

**REPORT TO: CITY DEVELOPMENT COMMITTEE – 22 FEBRUARY 2016**

**REPORT ON: TENDERS RECEIVED BY HEAD OF DESIGN AND PROPERTY**

**REPORT BY: HEAD OF DESIGN OF PROPERTY**

**REPORT NO: 42-2016**

## **1 PURPOSE OF REPORT**

1.1 This report details tenders received and requests a decision on acceptance thereof.

## **2 RECOMMENDATION**

2.1 Approval is recommended of (1) the acceptance of the tenders submitted by the undernoted contractors and (2) the undernoted total amount, including allowances, for each project.

<b>Project Reference</b>	<b>Project Description</b>	<b>Contractor</b>	<b>Tender Amount</b>	<b>Fees &amp; Other Costs</b>	<b>Total Amount</b>
15-6007	–St Johns High School – Window Replacement	Environment Department (Construction Services)	£305,493.73	£46,740.54	£352,234.27
14-6009	- Mill O'Mains Primary School - Renewal Of Windows, Doors and Cladding	Environment Department (Construction Services)	£98,680.00	£15,098.00	£113,778.00
15-002	- 15 Shore Terrace - Lift Replacement and Minor Upgrading Works	Environment Department (Construction Services)	£214,614.69	£37,236.05	£251,850.74
14-031A	- Douglas Sport Centre - Staff Changing Rooms Upgrade - Additional Works	Environment Department (Construction Services)	£37,546.49	£5,744.61	£43,291.10
15-021	- Gilburn Road Respite Unit - Refurbishment of Shower Room	Environment Department (Construction Services)	£9,292.64	£1,421.77	£10,714.41
12-052C	- Whitetops Centre - Refurbishment and Upgrade of Centre - Phase 3	Environment Department (Construction Services)	£509,912.14	£78,016.56	£587,928.70
15-1005	- Various Properties - Servicing & Maintenance of Kitchen/Catering Equipment	Lovats Engineering Services Ltd	£75,508.40	£4,000.00	£79,508.40
13-1084	- Various Properties - Servicing & Maintenance of Solar Heating Installations	N G Bailey Facilities Services Ltd	£10,654.30	£1,000.00	£11,654.30

## **3 FINANCIAL IMPLICATIONS**

3.1 The Executive Director of Corporate Services has confirmed that funding for the above project is available as detailed on the attached sheet.

## **4 POLICY IMPLICATIONS**

4.1 This Report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. Any issues are detailed on the attached sheets.

## **5 CONSULTATIONS**

5.1 The Client Department has been consulted with regard to policy implications and the Chief Executive, Executive Director of Corporate Services and the Head of Democratic and Legal Services have been consulted and are in agreement with the contents of this report.

**6 BACKGROUND PAPERS**

6.1 None.

**7 FURTHER INFORMATION**

7.1 Detailed information relating to the above Tenders is included on the attached sheet. The construction works in this report have been procured using the general guidance contained in the following documents approved by the Council:

- a Report: 148-2003 - Partnering Guidelines for Construction Projects;
- b Report: 356-2009 - Construction Procurement Policy; and
- c Standing Orders - Tender Procedures of the Council.

Mike Galloway  
Executive Director of City Development

Fergus Wilson  
Head of Design and Property

FW/CM/KM

8 February 2016

Dundee City Council  
Dundee House  
Dundee

CLIENT	City Development	City Development
PROJECT NUMBER PROJECT PROJECT INFORMATION	15-6007 St Johns High School – Window Replacement Replacement curtain walling to South elevation of Iona block, renewal of associated fascia, soffits and rainwater downpipes.	14-6009 Mill O'Mains Primary School - Renewal of Windows, Doors and Cladding Renewal of windows, doors and cladding to various elevations of the infants block.
ESTIMATED COMPLETION DATE	August 2016	April 2016
TOTAL COST	Several Works Allowances Total	Several Works Allowances Total
	£305,493.73 <u>£46,740.54</u> <u>£352,234.27</u>	£98,680.00 <u>£15,098.00</u> <u>£113,778.00</u>
FUNDING SOURCE	Capital: Corporate Asset Management Window Replacements	Capital: Corporate Asset Management Window Replacements
BUDGET PROVISION & PHASING	2015/2016 2016/2017 Total	2015/2016 2016/2017 Total
	£28,044.00 <u>£324,190.27</u> <u>£352,234.27</u>	£9,060.00 <u>£104,718.00</u> <u>£113,778.00</u>
ADDITIONAL FUNDING	None	None
REVENUE IMPLICATIONS	None	None
POLICY IMPLICATIONS	There are no major issues.	There are no major issues.
TENDERS	Negotiated contract.	Negotiated contract.
	<b><u>Tenderers</u></b> Environment Department (Construction Services)	<b><u>Tenderers</u></b> Environment Department (Construction Services)
	<b><u>Tender</u></b> £305,493.73	<b><u>Tender</u></b> £96,680.00
RECOMMENDATION	Acceptance of offer.	Acceptance of offer.
ALLOWANCES	Professional Services Total	Professional Services Total
	<u>£46,740.54</u> <u>£46,740.54</u>	<u>£15,098.00</u> <u>£15,098.00</u>
SUB-CONTRACTORS	None	None
BACKGROUND PAPERS	None	None

