

REPORT TO: CITY DEVELOPMENT COMMITTEE – 28 OCTOBER 2013
REPORT ON: TENDERS RECEIVED BY CITY ARCHITECT
REPORT BY: CITY ARCHITECT
REPORT NO: 451-2013

1 PURPOSE OF REPORT

1.1 This report details tenders received and requests a decision on acceptance thereof.

2 RECOMMENDATION

2.1 Approval is recommended of (1) the acceptance of the tenders submitted by the undernoted contractors and (2) the undernoted total amount, including allowances, for each project.

Project Reference Project Description	Contractor	Tender Amount	Total Amount	Finance Available
13-011A – City Square East Wing – Relocation of Environment Department	Environment Department (Construction Services)	£735,000.00	£1,083,250.00	£1,083,250.00

3 FINANCIAL IMPLICATIONS

3.1 The Director of Corporate Services has confirmed that funding for the above projects is available as detailed on the attached sheets.

4 POLICY IMPLICATIONS

4.1 This Report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. Any issues are detailed on the attached sheets.

5 CONSULTATIONS

5.1 The Chief Executive, Director of Corporate Services and the Head of Democratic and Legal Services have been consulted and are in agreement with the contents of this report.

6 BACKGROUND PAPERS

6.1 Unless stated otherwise on the attached sheets, there are no background papers.

7 FURTHER INFORMATION

7.1 Detailed information relating to the above Tenders is included on the attached sheets. The construction works in this report have been procured using the general guidance contained in the following documents approved by the Council:

- a Report: 148-2003 - Partnering Guidelines for Construction Projects;
- b Report: 356-2009 - Construction Procurement Policy; and
- c Standing Orders - Tender Procedures of the Council.

Mike Galloway
Director of City Development

Rob Pedersen
City Architect

RP/AM/MS

17 October 2013

Dundee City Council

CLIENT	City Development	
PROJECT NUMBER PROJECT PROJECT INFORMATION DESCRIPTION OF WORKS	13-011A City Square East Wing Relocation of Environment Department The works comprise alteration work to the East Wing of City Square to house sections of the Environment Department	
TOTAL COST	Several Works	£735,000.00
	Allowances	£348,250.00
	Total	<u>£1,083,250.00</u>
FUNDING SOURCE	Capital – City Square Office Alterations	
BUDGET PROVISION & PHASING	2013/2014	£1,063,250.00
ADDITIONAL FUNDING	Revenue Funding	£20,000.00
	Total	<u>£1,083,250.00</u>
REVENUE IMPLICATIONS	Annual Capital Financing Costs	£73,053.00
POLICY IMPLICATIONS	There are no major issues.	
TENDERS	Negotiated project.	
	1 Environment Department (Construction Services)	£735,000.00
RECOMMENDATION	Acceptance of offer.	
ALLOWANCES	Furniture	£125,000.00
	Professional Services	£110,250.00
	Structural Engineering Services	£3,000.00
	IT Comms Cabinet	£10,000.00
	Controlled Access System	£50,000.00
	Window Refurbishment	£20,000.00
	Toilet Upgrades	£30,000.00
	Total	<u>£348,250.00</u>
SUB-CONTRACTORS	None	
BACKGROUND PAPERS	None	