

**REPORT TO: CITY DEVELOPMENT COMMITTEE**  
**REPORT ON: CHRISTMAS TREE AND CHRISTMAS LIGHTS 2011**  
Contract Nr 11-5388  
**REPORT BY: CITY ARCHITECTURAL SERVICES OFFICER**  
**REPORT NO: 461-2011**

**1.0 PURPOSE OF REPORT**

1.1 This report seeks approval to the contract for a Christmas tree and Christmas Lights 2011.

**2.0 RECOMMENDATIONS**

2.1 It is recommended to approve entering into a contract with Blachere Illumination UK for the supply and installation of a Christmas Tree and the supply of Christmas Lighting equipment in the amount of £57,458.93.

**3.0 FINANCIAL IMPLICATIONS**

3.1 The Director of Finance has indicated that the purchase costs of £57,458.93 can be met from the City Development Department's revenue budget for 2011/12.

**4.0 BACKGROUND**

4.1 The works comprise of the supply, installation and decoration of a real Christmas Tree in the City Square. The works also include the supply of Christmas Lighting equipment for the City Square and the City Centre.

4.2 Four specialist companies were invited to submit their proposals and provide indicative costs for the installations. Two of the proposals were eliminated at an early stage. The remaining two companies were invited to demonstrate their proposals. Both remaining proposals were considered to satisfy the Council's requirements. However the proposal from Blachere was £16,091.37 less than the other proposal. The proposal from Blachere is therefore recommended for approval.

**5.0 POLICY IMPLICATIONS**

5.1 This report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management.

There are no major issues.

**6.0 CONSULTATIONS**

6.1 The Chief Executive, Depute Chief Executive (Support Services), Director of Finance and Director of City Development have been consulted in the preparation of this report.

**7.0 BACKGROUND PAPERS**

7.1 None.

MIKE GALLOWAY  
Director of City Development

ROB PEDERSEN  
City Architectural Services Officer

DATE: 30 September 2011

In view of the timescales involved, this report was approved by Rob Pedersen, City Architectural Services Officer in consultation with the Convener of the City Development Committee and spokespersons from the other political groups.

ROB PEDERSEN  
City Architectural Services Officer

30 September 2011  
Date

WILLIAM DAWSON  
Convener of City Development

30 September 2011  
Date

TOM FERGUSON  
Spokesperson for the Labour Group

3 October 2011  
Date

RODERICK A J WALLACE  
Spokesperson for the Conservative Group

3 October 2011  
Date

FRASER MACPHERSON  
Spokesperson for the Liberal Democratic Group

5 October 2011  
Date