

**REPORT TO:** POLICY & RESOURCES COMMITTEE – 26 NOVEMBER 2012

**REPORT ON:** ESTABLISHMENT OF PROJECT BOARDS - MENZIESHILL, COLDSIDE AND STRATHMARTINE

**REPORT BY:** CHIEF EXECUTIVE

**REPORT NO:** 411-2012

## 1. PURPOSE OF REPORT

The purpose of this report is to establish Project Boards to ensure the delivery of the proposed new school and community campuses at Menzieshill, Coldside and Strathmartine.

## 2. RECOMMENDATIONS

It is recommended that:

- 2.1 The Policy & Resources Committee approves the establishment of Project Boards each comprising Elected Members (Convener of Education and Ward Councillors), a Catholic Church representative for the Coldside Project Board only, the Chief Executive, Director of Education, City Architect, Director of Corporate Services, Head Teachers, one Parent Council member from each of the schools, one Teacher Union Representative, Communities Officer, Capital Projects Director, Capital Projects Finance Manager, Capital Projects Education Adviser and Senior Project Manager (Architectural Services). Head of Transportation (as required), and for the Menzieshill Project Board a representative of the Menzieshill Community Centre Management Group.
- 2.2 That the Project Boards for Menzieshill, Coldside and Strathmartine be chaired by the Chief Executive, Director of Corporate Services and Director of Education respectively.

## 3. FINANCIAL IMPLICATIONS

None

## 4. BACKGROUND

- 4.1 At the meetings of the Policy & Resources and Education Committees on 25 June 2012, it was agreed that the City Council would commit to the development of school and community campuses in Menzieshill and Coldside, and schools replacements in Strathmartine.
- 4.2 Consequently, given the scope and complexity of these projects, the need has arisen to establish Project Boards.
- 4.3 It should be noted that a Project Board was established in 2001 to oversee the development of the Dundee Schools PPP Project. This structure proved invaluable and was subsequently replicated for the Kingspark School replacement. Currently Boards are in operation for the Balgarthno Road and Harris Academy projects.

5. **PROPOSAL**

It is proposed that a Project Board for the three school and community campuses at Menzieshill, Coldside and Strathmartine be established in line with the recommendation in paragraph 2.1 above. The Boards will be chaired by the following senior officers

Menzieshill - David Dorward, Chief Executive  
Coldside - Marjory Stewart, Director of Corporate Services  
Strathmartine - Michael Wood, Director of Education

6. **POLICY IMPLICATIONS**

This report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality and Impact Assessment and Risk Management. There are no major issues.

7. **CONSULTATIONS**

The Director of Corporate Services, Head of Democratic & Legal Services, Director of Education and Director of Leisure & Communities have been consulted in the preparation of this report.

8. **BACKGROUND PAPERS**

None.

David K Dorward  
Chief Executive

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21/11/2012