

REPORT TO: Recess Sub-Committee - 16 July 2001
REPORT ON: Purchase of Computer Facilities - Housing - Tenders
REPORT BY: Head of Information Technology
REPORT NO: 435-2001

1.0 PURPOSE OF REPORT

1.1 To seek Committee approval for acceptance of the recommended tender for the supply of additional computer facilities for the Housing Department.

2.0 RECOMMENDATIONS

2.1 The Committee is recommended to :

- i) approve acceptance of the Tender ITD/2001/04 amounting to £31,116.00 from CRS Computer Services for the purchase of I.T. equipment detailed in Appendix 1;
- ii) approve ongoing engineering maintenance costs of £ 2,489 per annum for the above purchases.

3.0 FINANCIAL IMPLICATIONS

3.1 Equipment with a value of £ 31,116.00 will be funded through the Housing Revenue Account revenue budget for 2001/2002.

3.2 The annual recurring engineering maintenance costs of £ 2,489 will be met from the Revenue expenditure for the I.T. Division.

4.0 LOCAL AGENDA 21 IMPLICATIONS

4.1 For the operation and maintenance of a wide range of I.T. equipment and support systems, consideration will be given in support of all service developments in line with the requirements of Local Agenda 21.

5.0 EQUAL OPPORTUNITIES IMPLICATIONS

5.1 During the implementation of I.T. equipment and services, ongoing consideration will be given to the Council's Equal Opportunities Policies in the preparation of any resultant new Divisional practices affecting I.T. staff duties and opportunities.

6.0 BACKGROUND

- 6.1 The computer related facilities in the Housing Department will be used to upgrade the existing File Server facilities and enhance the service provision within the Council.
- 6.2 Six companies were invited to submit tenders (ITD/2001/04) for the equipment detailed in Appendix 1; six were received, details being as follows:

<u>Company</u>	<u>Tender Amount</u>
CRS Computer Services	£ 31,116.00
Sx3 (Microcentre)	£ 32,184.00
Altor ICM	£ 32,825.00
SCC	£ 33,112.00
Computer Technology (Scotland) Ltd	£ 34,075.00
Computacenter	£ 36 403.00

Of the six firms tendered the lowest cost tender is considered the most economically advantageous tender.

7.0 PROPOSAL

- 7.1 The successful tender recommended for approval is considered to be the most advantageous and represent the lowest cost option purchases at this time.

8.0 CONSULTATION

- 8.1 The Chief Executive, Director of Finance and the Director of Housing have been fully consulted in the preparation of this report and are in full agreement with its proposals.

NOTE

No background papers as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information were relied on to any material extent in preparing the above report.

Head of Information Technology Date

APPENDIX 1

ITD/2001/04

Product Description	Quantity
Compaq Proliant ML 530 P IIII Xeon 866mhz File Server	4
Compaq Proliant ML 370 P IIII 866mhz File Server	1
APC smart UPS	5