

DUNDEE CITY COUNCIL

REPORT TO: SOCIAL WORK AND HEALTH COMMITTEE - 22ND SEPTEMBER 2008

REPORT ON: MINOR CAPITAL WORKS 2008-09

REPORT BY: DIRECTOR OF SOCIAL WORK

REPORT NO: 466 - 2008

1.0 PURPOSE OF REPORT

1.1 This report seeks approval for the City Architectural Services Officer to obtain offers, tenders, or negotiate partnerships and for the Depute Chief Executive (Support Services) in conjunction with the Director of Social Work to accept these offers, tenders or partnership agreements for Minor Capital Works up to a total cost of £142,000.

2.0 RECOMMENDATIONS

It is recommended that the Social Work Committee:-

2.1 The City Architectural Services Officer be authorised to obtain offers, tenders or partnership agreements for the Minor Capital Works detailed in Appendix 1.

2.2 The Depute Chief Executive (Support Services), in conjunction with the Director of Social Work be authorised to accept the offers, tenders or partnership agreements as recommended by the City Architectural Services Officer for these works to be undertaken by Dundee Contract Services and other contractors.

3.0 FINANCIAL IMPLICATIONS

3.1 The expenditure of £142,000 in the financial year 2008/09 is included within the current approved Capital Plan 2008-11 and the Capital From Current Revenue carried forward from 2007/08.

4.0 MAIN TEXT

4.1 A number of minor capital works are proposed for the Department's buildings. The works are necessary to comply with legislation, ensure the safety of occupants and enhance facilities and are to be undertaken at a total cost not exceeding £142,000. It is envisaged that Dundee Contract Services will carry out a proportion of these works. To ensure that the works are carried out timeously, it is considered beneficial that the Depute Chief Executive (Support Services) be empowered to accept the most favourable offers, tenders or partnership agreements for these works. A list of the proposed projects is appended to the report.

5.0 POLICY IMPLICATIONS

This Report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management.

There are no major issues.

6.0 CONSULTATIONS

The Chief Executive, Depute Chief Executive (Support Services), Depute Chief Executive (Finance) and Head of Finance have been consulted in preparation of this report.

7.0 BACKGROUND PAPERS

None.

Alan G Baird
Director of Social Work

5th September 2008

SOCIAL WORK DEPARTMENT

| <i>Property</i> | <i>Description of Work</i> | <i>Estimated Cost</i> |
|------------------------------------|---|------------------------------|
| Mackinnon Centre | Replace current obsolete call system with new | £12,000 |
| Mackinnon Centre | Upgrade washroom to accommodate Bariatric clients | £33,000 |
| Whitetop Centre | Upgrade to fully assisted bathroom facility | £50,000 |
| Craigie House | Internal upgrades to extend respite provision, secure garden & entry system | £17,000 |
| Polepark Family Counselling Centre | Repairs to flat roof area | £30,000 |
| | | |
| <i>Total</i> | | £142,000 |