

REPORT NO: 398-2013



DUNDEE CITY COUNCIL

**STATEMENT OF ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2013**

AUDITED

September 2013

DUNDEE CITY COUNCIL
STATEMENT OF ACCOUNTS 2012/2013
CONTENTS

	PAGE NO
Foreword by Director of Corporate Services	2
Annual Governance Statement	8
Annual Remuneration Report	10
Statement of Responsibilities for the Statement of Accounts	20
<i>The Core Financial Statements:</i>	
Movement in Reserves Statement	21
Comprehensive Income & Expenditure Statement	23
Balance Sheet	24
Cash Flow Statement	25
Notes to the Core Financial Statements	26
<i>The Supplementary Single Entity Financial Statements:</i>	
Council Tax Income Account	93
Non-Domestic Rate Income Account	94
Housing Revenue Account	95
<i>The Group Accounts:</i>	
Introduction	98
Group Movement in Reserves Statement	99
Group Comprehensive Income & Expenditure Statement	101
Group Balance Sheet	102
Group Cash Flow Statement	103
Notes to the Group Accounts	104
Common Good Fund Account	109
Independent Auditor's Report	110

FOREWORD BY THE DIRECTOR OF CORPORATE SERVICES

Introduction

I am pleased to present the Audited Statement of Accounts for Dundee City Council ("the Council") and its Group for the year ended 31 March 2013. The accounts have been prepared in accordance with the Code of Practice on Local Authority Accounting in the United Kingdom 2012/2013. This foreword is intended as a commentary on the Council's financial performance and position, as presented within the Statement of Accounts for the financial year 2012/2013. Information on the impact of the current economic climate and future developments is also provided.

Review of the Financial Year - Revenue Budget

The 2012/2013 General Services Revenue Budget was agreed at the meeting of the Policy & Resources Committee on 9 February 2012. A Council Tax freeze was delivered for the seventh consecutive year, after budget savings totalling £3.576m were approved. The amount of £0.943m was used from accumulated General Fund balances in setting the 2012/2013 Council Tax level. The 2012/2013 Housing Revenue Account Budget was agreed at the meeting of the Policy & Resources Committee on 23 January 2012 and the Housing Committee on that date agreed that rent levels would increase by 4.75%. The Policy & Resources Committee received monthly revenue monitoring reports during 2012/2013 in order to keep elected members fully apprised as to the projected outturn position. The final outturn position for the year is reflected in the Movement in Reserves Statement and in the Consolidated Income & Expenditure Account.

The Movement in Reserves Statement shows an actual increase in the General Fund and Housing Revenue Account balances over the year of £0.207m. This was against a budgeted reduction in General Fund balances of £2.117m, ie this represents an overall net underspend of £2.324m against the 2012/2013 Revenue Budget. The main components of the net underspend are as follows:

	(Under)/ Over Spend £m
Net Overspend on Council Services etc	2.458
Reduced Joint Board Contributions *	(3.558)
Additional Housing Benefits Subsidy Costs	<u>0.362</u>
Underspend on Cost of Services (per Comprehensive Income & Expenditure Statement)	(0.738)
Additional Surplus on Construction Trading Account	(0.424)
Additional Tayside Contract Surplus	(0.102)
Reduced Income from Investment Properties	0.046
Additional Local Taxation Income	(0.512)
Reduced Revenue Support Grant / NNDR Contribution	0.052
Savings on Loan Charges	(1.240)
Additional CFCR Expenditure	0.213
Reduced Pension Contributions	<u>(1.173)</u>
Net Underspend Before Appropriations	(3.878)
Additional Contributions to Reserves:	
Surplus on Housing Revenue Account (transferred to Renewal & Repair Fund)	<u>0.984</u>
Share of Police Capital Reserves (transferred to Capital Fund)	<u>0.413</u>
Other Miscellaneous	<u>0.157</u>
Net Underspend After Appropriations	<u>(2.324)</u>

(*Within this underspend, £1.673m requires to be returned to the Scottish Government in 2013/2014)

The net overspend of £2.458m on Council services was due to a number of under and overspends within departmental budgets, with the main areas of cost pressure being:

Adult and older people care placements £2.423m
Family placements for children £0.443m
Winter maintenance costs £1.051m
Health & safety contracts £0.992m
Income shortfall in design & print unit £0.200m
Income shortfall in car parking and building control services £0.919m

FOREWORD BY THE DIRECTOR OF CORPORATE SERVICES

These overspends were partly offset by savings in staff costs across all departments (£2.304m), refunded surpluses from social work service providers (£0.772m) and underspends on landfill and ash contracts following the temporary closure of the DERL facility (£0.673m).

The General Fund balance has increased over the year by £0.207m, to £9.695m at 31 March 2013 (including Devolved School Management balances of £1.258m). Within this overall total it is estimated that £5.0m is uncommitted, a reduction of £1.0m from the corresponding figure last year. The Council manages its General Fund balances (and other cash-backed reserves) in accordance with proper accounting practice and the associated protocol that was agreed by the Policy & Resources Committee on 9 February 2004. The reserves protocol was reviewed in February 2013 as part of the budget setting process, and was considered to remain relevant and fit for purpose.

Review of the Financial Year - Capital Budget

The 2012/2013 General Services Capital Budget was agreed at the meeting of the Policy & Resources Committee on 9 February 2012 and the 2012/2013 Housing Capital Budget was agreed at the meeting of the Policy & Resources Committee on 23 January 2012. The gross capital budget for 2012/2013 totalled £94.334m, including allowances for slippage. The Policy & Resources Committee received monthly capital monitoring reports during 2012/2013 in order to keep elected members fully apprised as to expenditure-to-date and the projected outturn position. Actual gross capital expenditure for the year was £84.790m. The following table compares the actual outturn position with budget for capital expenditure and the funding thereof.

	<u>Budget</u> £m	<u>Actual</u> £m	<u>Variance</u> £m
Gross Capital Expenditure	94.334	84.790	(9.544)
<i>Funded by:</i>			
Borrowing	63.039	58.556	(4.483)
Capital Grants & Receipts	24.571	25.303	0.732
CFCR	0.822	0.931	0.109
Slippage Allowance	5.902	0	(5.902)
	94.334	84.790	(9.544)

In-year spend on key projects within the 2012/2013 capital programme included:

New Swimming Pool and Car Park at Allan Street £13.317m
 Balgarthno Primary School £5.947m
 Lochee Multis External Insulation £4.789m
 West End Primary School £3.582m
 Dallfield Multis External Insulation £2.150m
 Whitfield Life Services Building £1.762m
 Refurbishment of McKinnon Centre £1.601m
 V&A at Dundee £1.511m
 Heating & Electrical Upgrading of Houses in Menzieshill £1.378m
 Pitkerro Grove Cemetery £1.264m

There were no major asset disposals during the financial year.

In terms of the funding of capital expenditure, borrowing has the effect of increasing the Council's overall indebtedness and the level of principal repayments and loan interest charges each year. Capital expenditure met directly from revenue resources (CFCR) increases total net revenue expenditure in that particular year but does not result in an increase in overall indebtedness. The Council uses these methods of funding capital expenditure as part of its long and short term capital financing strategy. The Council has several sources available to it in terms of borrowing to fund capital expenditure. The most significant of these is the Public Works Loans Board, although the Council can also issue bonds and borrow from the money markets and the European Investment Bank. During 2012/2013 the Council's Capital Financing Requirement (CFR) increased by £34.0m, from £507.0m to £541.0m. The CFR is a measure of the capital expenditure incurred historically by the Council that has yet to be financed in future years by charges against revenue. The figure includes outstanding financing liabilities under the Schools PPP contract and finance leases. The Council manages its CFR level in line with the requirements of the Prudential Code. The Council's external debt was £502.9m at 31 March 2013 (£468.8m at 31 March 2012). The fact that this is significantly below the CFR confirms the Council is not borrowing for revenue purposes and is partly funding its capital expenditure from existing resources.

FOREWORD BY THE DIRECTOR OF CORPORATE SERVICES

Pension Liability (International Accounting Standard 19)

Under International Accounting Standard 19 (Employee Benefits) the Council is required to include figures in its Statement of Accounts relating to the assets, liabilities, income and expenditure of the pension scheme for its employees. It has been estimated that the Council had a net pension liability of £292.6m as at 31 March 2013 (estimated net pension liability at 31 March 2012 was £318.9m). A decrease in the real interest rate used to calculate scheme liabilities has caused an increase in liabilities but this was more than offset by an increase in the value of scheme assets, thereby resulting in an overall decrease in the net liability.

Functions and Structure

There were no major changes in the statutory functions of the Council in 2012/2013. The Council has, however, recently implemented a new internal organisational structure. The new structure consists of six departments and one arms length organisation (Leisure and Culture Dundee), alongside a Chief Executive's department. The main changes were the consolidation of all Support Services including Finance into a single Corporate Services Department; all property related matters becoming the responsibility of the City Development Department; the creation of a new Leisure and Culture organisation; a new Environment Department that includes Dundee Contracts, all ground maintenance, waste management and environmental services. A Community Learning and Development Services section was retained as part of the Chief Executive's Department. The majority of the revised departmental structure took effect from 1 July 2011, with the new Corporate Services Department taking effect from 1 April 2012. The existing Education, Social Work and Housing Departments remained largely unchanged.

The Police and Fire Reform (Scotland) Act 2012 received Royal Assent on 7 August 2012. Responsibility for Police and Fire and Rescue Services transferred from local government to new central government bodies (Scottish Police Authority and Scottish Fire and Rescue Service) on 1 April 2013. The local Joint Boards are no longer responsible for service provision and the Councils' funding from the Scottish Government has been reduced to reflect the new arrangements. The Council's Policy & Resources Committee (Police, Fire & Community Safety) is responsible for the governance arrangements around local service delivery by the new national bodies.

Impact of the Current Economic Climate

The national landscape continues to be one of no or low levels of economic growth but with continuing price inflation, particularly in areas such as fuel and energy costs. The Westminster Government's austerity measures have resulted in grant funding levels that are flat in cash terms, but which actually represent reductions in real terms when pay and price inflation are factored in. Local demographic factors have also increased pressure on demanded services in key areas such as Education and Social Work. The Council has therefore had to identify significant levels of savings and efficiencies in order to achieve a balanced budget, within the constraints of a continuing Council Tax freeze. This trend is likely to continue over the short to medium term as the economy slowly returns to normal levels of growth. The 2012-2017 Council Plan identified a budget savings target of £22m over the three year period 2013-2016, with savings of £6.5m subsequently being agreed in setting the budget for 2013/2014. The Council's budget strategy continues to be driven through the Changing for the Future programme with transformational change projects being taken forward under four broad themes: Service Prioritisation, Reshaping Service Delivery Models, Assets and Enabling the Change. A number of projects have now been completed and implemented, and are delivering significant budget savings. In addition, the voluntary early retirement and voluntary redundancy schemes have helped facilitate the transformational change and have generated on-going net annual savings of £11.2m. The economic downturn has had other consequences for Council services: some have experienced significant increases in demand whilst income in some areas (eg building control, car parking) has reduced. The recent Welfare Reforms are also impacting in various ways on Council services.

Future Developments

Despite the problematic macro-economic situation, the Council is confident that it is well placed to tackle the challenges that lie ahead. Early in 2013, the Policy & Resources Committee approved Capital Plans for General Services and Housing totalling £353m over the period 2013 to 2017.

Harris Academy and Baldrigon Academy are due to be completely rebuilt on their existing sites and new primary schools and community facilities are planned for the Coldside and Menziesshill areas, together with new nursery facilities at the latter. New primary and nursery school facilities are also planned for the Strathmartine area, whilst Barnhill Primary school will be extended.

The White Top Centre, which provides services for people with learning disabilities, will be upgraded. The Council continues to make good progress towards achieving the Scottish Housing Quality Standard and the Housing capital programme is geared towards the objective of making houses energy efficient, secure and in good order by the March 2015 deadline. The redevelopment of the Central Waterfront continues apace, with key projects in the pipeline such as the V&A at Dundee and the re-building of the Rail Station.

FOREWORD BY THE DIRECTOR OF CORPORATE SERVICES

The City has been shortlisted to become the UK City of Culture for 2017 and the bid for the National Performance Centre for Sport has won through to the second stage of the process. Dundee will also play an important role in the 2014 Commonwealth Games, as one of the host cities for the Glasgow games.

Pension Fund Accounts

Dundee City Council is the administering authority for both the Tayside Pension Fund (Main Fund) and the Tayside Transport Pension Fund (Transport Fund). Further information can be found in the Tayside Pension Funds' Annual Report and Accounts which is available from Dundee City Council's website (www.dundee.gov.uk/pensions).

Financial Indicators

The following financial indicators are intended to support interpretation of the financial statements and the Council's financial position and performance. They present a picture of the financial sustainability and affordability of the Council's financial plans. They also demonstrate how effective financial management is within the Council.

Category / Financial Indicator	2012/13	2011/12
<i>Reserves</i>		
Uncommitted General Fund Reserve as a proportion of Annual Budgeted Net Expenditure	1.34%	1.61%
Movement in the Uncommitted General Fund Balance	-£1.014m	+£0.593m
<i>Council Tax</i>		
In-year collection rate	93.1%	93.3%
Ratio of Council Tax Income to Overall Level of Funding	15.5%	15.1%
<i>Financial Management</i>		
Actual Outturn Net Service Expenditure compared to Budgeted Net Service Expenditure	99.8%	99.6%
Actual contribution to / from Unallocated General Fund Balance compared to Budget	+£0.071m	-£0.593m
<i>Debt / Long Term Borrowing</i>		
Capital Financing Requirement for the current year	£541.0m	£507.0m
External Debt Levels for the current year	£502.9m	£468.8m
Ratio of financing costs to net revenue stream – General Services	6.9%	6.9%
Ratio of financing costs to net revenue stream – HRA	40.3%	38.7%
Impact of Capital Investment on Council Tax	£nil	£nil
Impact of Capital Investment on Weekly Rents	£1.04	£2.02

Material Assets, Liabilities, Charges and Credits

No material assets were acquired and no material liabilities were incurred outwith the normal scale of activities of the Council during the 2012/2013 financial year. Similarly, there are no material charges or credits within the Statement of Accounts for the 2012/2013 financial year.

Provisions, Write-offs and Contingencies

Provisions for the non-collection of various types of debt totalled £29.934m at 31 March 2013, an increase of £3.381m from the previous year. This increase is partly a reflection of the difficult economic climate and the increased potential for debtors to default on payment. Full details of provisions are shown in note 42. There were no write-offs of uncollectable debt that were outwith the normal scale of activities of the Council during the 2012/2013 financial year. The Council includes a prudent level of contingencies within its annual revenue budget and also carries a prudent level of uncommitted reserves. These provide a cushion against any items of unforeseen or emergency expenditure or shortfalls in income or savings targets.

Contingent Assets & Liabilities

There were no contingent assets as at 31 March 2013. A contingent liability has been disclosed in respect of unsettled claims arising from the implementation of Single Status. Full details are shown in note 43.

Sickness Absence

The Council's sickness absence figures, expressed as an average number of days per employee, are as follows:

2012/2013	11.78 days
2011/2012	11.01 days

FOREWORD BY THE DIRECTOR OF CORPORATE SERVICES

Subsequent Events

There have been no events occurring after 31 March 2013 that would have a material impact on the figures shown in the 2012/2013 Statement of Accounts.

The Accounting Statements

The Council's financial arrangements are required, by statute, to be categorised into two funds: Housing Revenue Account and General Fund (or General Services). The Housing Revenue Account deals with expenditure on the Council's housing stock and is funded mainly by rental income. The General Fund encompasses all other services areas (eg Education, Social Work, Environment etc) and is funded mainly by Government Grant and Council Tax. The accounts include two major categories of expenditure: revenue expenditure on the day-to-day running costs of services and capital expenditure on constructing, acquiring and improving assets.

The accounting statements provide information about the financial performance, financial position and cash flows of the Council (the "single entity"). Information is also provided on the "group" position which incorporates the Council's financial interests in other bodies.

The accounting statements comprise:

Movement in Reserves Statement:

This statement shows the movement in the year on the different reserves held by the Council, analysed into usable reserves (ie those that can be applied to fund expenditure) and unusable reserves.

Comprehensive Income & Expenditure Statement:

This statement shows the accounting cost in the year of providing services in accordance with generally accepted accounting practices (IFRS).

Balance Sheet:

This represents the overall financial position of the Council at 31 March 2013. All inter-departmental balances have been eliminated upon consolidation.

Cash Flow Statement:

Shows the changes in cash and cash equivalents by detailing the inflows and outflows of cash arising from revenue and capital transactions.

Council Tax Income Account:

Details the gross and net income from Council Tax.

Non-Domestic Rate Income Account:

Details the gross and net income from Non-Domestic Rates and the net contribution to the National Non-Domestic Rate Pool.

Housing Revenue Account:

Reflects the statutory requirement to separately account for local authority housing provision, as defined in the Housing (Scotland) Act 1987. It shows the major elements of housing revenue expenditure, and how these are met by rents, housing support grant and other income.

Group Accounts:

Brings together Dundee City Council and its interests in entities which are regarded as its subsidiaries, associates or joint ventures under the Code of Practice.

Common Good Fund:

Presents a picture of the Council's stewardship of the assets under its control which do not form part of the core financial statements.

Notes to the Core Financial Statements and Other Various Accounts

These are intended to give the reader further information which is not separately detailed in the financial statements.

FOREWORD BY THE DIRECTOR OF CORPORATE SERVICES

Accounting Policies (see note 1 to the Core Financial Statements)

The Accounting Policies set out the basis upon which the Financial Statements have been prepared, and explains the accounting treatment of both general and specific items. There were no significant changes in accounting policies during 2012/2013.

Acknowledgements

I would like to thank Bailie Willie Sawers, the Senior Councillor with responsibility for Finance, all other elected members and officers of the Council for their active support and co-operation in the effective management of the Council's finances during another challenging year. Finally, I would conclude this report by thanking all the Corporate Finance Division staff who contributed to the management and control of the Council's finances and to the finalisation of the Council's 2012/2013 Statement of Accounts.

Marjory Stewart, FCCA, CPFA
Director of Corporate Services
Dundee City Council
September 2013

ANNUAL GOVERNANCE STATEMENT

Scope of Responsibility

Dundee City Council is responsible for ensuring that its business is conducted in accordance with the law and appropriate standards. This is to ensure that public funds and assets at its disposal are safeguarded, properly accounted for and used economically, efficiently and effectively. The Council also has a duty to make arrangements to secure continuous improvement in the way its functions are carried out.

In discharging these responsibilities elected members and senior officers are responsible for implementing effective arrangements for governing the Council's affairs and facilitating the effective exercise of its functions, including arrangements for the management of risk.

To this end the Council has approved and adopted a local Code of Corporate Governance that is consistent with the principles of the CIPFA/SOLACE framework *Delivering Good Governance in Local Government*. This statement explains how Dundee City Council delivers good governance and reviews the effectiveness of these arrangements.

In addition the Council is responsible for confirming effective corporate governance arrangements exist within its other group entities.

The Council's Governance Framework

The governance framework comprises the systems, processes, cultures and values by which the Council is directed and controlled. It also describes the way it engages with, accounts to and leads the local community. It enables the Council to monitor the achievement of its objectives and consider whether those objectives have led to the delivery of appropriate, cost-effective services.

The Local Code of Corporate Governance is supported by detailed evidence of compliance which is regularly reviewed by a working group of senior officers.

Within the overall control arrangements the system of internal financial control is intended to ensure that assets are safeguarded, transactions are authorised and properly recorded, and material errors or irregularities are either prevented or would be detected within a timely period. It is based on a framework of regular management information, financial regulations, administrative procedures and management supervision.

