

REPORT TO: EDUCATION COMMITTEE – 16 JANUARY 2006

REPORT ON: EDUCATION DEPARTMENT HEALTH AND SAFETY POLICY

REPORT BY: DIRECTOR OF EDUCATION

REPORT NO: 47-2006

1.0 PURPOSE OF REPORT

1.1 This Report seeks the Committee's approval to the Education Department Health and Safety Policy. (Copies are available within the Councillors' Lounge and from Group Secretaries).

2.0 RECOMMENDATIONS

2.1 It is recommended that the Committee note and approve the content of the Education Department Health and Safety Policy.

3.0 FINANCIAL IMPLICATIONS

3.1 There are no financial implication arising from this Report.

4.0 LOCAL AGENDA 21 IMPLICATIONS

4.1 None

5.0 EQUAL OPPORTUNITIES IMPLICATIONS

5.1 None

6.0 BACKGROUND

6.1 An Education Department Health and Safety Committee was formed in March 2005 in response to the Health and Safety Executive's "Revitalising Health and Safety" agenda, and in order to comply with the Council's Health and Safety Policy Statement.

6.2 The membership of this group comprises the Education Department Health and Safety Officer, a representative from each sector of the Education Department and from all teaching and support staff unions.

6.3 The group is chaired by the PPP Project Director and meets termly with additional working group meetings being held on an "ad hoc" basis.

7.0 POLICY CONTENT

7.1 The Policy derives from and is supplementary to Dundee City Council's Corporate Health & Safety Policy providing the detailed Departmental arrangements as is required by the Council's Health and Safety Policy.

7.2 The Education Department Health and Safety Committee has worked on and agreed all sections produced to date. Further sections are currently being produced and will be brought forward to the Education Committee for approval in due course.

8.0 PROPOSAL

8.1 It is proposed to circulate copies of the Education Health and Safety Policy to all Education establishments during the Spring Term 2006.

9.0 CONSULTATION

9.1 This Report has been the subject of consultation with the Chief Executive, Depute Chief Executive (Support Services), Depute Chief Executive (Finance) and Assistant Chief Executive (Management).

10.0 BACKGROUND PAPERS

None

Anne Wilson
Director of Education

Date 06 January 2006