

REPORT TO: Policy and Resources Committee - 10 September 2007
REPORT ON: Supply of I.T. Equipment – OGC Catalist
REPORT BY: Head of Information Technology
REPORT NO: 456-2007

1.0 PURPOSE OF REPORT

1.1 To report to Committee the I.T. Equipment purchased under the OGC Catalist Government procurement scheme (Formerly know as GCAT)

2.0 RECOMMENDATIONS

2.1 The Committee is recommended to:

- i) Note the I.T. purchases amounting to £ 205,412 detailed in appendix 1. This covers the period 24 May to 21 August of financial year 2007/2008.
- ii) Approve ongoing engineering maintenance costs of £ 12,723 per annum for the above purchases.

3.0 FINANCIAL IMPLICATIONS

- 3.1 The Depute Chief Executive (Finance) has confirmed that equipment with a capital value of £ 86,092 has been funded through the current year's allowance of £ 600,000 for the purpose of Computer Equipment in the Chief Executive Department's Capital Plan.
- 3.2 Equipment with a capital value of £ 74,218 has been funded through the Education Department Capital Plan for 2006-2009.
- 3.3 Equipment with a capital value of £ 45,102 has been funded through external funding sources.
- 3.4 The annual recurring engineering maintenance costs of £ 12,723 will be met from the 2007/2008 Revenue expenditure for the I.T. Division.

4.0 SUSTAINABILITY POLICY IMPLICATIONS

- 4.1 For the operation and maintenance of a wide range of I.T. equipment and support systems, consideration will be given in support of all service developments in line with the **Purchasing and Procurement** principles of the Sustainability Policy.
- 4.2 The impact of this policy will have the combined effect of reducing energy costs, life cycle costs and ensure sustainable recycling of equipment at end of useful life.

5.0 EQUAL OPPORTUNITIES IMPLICATIONS

- 5.1 During the implementation of I.T. equipment and services, ongoing consideration will be given to the Council's Equal Opportunities Policies in the preparation of any resultant new Divisional practices affecting I.T. staff duties and opportunities.

6.0 BACKGROUND

- 6.1 The Policy and Resources Committee (900-2002) of 16 December 2002 approved the OGC Catalist Procurement Scheme as a permanent means of purchasing I.T. equipment.
- 6.2 The above report remitted the Head of Information Technology to report regularly to the Policy and Resources Committee on the I.T. purchases made through the above scheme.
- 6.3 Appendix 1 details the purchases made from 24 May 2007 until 21 August 2007.

7.0 CONSULTATIONS

- 7.1 The Chief Executive, Depute Chief Executive (Support Services) and the Depute Chief Executive (Finance) have been consulted.

8.0 BACKGROUND PAPERS

- 8.1 None.

Mr. Ged Bell. Head of Information Technology

Date: 22 August 2007

Details of OGC Catalist Supply of I.T. Equipment

24 May 2007 until 21 August 2007

Name of OGC Catalist Company	Value of procurement	Equipment types
Dell	£ 127,818	PC's, Notebooks
Computacenter	£ 31,438	Network Switches , Server
Equanet	£ 23,594	Monitors
XMA	£ 11,773	Network Switches
European Electronique	£ 6,073	Network Switches
Insight	£ 4,716	Network Switches, Monitors
Total	£ 205,412	