The overall control arrangements include:

- Identifying the Council's objectives in the Council Plan, Community Plan and Single Outcome Agreement.
- Monitoring of objectives by the Council and senior officers.
- A systematic approach to monitoring service performance at elected member, senior officer and project level.
- Reporting performance regularly to Council committees.
- Clearly defined Standing Orders and Schemes of Administration covering Financial Regulations, Tender Procedures and Delegation of Powers.
- A Monitoring Officer to ensure compliance with laws and regulations.
- A Scrutiny Committee.
- Approved anti-fraud and corruption strategies including "whistle-blowing" arrangements under the Public Interest Disclosure Act 1998.
- Participating in National Fraud Initiative strategy for sharing and cross-matching data.
- Formal project appraisal techniques and project management disciplines.
- Setting targets to measure financial and service performance.
- Formal revenue and capital budgetary control systems and procedures.
- Clearly defined capital expenditure guidelines.

Review of Effectiveness

Members and officers of the Council are committed to the concept of sound governance and the effective delivery of Council services and take into account comments made by external auditors and other review agencies and inspectorates.

ANNUAL GOVERNANCE STATEMENT

The effectiveness of the governance framework is reviewed annually by a working group of senior officers. Their regular review of the Local Code of Corporate Governance has identified the Council as being over 90% compliant with guidelines.

In addition Chief Officers from each department have made a self-assessment of their own arrangements. This involved the completion of a 31-point checklist covering four key governance areas of Service Planning and Performance Management, Internal Control Environment, Budgeting, Accounting and Financial Control and Risk Management and Business Continuity. This again indicated a high level of compliance.

The Internal Audit Service operated in accordance with the CIPFA Code of Practice for Internal Audit in Local Government 2006 and reports to the Scrutiny Committee. Internal Audit undertakes an annual programme of work, which is reported to the Scrutiny Committee. The Chief Internal Auditor provides an independent opinion on the adequacy and effectiveness of the system of internal control.

The Director of Corporate Services complied fully with the five principles of the role of the Chief Financial Officer, as set out in CIPFA guidance.

Continuous Improvement Agenda

The Council's Corporate Governance working group has identified the following areas for improvement, to be taken forward during 2013/14:

- Review anti-fraud and corruption policies.
- Develop corporate e-induction and consider alternative delivery models.
- Further develop Elected Members Training.
- Increased Compliance with Procurement Framework.
- Develop an e-learning risk management module for all staff.
- Conclude revision to Corporate Risk Register.
- Review "whistle-blowing" Policy

In addition, the following areas were identified by Chief Officers in the self-assessment checklists completed as part of the Council's assurance gathering process where further improvement could be made:

- Ensure sufficient time allocated to undertake and respond to stakeholder consultation.
- Review the delivery mechanism for software applications.
- Take a more risk-based approach to business continuity plans and their testing.

Group Entities

In respect of the Joint Boards, Joint Committee, Charitable Organisation and Companies that fall within the Council's group boundary, the review of their internal financial control systems is informed by:

- Annual Governance Statements included in the respective financial statements of the Joint Boards and Tayside Contracts Joint Committee.
- Assurances from company directors and/or the other senior company officials.
- The work of the relevant bodies respective external auditors (and where relevant internal audit function) and other interim reports.
- Completion of self-assessment checklists.

The annual review demonstrates sufficient evidence that the code's principles of delivering good governance in local government operated effectively and the Council complies with the Local Code of Corporate Governance in all significant respects. It is proposed over 2013/14 steps are taken to address the items identified in the Continuous Improvement Agenda to further enhance the Council's governance arrangements.

David K Dorward
Chief Executive, Dundee City Council
September 2013

Ken Guild
Leader of the Council
September 2013

ANNUAL REMUNERATION REPORT

INTRODUCTION

The Council is required to prepare and publish within its Statement of Accounts an annual Remuneration Report under the Local Authority Accounts (Scotland) Amendment Regulations 2011 (Scottish Statutory Instrument No. 2011/64), which came into force on 31 March 2011. The report sets out the remuneration and accrued pension benefits of the Senior Councillors and Senior Employees of the Council. The report also provides information on the number of Council Employees (including Senior Employees) whose total actual remuneration was £50,000 or more, this information being disclosed in salary bandings of £5,000 above £50,000. The following report has been prepared in accordance with the aforementioned Regulations. The Council's External Auditor is required to audit certain parts of the Remuneration Report and give a separate opinion in his report on the Statement of Accounts as to whether the Remuneration Report has been properly prepared in accordance with the Regulations. All the tables in this report are subject to audit except those relating to Councillors Allowances and Expenses.

REMUNERATION ARRANGEMENTS

Senior Councillors

The remuneration of Councillors is regulated by the Local Governance (Scotland) Act 2004 (Remuneration) Regulations 2007 (Scottish Statutory Instrument No. 2007/183) and subsequent amendment regulations. The Regulations provide for the grading of Councillors for the purposes of remuneration arrangements, as either the Leader of the Council, the Civic Head (Lord Provost for Dundee City Council), Senior Councillors or Councillors. The Leader of the Council and the Civic Head cannot be the same person for the purposes of payment of remuneration. A Senior Councillor is a Councillor who holds a significant position of responsibility in the Council's political management structure. When determining the level of remuneration for Councillors the Scottish Ministers consider the recommendations of the Scottish Local Authority Remuneration Committee (SLARC). SLARC is an advisory Non-Departmental Public Body set up in 2005 to advise Scottish Ministers on the remuneration, allowances and expenses incurred by local authority Councillors.

The salary that is to be paid to the Leader of the Council is set out in the Regulations. For 2012/2013 the salary for the Leader of Dundee City Council was £32,470. The Regulations permit the Council to remunerate one Civic Head. The Regulations set out the maximum salary that may be paid to that Civic Head. The agreed policy of Dundee City Council is to pay the Civic Head (Lord Provost) the maximum salary set out in the Regulations (£24,353). The Regulations allow the Civic Head to incur expenditure of £3,000 on expenses associated with the position. Dundee City Council's Lord Provost does not claim any expenditure under this heading.

The Regulations also set out the remuneration that may be paid to Senior Councillors and the total number of Senior Councillors that the Council may have. The maximum yearly amount that may be paid to a Senior Councillor is 75% of the total yearly amount payable to the Leader of the Council. The total yearly amount payable by the Council for remuneration of all of its Senior Councillors (including the Leader and Civic Head) shall not exceed £320,645 and the number of Senior Councillors shall not exceed 15. The Council is able to exercise local flexibility in the determination of the precise number of Senior Councillors and their salary within these maximum limits. Following the Local Government elections on 3 May 2012 the Council's arrangements in this area were agreed, for 2012/2013 onwards, at the meeting of the Policy & Resources Committee on 25 June 2012 and were to be effective from 21 May 2012.

With effect from 21 May 2012, Dundee City Council had 15 Senior Councillors (including the Leader and Civic Head) and the remuneration payable to these Councillors in a full financial year totals £317,348. The Regulations also permit the Council to pay contributions or other payments as required to the Local Government Pension Scheme in respect of those Councillors who elect to become Councillor members of the pension scheme.

In addition to the Senior Councillors of the Council, the Regulations also set out the remuneration payable to Councillors with the responsibility of a Convener or Vice Convener of a Joint Board. The Regulations require the remuneration to be paid by the Council of which the Convener or Vice Convener is a member. The Council is also required to pay pension contributions arising from the Convener or Vice Convener being a member of the Local Government Pension Scheme.

The Members Salaries scheme for 2012/2013 onwards, which encompasses the salaries of all elected members including the Leader, Civic Head (Lord Provost) and Senior Councillors was agreed at a meeting of the Policy & Resources Committee on 25 June 2012. A copy of the scheme is available on the Council's website. (www.dundee.gov.uk/reports/reports/183-2012.pdf).

ANNUAL REMUNERATION REPORT

The remuneration details for the Leader of the Council, the Civic Head (Lord Provost for Dundee City Council) and Senior Councillors are set out in Table 1a. The remuneration details for Councillors with the responsibility of a Convener or Vice Convener of a Joint Board are set out in Table 1b. The salaries, allowances and expenses for all Councillors (including Senior Councillors) are set out below.

	2012/2013	2011/2012
	£	£
Salaries	551,834	556,487
Mileage, Travel & Subsistence etc	6,199	8,029
Training & Conferences	2,026	1,323
Telephone Expenses	5,256	5,199
	565,315	571,038
Provision of Council Cars	42,088	30,832
	607,403	601,870

The full Annual Return of Councillors Salaries & Expenses for 2012/13 is available on the Council's website. (www.dundee.gov.uk/sites/default/files/publications/membersreturn13.pdf).

Senior Employees

The salary of Senior Employees is set by reference to national agreements. The Scottish Joint Negotiating Committee (SJNC) for Local Authority Services sets the salaries for the Chief Executives of Scottish local authorities. Circular CO/144 sets the amount of salary for the Chief Executive of Dundee City Council for the period 2008 to 2011 and continues to apply. The salaries of the Directors and Heads of Service are determined with reference to the Chief Executive's salary taking into account the duties and responsibilities of their posts. The Council's Policy & Resources Committee is responsible for agreeing the salaries of Directors and Heads of Service. Senior Employees are entitled to participate in the Council's Contract Car Hire Scheme, subject to meeting certain criteria. The Council's Policy & Resources Committee is also responsible for agreeing the terms of the Contract Car Hire Scheme.

For the purposes of the Remuneration Report, the Regulations set out the following criteria for designation as a Senior Employee of the Council:

- (i) has responsibility for management of the local authority to the extent that the person has power to direct or control the major activities of the authority (including activities involving the expenditure of money), during the year to which the Report relates, whether solely or collectively with other persons;
- (ii) holds a post that is politically restricted by reason of section 2(1)(a), (b) or (c) of the Local Government and Housing Act 1989; or
- (iii) annual remuneration, including any remuneration from a local authority subsidiary body, is £150,000 or more.

The Council has determined that 9 employees (8 posts) meet the criteria for designation as a Senior Employee in 2012/2013, with all 9 employees falling into either category (i) and / or (ii) above. The remuneration details for the Senior Employees of the Council are set out in Table 2.

The Regulations also require information to be published on the total number of Council employees (including Senior Employees) whose total actual remuneration was £50,000 or more. This information is to be disclosed in salary bandings of £5,000 above £50,000 and is shown in the following table:

ANNUAL REMUNERATION REPORT

Remuneration Bands	No of Employees	No of Employees
	2012/2013	2011/2012
£50,000 - £54,999	51	59
£55,000 - £59,999	42	32
£60,000 - £64,999	11	12
£65,000 - £69,999	9	8
£70,000 - £74,999	8	7
£75,000 - £79,999	8	8
£80,000 - £84,999	-	-
£85,000 - £89,999	2	1
£90,000 - £94,999	2	2
£95,000 - £99,999	-	2
£100,000 - £104,999	4	3
£105,000 - £109,999	-	-
£110,000 - £114,999	-	-
£115,000 - £119,999	-	-
£120,000 - £124,999	-	-
£125,000 - £129,999	-	-
£130,000 - £134,999	1	-
£135,000 - £139,999	-	1
Total	<u>138</u>	<u>135</u>

ACCRUED PENSION BENEFITS

Pension benefits for Councillors and Local Government Employees are provided through the Local Government Pension Scheme (LGPS).

Councillors' pension benefits are based on career average pay. The Councillor's pay for each year or part year ending 31 March (other than the pay in the final year commencing 1 April) is increased by the increase in the cost of living, as measured by the appropriate index (or indices) between the end of that year and the last day of the month in which their membership of the scheme ends. The total of the revalued pay is then divided by the period of membership to calculate the career average pay. This is the value used to calculate the pension benefits.

For Local Government Employees this is a final salary pension scheme. This means that pension benefits are based on the final year's pay and the number of years that the person has been a member of the scheme.

The scheme's normal retirement age for both Councillors and Local Government Employees is 65.

From 1 April 2009 a five tier contribution system was introduced with contributions from scheme members being based on how much pay falls into each tier. This is designed to give more equality between the cost and benefits of scheme membership. Prior to 2009, contribution rates were set at 6% for all non-manual employees. The members contribution rates for 2012/2013 remain at the 2009/2010 rates, although the pay bandings have been adjusted for 2012/2013. The tiers and contribution rates are as follows:

Whole Time Pay	Contribution Rate 2012/2013	Contribution Rate 2011/2012
On earnings up to and including £19,400	5.5%	5.5%
On earnings above £19,400 and up to £23,700	7.25%	7.25%
On earnings above £23,700 and up to £32,500	8.5%	8.5%
On earnings above £32,500 and up to £43,300	9.5%	9.5%
On earnings above £43,300	12%	12%

If a person works part-time their contribution rate is worked out on the whole-time pay rate for the job, with actual contributions paid on actual pay earned.

There is no automatic entitlement to a lump sum. Members may opt to give up (commute) pension for lump sum up to the limit set by the Finance Act 2004. The accrual rate guarantees a pension based on 1/60th of final pensionable salary and years of pensionable service. Prior to 2009 the accrual rate guaranteed a pension based on 1/80th and a lump sum based on 3/80th of final pensionable salary and years of pensionable service.

ANNUAL REMUNERATION REPORT

Senior Councillors

The accrued pension benefits for Senior Councillors are set out in Table 3, together with the pension contributions made by the Council.

Senior Employees

The accrued pension benefits for Senior Employees are set out in Table 4, together with the pension contributions made by the Council.

Assumptions and Contextual Information

The value of the accrued pension benefits has been calculated on the basis of the age at which the person will first become entitled to receive a pension on retirement without reduction on account of its payment at that age; without exercising any option to commute pension entitlement into a lump sum; and without any adjustment for the effects of future inflation. The pension figures shown relate to the benefits that the person has accrued as a consequence of their total Local Government service and not just their current appointment.

In considering the accrued pension benefits figures the following contextual information should be taken into account:

- (i) the figures for pension and lump sum are illustrative only in light of the assumptions set out above and do not necessarily reflect the actual benefits that any individual may receive upon retirement.
- (ii) the accrued benefits figures are reflective of the pension contributions that both the employer and the scheme member have made over a period of time. In 2012/2013, the scheme member contribution rate for Senior Councillors was in the range of 5.5% to 6.5% (2011/2012 5.5% to 6.7%) of pensionable pay and for Senior Employees was in the range of 8.6% to 10.5% (2011/2012 9.5% to 10.5%) of pensionable pay. In 2012/2013, the employer contribution rate was 18.0% (2011/2012 18.5%) of pensionable pay for both Senior Councillors and Senior Employees.

David K Dorward, CPFA
Chief Executive
Dundee City Council
September 2013

ANNUAL REMUNERATION REPORT

TABLE 1a – REMUNERATION OF SENIOR COUNCILLORS

Councillor Name	Responsibility	Salary, Fees & Allowances	Taxable Expenses	Non-cash Expenses & Benefits-in-Kind	Total Remuneration 2012/2013	Total Remuneration 2011/2012
		£	£	£	£	£
Ken Guild	Leader (until 3/5/12 and wef 21/5/12)	30,986	0	0	30,986	32,470
John R Letford	Lord Provost (until 3/5/12) (see note 2)	2,226	0	0	2,226	24,353
Will Dawson	Convener, City Development (until 3/5/12 and wef 21/5/12)	20,578	0	0	20,578	21,563
Bob Duncan	Convener, Environment (until 3/5/12) and Lord Provost (wef 21/5/12)	22,985	0	0	22,985	21,563
Jimmy Black	Convener, Housing (until 3/5/12 and wef 21/5/12 until 11/3/13) (see note 5)	1,971	0	0	1,971	21,563
Elizabeth F Fordyce	Convener, Education (until 3/5/12) (see note 2)	1,971	0	0	1,971	21,563
Jim Barrie	Convener, Social Work & Health (until 3/5/12) (see note 2)	1,971	0	0	1,971	21,563
Willie Sawers	Depute Convener, Policy & Resources (until 3/5/12 and wef 21/5/12)	20,578	0	0	20,578	21,563
Roderick A J Wallace	Convener, Development Management (until 3/5/12) (see note 2)	1,971	0	0	1,971	21,563
Stewart Hunter	Depute Convener, Education (until 3/5/12) and Convener, Education (wef 21/5/12)	20,276	0	0	20,276	18,264
Alan Ross	Depute Convener, Environment (until 3/5/12)	1,669	0	0	1,669	18,264
Craig Melville	Depute Convener, Housing (until 3/5/12) and Convener, Environment (wef 21/5/12)	20,276	0	0	20,276	18,264
David Bowes	Depute Convener, City Development (until 3/5/12) and Convener, Development Management (wef 21/5/12)	20,276	0	0	20,276	18,264
Kevin Keenan	Convener, Scrutiny and Leader of the Opposition (until 3/5/12 and wef 21/5/12)	20,578	0	0	20,578	21,563

ANNUAL REMUNERATION REPORT

Christina Roberts	Depute Lord Provost (wef 21/5/12)	15,760	0	0	15,760	0
Ken Lynn	Convener, Social Work & Health (wef 21/5/12)	18,607	0	0	18,607	0
Gregor Murray	Depute Convener, Education (wef 21/5/12)	15,760	0	0	15,760	0
Vari McDonald	Depute Convener, Environment (wef 21/5/12)	15,760	0	0	15,760	0
John Alexander	Depute Convener, Housing (wef 21/5/12 until 10/3/13) and Convener, Housing (wef 11/3/13)	15,946	0	0	15,946	0
Bill Campbell	Depute Convener, City Development (wef 21/5/12)	15,760	0	0	15,760	0
Kevin Cordell	Depute Convener, Development Management (wef 21/5/12 until 10/3/13) and Depute Convener, Housing (wef 11/3/13)	15,760	0	0	15,760	0
Total		<u>301,665</u>	<u>0</u>	<u>0</u>	<u>301,665</u>	<u>302,383</u>

TABLE 1a NOTES

1. Local Government Elections were held on 3 May 2012. All Senior Councillors were deemed to vacate their posts on 3 May 2012.
2. Lord Provost Letford and Councillors Fordyce, Barrie and Wallace either retired or were not re-elected at the elections on 3 May 2012.
3. Appointments to Senior Councillor posts are deemed to be effective from the date of the Statutory Council meeting following the elections (21 May 2012).
4. Full year equivalent figures for Senior Councillor positions are as shown in the 2011/2012 column, where relevant.
5. Following the Local Government Elections on 3 May 2012, Councillor Jimmy Black was remunerated as the Convener of Tayside Joint Police Board rather than as the Convener of the Housing Committee (see table 1b).

ANNUAL REMUNERATION REPORT

TABLE 1b – REMUNERATION OF COUNCILLORS WHO ARE CONVENERERS AND VICE-CONVENERS OF JOINT BOARDS

Councillor Name	Responsibility	Salary, Fees & Allowances	Taxable Expenses	Non-cash Expenses & Benefits-in-Kind	Total Remuneration 2012/2013	Total Remuneration 2011/2012
		£	£	£	£	£
Tom Ferguson	Convener, Tayside Valuation Joint Board (until 3/5/12)	16,605	0	0	16,605	20,294
George Regan	Vice Convener, Tayside Joint Police Board (until 3/5/12)	1,675	0	0	1,675	18,264
Christina Roberts	Vice Convener, Tayside Fire & Rescue Board (until 3/5/12 and wef 11/6/12 until 30/3/13)	18,177	0	0	18,177	18,264
Helen Wright	Convener, Tayside Community Justice Authority (until 3/5/12 and wef 19/6/12)	19,650	0	0	19,650	20,294
Jimmy Black	Convener, Tayside Joint Police Board (wef 11/6/12 until 30/3/13) (see note 2)	<u>23,567</u>	<u>0</u>	<u>0</u>	<u>23,567</u>	<u>0</u>
Total		<u>79,674</u>	<u>0</u>	<u>0</u>	<u>79,674</u>	<u>77,116</u>

Note

The following recharges were made by the following bodies in respect of the above responsibilities:

	2012/13	2011/12
	£	£
Tayside Valuation Joint Board	371	4,060
Tayside Joint Police Board	2,981	2,030
Tayside Fire & Rescue Board	191	2,030
Tayside Community Justice Authority	<u>3,416</u>	<u>4,060</u>
	<u>6,959</u>	<u>12,180</u>

TABLE 1b NOTES

- The figures for Salary, Fees and Allowances represents total remuneration for the year including payment for being a Basic Councillor or Senior Councillor (per table 1a), together with the additional payment for being a Convener or Vice Convener of a Joint Board.
- Prior to the Local Government Elections on 3 May 2012, Councillor Jimmy Black was remunerated as the Convener of the Council's Housing Committee (see table 1a).

