

REPORT TO: Education Committee - 16 June 2003

REPORT ON: Tenders Received

REPORT BY: City Architectural Services Officer

REPORT NO: 406-2003

PURPOSE OF REPORT

This report details tenders received and requests a decision on acceptance thereof.

RECOMMENDATIONS

Approval is recommended of (1) the acceptance of the tenders submitted by the undernoted contractors and (2) the undernoted total amount, including allowances, for each project:

Project Reference	Project	Contractor	Tender Amount	Total Amount	Finance Available
03-6011	Harris Academy - Replacement Dishwasher	Dundee Contract Services	£12,000.00	£13,800.00	£14,000.00
03-6004	Cleington Primary School - Window Replacement Phase 3	Dundee Contract Services	£38,500.00	£44,812.00	£45,000.00
03-7319	Various Education Properties - Inspection & Testing of Electrical Services	McGill Electrical Ltd, Dundee	£33,639.00	£38,686.00	£60,000.00
03-7367	Glebelands and Gowriehill Primary Schools - Replacement of Distribution Boards etc	XM Services Ltd, Dundee	£15,209.86	£17,491.86	£25,000.00
03-6027	Whitfield Primary School - External Repainting Phase 2	D C Painters & Joiners Ltd, Dundee	£3,593.67	£4,133.67	£15,000.00

FINANCIAL IMPLICATIONS

The Director of Finance has confirmed that funding for the above projects is available as detailed on the attached sheets.

CONSULTATIONS

The Client Department has been consulted with regard to Local Agenda 21 and Equal Opportunities implications and the Chief Executive, the Director of Support Services and the Director of Finance have also been consulted in the preparation of this report.

BACKGROUND PAPERS

Unless stated otherwise on the attached sheets, no background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information), were relied on to any material extent in preparing this report.

FURTHER INFORMATION

Detailed information relating to the above Tenders is included on the attached sheets.

John T P Porter
City Architectural Services Officer
15 August 2003

406-2003

EDUCATION COMMITTEE - 16 JUNE 2003

CLIENT	Education	Education
PROJECT REFERENCE	03-6011	03-6004
PROJECT	Harris Academy Replacement Dishwasher	Clelington Primary School Window Replacement Phase 3
DESCRIPTION OF WORKS	Replacement of existing dishwasher with similar model and minor alterations to surrounding area	Works are to the 8 windows on the Eliza Street elevation - Take out existing steel window casements and timber frames, strip paint finish, rehang and reglaze existing steel windows and decorate windows and surrounds. Carry out repair to stonework around windows.
TOTAL COST	Several Works £12,000.00 Allowances £1,800.00 TOTAL £13,800.00	Several Works £38,500.00 Allowances £6,312.00 TOTAL £44,812.00
FUNDING SOURCE	Capital	Capital
BUDGET PROVISION & PHASING	2003/2004 £14,000.00	2003/2004 £45,000.00
ADDITIONAL FUNDING	None	None
REVENUE IMPLICATIONS	None	None
LOCAL AGENDA 21	None	None
EQUAL OPPORTUNITIES	None	None
TENDERS	Schedule of Rates offer 1 Dundee Contract Services £12,000.00	Negotiated offer 1 Dundee Contract Services £38,500.00
RECOMMENDATION	This work was programmed for the summer but on 15 May the existing unit broke down and as a replacement has a delivery period of 6-8 weeks a new unit was ordered as a matter of urgency. The committee is asked to approve retrospectively the issue of the order	Acceptance of offer
ALLOWANCES	Professional Services £1,800.00 TOTAL £1,800.00	Planning Supervisor £462.00 Professional Services £5,850.00 TOTAL £6,312.00
SUB-CONTRACTORS	None	None
BACKGROUND PAPERS	None	None

EDUCATION COMMITTEE - 16 JUNE 2003

CLIENT	Education		Education			
PROJECT REFERENCE	03-7319		03-7367			
PROJECT	Various Education Properties Inspection & Testing of Electrical Services		Glebelands and Gowriehill Primary Schools Replacement of Distribution Boards etc			
DESCRIPTION OF WORKS	Inspection and testing of fixed electrical installations at 14 education properties		Replacement of various distribution boards and associated minor works in the two schools			
TOTAL COST	Several Works	£33,639.00	Several Works	£15,209.86		
	Allowances	£5,047.00	Allowances	£2,282.00		
	TOTAL	£38,686.00	TOTAL	£17,491.86		
FUNDING SOURCE	Capital		Capital			
BUDGET PROVISION & PHASING	2003/2004	£60,000.00	2003/2004	£25,000.00		
ADDITIONAL FUNDING	None		None			
REVENUE IMPLICATIONS	None		None			
LOCAL AGENDA 21	None		None			
EQUAL OPPORTUNITIES	None		None			
TENDERS	Three invited; two received	<i>Received</i>	<i>Checked</i>	Five invited; five received	<i>Received</i>	<i>Checked</i>
	1 McGill Electrical Ltd, Dundee	£33,639.00	£33,639.00	1 XM Services Ltd, Dundee	£15,209.86	£15,209.86
	2 EW Edwardson (Electrical Contractors) Ltd, Glenrothes	£59,760.00	£59,760.00	2 EW Edwardson (Electrical Contractors) Ltd, Glenrothes	£18,692.19	£18,692.49
				3 D H Morris Ltd, Dundee	£19,720.05	£19,720.05
				Highest Tender	£38,012.00	
RECOMMENDATION	Acceptance of lowest tender		Acceptance of lowest tender			
ALLOWANCES	Professional Services	£5,047.00	Professional Services	£2,282.00		
	TOTAL	£5,047.00	TOTAL	£2,282.00		
SUB-CONTRACTORS	None		None			
BACKGROUND PAPERS	None		None			

EDUCATION COMMITTEE - 16 JUNE 2003

CLIENT	Education		
PROJECT REFERENCE	03-6027		
PROJECT	Whitfield Primary School External Repainting Phase 2		
DESCRIPTION OF WORKS	External painterwork to steel windows, cement bands, timber screens to internal courtyard and tank room		
TOTAL COST	Several Works		£3,593.67
	Allowances		£540.00
	TOTAL		<u>£4,133.67</u>
FUNDING SOURCE	Capital		
BUDGET PROVISION & PHASING	2003/2004		£15,000.00
ADDITIONAL FUNDING	None		
REVENUE IMPLICATIONS	None		
LOCAL AGENDA 21	None		
EQUAL OPPORTUNITIES	None		
TENDERS	Five invited; five received	<i>Received</i>	<i>Checked</i>
	1 F Forbes and Son, Dundee	£3,419.00	Invalid
	2 D C Painters & Joiners Ltd, Dundee	£3,593.67	£3,593.67
	3 Angus Decorating Co Ltd, Arbroath	£9,684.00	£9,684.00
	Highest Tender	£13,678.00	
RECOMMENDATION	The tender submitted by F Forbes and Son did not fully comply with the specification and they have asked that their tender be withdrawn. The tender submitted by DC Painters & Joiners Ltd is recommended for acceptance		
ALLOWANCES	Professional Services		£540.00
	TOTAL		<u>£540.00</u>
SUB-CONTRACTORS	None		
BACKGROUND PAPERS	None		