CLIENT	City Development	City Development
PROJECT NUMBER PROJECT PROJECT INFORMATION	15-002 15 Shore Terrace – Lift Replacement and Minor Upgrading Works Replacement of existing lift installation with new electric passenger lift and removal of Lift Motor Room at Roof Level, including necessary making good. Minor electrical alterations to the kitchen area and some door upgrading works are also included.	14-031A Douglas Sports Centre – Staff Changing Rooms Upgrade – Additional Works Additional works to 10 number changing rooms, including new lighting, flooring, decoration and benches.
ESTIMATED COMPLETION DATE	July 2016	May 2016
TOTAL COST	Several Works £214,614.69 Allowances £37,236.05 Total <u>£251,850.74</u>	Several Works £37,546.49 Allowances £5,744.61 Total <u>£43,291.10</u>
FUNDING SOURCE	Capital: Corporate Asset Management Electrical Upgrades	Capital: Recreation, Culture, Arts and Heritage Sports Centres
BUDGET PROVISION & PHASING	2015/2016 £19,700.00 2016/2017 <u>£232,150.74</u> Total <u>£251,850.74</u>	2015/2016 £21,645.55 2016/2017 (contribution by Leisure and Culture) <u>£21,645.55</u> Total <u>£43,291.10</u>
ADDITIONAL FUNDING	None	None
REVENUE IMPLICATIONS	None	None
POLICY IMPLICATIONS	There are no major issues.	There are no major issues.
TENDERS	Negotiated contract.  <b><u>Tenderers</u></b> <b><u>Tender</u></b> Environment Department (Construction Services) £214,614.69	Negotiated contract.  <b><u>Tenderers</u></b> <b><u>Tender</u></b> Environment Department (Construction Services) £37,546.49
RECOMMENDATION	Acceptance of offer.	Acceptance of offer.
ALLOWANCES	Professional Services £32,836.05 BT Installation Works £500.00 Additional Door Upgrading Works £1,000.00 Asbestos Surveys £2,000.00 Lift Pit Depth Dispensation £500.00 NEC Cards <u>£400.00</u> Total <u>£37,236.05</u>	Professional Services <u>£5,744.61</u> Total <u>£5,744.61</u>
SUB-CONTRACTORS	None	None
BACKGROUND PAPERS	None	None

CLIENT	City Development	City Development
PROJECT NUMBER PROJECT PROJECT INFORMATION	15-021 Gilburn Road Respite Unit – Refurbishment of Shower Room Upgrades to existing shower room, including new shower and shower screen, new flooring and new decoration.	12-052C Whitetops Centre - Refurbishment and Upgrade of Centre – Phase 3 The works comprise the construction of a new plant room extension together with the refurbishment and upgrading of the centre.
ESTIMATED COMPLETION DATE	March 2016	August 2016
TOTAL COST	Several Works Allowances Total	Several Works Allowances Total
	£9,292.64 <u>£1,421.77</u> <u>£10,714.41</u>	£509,912.14 <u>£78,016.56</u> <u>£587,928.70</u>
FUNDING SOURCE	Capital: Corporate Asset Management Structural Improvements and Property Upgrades	Capital: Health and Social Care – Old People and Adults
BUDGET PROVISION & PHASING	2015/2016 Total	2015/2016 2016/2017 Total
	<u>£10,714.41</u> <u>£10,714.41</u>	£46,810.00 <u>£541,118.70</u> <u>£587,928.70</u>
ADDITIONAL FUNDING	None	None
REVENUE IMPLICATIONS	None	None
POLICY IMPLICATIONS	There are no major issues.	There are no major issues.
TENDERS	Negotiated contract.	Negotiated contract.
	<b><u>Tenderers</u></b> Environment Department (Construction Services)	<b><u>Tenderers</u></b> Environment Department (Construction Services)
	<b><u>Tender</u></b> £9,292.64	<b><u>Tender</u></b> £509,912.14
RECOMMENDATION	Acceptance of offer.	Acceptance of offer.
ALLOWANCES	Professional Services Total	Professional Services Total
	<u>£1,421.77</u> <u>£1,421.77</u>	<u>£78,016.56</u> <u>£78,016.56</u>
SUB-CONTRACTORS	None	None
BACKGROUND PAPERS	None	None