ANNUAL REMUNERATION REPORT

TABLE 2 – REMUNERATION OF SENIOR EMPLOYEES

Employee Name	Post Title	Salary, Fees & Allowances	Bonuses	Taxable Expenses	Compensation for Loss of Employment	Benefits Other Than in Cash	Total Remuneration 2012/2013	Total Remuneration 2011/2012
		£	£	£	£	£	£	£
David K Dorward	Chief Executive (see note 1)	134,383	0	0	0	1,933	136,316	146,103
Patricia McIlquham	Depute Chief Executive (Support Services) (retired 30/3/12, full year equivalent £106,017) (see note 2)	1,603	0	0	0	0	1,603	124,723
Marjory Stewart	Director of Corporate Services (wef 1/4/12, was previously Director of Finance) (see note 3)	102,573	0	0	0	3,290	105,863	100,820
Chris Ward	Assistant Chief Executive (retired 30/6/11, full year equivalent £84,045)	0	0	0	0	0	0	32,763
Jim Collins	Director of Education (retired 30/6/11, full year equivalent £101,217)	0	0	0	0	0	0	42,026
Michael Wood	Director of Education (wef 1/7/11)	101,217	0	0	0	0	101,217	75,913
Alan Baird	Director of Social Work (see note 5)	101,217	0	0	0	106	101,323	101,217
Jenni Tocher	Director of Social Work (wef 11/3/13, full year equivalent £101,217)	5,714	0	0	0	0	5,714	0
Elaine Zwirlein	Director of Housing	92,625	0	0	0	0	92,625	92,625
Michael P Galloway	Director of City Development	101,217	0	0	0	0	101,217	101,217
Ken Laing	Director of Environment (wef 1/7/11, was previously Director of Dundee Contract Services)	92,625	0	0	0	1,702	94,327	91,784
James K Laing	Head of Waste Management (retired 8/7/11, full year equivalent £77,166)	0	0	0	0	0	0	23,853
Stewart Murdoch	Director of Leisure & Communities	89,190	0	0	0	0	89,190	89,190
Total		<u>822,364</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>7,031</u>	<u>829,395</u>	<u>1,022,234</u>

TABLE 2 NOTES

1. Salary, Fees & Allowances figure for David K Dorward, Chief Executive, includes £1,642 Returning Officer fee in respect of the Local Council Elections in May 2012 (2011/2012: £10,653).
2. Salary, Fees & Allowances figure of £1,603 for Patricia McIlquham, previously Depute Chief Executive (Support Services), represents Depute Returning Officer fee in respect of the Local Council Elections in May 2012 (2011/2012: £4,800).
3. Salary, Fees & Allowances figure for Marjory Stewart, Director of Corporate Services, includes £1,356 Assistant Returning Officer fee in respect of the Local Council Elections in May 2012 (2011/2012: nil).
4. Figures for Benefits Other Than in Cash relate to participation in the Council's Contract Car Hire Scheme. The equivalent figures for 2011/2012 are included within Total Remuneration for that year.
5. Alan Baird, Director of Social Work, was seconded to work with the Scottish Government for a period of two years with effect from 11 March 2013. Mr Baird's salary and on-costs are being fully recovered from the Scottish Government during the period of his secondment.

ANNUAL REMUNERATION REPORT

TABLE 3 – SENIOR COUNCILLORS ACCRUED PENSION BENEFITS

Councillor Name	Responsibility	Pension as at 31 March 2013	Pension Difference from 31 March 2012	Lump Sum as at 31 March 2013	Lump Sum Difference from 31 March 2012	Pension Contribution 2012/2013	Pension Contribution 2011/2012
		£000	£000	£000	£000	£	£
Ken Guild	Leader	3.1	0.9	2.3	0.2	5,577	6,007
Will Dawson	Convener, City Development	1.9	0.4	1.5	0.0	3,704	3,989
Bob Duncan	Lord Provost	2.1	0.6	1.6	0.1	4,137	3,989
Jimmy Black	Convener, Housing (until 11/3/13)	1.9	0.4	1.5	0.0	4,242	3,989
Jim Barrie	Convener, Social Work & Health (until 3/5/12)	1.9	0.4	1.6	0.1	355	3,989
Willie Sawers	Depute Convener, Policy & Resources	1.9	0.4	1.5	0.0	3,704	3,989
Stewart Hunter	Convener, Education	1.7	0.3	1.4	0.1	3,649	3,379
Alan Ross	Depute Convener, Environment (until 3/5/12)	1.8	0.6	0.9	0.0	300	3,379
Craig Melville	Convener, Environment	1.4	0.4	0.0	0.0	3,649	3,564
Kevin Keenan	Convener, Scrutiny and Leader of the Opposition	2.4	0.4	2.0	0.0	3,704	3,989
Christina Roberts	Depute Lord Provost	1.7	n/a	1.3	n/a	3,272	n/a
John Alexander	Convener, Housing	0.3	n/a	0.0	n/a	2,870	n/a
Gregor Murray	Depute Convener, Education	0.3	n/a	0.0	n/a	2,837	n/a
Kevin Cordell	Depute Convener, Housing	2.5	n/a	6.7	n/a	2,837	n/a
Vari McDonald	Depute Convener, Environment	0.3	n/a	0.0	n/a	2,837	n/a
Bill Campbell	Depute Convener, City Development	0.3	n/a	0.0	n/a	2,837	n/a
Total		25.5	4.8	22.3	0.5	50,511	40,263

TABLE 3 NOTES

1. Unless otherwise indicated, the Senior Councillor positions shown above reflect the position as at 31 March 2013.
2. The Pension Contribution figures for 2012/2013 relates to the remuneration shown in Tables 1a and 1b.

ANNUAL REMUNERATION REPORT

TABLE 4 – SENIOR EMPLOYEES ACCRUED PENSION BENEFITS

Employee Name	Post Title	Pension as at 31 March 2013 £000	Pension Difference from 31 March 2012 £000	Lump Sum as at 31 March 2013 £000	Lump Sum Difference from 31 March 2012 £000	Pension Contribution 2012/2013 £	Pension Contribution 2011/2012 £
David K Dorward	Chief Executive (see note 1)	70	2	183	0	24,189	25,496
Patricia McIlquham	Depute Chief Executive (Support Services) (retired 30/3/12)	n/a	n/a	n/a	n/a	n/a	204,419
Marjory Stewart	Director of Corporate Services (wef 1/4/12, was previously Director of Finance)	39	3	96	4	18,219	18,090
Chris Ward	Assistant Chief Executive (retired 30/6/11)	n/a	n/a	n/a	n/a	n/a	5,508
Jim Collins	Director of Education (retired 30/6/11)	n/a	n/a	n/a	n/a	n/a	15,213
Michael Wood	Director of Education (wef 1/7/11)	51	5	132	8	18,219	14,044
Alan Baird	Director of Social Work (see note 2)	44	2	112	0	18,219	18,725
Jenni Tocher	Director of Social Work (wef 11/3/13)	31	n/a	77	n/a	1,028	n/a
Elaine Zwirlein	Director of Housing	32	1	78	0	16,673	17,136
Michael P Galloway	Director of City Development	38	2	93	1	18,219	18,725
Ken Laing	Director of Environment (wef 1/7/11, was previously Director of Dundee Contract Services)	31	2	74	2	16,673	16,739
James K Laing	Head of Waste Management (retired 8/7/11)	n/a	n/a	n/a	n/a	n/a	3,876
Stewart Murdoch	Director of Leisure & Communities	41	1	106	0	16,054	16,500
Total		<u>377</u>	<u>18</u>	<u>951</u>	<u>15</u>	<u>147,493</u>	<u>374,471</u>

TABLE 4 NOTES

1. Pension Contribution 2012/2013 figure for David K Dorward, Chief Executive, includes £296 contributions payable on Returning Officer fee in respect of the Local Council Elections in May 2012 (2011/2012: £939).
2. Alan Baird, Director of Social Work, was seconded to work with the Scottish Government for a period of two years with effect from 11 March 2013. Mr Baird's salary and on-costs are being fully recovered from the Scottish Government during the period of his secondment.

STATEMENT OF RESPONSIBILITIES FOR THE STATEMENT OF ACCOUNTS

The Council's Responsibilities

The Council is required to:

- make arrangements for the proper administration of its financial affairs and to secure that one of its officers has the responsibility for the administration of those affairs. In this Council, that officer is the Director of Corporate Services;
- manage its affairs to secure economic, efficient and effective use of resources and safeguard its assets; and
- approve the audited Statement of Accounts.

The Responsibilities of the Director of Corporate Services

The Director of Corporate Services is responsible for the preparation of the Council's statement of accounts in accordance with proper practices as set out in the CIPFA/LASAAC *Code of Practice on Local Authority Accounting in the United Kingdom* ('the Code of Practice').

In preparing this statement of accounts, the Director of Corporate Services has:

- selected suitable accounting policies and then applied them consistently;
- made judgements and estimates that were reasonable and prudent; and
- complied with the Code of Practice.

The Director of Corporate Services has also:

- kept proper accounting records which were up to date; and
- taken reasonable steps for the prevention and detection of fraud and other irregularities.

The Statement of Accounts presents a true and fair view of the financial position of the Council at the accounting date and of its income and expenditure for the year ended 31 March 2013.

Marjory Stewart, FCCA, CPFA
Director of Corporate Services
Dundee City Council
September 2013

MOVEMENT IN RESERVES STATEMENT 2011/2012

Movement in Reserves Statement

This statement shows the movement in the year on the different reserves held by the Council, analysed into 'usable reserves' (ie those that can be applied to fund expenditure or reduce local taxation) and other reserves. The Surplus or (Deficit) on the Provision of Services line shows the true economic cost of providing the Council's services, more details of which are shown in the Comprehensive Income and Expenditure Statement. These are different from the statutory amounts required to be charged to the General Fund Balance and the Housing Revenue Account for Council Tax setting and Dwellings Rent setting purposes. The Net Increase / Decrease before Transfers to Earmarked Reserves line shows the statutory General Fund Balance and Housing Revenue Account Balance before any discretionary transfers to or from earmarked reserves undertaken by the Council.

	General Fund Balance £000	Housing Revenue Account £000	Capital Receipts Reserve £000	Capital Grants Unapplied Account £000	Capital Fund £000	Renewal & Repair Fund £000	Insurance Fund £000	Total Usable Reserves £000	Unusable Reserves £000	Total Council Reserves £000
Balance at 31 March 2011	(6,758)	-	-	-	(4,901)	(3,904)	(386)	(15,949)	(597,454)	(613,403)
<u>Movement in Reserves</u>										
<u>During 2011/2012</u>										
(Surplus) or Deficit on Provision of Services	7,778	30,171	-	-	-	-	-	37,949	-	37,949
Other Comprehensive Income & Expenditure	-	-	-	-	-	-	-	-	90,889	90,889
Total Comprehensive Income & Expenditure	7,778	30,171	-	-	-	-	-	37,949	90,889	128,838
Adjustments Between Accounting Basis & Funding Basis Under Regulations (note 5)	(10,998)	(30,418)	-	(13,572)	1,396	-	-	(53,592)	53,592	-
Net (Increase)/Decrease before Transfers to Earmarked Reserves	(3,220)	(247)	-	(13,572)	1,396	-	-	(15,643)	144,481	128,838
Transfers to/(from) Earmarked Reserves	490	247	-	-	679	(1,066)	(350)	-	-	-
(Increase)/Decrease in 2011/2012	(2,730)	-	-	(13,572)	2,075	(1,066)	(350)	(15,643)	144,481	128,838

MOVEMENT IN RESERVES STATEMENT 2012/2013

	General Fund Balance £000	Housing Revenue Account £000	Capital Receipts Reserve £000	Capital Grants Unapplied Account £000	Capital Fund £000	Renewal & Repair Fund £000	Insurance Fund £000	Total Usable Reserves £000	Unusable Reserves £000	Total Council Reserves £000
Balance at 31 March 2012 Carried Forward	(9,488)	-	-	(13,572)	(2,826)	(4,970)	(736)	(31,592)	(452,973)	(484,565)
<u>Movement in Reserves During 2012/13</u>										
(Surplus) or Deficit on Provision of Services	41,835	17,964	-	-	-	-	-	59,799	-	59,799
Other Comprehensive Income & Expenditure	-	-	-	-	-	-	-	-	(76,489)	(76,489)
Total Comprehensive Income & Expenditure	41,835	17,964	-	-	-	-	-	59,799	(76,489)	(16,690)
Adjustments Between Accounting Basis & Funding Basis Under Regulations (note 5)	(37,717)	(18,947)	-	2,960	-	-	-	(53,704)	53,704	-
Net (Increase)/Decrease before Transfers to Earmarked Reserves	4,118	(983)	-	2,960	-	-	-	6,095	(22,785)	(16,690)
Transfers to/(from) Earmarked Reserves	(4,325)	983	-	3,292	621	(868)	297	-	-	-
(Increase)/Decrease in 2012/2013	(207)	-	-	6,252	621	(868)	297	6,095	(22,785)	(16,690)
Balance at 31 March 2013 carried forward	(9,695)	-	-	(7,320)	(2,205)	(5,838)	(439)	(25,497)	(475,758)	(501,255)

COMPREHENSIVE INCOME & EXPENDITURE STATEMENT

This statement shows the accounting cost in the year of providing services in accordance with generally accepted accounting practices, rather than the amount to be funded from taxation. Councils raise taxation to cover expenditure in accordance with regulations; this may be different from the accounting cost. The taxation position is shown in the Movement in Reserves Statement.

2011/2012				2012/2013			Unaudited 2012/13
Gross Expenditure £000	Gross Income £000	Net Expenditure / (Income) £000		Gross Expenditure £000	Gross Income £000	Net Expenditure/ (Income) £000	Budgeted Net Expenditure / (Income) £000
147,968	(7,576)	140,392	Education Services	158,940	(7,204)	151,736	152,209
89,306	(73,274)	16,032	General Fund Housing	94,469	(78,692)	15,777	16,130
74,995	(51,999)	22,996	Housing Revenue Account	65,382	(52,829)	12,553	12,586
27,322	(2,026)	25,296	Cultural & Related Services	35,221	(8,390)	26,831	26,220
23,292	(3,768)	19,524	Environmental Services	30,821	(10,564)	20,257	19,645
20,510	(7,270)	13,240	Roads & Transport Services	21,934	(5,950)	15,984	14,839
43,275	(8,729)	34,546	Planning & Development Services	25,595	(9,042)	16,553	15,833
119,162	(24,067)	95,095	Social Work	125,628	(24,111)	101,517	99,662
3,968	(97)	3,871	Corporate & Democratic Core	4,850	(96)	4,754	4,297
1,859	(51)	1,808	Non Distributed Costs	4,473	-	4,473	3,967
17,627	(6,891)	10,736	Central Services to the Public	17,198	(5,098)	12,100	14,327
15,606	-	15,606	Police Services (Requisition)	13,032	-	13,032	16,223
12,169	-	12,169	Fire Services (Requisition)	11,945	-	11,945	12,264
920	-	920	Valuation Services (Requisition)	903	-	903	951
597,979	(185,748)	412,231	Cost Of Services	610,391	(201,976)	408,415	409,153
		2,720	Other Operating Expenditure (note 7)			(1,756)	(1,756)
		18,877	Financing and Investment Income and Expenditure (note 8)			28,944	30,905
		(395,879)	Taxation and Non-Specific Grant Income (note 9)			(375,804)	(375,344)
		37,949	(Surplus) or Deficit on Provision of Services (note 17)			59,799	62,958
		(5,952)	(Surplus) or Deficit on revaluation of Property, Plant & Equipment			(36,149)	(36,149)
		(24)	(Surplus) or Deficit on revaluation of available for sale financial assets			(100)	(100)
		(212)	Balance on Accumulating Compensating Absences Adjustment Account re Staff Transferring to Leisure and Culture Dundee			-	-
		97,077	Actuarial (gains) / losses on pension assets / liabilities etc			(40,240)	(40,240)
		90,889	Other Comprehensive Income & Expenditure			(76,489)	(76,489)
		128,838	Total Comprehensive Income & Expenditure			(16,690)	(13,531)

BALANCE SHEET

The Balance Sheet shows the value as at the Balance Sheet date of the assets and liabilities recognised by the Council. The net assets of the Council (assets less liabilities) are matched by the reserves held by the Council. Reserves are reported in two categories. The first category is usable reserves, ie those that the Council may use to provide services, subject to the need to maintain a prudent level of reserves and any statutory limitations on their use (for example the Capital Receipts Reserve that may only be used to fund capital expenditure or repay debt). The second category is those that the Council is not able to use to provide services. This category of includes reserves that hold unrealised gains and losses (for example the Revaluation Reserve), where amounts would only become available to provide services if the assets are sold; and reserves that hold timing differences shown in the Movement in Reserves Statement line 'Adjustments between accounting basis and funding basis under regulations'.

31 March 2012 £000	Note	31 March 2013 £000	
1,262,422	Property, Plant & Equipment	34	1,292,714
8,114	Heritage Assets	50	8,114
19,360	Investment Property	31	17,849
1,159	Long Term Investments	46	1,159
9,940	Long Term Debtors	46	9,875
1,300,995	Long Term Assets		1,329,711
641	Short Term Investments	46	741
996	Inventories	38	904
46,899	Short Term Debtors	40	44,570
-	Cash and Cash Equivalents	16	162
2,482	Assets held for sale	37	2,754
51,018	Current Assets		49,131
(36,817)	Short Term Borrowing	46	(40,210)
(60,056)	Short Term Creditors	41/46	(66,070)
(2,238)	Cash and Cash Equivalents	-	-
(99,111)	Current Liabilities		(106,280)
(4,358)	Provisions	42	(4,237)
(360,978)	Long Term Borrowing	46	(393,261)
(401,873)	Other Long Term Liabilities	52	(373,355)
(1,128)	Grants Receipts in Advance	45	(454)
(768,337)	Long Term Liabilities		(771,307)
484,565	Net Assets		501,255
31,592	Usable reserves	11	25,497
452,973	Unusable Reserves	12	475,758
484,565	Total Reserves		501,255

Marjory Stewart, FCCA, CPFA
Director of Corporate Services
Dundee City Council

The unaudited accounts were issued on 26 June 2013 and the audited accounts were authorised for issue on September 2013.

CASHFLOW STATEMENT

The Cash Flow Statement shows the changes in cash and cash equivalents of the Council during the reporting period. The statement shows how the Council generates and uses cash and cash equivalents by classifying cash flows as operating, investing and financing activities. The amount of net cash flows arising from operating activities is a key indicator of the extent to which the operations of the Council are funded by way of taxation and grant income or from the recipients of services provided by the Council. Investing activities represent the extent to which cash outflows have been made for resources which are intended to contribute to the Council's future service delivery. Cash flows arising from financing activities are useful in predicting claims on future cash flows by providers of capital (ie borrowing) to the Council.

