

REPORT TO: Policy and Resources Committee - 10 September 2007
REPORT ON: Recycling of I.T. Equipment
REPORT BY: Head of Information Technology
REPORT NO: 453-2007

1.0 PURPOSE OF REPORT

- 1.1 To seek Committee approval, for an extension to the current I.T. recycling policy until December 2009. This is within the context of the WEEE (Waste Electrical and Electronic Equipment) regulations.

2.0 RECOMMENDATIONS

- 2.1 The Committee is recommended to:
- i) Approve extension to the policy for recycling I.T. Equipment to December 2009.

3.0 FINANCIAL IMPLICATIONS

- 3.1 The cost of extending the I.T. recycling policy will be met from the I.T. Division Revenue Budget.

4.0 SUSTAINABILITY POLICY IMPLICATIONS

- 4.1 For the operation and maintenance of a wide range of I.T. equipment and support systems, consideration will be given in support of all service developments in line with the **Purchasing and Procurement** and **Waste Management** principles of the Sustainability Policy.
- 4.2 The impact of this policy will have the combined effect of reducing energy costs, life cycle costs and ensure sustainable recycling of equipment at end of useful life.

5.0 EQUAL OPPORTUNITIES IMPLICATIONS

- 5.1 During the implementation of I.T. equipment and services, ongoing consideration will be given to the Council's Equal Opportunities Policies in the preparation of any resultant new Divisional practices affecting I.T. staff duties and opportunities

6.0 BACKGROUND

- 6.1 The Policy and Resources Committee of 13 December 2004 approved an interim policy of recycling I.T. equipment (Report 799-2004) with an accredited local company, Computer Recycling Services.
- 6.2 The WEEE (Waste Electrical and Electronic Equipment) requirements and obligations on producers and distributors came into effect in July 2007.
- 6.3 Using this service ensures that all obsolete I.T. equipment is disposed of in a sustainable manner and part of the service provided is secure deletion of data to ensure that it cannot be misappropriated.
- 6.4 The service provided is a Scottish Environmental Protection Agency (SEPA) auditable and meets their stringent requirements.
- 6.5 The policy proposal is part of the wider I.T sustainability initiatives of procuring low energy, long life-cycle I.T. equipment

7.0 CONSULTATIONS

- 7.1 The Chief Executive, Depute Chief Executive (Support Services), Depute Chief Executive (Finance) and the Head of Waste Management have been consulted.

8.0 BACKGROUND PAPERS

- 8.1 None.

Mr. Ged Bell. Head of Information Technology

Date: 17 August 2007