

**REPORT TO: DUNDEE CITY COUNCIL EDUCATION COMMITTEE - 20 MAY 2002**  
**REPORT ON: SCHOOLS PPP – ROLE OF PROJECT BOARD**  
**REPORT BY: DIRECTOR OF EDUCATION**  
**REPORT NO: 464-2002**

## **1.0 PURPOSE OF REPORT**

The purpose of this report is to seek approval of the remit of the Project Board following approval by the Scottish Executive of the Outline Business Case.

## **2.0 RECOMMENDATIONS**

That the Committee approve the remit of the Project Board as follows:-

- (i) that the Project Board, as previously constituted, continue to meet throughout the duration of the Schools PPP project as appropriate to consider officers' reports and recommendations.

## **3 FINANCIAL IMPLICATIONS**

None

## **4 LOCAL AGENDA 21 IMPLICATIONS**

None

## **5 EQUAL OPPORTUNITIES IMPLICATIONS**

None

## **6 REPORT**

The Project Board comprising Elected Members, Chief Executive, Directors, Trade Unions, Church Representative and School Board members, was created by the Education Committee on 26 March 2001 to consider the Outline Business Case. The future remit or role of the Board after approval from the Executive requires to be considered and confirmed by the Education Committee.

There are a number of key stages where decisions will need to be made by the Education Committee (noted below). It is proposed that the Project Board's role would be to be consulted on proposals with their views being reported back to the Committee as appropriate. The Board is not a Sub-Committee to which decisions can be delegated, for example on financial matters. It is likely that confidentiality will be an issue, particularly with regard to bidders and their ideas/costs/proposals, and there is likely to be a limit to the information that can be given to the Board. However, the views of the different parties represented on the Board will be important in contributing to the successful conclusion of the project. It is therefore recommended that the Project Board, as previously constituted, continue to meet throughout the duration of the Schools PPP project as appropriate to consider officers' reports and recommendations.

An outline of the future matters requiring Education Committee approval with their approximate timing would be:-

**September 2002**

- Decide on outcome of formal consultation, and authorise submission to Executive.
- Note outcome of outline planning applications
- Decide on scope and services to be included (or variants).

**December 2002**

- Approve 3 or 4 short listed bidders
- Authorise the commissioning of site surveys.
- Proceed with ITN

**August 2003**

- Select 2 bidders for BAFO

**December 2003**

- Select preferred bidder

**June 2004**

- Approve Full Business Case, and accept contract

**7 CONSULTATIONS**

The Chief Executive, the Directors of Support Services and Finance have been consulted in the preparation of this report.

**8 BACKGROUND PAPERS**

No background papers as defined in Section 50D of the Local Government (Scotland) Act 1973 (other than any confidential or exempt information) were relied on to any material extent in preparing the above report

**DIRECTOR OF EDUCATION.....Date.....**