2011/2012		2012/2013
£000		£000
37,949	Net (surplus) or deficit on the provision of services	59,799
(90,581)	Adjust net (surplus) or deficit on the provision of services for non cash movements	(111,457)
<u>3,702</u>	Adjust for items included in the net (surplus) or deficit on the provision of services that are investing and financing activities	<u>5,320</u>
(48,930)	Net cash flows from Operating Activities (note 13)	(46,338)
83,403	Investing Activities (note 14)	77,037
<u>(26,632)</u>	Financing Activities (note 15)	<u>(33,099)</u>
7,841	Net (increase) or decrease in cash and cash equivalents	(2,400)
<u>5,603</u>	Cash and cash equivalents at the beginning of the reporting period	<u>(2,238)</u>
<u>(2,238)</u>	Cash and cash equivalents at the end of the reporting period (note 16)	<u>162</u>

NOTES TO THE CORE FINANCIAL STATEMENTS

INDEX

1	Accounting Policies
2	Accounting Standards That Have Been Issued but Have Not Yet Been Adopted
3	Critical Judgements in Applying Accounting Policies
4	Assumptions Made About the Future and Other Major Sources of Estimation Uncertainty
5	MIRS - Adjustments between Accounting Basis and Funding Basis under Regulations
6	MIRS - Transfers to/from Earmarked Reserves
7	Comprehensive Income & Expenditure Statement - Other Operating Expenditure
8	Comprehensive Income & Expenditure Statement - Financing and Investment Income
9	Comprehensive Income & Expenditure Statement - Taxation and Non Specific Grant Income
10	Comprehensive Income & Expenditure Statement - Material Items of Income and Expense
11	Balance Sheet - Usable Reserves
12	Balance Sheet - Unusable Reserves
13	Cash Flow Statement - Operating Activities
14	Cash Flow Statement - Investing Activities
15	Cash Flow Statement - Financing Activities
16	Cash Flow Statement - Cash and Cash Equivalents
17	Amounts Reported for Resource Allocation Decisions
18	Acquired and Discontinued Operations
19	Trading Operations
20	Agency Services
21	Pooled Budgets
22	Members' Allowances
23	Officers Remuneration
24	External Audit Costs
25	Termination Benefits and Exit Packages
26	Pension Schemes Accounted for as Defined Contribution Schemes
27	Defined Benefit Pension Schemes
28	Events After the Reporting Period
29	Related Parties
30	Leases
31	Investment Properties
32	Intangible Assets
33	Impairment Losses
34	Property, Plant and Equipment
35	Capital Expenditure and Capital Financing
36	Private Finance Initiatives and Similar Contracts
37	Assets Held for Sale
38	Inventories
39	Construction Contracts
40	Short Term Debtors
41	Short Term Creditors
42	Provisions
43	Contingent Liabilities
44	Contingent Assets
45	Grant Income
46	Financial Instruments
47	Nature and Extent of Risks Arising from Financial Instruments
48	Charitable Trust Funds Account (Registered Charities)
49	Charitable Trust Funds Account (Unregistered Charities)
50	Heritage Assets
51	Heritage Assets – Summary of Transactions
52	Heritage Assets – Further Information
53	Long-Term Liabilities

NOTES TO THE CORE FINANCIAL STATEMENTS

1 Accounting Policies

A General Principles

The Statement of Accounts summarises the Council's transactions for the 2012/2013 financial year and its position at the year-end of 31 March 2013. The Council is required to prepare an annual Statement of Accounts by the Local Authority Accounts (Scotland) Regulations 1985. Section 12 of the Local Government in Scotland Act 2003 requires that they be prepared in accordance with proper accounting practices. These practices primarily comprise the Code of Practice on Local Authority Accounting in the United Kingdom 2012/13 and the Service Reporting Code of Practice 2012/13, supported by International Financial Reporting Standards (IFRS). The accounting convention adopted in the Statement of Accounts is principally historical cost, modified by the revaluation of certain categories of non-current assets and financial instruments.

B Accruals of Income and Expenditure

Activity is accounted for in the year that it takes place, not simply when cash payments are made or received. In particular:

- Revenue from the sale of goods is recognised when the Council transfers the significant risks and rewards of ownership to the purchaser and it is probable that economic benefits or service potential associated with the transaction will flow to the Council.
- Revenue from the provision of services is recognised when the Council can measure reliably the percentage of completion of the transaction and it is probable that economic benefits or service potential associated with the transaction will flow to the Council.
- Supplies are recorded as expenditure when they are consumed – where there is a gap between the date supplies are received and their consumption, they are carried as inventories on the Balance Sheet.
- Expenses in relation to services received (including those rendered by the Council's employees) are recorded as expenditure when the services are received, rather than when payments are made.
- Interest payable on borrowings and receivable on investments is accounted for on the basis of the effective interest rate for the relevant financial instrument rather than the cash flows fixed or determined by the contract.
- Where revenue and expenditure have been recognised but cash has not been received or paid, a debtor or creditor for the relevant amount is recorded in the Balance Sheet. Where there is evidence that debts are unlikely to be settled, the balance of debtors is written down and a charge made to revenue for the income that might not be collected.

Where the Council is acting as an agent for another party (eg in the collection of Non Domestic Rates, Scottish Water Charges etc), income and expenditure are recognised only to the extent that commission is receivable by the Council for the agency services rendered or the Council incurs expenses directly on its own behalf in rendering the services.

C Cash and Cash Equivalents

Cash is represented by cash in hand and deposits with financial institutions repayable without penalty on notice of not more than 24 hours. Cash equivalents comprise short term lending that is repayable on demand or within 3 months of the Balance Sheet date and that is readily convertible to known amounts of cash with insignificant risk of change in value. In the Cash Flow Statement, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the Council's cash management.

D Changes in Accounting Policies and Estimates and Errors

Changes in accounting policies are only made when required by proper accounting practices or when the change provides more reliable or relevant information about the effect of transactions, other events and conditions on the Council's financial position or financial performance. Where a change is made and it is material to the financial statements, it is applied retrospectively by adjusting opening balances and comparative amounts for the prior period as if the new policy had always been applied. Changes in accounting estimates are accounted for prospectively, ie in the current and future years affected by the change. Material errors discovered in prior period figures are corrected retrospectively by amending opening balances and comparative amounts for the prior period.

E Charges to Revenue for Non-Current Assets

Services, support services and trading accounts are debited with the following amounts to record the cost of

NOTES TO THE CORE FINANCIAL STATEMENTS

holding fixed assets during the year:

- depreciation attributable to the assets used by the relevant service
- revaluation and impairment losses on assets used by the service where there are no accumulated gains in the Revaluation Reserve against which the losses can be written off

The Council is not required to raise Council Tax to cover depreciation, revaluation and impairment losses. However, it is required to make an annual provision from revenue to contribute towards the reduction in its overall borrowing requirement. Depreciation, revaluation and impairment losses are therefore replaced by loans fund principal charges in the General Fund Balance, by way of an adjusting transaction with the Capital Adjustment Account in the Movement in Reserves Statement for the difference between the two.

F Construction Contracts

Work in progress under construction contracts is accounted for using the percentage of completion method. Contract revenue is matched with contract costs incurred in reaching the state of completion at the balance sheet date.

G Employee Benefits

Benefits Payable During Employment

Short-term employee benefits (those that fall due wholly within 12 months of the year-end), such as wages and salaries, paid annual leave and paid sick leave, bonuses and non-monetary benefits (eg cars) for current employees, are recognised as an expense in the year in which employees render service to the Council. An accrual is made against services in the Surplus or Deficit on the Provision of Services for the cost of holiday entitlements and other forms of leave earned by employees but not taken before the year-end and which employees can carry forward into the next financial year. The accrual is made at the remuneration rates applicable in the following financial year. Any accrual made is required under statute to be reversed out of the General Fund Balance by a credit to the Accumulating Compensated Absences Adjustment Account in the Movement in Reserves Statement.

Termination Benefits

Termination benefits are amounts payable as a result of a decision by the Council to terminate an employee's employment before the normal retirement date or an employee's decision to accept voluntary redundancy and are charged on an accruals basis to the Non Distributed Costs line in the Comprehensive Income and Expenditure Account when the Council is demonstrably committed to either terminating the employment of an employee or group of employees or making an offer to encourage voluntary redundancy. Where termination benefits involve the enhancement of pensions, statutory provisions require the General Fund balance to be charged with the amount payable by the Council to the pension fund or pensioner in the year, not the amount calculated according to the relevant accounting standards. In the Movement in Reserves Statement, appropriations are required to and from the Pensions Reserve to remove the notional debits and credits for termination benefits related to pensions enhancements and replace them with debits for the cash paid to the pension fund and pensioners and any such amounts payable but unpaid at the year-end.

Post Employment Benefits

Employees of the Council are members of two separate pension schemes:

- the Local Government Superannuation Scheme (Tayside Pension Fund), a defined benefits scheme which is administered by the Council.
- the Teachers' Scheme, an unfunded scheme administered nationally by the Scottish Public Pensions Agency.

Both schemes provide defined benefits to members (retirement lump sums and pensions), earned as employees worked for the Council.

However, the arrangements for the teachers' scheme mean that liabilities for these benefits cannot be identified specifically to the Council. The scheme is therefore accounted for as if it were a defined contributions scheme – no liability for future payments of benefits is recognised in the Balance Sheet and the Education Service line in the Comprehensive Income and Expenditure Statement is charged with the employer's contributions payable to Teachers' Pensions in the year.

The Local Government Pension Scheme

The Local Government Scheme is accounted for as a defined benefits scheme:

NOTES TO THE CORE FINANCIAL STATEMENTS

- The liabilities of the Tayside Pension Fund attributable to the Council are included in the Balance Sheet on an actuarial basis using the projected unit method – ie an assessment of the future payments that will be made in relation to retirement benefits earned to date by employees, based on assumptions about mortality rates, employee turnover rates etc, and projections of earnings for current employees.
- Liabilities are discounted to their value at current prices, using a discount rate based on the indicative rate of return on high quality corporate bond, iBoxx AA rated over 15 year corporate bond index.

The assets of the Tayside Pension Fund attributable to the Council are included in the Balance Sheet at their fair value:

 - quoted securities – current bid price
 - unquoted securities – professional estimate
 - unitised securities – current bid price
 - property – market value.
- The change in the net pensions liability is analysed into seven components:
 - current service cost – the increase in liabilities as result of years of service earned this year – allocated in the Comprehensive Income and Expenditure Statement to the services for which the employees worked
 - past service cost – the increase in liabilities arising from current year decisions whose effect relates to years of service earned in earlier years – debited to the Surplus/Deficit on the Provision of Services in the Comprehensive Income and Expenditure Statement as part of Non Distributed Costs
 - interest cost – the expected increase in the present value of liabilities during the year as they move one year closer to being paid – debited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement
 - expected return on assets – the annual investment return on the fund assets attributable to the Council, based on an average of the expected long-term return – credited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement
 - gains/losses on settlements and curtailments – the result of actions to relieve the Council of liabilities or events that reduce the expected future service or accrual of benefits of employees – debited/credited to the Surplus/Deficit on the Provision of Services in the Comprehensive Income and Expenditure Statement as part of Non Distributed Costs
 - actuarial gains and losses – changes in the net pensions liability that arise because events have not coincided with assumptions made at the last actuarial valuation or because the actuaries have updated their assumptions – debited to the Pensions Reserve
 - contributions paid to the Tayside Pension Fund – cash paid as employer’s contributions to the pension fund in settlement of liabilities; not accounted for as an expense.

In relation to retirement benefits, statutory provisions require the General Fund balance to be charged with the amount payable by the Council to the pension fund or directly to pensioners in the year, not the amount calculated according to the relevant accounting standards. In the Movement in Reserves Statement, this means that there are appropriations to and from the Pensions Reserve to remove the notional debits and credits for retirement benefits and replace them with debits for the cash paid to the pension fund and pensioners and any such amounts payable but unpaid at the year-end. The negative balance that arises on the Pensions Reserve thereby measures the beneficial impact on the General Fund of being required to account for retirement benefits on the basis of cash flows rather than as benefits are earned by employees.

Discretionary Benefits

The Council also has restricted powers to make discretionary awards of retirement benefits in the event of early retirements. Any liabilities estimated to arise as a result of an award to any member of staff (including teachers) are accrued in the year of the decision to make the award and accounted for using the same policies as are applied to the Local Government Pension Scheme.

H Events After the Reporting Period

Events after the reporting period are those events, both favourable and unfavourable, that occur between the end of the reporting period and the date when the Statement of Accounts is authorised for issue. Two types of events can be identified:

- those that provide evidence of conditions that existed at the end of the reporting period – the Statement of Accounts is adjusted to reflect such events

NOTES TO THE CORE FINANCIAL STATEMENTS

- those that are indicative of conditions that arose after the reporting period – the Statement of Accounts is not adjusted to reflect such events, but where a category of events would have a material effect disclosure is made in the notes of the nature of the events and their estimated financial effect

Events taking place after the date of authorisation for issue are not reflected in the Statement of Accounts.

I Financial Liabilities

Financial liabilities are recognised on the Balance Sheet when the Council becomes a party to the contractual provisions of a financial instrument and initially measured at fair value and carried at their amortised cost. Annual charges to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement for interest payable are based on the carrying amount of the liability, multiplied by the effective rate of interest for the instrument. The effective interest rate is the rate that exactly discounts estimated future cash payments over the life of the instrument to the amount at which it was originally recognised. For most of the borrowings that the Council has, this means that the amount presented in the Balance Sheet is the outstanding principal repayable (plus accrued interest) and interest charged to the Comprehensive Income and Expenditure Statement is the amount payable for the year according to the loan agreement.

Gains and losses on the repurchase or early settlement of borrowing are credited or debited accordingly to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement in the year of repurchase/settlement. However, where repurchase has taken place as part of a restructuring of the loan portfolio that involves the modification or exchange of existing instruments, the premium or discount is respectively deducted from or added to the amortised cost of the new or modified loan and the write-down to the Comprehensive Income and Expenditure Statement is spread over the life of the loan by an adjustment to the effective interest rate.

Where premiums and discounts have been charged to the Comprehensive Income and Expenditure Statement, regulations allow the impact on the General Fund Balance to be spread over future years. The Council has a policy of spreading the gain/loss over the term that was remaining on the loan against which the premium was payable or discount receivable when it was repaid. The reconciliation of amounts charged to the Comprehensive Income and Expenditure Statement to the net charge required against the General Fund Balance is managed by a transfer to or from the Financial Instruments Adjustment Account in the Movement in Reserves Statement.

J Financial Assets

Financial assets are mainly classified into two types:

- loans and receivables – assets that have fixed or determinable payments but are not quoted in an active market
- available-for-sale assets – assets that have a quoted market price and/or do not have fixed or determinable payments.

Loans and Receivables

Loans and receivables are recognised on the Balance Sheet when the Council becomes a party to the contractual provisions of a financial instrument and are initially measured at fair value. They are then measured at their amortised cost. Annual credits to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement for interest receivable are based on the carrying amount of the asset multiplied by the effective rate of interest for the instrument. For most of the loans that the Council has made, this means that the amount presented in the Balance Sheet is the outstanding principal receivable (plus accrued interest) and interest credited to the Comprehensive Income and Expenditure Statement is the amount receivable for the year in the loan agreement.

The Council has made a small number of loans to local external parties at less than market rates (soft loans). When soft loans are made, a loss is recorded in the appropriate service line of the Comprehensive Income and Expenditure Statement for the present value of the interest that will be foregone over the life of the instrument, resulting in a lower amortised cost than the outstanding principal. Interest is credited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement at the prevailing rate of interest rather than the rate receivable from these external parties, with the difference serving to increase the amortised cost of the loan in the Balance Sheet. Statutory provisions require that the impact of soft loans on the General Fund Balance is the interest receivable for the financial year – the reconciliation of amounts debited or credited to the Comprehensive Income and Expenditure Statement to the net gain required against the General Fund Balance is managed by a transfer to or from the Financial Instruments Adjustment Account in the Movement in Reserves Statement.

Where assets are identified as impaired because of a likelihood arising from a past event that payments due under the contract will not be made, the asset is written down and a charge made to the Financing and

NOTES TO THE CORE FINANCIAL STATEMENTS

Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement. The impairment loss is measured as the difference between the carrying amount and the present value of the revised future cash flows discounted at the asset's original effective interest rate. Any gains and losses that arise on the de-recognition of an asset are credited or debited accordingly to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement.

Available-for-Sale Assets

Available-for-sale assets are recognised on the Balance Sheet when the Council becomes a party to the contractual provisions of a financial instrument and are initially measured and carried at fair value. Where the asset has fixed or determinable payments, annual credits to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement for interest receivable are based on the amortised cost of the asset multiplied by the effective rate of interest for the instrument. Where there are no fixed or determinable payments, income (eg, dividends) is credited to the Comprehensive Income and Expenditure Statement when it becomes receivable by the Council.

Assets are maintained in the Balance Sheet at fair value. Values are based on the following principles:

- instruments with quoted market prices – the market price
- other instruments with fixed and determinable payments – discounted cash flow analysis
- equity shares with no quoted market prices – independent appraisal of company valuations.

Where fair value cannot be measured reliably, the instrument is carried at cost (less any impairment losses).

Changes in fair value are balanced by an entry in the Available-for-Sale Reserve and the gain/loss is recognised in the Surplus/Deficit on Revaluation of Available-for-Sale Financial Assets line in the Comprehensive Income and Expenditure Statement. The exception is where impairment losses have been incurred – these are debited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement, along with any net gain/loss for the asset accumulated in the Reserve.

Where assets are identified as impaired because of a likelihood arising from a past event that payments due under the contract will not be made (fixed or determinable payments) or fair value falls below cost, the asset is written down and a charge made to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement. If the asset has fixed or determinable payments, the impairment loss is measured as the difference between the carrying amount and the present value of the revised future cash flows discounted at the asset's original effective interest rate. Otherwise, the impairment loss is measured as any shortfall of fair value against the acquisition cost of the instrument (net of any principal repayment and amortisation). Any gains and losses that arise on the derecognition of the asset are credited or debited accordingly to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement, along with any accumulated gains/losses previously recognised in the Available for Sale Reserve.

K Government Grants and Contributions

Whether paid on account, by instalments or in arrears, government grants and third party contributions and donations are recognised as due to the Council when there is reasonable assurance that:

- the Council will comply with the conditions attached to the payments, and
- the grants or contributions will be received

Amounts recognised as due to the Council are not credited to the Comprehensive Income and Expenditure Account until conditions attaching to the grant or contribution have been satisfied. Conditions are stipulations that specify that the future economic benefits or service potential embodied in the asset acquired using the grant or contribution are required to be consumed by the recipient as specified or future economic benefits or service potential must be returned to the transferor. Monies advanced as grants and contributions for which conditions have not been satisfied are carried in the Balance Sheet as creditors. When conditions are satisfied, the grant or contribution is credited to the relevant service line (attributable revenue grants/contributions) or Taxation and Non-Specific Grant Income (non-ring-fenced revenue grants and all capital grants) in the Comprehensive Income and Expenditure Statement. Where capital grants are credited to the Comprehensive Income and Expenditure Statement, they are reversed out of the General Fund Balance in the Movement in Reserves Statement. Where the grant has yet to be used to finance capital expenditure, it is posted to the Capital Grants Unapplied Account. Where it has been applied, it is posted to the Capital Adjustment Account. Amounts in the Capital Grants Unapplied Account are transferred to the Capital Adjustment Account once they have been applied.

NOTES TO THE CORE FINANCIAL STATEMENTS

L Heritage Assets

The Council's Heritage Assets, which are primarily held in the McManus Art Gallery & Museum and the Central Library, are held in support of the primary objective of increasing the knowledge, understanding and appreciation of the history of Dundee and the surrounding area. Heritage assets are recognised and measured (including the treatment of revaluation gains and losses) in accordance with the Council's accounting policies on property, plant and equipment. However, some of the measurement rules are relaxed in relation to heritage assets as detailed below. The accounting policies in relation to heritage assets are also presented below.

