

**REPORT TO:                   HOUSING, DUNDEE CONTRACT SERVICES AND  
ENVIRONMENT SERVICES COMMITTEE - 28 SEPTEMBER 2009**

**REPORT ON:                 CARRIER & REMOVAL CONTRACT – 2009-2012**

**REPORT BY:                DIRECTOR OF HOUSING**

**REPORT NO:               411-2009**

**1.       PURPOSE OF REPORT**

- 1.1.     This report details arrangements for extending the contract of Tayside Removals to provide carrier and removal services to the Housing Department for 2009-2012

**2.       RECOMMENDATIONS**

- 2.1.     It is recommended that Committee approve the continuation of the carrier and removal contract with Tayside Removals for a further three year period.

**3.       FINANCIAL IMPLICATIONS**

- 3.1.     This contract can be financed from the Housing Revenue Account.

**4.       MAIN TEXT**

- 4.1.     Tayside Removals have held the carrier and removal contract for the past 22 years. The work involved includes collection of and storage of the goods of homeless persons, collection and storage of goods in abandoned houses and at evictions, household removals and decants. Previously the contract went out to competitive tender, however, in the interests of continuity and standards of service it was agreed at Housing Committee on 26 June 2006 to extend the contract on a partnering basis with Tayside Removals.
- 4.2.     Continuing the partnering arrangement rather than competitive tender is proposed for the following reasons.
- 4.3.     Tayside Removals have held the contract for the past 22 years. Over this period they have provided outstanding service in terms of efficiency, reliability and cost.
- 4.4.     The handling and storage of people's goods requires a high level of trust between client and contractor. Tayside Removals have demonstrated that they are an extremely trustworthy company.
- 4.5.     Due to the level of trust and performance demonstrated by Tayside Removals they are able to work unsupervised when attending at evictions, abandonments and when collecting and storing goods. The ability to work unsupervised has led to significant savings in staff costs as Housing Officers do not have to be present when collections and storages are required. Any new firm would require to be supervised at all times with consequent delays where staff are not available and costs of staff attending abandonments, evictions and storages.

- 4.6. Tayside Removals have submitted an hourly rate of £35.00 both for day works and out of hours emergencies. This rate is a continuation of the existing contract rate with no increase in charges.

5. **POLICY IMPLICATIONS**

- 5.1. This report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti Poverty, Equality Impact Assessment and Risk Management. There are no major issues

6. **CONSULTATION**

- 6.1. The Chief Executive, Depute Chief Executive (Support Services), Depute Chief Executive (Finance), Assistant Chief Executive, Head of Finance and all other Chief Officers have been consulted regarding the content of this report. No concerns were expressed.

7. **BACKGROUND PAPERS**

- 7.1. Housing, Dundee Contract Services and Environment Services Committee Report No 363-08, August 2008  
Housing Committee Report No 256-2007, June 2007.  
Housing Committee Report No 386-2006, June 2006

**ELAINE ZWIRLEIN**  
**DIRECTOR OF HOUSING**

**AUGUST 2009**