

**REPORT TO:** Economic Development Committee – 14/1/02

**REPORT ON:** TAYSIDE HOUSE/CITY SQUARE – ACCESS AND SECURITY IMPROVEMENTS

**REPORT BY:** City Architectural Services Officer and Director of Economic Development

**REPORT NO:** 46-2002

## 1.0 PURPOSE OF REPORT

- 1.1 This report details (a) tenders received and requests a decision on acceptance thereof and (b) seeks approval for the Director of Economic Development to obtain offers/tenders and for the Director of Support Services to accept the offer/tenders for the CCTV installation.

## 2.0 RECOMMENDATIONS

- 2.1 Approval is recommended of

- (a) the tender submitted by Hall and Tawse Ltd., Dundee.
- (b) an allowance for professional services of £14,860.00.
- (c) the Director of Economic Development being authorised to obtain offers/tenders for the CCTV installation and the Director of Support Services being authorised to accept the offer/tender as recommended by the Director of Economic Development.

## 3.0 FINANCIAL IMPLICATIONS

- 3.1 The Director of Finance has stated that the cost of the project can be met from the following sources:-

Access Improvements fund	£ 74,000
Risk Management fund	£ 15,000
Economic Development Department Financial Plan 2001/2004 (Tayside House Remedial Works)	<u>£ 39,000</u>
	<u>£128,000</u>

## 4.0 LOCAL AGENDA 21 IMPLICATIONS

- 4.1 The access and security improvements will improve the accessibility of the council services available within Tayside House reception area to persons with disabilities.

## 5.0 EQUAL OPPORTUNITIES IMPLICATIONS

- 5.1 None.

## 6.0 TENDER REPORT

- 6.1 The access improvement works include the installation of automatic opening doors at the Podium Block, Tayside House Entrance Walkway and Main Entrance, provision of an induction loop system at the Reception Area and Interview Rooms, installation of a toilet for the disabled and safety/grab rails.
- 6.2 Four firms were invited to submit tenders: two were received, details as follows:-

Several Works	Tender Amount
1 Hall and Tawse Ltd., Dundee	£98,864.46
2 W H Brown Construction Ltd., Dundee	£111,041.00

6.3 The lower tender is recommended for acceptance and if agreed to it brings out the following:-

Several Works - Hall & Tawse Ltd	£ 98,864.46
Less allowance within tender for CCTV	<u>- 6,000.00</u>
	£ 92,864.46
Professional Services	<u>£ 14,860.00</u>
	£107,724.46
Allowance for CCTV Installation per Clause 2.1 (c)	<u>£ 20,250.00</u>
	<u>£127,974.46</u>

The following sub-contractor has been listed by the recommended tenderer:-

Philectric Ltd., Dundee - Electrical

7.0 **BACKGROUND PAPERS**

7.1 No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information), were relied on to any material extent in preparing the above report.

**City Architectural Services Officer**  
23 April 2002

**Director of Economic Development**

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