The Council's collections of heritage assets are accounted for as follows:

Museum and Art Gallery Collections

The collections of the McManus Art Gallery & Museum form the major part of the heritage assets held by the Council. These collections have been built up over a period of 150 years and are used for reference, research and education. Items recognised in the Balance Sheet, mainly relating to the Fine Art Collection, are reported at insurance valuation which is based on market values. The assets are deemed to have indeterminate lives and a high residual value; hence the Council does not consider it appropriate to charge depreciation.

Other Heritage Assets

The McKenzie Photographic Collection and the Desperate Dan statue, previously recognised in the Council's balance sheet as Community assets, have been reclassified as Heritage assets. These assets are held in the balance sheet at cost and are deemed to have indeterminate lives, hence the Council does not consider it appropriate to charge depreciation.

Heritage Assets Not Recognised in the Balance Sheet

In addition to the above, the Council holds heritage assets which, in light of the relaxation of measurement rules, are not recognised in the balance sheet. These include some collections in the Council's museums, galleries and libraries as well as civic regalia, statues, monuments, memorials, fountains and outdoor artworks at various locations throughout Dundee. The Council considers that, due to the diverse nature of the assets held and the lack of comparable values, the cost of obtaining valuations would be disproportionate in relation to the benefits to the users of the Council's financial statements. As a result, fair value information is unavailable and cost information is also unknown. These assets are therefore not recognised in the balance sheet, however, detailed information regarding them is held on relevant databases.

Heritage Assets - Impairment

The carrying amounts of heritage assets are reviewed where there is evidence of impairment, for example where an item has suffered physical deterioration or breakage. Any impairment is recognised and measured in accordance with the Council's general policies on impairment.

M Interests in Companies and Other Entities

The Council has material interests in companies and other entities that have the nature of associates and jointly controlled entities and require it to prepare group accounts. In the Council's own single-entity accounts, the interests in companies and other entities are recorded as financial assets at cost, less any provision for losses.

N Inventories

Inventories are included in the Balance Sheet at the lower of cost and net realisable value. The cost of inventories is generally assigned using the weighted average costing formula. Where inventories are acquired through a non-exchange transaction, they are included in the Balance Sheet at their fair value at the date of acquisition. Where inventories are held for distribution at no charge or for a nominal charge, or for consumption in the production process of such goods, then their value is measured at the lower of cost or current replacement cost.

O Investment Properties

Investment properties are those that are used solely to earn rentals and/or for capital appreciation. The definition is not met if the property is used in any way to facilitate the delivery of services or production of goods or is held for sale. Investment properties are measured initially at cost and subsequently at fair value, based on the amount at which the asset could be exchanged between knowledgeable parties at arm's length. Properties are not depreciated but are revalued annually according to market conditions at the year-end. Gains and losses on revaluation are posted to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement. The same treatment is applied to gains and losses on disposal. Rentals received in relation to investment properties are credited to the Financing and

NOTES TO THE CORE FINANCIAL STATEMENTS

Investment Income line and result in a gain for the General Fund Balance. However, revaluation and disposal gains and losses are not permitted by statutory arrangements to have an impact on the Balance. The gains and losses are therefore reversed out of the General Fund Balance in the Movement in Reserves Statement and posted to the Capital Adjustment Account.

P Jointly Controlled Operations and Jointly Controlled Assets

Jointly controlled operations are activities undertaken by the Council in conjunction with other venturers that involve the use of the assets and resources of the venturers rather than the establishment of a separate entity. The Council recognises on its Balance Sheet the assets that it controls and the liabilities that it incurs and debits and credits the Comprehensive Income and Expenditure Statement with the expenditure it incurs and the share of income it earns from the activity of the operation. Jointly controlled assets are items of property, plant or equipment that are jointly controlled by the Council and other venturers, with the assets being used to obtain benefits for the venturers. The joint venture does not involve the establishment of a separate entity. The Council accounts for its share of the jointly controlled assets, the liabilities and expenses that it incurs on its own behalf or jointly with others in respect of its interest in the joint venture and income that it earns from the venture.

Q Leases

Leases are classified as finance leases where the terms of the lease transfer substantially all the risks and rewards incidental to ownership of the property, plant or equipment from the lessor to the lessee. All other leases are classified as operating leases. Where a lease covers both land and buildings, the land and buildings elements are considered separately for classification. Arrangements that do not have the legal status of a lease but convey a right to use an asset in return for payment are accounted for under this policy where fulfilment of the arrangement is dependent on the use of specific assets.

The Council as Lessee

Finance Leases

Property, plant and equipment held under finance leases is recognised on the Balance Sheet at the commencement of the lease together with an equivalent deferred liability for the obligation to pay the lessor. Where applicable, any initial direct costs of the Council are added to the carrying amount of the asset. Any premiums paid on entry into a lease are applied to writing down the lease liability. Contingent rents are charged as expenses in the years in which they are incurred.

Lease payments are apportioned between:

- a charge for the acquisition of the interest in the property, plant or equipment – applied to write down the lease liability, and
- a finance charge (debited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement)

Property, Plant and Equipment recognised under finance leases is accounted for using the relevant accounting policies applied generally to such assets eg depreciation, revaluation and impairment review. The Council is not required to raise Council Tax to cover depreciation or revaluation and impairment losses arising on leased assets. Instead, a prudent annual provision is made from revenue towards the deemed capital investment in accordance with statutory requirements. Depreciation, revaluation and impairment losses are therefore replaced by revenue provision in the General Fund Balance, by way of an adjusting transaction with the Capital Adjustment Account in the Movement in Reserves Statement for the difference between the two.

Operating Leases

Rentals paid under operating leases are charged to the Comprehensive Income and Expenditure Statement as an expense of the services benefiting from use of the leased property, plant or equipment. Charges are made on a straight-line basis over the life of the lease, even if this does not match the pattern of payments (eg if there is a rent-free period at the commencement of the lease).

The Council as Lessor

Finance Leases

Where the Council grants a finance lease over a property or an item of plant or equipment, the relevant asset is written out of the Balance Sheet as a disposal. At the commencement of the lease, the carrying amount of the asset in the Balance Sheet (whether Property, Plant and Equipment or Assets Held for Sale) is written off to the Other Operating Expenditure line in the Comprehensive Income and Expenditure Statement as part of the gain or loss on disposal. A gain, representing the Council's net investment in the lease, is credited to the same line in the Comprehensive Income and Expenditure Statement also as part of the gain or loss on

NOTES TO THE CORE FINANCIAL STATEMENTS

disposal (ie netted off against the carrying value of the asset at the time of disposal), matched by a lease asset in the Balance Sheet.

Lease rentals receivable are apportioned between:

- a charge for the acquisition of the interest in the property – applied to write down the lease liability (together with any premiums received), and
- finance income (credited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement)

The gain credited to the Comprehensive Income and Expenditure Statement on disposal is not permitted by statute to increase the General Fund Balance and will be required to be treated as a capital receipt. Where a premium has been received, this is posted out of the General Fund Balance to the Capital Receipts Reserve in the Movement in Reserves Statement. When the future rentals are paid, the element for the charge for the acquisition of the interest in the property is used to write down the lease asset. The written-off value of disposals is not a charge against Council Tax, as the cost of fixed assets is fully provided for under separate arrangements for capital financing. Amounts are appropriated to the Capital Adjustment Account from the General Fund Balance in the Movement in Reserves Statement.

Operating Leases

Where the Council grants an operating lease over a property or an item of plant or equipment, the asset is retained in the Balance Sheet as a non-current asset and continues to be subject to depreciation, revaluation and impairment review, in accordance with the relevant accounting policies. Rental income is credited to the appropriate service line in the Comprehensive Income and Expenditure Statement. Credits are made on a straight-line basis over the life of the lease, even if this does not match the pattern of payments (eg, there is a premium paid at the commencement of the lease). Any initial direct costs incurred in negotiating and arranging the lease are added to the carrying amount of the relevant asset and charged as an expense over the lease term on the same basis as rental income.

R Overheads and Support Services

The costs of overheads and support services are charged to those that benefit from the supply or service in accordance with the costing principles of the CIPFA *Service Reporting Code of Practice 2012/2013* (SeRCOP). The total absorption costing principle is used – the full cost of overheads and support services are shared between users in proportion to the benefits received, with the exception of:

- Corporate and Democratic Core – costs relating to the Council's status as a multi-functional, democratic organisation.
- Non Distributed Costs – the cost of discretionary benefits awarded to employees retiring early and any depreciation and impairment losses chargeable on surplus assets in Property, Plant and Equipment.

These two cost categories are defined in SeRCOP and accounted for as separate headings in the Comprehensive Income and Expenditure Statement, as part of Net Cost of Services.

S Property, Plant and Equipment

Assets that have physical substance and are held for use in the production or supply of goods or services, for rental to others or for administrative purposes and that are expected to be used during more than one financial year are classified as Property, Plant and Equipment.

Recognition

Expenditure on the acquisition, creation or enhancement of Property, Plant and Equipment is capitalised on an accruals basis, provided that it is probable that the future economic benefits or service potential associated with the item will flow to the Council and the cost of the item can be measured reliably. Expenditure that maintains but does not add to an asset's potential to deliver future economic benefits or service potential (ie repairs and maintenance) is charged as an expense when it is incurred.

Measurement

Assets are initially measured at cost, comprising:

- the purchase price
- any costs attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management
- the initial measurement of costs for dismantling and removing the item and restoring the site on which it is located to its original condition

NOTES TO THE CORE FINANCIAL STATEMENTS

The Council does not capitalise borrowing costs incurred whilst assets are under construction. The cost of assets acquired other than by purchase is deemed to be its fair value, unless the acquisition will not increase the cash flows of the Council. In the latter case, the cost of the acquisition is the carrying amount of the asset given up by the Council. Donated assets are measured initially at fair value. The difference between fair value and any consideration paid is credited to the Taxation and Non-Specific Grant Income line of the Comprehensive Income and Expenditure Statement, unless the donation has been made conditionally. Until conditions are satisfied, the gain is held in the Donated Assets Account. Where gains are credited to the Comprehensive Income and Expenditure Statement, they are reversed out of the General Fund Balance to the Capital Adjustment Account in the Movement in Reserves Statement.

Assets are then carried in the Balance Sheet using the following measurement bases:

- community assets and assets under construction – historical cost
- infrastructure and vehicles, plant & equipment – depreciated historical cost
- council dwellings – fair value, determined using the basis of existing use value for social housing (EUV - SH)
- other land & buildings – fair value, determined as the amount that would be paid for the asset in its existing use (existing use value – EUV). Where there is no market-based evidence of fair value because of the specialist nature of an asset, depreciated replacement cost is used as an estimate of fair value.

Assets included in the Balance Sheet at fair value are revalued sufficiently regularly to ensure that their carrying amount is not materially different from their fair value at the year-end, but as a minimum every five years. Increases in valuations are matched by credits to the Revaluation Reserve to recognise unrealised gains. Exceptionally, gains would be credited to the Comprehensive Income and Expenditure Statement where they arise from the reversal of a revaluation or impairment loss previously charged to a service. Where decreases in value are identified, the revaluation loss is accounted for by:

- where there is a balance of revaluation gains for the asset in the Revaluation Reserve, the carrying amount of the asset is written down against that balance (up to the amount of the accumulated gains)
- where there is no balance in the Revaluation Reserve or insufficient balance, the carrying amount of the asset is written down against the relevant service line(s) in the Comprehensive Income and Expenditure Statement

The Revaluation Reserve contains revaluation gains recognised since 1 April 2007 only, the date of its formal implementation. Gains arising before that date have been consolidated into the Capital Adjustment Account.

Impairment

Assets are assessed at each year-end as to whether there is any indication that an asset may be impaired. Where indications exist and any possible differences are estimated to be material, the recoverable amount of the asset is estimated and, where this is less than the carrying amount of the asset, an impairment loss is recognised for the shortfall. Where impairment losses are identified, they are accounted for by:

- where there is a balance of revaluation gains for the asset in the Revaluation Reserve, the carrying amount of the asset is written down against that balance (up to the amount of the accumulated gains)
- where there is no balance in the Revaluation Reserve or insufficient balance, the carrying amount of the asset is written down against the relevant service line(s) in the Comprehensive Income and Expenditure Statement

Where an impairment loss is reversed subsequently, the reversal is credited to the relevant service line(s) in the Comprehensive Income and Expenditure Statement, up to the amount of the original loss, adjusted for depreciation that would have been charged if the loss had not been recognised.

Assets Held for Sale / Disposals

When it becomes probable that the carrying amount of an asset will be recovered principally through a sale transaction rather than through its continuing use, it is reclassified as an Asset Held for Sale. The asset is revalued immediately before reclassification and then carried at the lower of this amount and fair value less costs to sell. Where there is a subsequent decrease to fair value less costs to sell, the loss is posted to the Other Operating Expenditure line in the Comprehensive Income and Expenditure Statement. Gains in fair value are recognised only up to the amount of any previously recognised losses. Depreciation is not charged on Assets Held for Sale. Assets that are to be abandoned or scrapped are not reclassified as Assets Held for Sale.

When an asset is disposed of or decommissioned, the carrying amount of the asset in the Balance Sheet (whether Property, Plant and Equipment or Assets Held for Sale) is written off to the Other Operating Expenditure line in the Comprehensive Income and Expenditure Statement as part of the gain or loss on disposal. Receipts from disposals (if any) are credited to the same line in the Comprehensive Income and

NOTES TO THE CORE FINANCIAL STATEMENTS

Expenditure Statement also as part of the gain or loss on disposal (ie netted off against the carrying value of the asset at the time of disposal). Any revaluation gains accumulated for the asset in the Revaluation Reserve are transferred to the Capital Adjustment Account. Amounts received for disposals are categorised as capital receipts. The balance of receipts is required to be credited to the Capital Receipts Reserve, and can then only be used for new capital investment or set aside to reduce the Council's underlying need to borrow (the capital financing requirement). Receipts are appropriated to the Reserve from the General Fund Balance in the Movement in Reserves Statement. The written-off value of disposals is not a charge against Council Tax, as the cost of fixed assets is fully provided for under separate arrangements for capital financing. Amounts are appropriated to the Capital Adjustment Account from the General Fund Balance in the Movement in Reserves Statement.

Depreciation

Depreciation is provided for on all Property, Plant and Equipment assets by the systematic allocation of their depreciable amounts over their useful lives. An exception is made for assets without a determinable finite useful life (ie freehold land and certain Community Assets) and assets that are not yet available for use (ie, assets under construction).

Depreciation is calculated on the following bases:

- council dwellings and other buildings – straight-line allocation over the useful life of the property as estimated by the valuer.
- vehicles, plant and equipment – straight line allocation over between 3 and 10 years.
- infrastructure – straight-line allocation over between 10 and 30 years.

Where an item of Property, Plant and Equipment asset has major components whose cost is significant in relation to the total cost of the item, the components are depreciated separately. Revaluation gains are also depreciated, with an amount equal to the difference between current value depreciation charged on assets and the depreciation that would have been chargeable based on their historical cost being transferred each year from the Revaluation Reserve to the Capital Adjustment Account.

T Private Finance Initiative (PFI) and Similar Contracts

PFI and similar contracts are agreements to receive services, where the responsibility for making available the property, plant and equipment needed to provide the services passes to the PFI contractor. As the Council is deemed to control the services that are provided under its PFI schemes and as ownership of the property, plant and equipment will pass to the Council at the end of the contracts for no additional charge, the Council carries the assets used under the contracts on its Balance Sheet as part of Property, Plant and Equipment. The original recognition of these assets at fair value (based on the cost to purchase the property, plant and equipment) was balanced by the recognition of a liability for amounts due to the scheme operator to pay for the capital investment. Non current assets recognised on the Balance Sheet are revalued and depreciated in the same way as property, plant and equipment owned by the Council.

The amounts payable to the PFI operators each year are analysed into five elements:

- fair value of the services received during the year – debited to the relevant service in the Comprehensive Income and Expenditure Statement
- finance cost – an interest charge on the outstanding Balance Sheet liability, debited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement
- contingent rent – increases in the amount to be paid for the property arising during the contract, debited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement
- payment towards liability – applied to write down the Balance Sheet liability towards the PFI operator (the profile of write-downs is calculated using the same principles as for a finance lease)
- lifecycle replacement costs – posted to the Balance Sheet as additions to Property, Plant and Equipment but determined as non-value adding.

U Provisions, Contingent Liabilities and Contingent Assets

Provisions - General

Provisions are made where an event has taken place that gives the Council a legal or constructive obligation that probably requires settlement by a transfer of economic benefits or service potential, and a reliable estimate can be made of the amount of the obligation. Provisions are charged as an expense to the

NOTES TO THE CORE FINANCIAL STATEMENTS

appropriate service line in the Comprehensive Income and Expenditure Statement in the year that the Council becomes aware of the obligation, and measured at the best estimate at the Balance Sheet date of the expenditure required to settle the obligation, taking into account relevant risks and uncertainties. When payments are eventually made, they are charged to the provision carried in the Balance Sheet. Estimated settlements are reviewed at the end of each financial year – where it becomes less than probable that a transfer of economic benefits will now be required (or a lower settlement than anticipated is made), the provision is reversed and credited back to the relevant service. Where some or all of the payment required to settle a provision is expected to be recovered from another party (eg from an insurance claim), this is only recognised as income for the relevant service if it is virtually certain that reimbursement will be received if the Council settles the obligation.

Provisions - Carbon Reduction Commitment

The Council is required to participate in the Carbon Reduction Commitment (CRC) Energy Efficiency Scheme. This scheme is currently in its introductory phase which will last until 31 March 2014. The Council is required to purchase and surrender allowances, currently retrospectively, on the basis of emissions ie carbon dioxide produced as energy is used. As carbon dioxide is emitted (ie as energy is used), a liability and an expense are recognised. The liability will be discharged by surrendering allowances. The liability is measured at the best estimate of the expenditure required to meet the obligation, normally at the current market price of the number of allowances required to meet the liability at the reporting date. The cost to the Council is recognised and reported in the costs of the Council's services and is apportioned to services on the basis of energy consumption.

Contingent Liabilities

A contingent liability arises where an event has taken place that gives the Council a possible obligation whose existence will only be confirmed by the occurrence or otherwise of uncertain future events not wholly within the control of the Council. Contingent liabilities also arise in circumstances where a provision would otherwise be made but either it is not probable that an outflow of resources will be required or the amount of the obligation cannot be measured reliably. Contingent liabilities are not recognised in the Balance Sheet but are disclosed in a note to the accounts.

Contingent Assets

A contingent asset arises where an event has taken place that gives the Council a possible asset whose existence will only be confirmed by the occurrence or otherwise of uncertain future events not wholly within the control of the Council. Contingent assets are not recognised in the Balance Sheet but are disclosed in a note to the accounts where it is probable that there will be an inflow of economic benefits or service potential.

V Reserves

Reserves are created by appropriating amounts out of the General Fund Balance in the Movement in Reserves Statement. When expenditure to be financed from a reserve is incurred, it is charged to the appropriate service in that year to count against the Surplus/Deficit on the Provision of Services in the Comprehensive Income and Expenditure Statement. The reserve is then appropriated back into the General Fund Balance in the Movement in Reserves Statement so that there is no net charge against Council Tax for the expenditure. Certain reserves are kept to manage the accounting processes for non-current assets, financial instruments and retirement benefits and these reserves do not represent usable resources for the Council. Further information on the Council's reserves is contained in notes 11 and 12.

W VAT

VAT payable is included as an expense only to the extent that it is not recoverable from Her Majesty's Revenue and Customs. VAT receivable is excluded from income.

