop as part of these existing projects e.g. Project 12 – Corporate Land Maintenance

5.0   POLICY IMPLICATIONS

5.1   This report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality and Impact Assessment and Risk Management. There are no issues in this regard to report on.

6.0   CONSULTATION

6.1   The Director of Corporate Services and Head of Democratic & Legal Services have been consulted in the preparation of this report.

7.0 BACKGROUND PAPERS

7.1 None

David K Dorward   **31/10/2013**
Chief Executive

CFTF PROGRAMME - PHASE 3 PROJECTS

PROPOSED PROJECTS	SPONSOR	STATUS
Project 49 – Voluntary Early Retirement Scheme 4 (VER4) – Deployment of a more targeted VER scheme	Marjory Stewart	Commenced
Project 50 – Review of Organisational Structure and management layers - Consider whether departments need further re-structuring to better deliver services in a more conjoined up way, as well as reviewing the numbers and levels of managers within each department	David Dorward	Commenced
Project 51 – Operating Model Re-design (OMR) Phase 2 - scoping of several areas of work with a view to centralisation	Marjory Stewart	To be Allocated
Project 52 – Review scope for use of Social Enterprises and/or 3rd sector as alternative service delivery models. Initially the scope of this project will be to research current practices across Scotland and to explore possibilities with departments. This project will have links to the recently approved Community Asset Transfer policy.	Stewart Murdoch	To be Allocated
Project 53 – Review the delivery of support provided by a range of depts. This project will explore whether the wide range of support by individual department to children and families could be more joined up and/or delivered better	Jenni Tocher	To be Allocated
Project 54 – Review and streamline procedures/paperwork involved in the invoicing for Older Peoples' services.	Elaine Zwirlein	To be Allocated
Project 55 – 3rd Party (SLAs/Contract Mgt) - Streamline development & mgt of contracts to 3rd parties as currently there are multiple contracts	Jenni Tocher	To be Allocated
Project 56 – Home Care Services – using benchmarking data examining the balance between costs, preventative spend and proportion of over 65s receiving care at home	Elaine Zwirlein	To be Allocated
Project 57 – Review the property assets within each LCPP area and consider suitability for longer term service provision. Benchmarking data as appropriate will be reviewed. Partners across the city would be invited to participate.	David Dorward	To be Allocated
Project 58 – Review of Looked After Children's Services - using benchmarking data examine the costs of LAC in both the community and residential settings.	Michael Wood	To be Allocated