CLIENT	City Development	City Development																				
PROJECT NUMBER PROJECT PROJECT INFORMATION	15-1005 Various Properties – Servicing and Maintenance of Kitchen/Catering Contract The works comprise the servicing and maintenance of kitchen/catering equipment to various Council properties over a 3 year term contract.	13-1084 Various Properties – Servicing and Maintenance of Solar Heating Installations The works comprise the servicing and maintenance of Solar Heating Installations to various Council properties over a 3 year term contract.																				
ESTIMATED COMPLETION DATE	March 2019	March 2019																				
TOTAL COST	Servicing and Maintenance Works £75,508.40 Allowances <u>£4,000.00</u> Total <u>£79,508.40</u>	Servicing and Maintenance Works £10,654.30 Allowances <u>£1,000.00</u> Total <u>£11,654.30</u>																				
FUNDING SOURCE	Revenue: Property and Health	Revenue: Property Health and Safety																				
BUDGET PROVISION & PHASING	2016/2019 £79,508.40	2016/2019 £11,654.30																				
ADDITIONAL FUNDING	None	None																				
REVENUE IMPLICATIONS	None	None																				
POLICY IMPLICATIONS	There are no major issues.	There are no major issues.																				
TENDERS	The project was procured through the Public Contracts Scotland Portal, 2 compliant offers were received, evaluation scores were given on a cost/quality basis as noted below:  <table border="1"> <thead> <tr> <th><u>Tenderers</u></th> <th><u>Tender</u></th> <th><u>Quality Ranking</u></th> <th><u>Cost/Quality Ranking</u></th> </tr> </thead> <tbody> <tr> <td>1 Lovats Engineering Services Ltd</td> <td>£75,508.40</td> <td>1</td> <td>1</td> </tr> <tr> <td>2 Catering Supplies and Repairs Ltd</td> <td>£114,871.00</td> <td>2</td> <td>2</td> </tr> </tbody> </table>	<u>Tenderers</u>	<u>Tender</u>	<u>Quality Ranking</u>	<u>Cost/Quality Ranking</u>	1 Lovats Engineering Services Ltd	£75,508.40	1	1	2 Catering Supplies and Repairs Ltd	£114,871.00	2	2	The project was procured through the Public Contracts Scotland Portal, one compliant offer was received, evaluation scores were given on a cost/quality basis as noted below:  <table border="1"> <thead> <tr> <th><u>Tenderer</u></th> <th><u>Tender</u></th> <th><u>Quality Ranking</u></th> <th><u>Cost/Quality Ranking</u></th> </tr> </thead> <tbody> <tr> <td>N G Bailey Facilities Service Ltd</td> <td>£10,654.30</td> <td>1</td> <td>1</td> </tr> </tbody> </table>	<u>Tenderer</u>	<u>Tender</u>	<u>Quality Ranking</u>	<u>Cost/Quality Ranking</u>	N G Bailey Facilities Service Ltd	£10,654.30	1	1
<u>Tenderers</u>	<u>Tender</u>	<u>Quality Ranking</u>	<u>Cost/Quality Ranking</u>																			
1 Lovats Engineering Services Ltd	£75,508.40	1	1																			
2 Catering Supplies and Repairs Ltd	£114,871.00	2	2																			
<u>Tenderer</u>	<u>Tender</u>	<u>Quality Ranking</u>	<u>Cost/Quality Ranking</u>																			
N G Bailey Facilities Service Ltd	£10,654.30	1	1																			
RECOMMENDATION	Acceptance of offer from Lovats Engineering Services.	Acceptance of offer from N G Bailey Facilities Service Ltd.																				
ALLOWANCES	Professional Services <u>£4,000.00</u> Total <u>£4,000.00</u>	Professional Services <u>£1,000.00</u> Total <u>£1,000.00</u>																				
SUB-CONTRACTORS	None	None																				
BACKGROUND PAPERS	None	None																				