2 Accounting Standards That Have Been Issued but Have Not Yet Been Adopted

Amendments to IAS 19 – Employee Benefits: issued June 2011, effective for the 2013/2014 Financial Year

The International Accounting Standards Board have published a final version of the revised IAS 19 standard, which will apply for accounting periods beginning on or after 1 January 2013.

In summary, the main changes that affect the Consolidated Income and Expenditure Account entries are:

- removal of the expected return on assets, to be replaced by a net interest cost comprising interest income on the assets and interest expense on the liabilities, which are both calculated with reference to the discount rate

NOTES TO THE CORE FINANCIAL STATEMENTS

- some labelling changes to the Income and Expenditure charge eg “Service Cost” now includes what was previously described as the “Current Service Cost” plus the “Past Service Cost” and any “Curtailments” and any “Settlements”
- administration expenses are now accounted for within the Income and Expenditure charge, whereas previously a deduction was made to the actual and expected return on assets.

The changes set out above are effective for accounting periods beginning on or after 1 January 2013 so do not affect the disclosures for 2012/13. The table below shows the Consolidated Income and Expenditure Account figures had the revised standard applied for this period. (The actual figures for 2012/2013 are shown in note 27).

The amounts recognised in the Consolidated Income and Expenditure Account (if the revised IAS 19 standard was adopted) are:	Year to 31 March 2013 £000
Service Cost	33,542
Net Interest on the defined liability (asset)	14,251
Administration expenses	362
Total	48,155

The actual return on scheme assets would be £117.233m had the revised standard applied during this period.

3 Critical Judgements in Applying Accounting Policies

In applying the accounting policies set out in Note 1, the Council has had to make certain judgements about complex transactions or those involving uncertainty about future events. The critical judgements made in the Statement of Accounts are:

- There is a high degree of uncertainty about future levels of funding for local government. However, the Council has determined that this uncertainty is not yet sufficient to provide an indication that the assets of the Council might be impaired as a result of a need to close facilities and reduce levels of service provision.
- The Council is deemed to control the services provided under the PPP contract with Discovery Education PLC to construct, maintain and facilities-manage six new primary schools and two new secondary schools in the city. The Council is also deemed to control the residual value of the schools at the end of the agreement. The accounting policies for PFI schemes and similar contracts have been applied to the arrangement and the schools (valued at £104.6m) are recognised as Property, Plant and Equipment on the Council's Balance Sheet.

4 Assumptions Made About the Future and Other Major Sources of Estimation Uncertainty

The Statement of Accounts contains estimated figures that are based on assumptions made by the Council about the future or that are otherwise uncertain. Estimates are made taking into account historical experience, current trends and other relevant factors. However, because balances cannot be determined with certainty, actual results could be materially different from the assumptions and estimates.

The items in the Council's Balance Sheet at 31 March 2013 for which there is a significant risk of material adjustment in the forthcoming financial year are as follows:

NOTES TO THE CORE FINANCIAL STATEMENTS

Item	Uncertainties	Effect if Actual Results Differ from Assumptions
Property, Plant and Equipment	Assets are depreciated over useful lives that are dependent on assumptions about the level of repairs and maintenance that will be incurred in relation to individual assets. The current economic climate makes it uncertain that the Council will be able to sustain its current spending on repairs and maintenance, bringing into doubt the useful lives assigned to assets.	<p>If the useful life of assets is reduced, depreciation increases and the carrying amount of the assets falls.</p> <p>It is estimated that the annual depreciation charge for buildings would increase by £0.7m for every year that useful lives had to be reduced.</p>
Provisions	The Council has made provisions for certain liabilities where there is a degree of uncertainty as to the amount and / or timing of settlement. Detailed information on provisions is provided in note 42.	The total value of provisions in the Council's balance sheet at 31 March 2013 is £4.237m. If eventual settlement of the related liabilities is higher than the amounts currently provided for, then an additional charge would require to be made.
Pensions Liability	Estimation of the net liability to pay pensions depends on a number of complex judgements relating to the discount rate used, the rate at which salaries are projected to increase, changes in retirement ages, mortality rates and expected returns on pension fund assets. A firm of consulting actuaries is engaged to provide the Council with expert advice about the assumptions to be applied.	<p>The effects on the net pensions liability of changes in individual assumptions can be measured. For instance, a 0.1% increase in the discount rate assumption would result in a decrease in the pension liability of £23.8m.</p> <p>However, the assumptions interact in complex ways. During 2012/2013, the Council's actuaries advised that the net pensions liability had decreased by £76.3m as a result of estimates being corrected as a result of experience, but had increased by £35.8m attributable to updating of the assumptions.</p>
Debtors / Non-collection Provisions	At 31 March 2013, the Council has a gross balance for short-term sundry debtors of £72.164m, including local taxation and housing rent debtors. A review of the different categories of debt has concluded that an overall allowance for doubtful debts of £27.594m is appropriate. In addition, a provision of £2.340m has been made against the gross long-term debtors balance of £12.215m. However, in the current economic climate it is not certain that these allowances would be sufficient. Detailed information on bad debt provisions provided in note 42.	If collection rates were to deteriorate, an increase in the amount provided for doubtful debts would require to be charged.

NOTES TO THE CORE FINANCIAL STATEMENTS

5. **Movement in Reserves Statement – Adjustments between Accounting Basis and Funding Basis under Regulations**

This note details the adjustments that are made to the total comprehensive income and expenditure recognised by the Council in the year in accordance with proper accounting practice to the resources that are specified by statutory provisions as being available to the Council to meet future capital and revenue expenditure.

	Usable Reserves								Total 2011/2012 £000
	General Fund Balance £000	Housing Revenue Account £000	Capital Receipts Reserve £000	Capital Grants Unapplied Account £000	Capital Fund £000	Renewal & Repair Fund £000	Insurance Fund £000	Movement in Unusable Reserves £000	
2011/2012									
Adjustments involving the Capital Adjustment Account:									
<u>Reversal of items debited or credited to the Comprehensive Income and Expenditure Statement:</u>									
Charges for depreciation and impairment of non current assets	(60,852)	(39,975)	-	-	-	-	-	100,827	-
Movements in the market value of Investment Properties & Assets Held for Sale	(1,477)	(153)	-	-	-	-	-	1,630	-
Capital grants and contributions that have been applied to capital financing	35,331	1,171	-	-	-	-	-	(36,502)	-
Amounts of non current assets written off on disposal or sale as part of the gain/loss on disposal to the Comprehensive Income & Expenditure Statement	(2,831)	(3,551)	-	-	-	-	-	6,382	-
Provision against long-term debtor where advance from Consolidated Loans Fund has already been repaid to the value of the provision.	(1,950)	-	-	-	-	-	-	1,950	-
<u>Insertion of items not debited or credited to the Comprehensive Income and Expenditure Statement:</u>									
Statutory provision for the financing of capital investment	14,435	8,738	-	-	-	-	-	(23,173)	-
Capital expenditure charged against the General Fund and HRA balances	1,735	1	-	-	-	-	-	(1,736)	-
Adjustments involving the Capital Receipts Reserve:									
Transfer of sale proceeds credited as part of the gain/loss on disposal to the Comprehensive Income and Expenditure Statement	484	3,218	(5,098)	-	1,396	-	-	-	-
Use of the Capital Receipts Reserve to finance new capital expenditure	-	-	5,098	-	-	-	-	(5,098)	-

NOTES TO THE CORE FINANCIAL STATEMENTS

Usable Reserves

	General Fund Balance £000	Housing Revenue Account £000	Capital Receipts Reserve £000	Capital Grants Unapplied Account £000	Capital Fund £000	Renewal & Repair Fund £000	Insurance Fund £000	Movement in Unusable Reserves £000	Total 2011/2012 £000
Adjustments primarily involving the Capital Grants Unapplied Account:									
Capital grants and contributions unapplied credited to the Comprehensive Income and Expenditure Statement	-	-	-	(13,572)	-	-	-	13,572	-
Adjustments involving the Financial Instruments Adjustment Account:									
Amount by which finance costs charged to the Comprehensive Income and Expenditure Statement are different from finance costs chargeable in the year in accordance with statutory requirements	151	(83)	-	-	-	-	-	(68)	-
Adjustments involving the Pensions Reserve:									
Reversal of items relating to post employment benefits debited or credited to the Surplus or Deficit on the Provision of Services in the Comprehensive Income and Expenditure Statement (see note 27)	(18,774)	(1,457)	-	-	-	-	-	20,231	-
Employer's pensions contributions and direct payments to pensioners payable in the year	22,495	1,655	-	-	-	-	-	(24,150)	-
Adjustment involving the Accumulating Compensated Absences Adjustment Account:									
Amount by which officer remuneration charged to the Comprehensive Income and Expenditure Statement on an accruals basis is different from remuneration chargeable in the year in accordance with statutory requirements	255	18	-	-	-	-	-	(273)	-
Total Adjustments 2011/2012	(10,998)	(30,418)	-	(13,572)	1,396	-	-	53,592	-

NOTES TO THE CORE FINANCIAL STATEMENTS

2012/2013	Usable Reserves							Movement in Unusable Reserves £000	Total 2012/2013 £000
	General Fund Balance £000	Housing Revenue Account £000	Capital Receipts Reserve £000	Capital Grants Unapplied Account £000	Capital Fund £000	Renewal & Repair Fund £000	Insurance Fund £000		
Adjustments involving the Capital Adjustment Account:									
<u>Reversal of items debited or credited to the Comprehensive Income and Expenditure Statement:</u>									
Charges for depreciation and impairment of non current assets	(54,794)	(30,974)	-	-	-	-	-	85,768	-
Movements in the market value of Investment Properties & Assets Held for Sale	(2,290)	(97)	-	-	-	-	-	2,387	-
Capital grants and contributions that have been applied	15,994	903	-	-	-	-	-	(16,897)	-
Amounts of non current assets written off on disposal or sale as part of the gain/loss on disposal to the Comprehensive Income and Expenditure Statement	(35)	(3,322)	-	-	-	-	-	3,357	-
Provision against long-term debtor where advance from Consolidated Loans Fund has already been repaid to the value of the provision.	(390)	-	-	-	-	-	-	390	-
<u>Insertion of items not debited or credited to the Comprehensive Income and Expenditure Statement:</u>									
Statutory provision for the financing of capital investment	14,482	10,050	-	-	-	-	-	(24,532)	-
Capital expenditure charged against the General Fund and HRA balances	932	-	-	-	-	-	-	(932)	-
Adjustments primarily involving the Capital Grants Unapplied Account:									
Capital grants applied for capital funding purposes	-	-	-	2,960	-	-	-	(2,960)	-

NOTES TO THE CORE FINANCIAL STATEMENTS

	Usable Reserves							Movement in Unusable Reserves £000	Total 2012/2013 £000
	General Fund Balance £000	Housing Revenue Account £000	Capital Receipts Reserve £000	Capital Grants Unapplied Account £000	Capital Fund £000	Renewal & Repair Fund £000	Insurance Fund £000		
Adjustments involving the Capital Receipts Reserve:									
Transfer of sale proceeds credited as part of the gain/loss on disposal to the Comprehensive Income and Expenditure Statement	503	4,817	(5,320)	-	-	-	-	-	-
Use of the Capital Receipts Reserve to finance new capital expenditure	-	-	5,320	-	-	-	-	(5,320)	-
Adjustments involving the Financial Instruments Adjustment Account:									
Amount by which finance costs charged to the Comprehensive Income and Expenditure Statement are different from finance costs chargeable in the year in accordance with statutory requirements	34	30	-	-	-	-	-	(64)	-
Adjustments involving the Pensions Reserve:									
Reversal of items relating to post employment benefits debited or credited to the Surplus or Deficit on the Provision of Services in the Comprehensive Income and Expenditure Statement (see note 27)	(35,262)	(1,914)	-	-	-	-	-	37,176	-
Employer's pensions contributions and direct payments to pensioners payable in the year	21,745	1,560	-	-	-	-	-	(23,305)	-
Adjustment involving the Accumulating Compensated Absences Adjustment Account:									
Amount by which officer remuneration charged to the Comprehensive Income and Expenditure Statement on an accruals basis is different from remuneration chargeable in the year in accordance with statutory requirements	1,364	-	-	-	-	-	-	(1,364)	-
Total Adjustments 2012/2013	(37,717)	(18,947)	-	2,960	-	-	-	53,704	-

NOTES TO THE CORE FINANCIAL STATEMENTS

6. Movement in Reserves Statement – Transfers to/from Earmarked Reserves

This note sets out the amounts set aside from the General Fund balances in earmarked reserves to provide financing for future expenditure plans and the amounts posted back from earmarked reserves to meet General Fund expenditure.

2012/2013	Balance at 1 April 2012 £000	Transfers Out 2012/2013 £000	Transfers In 2012/2013 £000	Balance at 31 March 2013 £000	Purpose of the Earmarked Reserve
General Fund:					
Schools' DSM Balances	(521)	-	(737)	(1,258)	Balance of funds devolved to schools
Car Parking Balances	(101)	124	-	23	To fund future car parking projects
Total - Earmarked Balances	(622)	124	(737)	(1,235)	
Other General Fund Balances	(8,866)	406	-	(8,460)	
Total - General Fund Balances	(9,488)	530	(737)	(9,695)	

2011/2012	Balance at 1 April 2011 £000	Transfers Out 2011/2012 £000	Transfers In 2011/2012 £000	Balance at 31 March 2012 £000	Purpose of the Earmarked Reserve
General Fund:					
Schools' DSM Balances	(308)	-	(213)	(521)	Balance of funds devolved to schools
Car Parking Balances	(561)	460	-	(101)	To fund future car parking projects
Total - Earmarked Balances	(869)	460	(213)	(622)	
Other General Fund Balances	(5,889)	-	(2,977)	(8,866)	
Total - General Fund Balances	(6,758)	460	(3,190)	(9,488)	

NOTES TO THE CORE FINANCIAL STATEMENTS

7	Comprehensive Income and Expenditure Statement – Other Operating Expenditure		
	2011/2012		2012/2013
	£000		£000
	2,680	(Gains) / losses on the disposal of non current assets	(1,963)
	40	Impairment of Assets Held for Sale	207
	2,720	Total	(1,756)
8	Comprehensive Income and Expenditure Statement – Financing and Investment Income and Expenditure		
	2011/2012		2012/2013
	£000		£000
	24,147	Interest payable and similar charges	24,715
	(5,132)	Pensions interest cost and expected return on pensions assets	3,634
	(452)	Interest receivable and similar income	(511)
	1,590	Changes in the fair value of investment properties	2,180
	(524)	Net income from investment properties	(633)
	(422)	(Gains) / losses on trading operations (note 19)	(27)
	(330)	Share of Tayside Contracts surplus	(414)
	18,877	Total	28,944
9	Comprehensive Income and Expenditure Statement – Taxation and Non Specific Grant Income		
	2011/2012		2012/2013
	£000		£000
	(57,553)	Council Tax income	(58,297)
	(46)	Residual Community Charge income	(48)
	(61,130)	Contribution from national non domestic rates pool	(49,945)
	(240,648)	Non-ringfenced government grants	(250,617)
	(36,502)	Capital grants and contributions	(16,897)
	(395,879)	Total	(375,804)
10	Comprehensive Income and Expenditure Statement – Material Items of Income and Expense		
	There were no material items of income or expense in 2012/2013 that are not already disclosed on the face of the Comprehensive Income and Expenditure Statement or elsewhere in the notes to the accounts.		
11	Balance Sheet – Usable Reserves		
	Movements in the Council's usable reserves are detailed in the Movement in Reserves Statement and notes 5 and 6 above.		
12	Balance Sheet – Unusable Reserves		
	31 March 2012		31 March 2013
	£000		£000
	(499,028)	Revaluation Reserve	(520,957)
	(265)	Available for Sale Financial Instruments Reserve	(365)
	(290,136)	Capital Adjustment Account	(263,095)
	5,839	Financial Instruments Adjustment Account	5,775
	318,938	Pensions Reserve	292,569
	11,679	Accumulating Compensated Absences Adjustment Account	10,315
	(452,973)	Total Unusable Reserves	(475,758)

NOTES TO THE CORE FINANCIAL STATEMENTS

Revaluation Reserve

The Revaluation Reserve contains the gains made by the Council arising from increases in the value of its Property, Plant and Equipment. The balance is reduced when assets with accumulated gains are:

- re-valued downwards or impaired and the gains are lost
- used in the provision of services and the gains are consumed through depreciation, or
- disposed of and the gains are realised

The Reserve contains only revaluation gains accumulated since 1 April 2007, the date that the Reserve was created. Accumulated gains arising before that date are consolidated into the balance on the Capital Adjustment Account.

2011/2012 £000		2012/2013 £000
(507,045)	Balance at 1 April	(499,028)
(19,312)	Upward revaluation of assets	(62,748)
13,416	Downward revaluation of assets and impairment losses not charged to the Surplus/Deficit on the Provision of Services	26,599
(5,896)	Surplus or deficit on revaluation of non-current assets not posted to the Surplus/Deficit on the Provision of Services	(36,149)
10,810	Difference between fair value depreciation and historical cost depreciation	11,936
3,103	Accumulated gains on assets sold or scrapped	2,284
13,913	Amount written off to the Capital Adjustment Account	14,220
(499,028)	Balance at 31 March	(520,957)

Available for Sale Financial Instruments Reserve

The Available for Sale Financial Instruments Reserve contains the gains made by the Council arising from increases in the value of its investments that have quoted market prices or otherwise do not have fixed or determinable payments. The balance is reduced when investments with accumulated gains are:

- re-valued downwards or impaired and the gains are lost
- disposed of and the gains are realised

2011/2012 £000		2012/2013 £000
(246)	Balance at 1 April	(265)
(45)	Upward revaluation of investments	(113)
26	Downward revaluation of investments not charged to the Surplus/Deficit on the Provision of Services	13
(19)		(100)
(265)	Balance at 31 March	(365)

NOTES TO THE CORE FINANCIAL STATEMENTS

Capital Adjustment Account

The Capital Adjustment Account absorbs the timing differences arising from the different arrangements for accounting for the consumption of non-current assets and for financing the acquisition, construction or enhancement of those assets under statutory provisions. The Account is debited with the cost of acquisition, construction or enhancement as depreciation, impairment losses and amortisations are charged to the Comprehensive Income and Expenditure Statement (with reconciling postings from the Revaluation Reserve to convert fair value figures to a historical cost basis). The Account is credited with the amounts set aside by the Council as finance for the costs of acquisition, construction and enhancement. The Account contains accumulated gains and losses on Investment Properties and gains recognised on donated assets that have yet to be consumed by the Council. The Account also contains revaluation gains accumulated on Property, Plant and Equipment before 1 April 2007, the date that the Revaluation Reserve was created to hold such gains. Note 5 provides details of the source of all the transactions posted to the Account, apart from those involving the Revaluation Reserve.

