

ITEM No ...3.....

REPORT TO: POLICY AND RESOURCES COMMITTEE - 11TH DECEMBER 2017
REPORT ON: REVIEW OF STANDING ORDERS
REPORT BY: CHIEF EXECUTIVE
REPORT NO: 444-2017

1.0 PURPOSE OF REPORT

1.1 To review the Standing Orders.

2.0 RECOMMENDATIONS

2.1 It is recommended that the Committee approve the proposed amendments and remit to the Head of Democratic and Legal Services to amend the Standing Orders accordingly.

3.0 FINANCIAL IMPLICATIONS

3.1 None.

4.0 MAIN TEXT

4.1 A copy of the current Standing Orders with proposed amendments tracked has been circulated to the Lord Provost and Group Leaders.

4.2 Many of the proposed amendments are self-explanatory and some reflect previous policy decisions of the Council but Elected Members' attention is drawn to the following:-

The name of the Development Management Committee would be changed to the Planning Committee.

Elected Members would not require to stand when addressing a meeting.

In Standing Order 28 the procedure for Deputations to the Planning Committee has been clarified.

In Standing Order 30(2) the procedure for intimation of Motions and Amendments has been amended for day time meetings such as the Scrutiny Committee and the Budget Meeting.

In Standing Order 63 the procedure for employees requesting permission to undertake other paid employment has been amended to reflect current procedures.

In the Order of Reference to Committees the matters which stand referred to the Community Safety and Public Protection Committee have been extended.

In the Order of Reference to the Neighbourhood Services Committee responsibility for rent setting has been removed as this is now proposed to be dealt with by the Policy & Resources Committee.

In the Order of Reference to the Policy & Resources Committee responsibility for receiving the Annual Report of the Chief Social Work Officer has been added since there is no longer a Social Work Committee.

In the Order of Reference to the City Council responsibility for fixing Public Holidays has been removed as this was dealt with by the former Depute Chief Executive (Support Services) on a delegated basis for many years.

The Financial Regulations have been revised and updated.

The Tender Procedures will require to be revised and updated next year to provide for e-Tendering which will become a legal requirement placed on the Council and a further report will be brought before the Committee in this regard at the appropriate time.

In the Delegation of Powers to Officers new Schemes of Delegation to the Chief Officer - Health and Social Care Integration and Chief Social Work Officer reflecting the new arrangements for Health and Social Care have been included and the Scheme of Delegation to the Executive Director of Children and Families Services has been amended accordingly.

5.0 POLICY IMPLICATIONS

5.1 This report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management.

There are no major implications.

6.0 CONSULTATIONS

6.1 The Council Management Team have been consulted.

7.0 BACKGROUND PAPERS

7.1 None.

DAVID MARTIN,
CHIEF EXECUTIVE

DATE: 30th November, 2017