

**REPORT TO:** POLICY & RESOURCES COMMITTEE - 13TH JUNE, 2005  
**REPORT ON:** TAXI CONTRACT  
**REPORT BY:** DEPUTE CHIEF EXECUTIVE (SUPPORT SERVICES)  
**REPORT NO.** 412-2005

**1 PURPOSE OF REPORT**

- 1.1 To enable the Council to review its taxi transport arrangements and to appoint a firm until 31 March 2006.

**2 RECOMMENDATIONS**

- 2.1 That both Handy Taxis and Dundee Taxi Cab Company Limited are given the offer to provide the service on the terms and conditions outlined in this report.

**3 FINANCIAL IMPLICATIONS**

- 3.1 Taxi costs are met from user departments' own existing revenue budgets and these costs will be contained within the 2005/06 Revenue Budgets.

**4 LOCAL AGENDA 21 IMPLICATIONS**

- 4.1 This review was undertaken from a perspective of Local Agenda 21. In particular, that resources are used efficiently and waste is minimised.

**5 EQUAL OPPORTUNITIES IMPLICATIONS**

- 5.1 The Council's own taxi transportation needs are adequately catered for.

**6 REPORT**

- 6.1 The existing contract has been in operation since 1st June 1998 when the former District Council taxi services contract was combined with that of Social Work to allow Social Work to benefit from the discounted meter rate contract.

- 6.2 Local taxi firms were invited to submit details of services they provided and charges involved.

- 6.3 Three firms submitted details as outlined in the attached appendix.

- 6.4 All firms bidding indicated they had codes in place for dress, conduct and fleet cleanliness. Users will be asked to report to the Depute Chief Executive (Support Services) any instances of failure to meet acceptable standards in relation to dress, conduct and vehicle cleanliness as well as timeousness. This will allow the Council to take any shortfalls in standards to the firms' management.

- 6.5 Due to the limited number of Disability Awareness courses available the percentage of drivers who have attended from each of the three tender submissions fell short of the Council's expectation. It is proposed to reassess the position by 31 December, 2005 to allow drivers to attend the course throughout the remainder of 2005. If all drivers have not attended by then the Council will reserve the right to bring the Contract to an end.

- 6.6 As detailed in the Appendix attached both Handy Taxis and Dundee Taxi Cab Company Limited have offered 26% off the metered rate, based on previous years' usage, this discount represent approximately £34,300 per annum.

6.7 Having regard to all the factors involved it is recommended that the service be awarded to both Handy Taxis and Dundee Taxi Cab Company Limited for an initial period of 12 months.

## **7 CONSULTATIONS**

This report has been the subject of consultation with the Chief Executive, Depute Chief Executive (Finance) and Director of Social Work.

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Patricia McIlquham  
Depute Chief Executive (Support Services)

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Date: 7 June 2005

**SUMMARY OF TENDERS AS AT 27/04/05 FOR COUNCIL TAXI CONTRACT  
ADMINISTERED BY SUPPORT SERVICES**

Company Name	No. of Vehicles	No. of Vehicles for Disabled Passengers	Taxi Card Scheme	Drivers Suspended in the last year	Dress Code/ Code of Conduct	Fleet Cleanliness Code	No.of Drivers who have attended Disability Awareness Course	Discount off metered rate within City boundary	Discount off metered rate outwith City boundary	No Smoking Signs
The Dundee Taxi Cab Company Limited	65	49	Yes	None	Yes	Yes	65%	26%	26%	Yes
505050	112	39	Yes	1	Yes	Yes	71%	10%	10%	Yes
Handy Taxis	166	46	Yes	2	Yes	Yes	88%	26%	26%	Yes

**Based on estimated value at the metered rate the annual contract value is £132,000:-**

**a discount of 26% would provide a saving of £34,300**

Both Handy Taxis and Dundee Taxi Cab Company Ltd made an offer of 26% discount of metered rate,

it is therefore recommended that both companies be given the opportunity to provide the service.