2011/2012 £000		2012/2013 £000
(334,019)	Balance at 1 April	(290,136)
	Reversal of items relating to capital expenditure debited or credited to the Comprehensive Income and Expenditure Statement:	
100,827	• Charges for depreciation and impairment of non current assets	85,768
6,382	• Amounts of non current assets written off on disposal or sale as part of the gain/loss on disposal to the Comprehensive Income and Expenditure Statement	3,357
107,209		89,125
(13,913)	Adjusting amounts written out of the Revaluation Reserve	(14,220)
93,296	Net written out amount of the cost of non current assets consumed in the year	74,905
	Capital financing applied in the year:	
(5,098)	• Use of the Capital Receipts Reserve to finance new capital expenditure	(5,320)
(22,930)	• Capital grants and contributions credited to the Comprehensive Income and Expenditure Statement that have been applied to capital financing	(16,897)
-	• Application of grants to capital financing from the Capital Grants Unapplied Account	(2,960)
(23,173)	• Statutory provision for the financing of capital investment charged against the General Fund and HRA balances	(24,532)
(1,736)	• Capital expenditure charged against the General Fund and HRA balances	(932)
(52,937)		(50,641)
1,630	Movements in the market value of Investment Properties and Assets Held for Sale debited or credited to the Comprehensive Income and Expenditure Statement	2,387
(56)	Revaluation of Finance Lease	-
1,950	Provision against long-term debtor where advance from Consolidated Loans Fund has already been repaid to the value of the provision	390
(290,136)	Balance at 31 March	(263,095)

NOTES TO THE CORE FINANCIAL STATEMENTS

Financial Instruments Adjustment Account

The Financial Instruments Adjustment Account absorbs the timing differences arising from the different arrangements for accounting for income and expenses relating to certain financial instruments and for bearing losses or benefiting from gains per statutory provisions. The Council uses the Account to manage premiums paid on the early redemption of loans. Premiums are debited to the Comprehensive Income and Expenditure Statement when they are incurred, but reversed out of the General Fund Balance to the Account in the Movement in Reserves Statement. Over time, the expense is posted back to the General Fund Balance in accordance with statutory arrangements for spreading the burden on Council Tax. In the Council's case, this period is the unexpired term that was outstanding on the loans when they were redeemed.

2011/2012 £000		2012/2013 £000
5,912	Balance at 1 April	5,839
(128)	Proportion of premiums incurred in previous financial years to be charged against the General Fund Balance in accordance with statutory requirements	(128)
72	Difference in interest on stepped rate loans (existing at 31 March 2007)	52
(12)	Difference in interest on soft loans (existing at 31 March 2007)	(17)
-	Adjustment to opening amortised cost of soft loans	29
(68)	Amount by which finance costs charged to the Comprehensive Income and Expenditure Statement are different from finance costs chargeable in the year in accordance with statutory requirements	(64)
(5)	Adjustment to opening amortised cost of soft loans credited to Other Comprehensive Income & Expenditure	-
5,839	Balance at 31 March	5,775

Pensions Reserve

The Pensions Reserve absorbs the timing differences arising from the different arrangements for accounting for post employment benefits and for funding benefits in accordance with statutory provisions. The Council accounts for post employment benefits in the Comprehensive Income and Expenditure Statement as the benefits are earned by employees accruing years of service, updating the liabilities recognised to reflect inflation, changing assumptions and investment returns on any resources set aside to meet the costs. However, statutory arrangements require benefits earned to be financed as the Council makes employer's contributions to pensions funds or eventually pays any pensions for which it is directly responsible. The debit balance on the Pensions Reserve therefore shows a substantial shortfall in the benefits earned by past and current employees and the resources the Council has set aside to meet them. The statutory arrangements will ensure that funding will have been set aside by the time the benefits come to be paid.

2011/2012 £000		2012/2013 £000
225,780	Balance at 1 April	318,938
96,513	Actuarial gains or losses on pensions assets and liabilities	(40,512)
564	Difference between actuarial pensions contribution figure and actual pensions contribution figure	272
20,231	Reversal of items relating to retirement benefits debited or credited to the Surplus or Deficit on the Provision of Services in the Comprehensive Income and Expenditure Statement	37,176
(24,150)	Employer's pensions contributions and direct payments to pensioners payable in the year	(23,305)
318,938	Balance at 31 March	292,569

NOTES TO THE CORE FINANCIAL STATEMENTS

Accumulating Compensated Absences Adjustment Account

The Accumulating Compensated Absences Adjustment Account absorbs the differences that would otherwise arise on the General Fund Balance from accruing for compensated absences earned but not taken in the year. Statutory arrangements require that the impact on the General Fund Balance is neutralised by transfers to or from the Account.

2011/2012 £000		2012/2013 £000
12,164	Balance at 1 April	11,679
(12,164)	Settlement or cancellation of accrual made at the end of the preceding year	(11,679)
11,891	Amounts accrued at the end of the current year	10,315
(273)	Amount by which officer remuneration charged to the Comprehensive Income and Expenditure Statement on an accruals basis is different from remuneration chargeable in the year in accordance with statutory requirements	(1,364)
(212)	Write-off Balance re Staff Transferring to LACD	-
11,679	Balance at 31 March	10,315

13 Cash Flow Statement – Operating Activities

The cash flows for operating activities include the following items:

2011/2012 £000		2012/2013 £000
(524)	Interest received	(515)
22,466	Interest paid	24,657
(24)	Dividends received	(30)

14 Cash Flow Statement – Investing Activities

2011/2012 £000		2012/2013 £000
85,961	Purchase of property, plant and equipment, investment property and intangible assets	81,849
21	Purchase of short-term and long-term investments	-
1,968	Other payments for investing activities	1,336
(3,943)	Proceeds from the sale of property, plant and equipment, investment property and intangible assets	(5,320)
(604)	Other receipts from investing activities	(828)
83,403	Net cash flows from investing activities	77,037

15 Cash Flow Statement – Financing Activities

2011/2012 £000		2012/2013 £000
(42,500)	Cash receipts of short- and long-term borrowing	(44,195)
2,313	Cash payments for the reduction of the outstanding liabilities relating to finance leases and on-balance sheet PFI contracts	2,461
13,555	Repayments of short- and long-term borrowing	8,635
(26,632)	Net cash flows from financing activities	(33,099)

NOTES TO THE CORE FINANCIAL STATEMENTS

16 Cash Flow Statement – Cash and Cash Equivalents

The balance of Cash and Cash Equivalents is made up of the following elements:

31 March 2012 £000		31 March 2013 £000
95	Cash held by officers	149
(8,989)	Bank current accounts	(5,643)
6,656	Short-term deposits with building societies	5,656
(2,238)	Total cash and cash equivalents	162

17 Amounts Reported for Resource Allocation Decisions

The analysis of income and expenditure by service on the face of the Comprehensive Income and Expenditure Account is that specified by the Service Reporting Code of Practice. However, decisions about resource allocation are taken by the Council's Policy & Resources Committee on the basis of budget reports analysed across Council departments and other budget heads. These reports are prepared on the basis of the amounts that require to be charged or credited against General Fund balances. This is a different basis from the accounting policies used in the preparation of the financial statements. In particular:

- no charges are made in relation to capital expenditure (whereas depreciation and impairment losses are charged to services in the Comprehensive Income and Expenditure Account)
- the cost of retirement benefits is based on cash flows (payment of employer's pensions contributions) rather than current service cost of benefits accrued in the year
- expenditure on Central Support Services and Central Buildings is budgeted for centrally and not recharged to departments

The Council's Policy & Resources Committee receives monthly revenue monitoring reports during the course of the financial year, with budgets and outturn projections shown for Council departments and other budget heads. The actual outturn of income and expenditure of the Council departments and other budget heads shown in the monthly revenue monitoring reports is shown in the following table. The figures are, however, stated on the basis of the accounting policies used in the preparation of the financial statements. The adjustments required to restate these figures to the amounts that require to be charged or credited against General Fund balances are shown in note 5.

In March 2011, as part of the Changing for the Future Programme, the Policy & Resources Committee approved a revised organisation structure for the Council. Further details are provided in the Foreword by the Director of Corporate Services (see page 4). The majority of the revised departmental structure took effect from 1 July 2011, with the new Corporate Services Department taking effect from 1 April 2012. The Council's 2011/2012 Revenue Budget had been prepared and approved on the basis of the previous departmental structure. As a consequence, the monthly revenue monitoring reports submitted to the Policy & Resources Committee during 2011/2012 also continued to be based on the previous departmental structure and this is reflected in the 2011/2012 figures in the table below. For the 2012/2013 financial year, however, the Council's Revenue Budget and the monthly revenue monitoring reports submitted to the Policy & Resources Committee were based on the new departmental structure.

NOTES TO THE CORE FINANCIAL STATEMENTS

Departments / Budget Heads Reported to Policy & Resources Committee

Department / Budget Head	Actual Net Expenditure 2011/2012	Actual Net Expenditure 2012/2013
	£000	£000
Education	134,423	146,256
Social Work	94,836	101,411
City Development	47,230	31,941
Environment	-	28,568
Leisure & Communities	29,062	-
Waste Management	16,838	-
Environmental Health & Trading Standards	3,071	-
Chief Executive	-	31,636
Corporate Services	-	10,581
Central Support Services	4,089	-
Miscellaneous Services	12,456	-
Other Housing	2,140	2,875
Supporting People	12,279	11,908
DCS Land Services Client	2,113	-
Contribution to Tayside Joint Police Board	15,606	13,032
Contribution to Tayside Fire & Rescue Board	12,169	11,945
Contribution to Tayside Valuation Joint Board	920	903
Miscellaneous Income	(330)	(414)
DCS Contracting Activities	(422)	(27)
Capital Financing Costs / IORB	46,868	48,736
Discretionary Non Domestic Rates Relief	185	195
Supplementary Superannuation Costs	3,917	3,928
Non Distributed Costs	223	262
Housing Revenue Account	<u>22,996</u>	<u>12,553</u>
Total Net Expenditure	<u>460,669</u>	<u>456,289</u>

There are some budget heads that are included within the cost of services in the Comprehensive Income & Expenditure Statement but which are not included in the monthly revenue monitoring reports that are submitted to the Policy & Resources Committee. Similarly, there are some budget heads that are included in the monthly revenue monitoring reports that are submitted to the Policy & Resources Committee but which are not included within the cost of services in the Comprehensive Income & Expenditure Statement (these items are included elsewhere in the Comprehensive Income & Expenditure Statement). The following table reconciles the total net expenditure shown in the table above to the cost of services shown in the Comprehensive Income & Expenditure Statement.

NOTES TO THE CORE FINANCIAL STATEMENTS

Reconciliation of Departments / Budget Heads Reported to the Policy & Resources Committee to Cost of Services in the Comprehensive Income & Expenditure Statement

	Actual Net Expenditure 2011/2012 £000	Actual Net Expenditure 2012/2013 £000
Net Expenditure in Departments / Budget Heads Reported to Policy & Resources Committee (see table above)	460,669	456,289
<u>Add</u> amounts in the Comprehensive Income & Expenditure Statement but not reported to the Policy & Resources Committee:		
Net (surplus) / deficit on Insurance Account	195	333
Non Distributed Costs	<u>1,585</u>	<u>4,211</u>
	<u>1,780</u>	<u>4,544</u>
<u>Less</u> amounts reported to the Policy & Resources Committee but not included in the Cost of Services in the Comprehensive Income & Expenditure Statement:		
Share of Tayside Contracts surplus	330	414
Dundee Contracts Services surplus / (deficit)	422	27
Capital Financing Costs / IORB	(46,868)	(48,736)
Discretionary Non Domestic Rates Relief	(185)	(195)
Supplementary Superannuation Costs	<u>(3,917)</u>	<u>(3,928)</u>
	<u>(50,218)</u>	<u>(52,418)</u>
Cost of Services in the Comprehensive Income & Expenditure Statement	<u>412,231</u>	<u>408,415</u>

The monthly revenue monitoring reports that are submitted to the Policy & Resources Committee cover all departments and other budget heads that were included in the originally approved revenue budget, together with subsequently agreed budget adjustments. Income and expenditure is reported on a net basis. There is no analysis based on the type of income / expenditure and there is no reporting of assets / liabilities.

Subjective Analysis of Surplus or Deficit on the Provision of Services

Income / Cost Heading	2011/2012 £000	2012/2013 £000
Fees, charges & other service income	(152,709)	(154,755)
Interest & investment income	(978)	(1,144)
Income from Council Tax	(57,599)	(58,345)
Government grants & contributions	(408,647)	(392,935)
Employee expenses	228,163	228,915
Other service expenses	245,844	278,205
Support services recharges	27,522	25,068
Depreciation, impairment & amortisation	100,827	86,158
Interest payments	24,151	24,715
Joint Board contributions	28,695	25,880
Gain or loss on disposal of non-current assets	2,680	(1,963)
(Surplus) or Deficit on the Provision of Services	37,949	59,799

18 Acquired and Discontinued Operations

The Council had no acquired or discontinued operations in 2012/2013 (2011/2012 Nil).

NOTES TO THE CORE FINANCIAL STATEMENTS

19 Trading Operations

Dundee City Council has one trading area within its Environment Department, namely Construction. Until 2011/2012 Land Services also operated as a trading account. The Director of the Environment Department is required to operate in a commercial environment and balance the budget by generating income from other parts of the Council or other organisations. Details of those two areas are as follows:

		2010/2011	2011/2012	2012/2013
		£000	£000	£000
Environment (Construction) is geared to maintain, repair and modernise houses and other public buildings. It has the technical expertise and capability to undertake most types of building construction work and provides services of a specialist nature such as lift and gas central heating maintenance.	Turnover	(26,104)	(26,601)	(31,475)
	Expenditure	26,597	26,249	31,448
	(Surplus) / Deficit	493	(352)	(27)
Cumulative deficit over last three financial years: £114k				
Environment (Land Services) provides a comprehensive grounds maintenance service including new landscape works, forestry, fencing and arboriculture works for publicly owned sites, forests, open spaces and landscaped areas.	Turnover	(5,918)	(5,264)	
	Expenditure	5,582	5,194	
	(Surplus) / Deficit	(336)	(70)	
Cumulative surplus over last three financial years: £406k				
An internal recharge value must be eliminated from the consolidated turnover and consolidated expenditure. This is Land Services share of overall departmental administration costs.	Turnover	619	619	
	Expenditure	(619)	(619)	
	(Surplus) / Deficit	-	-	
The consolidated results of the two Council trading areas i.e. consolidated cumulative surplus over the last 3 financial years: £292k	Turnover	(31,403)	(31,246)	(31,475)
	Expenditure	31,560	30,824	31,448
	(Surplus) / Deficit	157	(422)	(27)

In 2010/2011 a net deficit of £0.157M was incurred. This arose largely due to the significant notional charge made for Pension's Current Service Cost under IAS 19 in that year.

Trading operations are incorporated into the Comprehensive Income and Expenditure Statement. The net surplus or deficit on trading operations is shown as Financing and Investment Income and Expenditure (see note 8).

NOTES TO THE CORE FINANCIAL STATEMENTS

20 Agency Services

Within certain of the Council's services work is undertaken on behalf of other local authorities and other government bodies. The main items of income and related expenditure, which are included in the Comprehensive Income and Expenditure Account, are:

	2011/12 Income £000	2011/12 Expenditure £000	2012/13 Income £000	2012/13 Expenditure £000
Special Education services to Angus Council	787	787	828	828
Provision of Social Work Services to NHS Tayside	9,774	9,774	10,123	10,123
Various Social Work Services to Perth & Kinross Council	71	71	19	19
Various Social Work Services to Angus Council	155	155	174	174
Total	10,787	10,787	11,144	11,144

21 Pooled Budgets

The Council has had a pooled budget arrangement with NHS Tayside since August 2007 for the provision of a Community Equipment Centre. The Centre provides a comprehensive equipment loan service for disabled people and people with health issues in the Dundee area, covering equipment issued by both health staff (nursing, rehabilitation and mobility equipment) and social work staff (daily living equipment) to enable people to remain in their own homes. The Council and NHS Tayside have an agreement in place for funding this service, with the partners contributing funds to the agreed budget based on proportions agreed in 2007/08. Additional one off funding by way of capital grants are applied for through NHS Tayside where appropriate. The pooled budget is hosted and managed operationally by Dundee City Council. Strategic management is carried out through the Dundee Community Adult Services Management Team (CASMT). Equipment is purchased by and is owned by Dundee City Council.

	2011/2012 £000	2012/2013 £000
Funding provided to the pooled budget:		
Dundee City Council (including brought forward)	389	415
NHS Tayside	349	350
Surplus carried forward	85	47
	823	812
Expenditure met from the pooled budget:	738	765
Net surplus arising from the pooled budget during the year	85	47

22 Members' Allowances

The Council paid the following amounts to members of the council during the year.

	2011/2012 £000	2012/2013 £000
Salaries	556	552
Allowances	31	42
Expenses	15	13
Total	602	607

NOTES TO THE CORE FINANCIAL STATEMENTS

23 Officers' Remuneration

The remuneration paid to the Council's senior employees is detailed in the remuneration report on page 10.

24 External Audit Costs

The Council has incurred the following costs in relation to the audit of the Statement of Accounts, certification of grant claims and statutory inspections and to other non-audit services provided by the Council's external auditors:

	2011/2012 £000	2012/2013 £000
Fees payable to Audit Scotland with regard to external audit services carried out by the appointed auditor for the year	405	382
Fees payable in respect of other services provided by the appointed auditor during the year	2	6
Total	407	388

NOTES TO THE CORE FINANCIAL STATEMENTS

25 Termination Benefits & Exit Packages

As part of ongoing cost saving measures aimed to implement a reduction in staffing levels the Council have approved a series of Voluntary Early Retirement and Voluntary Redundancy Schemes. The table below details the total number and cost of staff departures agreed under these schemes, split over various cost bandings. The total cost of these exit packages includes the strain on fund payable by the Council to the relevant pension scheme, employers contribution to any enhancement of service awarded (i.e. added years benefits) or redundancy payments made. These costs are included on an actuarial basis and have been calculated by the Council's appointed actuary, Barnet Waddingham (where no actuarial valuation was provided by the actuary an estimate of the capitalised cost has been made based on the required future payments to the relevant pension schemes).

Exit Package Cost Band	Number of Compulsory Redundancies		Number of other departures agreed		Total number of exit packages by cost band		Total cost of exit packages in each band (£000)	
	2011/2012	2012/2013	2011/2012	2012/2013	2011/2012	2012/2013	2011/2012	2012/2013
£0 - £20,000	-	-	43	68	43	68	434	666
£20,001 - £40,000	-	-	27	29	27	29	676	786
£40,001 - £60,000	-	-	19	17	19	17	918	863
£60,001 - £80,000	-	-	21	12	21	12	1,456	814
£80,001 - £100,000	-	-	5	5	5	5	434	434
£100,001 - £150,000	-	-	14	9	14	9	1,697	1,043
£150,001 - £400,000	-	-	4	3	4	3	928	589
Total	-	-	133	143	133	143	6,543	5,195

The above table includes costs of termination benefits associated with the voluntary redundancy scheme for employees that left during 2012/13. Under the terms of this scheme, employees accepted for voluntary redundancy are allowed to leave in advance of their normal retirement age, in exchange for a statutory redundancy payment. During 2012/2013, a total of 49 employees accepted voluntary redundancy (2011/2012 52 employees) for which the Council incurred one-off redundancy costs of £436,000 (2011/2012 £449,000).

NOTES TO THE CORE FINANCIAL STATEMENTS

26 Pensions Schemes Accounted for as Defined Contribution Schemes

Teachers employed by the Council are members of the Teachers' Pension Scheme, administered by The Scottish Government. The Scheme provides teachers with specified benefits upon their retirement, and the Council contributes towards the costs by making contributions based on a percentage of members' pensionable salaries.

The Scheme is technically a defined benefit scheme. However, the Scheme is unfunded and The Scottish Government uses a notional fund as the basis for calculating the employers' contribution rate paid by Councils. The Council is not able to identify its share of the underlying financial position and performance of the Scheme with sufficient reliability for accounting purposes. For the purposes of this Statement of Accounts, it is therefore accounted for on the same basis as a defined contribution scheme.

In 2012/13, the Council paid £12.0m to Teachers' Pensions in respect of teachers' retirement benefits, representing 22.0% of pensionable pay. The figures for 2011/12 were £12.0m and 21.0%. There were no contributions remaining payable at the year-end. The Council is responsible for the costs of any additional benefits awarded upon early retirement outside of the terms of the teachers' scheme. These costs are accounted for on a defined benefit basis and included in note 27.

27 Defined Benefit Pension Schemes

Participation in pension schemes

As part of the terms and conditions of employment of its officers, the Council makes contributions towards the cost of post employment benefits. Although these benefits will not actually be payable until employees retire, the Council has a commitment to make the payments and this needs to be disclosed at the time that employees earn their future entitlement.

The Council participates in two post employment schemes:

- The Local Government Pension Scheme, administered locally by Dundee City Council – this is a funded defined benefit final salary scheme, meaning that the Council and employees pay contributions into a fund, calculated at a level intended to balance the pensions liabilities with investment assets.
- Arrangements for the award of discretionary post retirement benefits upon early retirement – this is an unfunded defined benefit final arrangement, under which liabilities are recognised when awards are made. However, there are no investment assets built up to meet the pensions liabilities, and cash has to be generated to meet actual pensions payments as they eventually fall due.

Transactions relating to post employment benefits

The Council recognises the cost of retirement benefits in the reported cost of services when they are earned by employees, rather than when the benefits are eventually paid as pensions. However, the charge required to be made against Council Tax is based on the cash payable in the year, so the real cost of post employment/retirement benefits is reversed out of the General Fund via the Movement in Reserves Statement. The following transactions have been made in the Comprehensive Income and Expenditure Statement and the General Fund Balance via the Movement in Reserves Statement during the year:

NOTES TO THE CORE FINANCIAL STATEMENTS

	Local Government Pension Scheme and Discretionary Benefits Arrangements	
	2011/2012	2012/2013
	£000	£000
Comprehensive Income and Expenditure Statement		
<i>Cost of Services:</i>		
• current service cost	23,593	29,188
• past service costs	1,635	2,176
• (Gains)/Losses on settlements and curtailments	135	2,178
<i>Financing and Investment Income and Expenditure</i>		
• interest cost	45,916	46,149
• expected return on scheme assets	(51,048)	(42,515)
<i>Total Post Employment Benefit Charged to the Surplus or Deficit on the Provision of Services</i>	20,231	37,176
<i>Other Post Employment Benefit Charged to the Comprehensive Income and Expenditure Statement</i>		
• Difference between actuarial pensions contribution figure and actual pensions contribution figure	564	272
• actuarial gains and losses	96,513	(40,512)
<i>Total Post Employment Benefit Charged to the Comprehensive Income and Expenditure Statement</i>	117,308	(3,064)
<i>Movement in Reserves Statement</i>		
• reversal of net charges made to the Surplus or Deficit for the Provision of Services for post employment benefits in accordance with the Code	(117,308)	3,064
<i>Actual amount charged against the General Fund Balance for pensions in the year:</i>		
• employers' contributions payable to scheme	24,150	23,305

The cumulative amount of actuarial gains and losses recognised in Other Comprehensive Income and Expenditure in the actuarial gains or losses on pensions assets and liabilities line was at 31 March 2013 a loss of £146.905m and at 31 March 2012 was a loss of £187.417m.

NOTES TO THE CORE FINANCIAL STATEMENTS

Assets and liabilities in relation to post employment benefits

Reconciliation of present value of the scheme liabilities (defined benefit obligation):

	Liabilities: Local Government Pension Scheme and Discretionary Benefits	
	2011/2012	2012/2013
	£000	£000
Opening balance at 1 April	930,161	1,014,619
Current service cost	23,593	29,188
Interest cost	45,916	46,149
Contributions by scheme participants	6,963	6,721
Settlements and curtailments	2,281	2,178
Liabilities extinguished on settlements	(17,222)	-
Actuarial (gains) and losses	55,214	33,844
Benefits paid	(31,794)	(31,968)
Past service costs	1,635	2,176
Unfunded pension payments	(2,128)	(2,321)
Closing balance at 31 March	1,014,619	1,100,586

Reconciliation of fair value of the scheme (plan) assets:

	Local Government Pension Scheme	
	2011/2012	2012/2013
	£000	£000
Opening balance at 1 April	704,381	695,681
Expected rate of return	51,048	42,515
Actuarial gains and (losses)	(41,299)	74,356
Employer contributions	23,586	23,033
Contributions by scheme participants	6,963	6,721
Benefits paid	(33,922)	(34,289)
Receipt / (Payment) of bulk transfer value	(15,076)	-
Closing balance at 31 March	695,681	808,017

The expected return on scheme assets is determined by considering the expected returns available on the assets underlying the current investment policy. Expected yields on fixed interest investments are based on gross redemption yields as at the Balance Sheet date. Expected returns on equity investments reflect long-term real rates of return experienced in the respective markets.

The actual return on scheme assets in the year was £116.871m (2011/2012: £2.736m).

NOTES TO THE CORE FINANCIAL STATEMENTS

Scheme history

	2008/09 £000	2009/10 £000	2010/11 £000	2011/12 £000	2012/13 £000
Present value of liabilities:					
Local Government Pension Scheme and Discretionary Benefits	(656,324)	(1,044,044)	(930,161)	(1,014,619)	(1,100,586)
Fair value of assets in the Local Government Pension Scheme					
	477,913	652,497	704,381	695,681	808,017
Surplus/(deficit) in the scheme:					
Local Government Pension Scheme and Discretionary Benefits	(178,411)	(391,547)	(225,780)	(318,938)	(292,569)

The liabilities show the underlying commitments that the Council has in the long run to pay post employment (retirement) benefits. The total liability of £292.569m has a substantial impact on the net worth of the Council as recorded in the Balance Sheet. However, statutory arrangements for funding the deficit mean that the financial position of the Council remains healthy:

- the deficit on the local government scheme will be made good by increased contributions over the remaining working life of employees (ie, before payments fall due), as assessed by the scheme actuary
- finance is only required to be raised to cover discretionary benefits when the pensions are actually paid.

The total contributions expected to be made to the Local Government Pension Scheme by the Council in the year to 31 March 2014 is £19.410m. Expected contributions for the Discretionary Benefit Scheme in the year to 31 March 2014 are £2.190m.

Basis for estimating assets and liabilities

Liabilities have been assessed on an actuarial basis using the projected unit credit method, an estimate of the pensions that will be payable in future years dependent on assumptions about mortality rates, salary levels, etc. Both the Local Government Pension Scheme and Discretionary Benefits liabilities have been assessed by Barnett Waddingham, an independent firm of actuaries, estimates for the Tayside Pension Fund being based on the latest full valuation of the scheme as at 1 April 2011.

The principal assumptions used by the actuary have been:

	Local Government Pension Scheme and Discretionary Benefits	
	2011/2012	2012/2013
Mortality assumptions:		
Longevity at 65 for current pensioners (years):		
Men	20.6	20.6
Women	22.8	22.9
Longevity at 65 for future pensioners (years):		
Men	21.8	21.9
Women	24.4	24.5
Rate of inflation	3.3%	3.4%
Rate of increase in salaries	4.8%	4.8%
Rate of increase in pensions	2.5%	2.6%
Rate for discounting scheme liabilities	4.6%	4.5%
Take-up of option to convert annual pension into retirement lump sum	50%	50%
Long-term expected rate of return on assets in the scheme	6.1%	6.1%

NOTES TO THE CORE FINANCIAL STATEMENTS

The Discretionary Benefits arrangements have no assets to cover its liabilities. The Local Government Pension Scheme's assets consist of the following categories, by proportion of the total assets held:

	31 March 2012	31 March 2013
	%	%
Equity investments	68	71
Gilts	8	7
Other Bonds	11	11
Property	11	9
Cash	2	2
	100	100

History of experience gains and losses

The actuarial gains identified as movements on the Pensions Reserve in 2012/2013 can be analysed into the following categories, measured as a percentage of assets or liabilities at 31 March 2013:

	2008/09	2009/10	2010/11	2011/12	2012/13
	%	%	%	%	%
Differences between the expected and actual return on assets	(32.5)	20.9	0.6	(5.9)	9.2
Experience gains and losses on liabilities	(0.8)	(0.0)	(0.0)	7.6	0.2

28 Events After the Reporting Period

Police and Fire Reform

The Police and Fire Reform (Scotland) Act 2012 received Royal Assent on 7 August 2012. Responsibility for Police and Fire and Rescue Services transferred from local government to new central government bodies (Scottish Police Authority and Scottish Fire and Rescue Service) on 1 April 2013. The local Joint Boards are no longer responsible for service provision and the Councils' funding from the Scottish Government has been reduced to reflect the new arrangements. The Council's Policy & Resources Committee (Police, Fire & Community Safety) is responsible for the governance arrangements around local service delivery by the new national bodies

NOTES TO THE CORE FINANCIAL STATEMENTS

29 Related Parties

The Council is required to disclose material transactions with related parties – bodies or individuals that have the potential to control or influence the Council or to be controlled or influenced by the Council. Disclosure of these transactions allows readers to assess the extent to which the Council might have been constrained in its ability to operate independently or might have secured the ability to limit another party's ability to bargain freely with the Council.

Central Government

Central government has effective control over the general operations of the Council. It is responsible for providing the statutory framework within which the Council operates, provides the majority of its funding in the form of grants and prescribes the terms of many of the transactions that the Council has with other parties (e.g. council tax bills, housing benefits). Grants received from government departments are set out in the subjective analysis in note 17 on amounts reported to decision makers. Details of central government grants transactions are shown in note 45.

Members

Members of the Council have direct control over the Council's financial and operating policies. The total of members' allowances paid is provided in note 22. Further details of senior members remuneration are included in the Remuneration Report (page 10). Under the Councillors' Code of Conduct, members are required to declare an interest in matters that directly or indirectly may influence, or be thought to influence, their actions as a Councillor. Membership of statutory Joint Boards or Committees, which are composed exclusively of elected members, does not raise any issue of declaration of interest in regard to Council business. In terms of any other relevant parties, those members with declarations of interest did not take part in any discussion or decisions relating to transactions with these parties. A copy of the Register of Members Interest can be obtained from the Council's website www.dundee.gov.uk.

Officers

Senior Officers have control over the Council's financial and operating policies. The total remuneration paid to senior officers is shown in the Remuneration Report (page 10). Officers have the responsibility to adhere to a Code of Conduct, which requires them to declare an interest in matters that directly or indirectly may influence, or be thought to influence their judgement or decisions taken during the course of their work. In terms of any relevant parties, officers with declarations of interest did not take part in any discussion or decisions relating to transactions with these parties.

Pension Fund

The Council is the administering authority for the Tayside Pension Fund. As administrator for the fund the Council is considered to have direct control over the fund, and the fund is therefore deemed to be a related party. The relevant transactions and balances with the fund to be disclosed are as follows:

During 2011/2012		As at 31 March 2012			During 2012/2013		As at 31 March 2013	
Charges To	Charges From	Amounts Due From	Amounts Due To		Charges To	Charges From	Amounts Due From	Amounts Due To
£000	£000	£000	£000		£000	£000	£000	£000
1,055	-	1,055	-	Tayside Pension Fund	1,028	-	-	-

NOTES TO THE CORE FINANCIAL STATEMENTS

Other Entities Controlled or Significantly Influenced by the Council

The following entities are deemed to be related parties of the Council, mainly through the Council's ability to exert influence over these entities through its representation on their respective boards, the relevant transactions and balances with these bodies are as follows:

Restated During 2011/2012		As at 31 March 2012			During 2012/2013		As at 31 March 2013	
Charges To £000	Charges From £000	Amounts Due From £000	Amounts Due To £000		Charges To £000	Charges From £000	Amounts Due From £000	Amounts Due To £000
866	6,396	4,613	71	Dundee Energy Recycling Ltd	3,098	6,408	6,738	-
23	166	7	-	Dundee City Developments Ltd	37	172	8	-
17	349	173	-	Dundee Ice Arena Ltd	18	328	57	7
7	382	164	-	Dundee Contemporary Arts Ltd	11	367	178	2
28	279	-	3	Dovetail Enterprises (1993) Ltd	29	333	-	38
81	128	952	-	Tayside Fire & Rescue Board	82	36	1,002	2
1,138	564	3,324	70	Tayside Joint Police Board	360	555	3,392	139
2,425	25,966	6,947	2,067	Tayside Contracts	2,331	26,589	7,258	3,278
166	3	80	2	Tayside Valuation Joint Board	40	3	198	3
82	26	-	572	Tay Road Bridge Joint Board	93	23	740	22
64	-	-	-	Dundee Leisure Ltd	-	-	-	-
121	5,803	1,048	5	Leisure and Culture Dundee	406	7,356	824	17
-	11,767	-	983	Discovery Education PLC	-	12,301	-	-
8	61	-	211	Tay Plan	12	61	-	222
4,989	3	104	647	Tayside Community Justice Authority	4,964	-	14	420

NOTES TO THE CORE FINANCIAL STATEMENTS

30 Leases

Council as Lessee

Finance Leases

The Council has acquired central heating equipment for council houses under a finance lease agreement.

The assets acquired under this agreement are carried as Property, Plant and Equipment in the Balance Sheet at the following net amounts:

	31 March 2012 £000	31 March 2013 £000
Vehicles, Plant, Furniture and Equipment	966	663
	966	663

The Council is committed to making payments under this lease agreement comprising settlement of the long-term liability for the interest in the central heating equipment acquired by the Council and finance costs that will be payable by the Council in future years while the liability remains outstanding. The lease payments are made up of the following amounts:

	31 March 2012 £000	31 March 2013 £000
Finance lease liabilities:		
• current	274	93
• non current	93	-
Finance costs payable in future years	17	4
Minimum lease payments	384	97

The minimum lease payments will be payable over the following periods:

	31 March 2012 £000	31 March 2013 £000
Not later than one year	287	97
Later than one year and not later than five years	97	-
Later than five years	-	-
	384	97

Operating Leases

The Council has entered into agreements to lease various property, plant and equipment that are accounted for as operating leases. In addition, the Council operates a contract car hire scheme for its employees. The Council makes payments to the lessor for the contract car hire scheme, under an operating lease agreement, that are partly offset by contributions from employees participating in the scheme. The future minimum lease payments due under these leases in future years are:

	31 March 2012 £000	31 March 2013 £000
Not later than one year	802	720
Later than one year and not later than five years	1,157	1,007
Later than five years	641	526
	2,600	2,253

NOTES TO THE CORE FINANCIAL STATEMENTS

The total expenditure charged to the Comprehensive Income and Expenditure Statement during the year in relation to operating leases for various property, plant and equipment (including the council's contract car hire scheme) was as follows:

	2011/2012 £000	2012/2013 £000
Minimum lease payments	1,355	1,142
Less Employers Contributions	(373)	(369)
	982	773

Council as Lessor

Finance Leases

There were no assets leased to third parties on finance lease during 2012/2013 (2011/2012 None).

Operating Leases

The Council has entered into a number of agreements that are managed corporately by the City Development Department. These agreements relate to leases of property, plant & equipment under operating leases for the following purposes:

- commercial and industrial properties that are leased out for the policy objectives e.g. economic development purposes to provide suitable affordable accommodation for local businesses
- ground leases for various sites including shopping centres, other commercial developments, telecommunications and advertising sites
- waste-to-energy plant that was purchased from and leased back to Dundee Energy Recycling Limited following financial restructuring of company in March 2004

The future minimum lease payments receivable under non-cancellable leases in future years are:

	2011/2012 £000	2012/2013 £000
Not later than one year	3,840	4,144
Later than one year and not later than five years	13,573	13,601
Later than five years	80,920	78,562
	98,333	96,307

31 **Investment Properties**

The following items of income and expense have been accounted for in the Comprehensive Income and Expenditure Statement:

	2011/2012 £000	2012/2013 £000
Rental income from investment property	538	675
Direct operating expenses arising from investment property	(14)	(42)
Net gain/(loss)	524	633

There are no restrictions on the Council's ability to realise the value inherent in its investment property or on the Council's right to the remittance of income and the proceeds of disposal. The Council has no contractual obligations to purchase, construct or develop investment property or repairs, maintenance or enhancement.

NOTES TO THE CORE FINANCIAL STATEMENTS

The following table summarises the movement in the fair value of investment properties over the year:

	2011/2012 £000	2012/2013 £000
Balance at start of the year	21,198	19,360
Disposals	(32)	-
Net gains/(losses) from fair value adjustments	(1,590)	(2,180)
Transfers:		
- to/from Inventories	-	-
- to/from Property, Plant and Equipment	(216)	669
Balance at end of the year	19,360	17,849

32 Intangible Assets

The Council held no Intangible Assets as at 31 March 2013 (31 March 2012 Nil).

33 Impairment Losses

Impairment losses charged to the Surplus or Deficit on the Provision of Services in the Comprehensive Income and Expenditure Statement during 2012/2013 totalled £36.875m (2011/2012 £61.879m).

Of this total, £22.934m (2011/2012 £26.363m) relates to expenditure in the year which did not add value to assets, £17.841m (2011/2012 £19.687m) relates to expenditure on Council Houses, £0.853m (2011/2012 £3.841m) relates to expenditure on schools and the remaining £4.240m (2011/2012 £2.672m) relates to expenditure on other Council land & buildings.

The remaining £13.941m (2011/2012 £35.516m) relates to impairment charged to the Surplus or Deficit on the Provision of Services in the Comprehensive Income and Expenditure Statement as a result of revaluation losses relating to land and buildings and equipment.

NOTES TO THE CORE FINANCIAL STATEMENTS

34. Property, Plant and Equipment

Movements on Balances

Movements in 2012/2013:

	Council Dwellings	Other Land and Buildings	Vehicles, Plant & Equipment	Infrastructure Assets	Community Assets	Surplus Assets	Assets Under Construction	Total Property, Plant & Equipment	PFI Assets Included in Property, Plant & Equipment
	£000	£000	£000	£000	£000	£000	£000	£000	£000
Cost or Valuation									
At 1 April 2012	580,522	593,713	91,437	156,251	1,530	1,479	32,025	1,456,957	91,563
Additions	22,294	9,187	3,473	15,210	-	180	34,044	84,388	-
Revaluation increases/ (decreases) recognised in the Revaluation Reserve	(850)	10,898	-	-	-	1,391	-	11,439	14,426
Revaluation increases/ (decreases) recognised in the Surplus/Deficit on the Provision of Services	(17,841)	(31,024)	(3,843)	(1,038)	-	(843)	-	(54,589)	(1,436)
Disposals	(3,729)	-	(531)	-	-	-	-	(4,260)	-
Other movements in Cost or Valuation	(230)	10,701	-	-	-	(767)	(10,849)	(1,145)	-
At 31 March 2013	580,166	593,475	90,536	170,423	1,530	1,440	55,220	1,492,790	104,553

NOTES TO THE CORE FINANCIAL STATEMENTS

	Council Dwellings £000	Other Land and Buildings £000	Vehicles, Plant & Equipment £000	Infrastructure Assets £000	Community Assets £000	Surplus Assets £000	Assets Under Construction £000	Total Property, Plant & Equipment £000	PFI Assets Included in Property, Plant & Equipment £000
Accumulated Depreciation and Impairment									
At 1 April 2012	(35,577)	(38,828)	(66,545)	(53,585)	-	-	-	(194,535)	(4,046)
Depreciation charge	(11,958)	(25,662)	(5,188)	(6,084)	-	-	-	(48,892)	(1,483)
Depreciation written out to the Revaluation Reserve	86	24,624	-	-	-	-	-	24,710	5,145
Depreciation written out to the Surplus/Deficit on the Provision of Services	-	14,286	3,428	-	-	-	-	17,714	384
Disposals	406	-	521	-	-	-	-	927	-
At 31 March 2013	(47,043)	(25,580)	(67,784)	(59,669)				(200,076)	-
Net Book Value									
At 31 March 2013	533,123	567,895	22,752	110,754	1,530	1,440	55,220	1,292,714	104,553
At 31 March 2012	544,945	554,885	24,892	102,666	1,530	1,479	32,025	1,262,422	87,517

NOTES TO THE CORE FINANCIAL STATEMENTS

Comparative Movements in 2011/2012:

	Council Dwellings	Other Land and Buildings	Vehicles, Plant & Equipment	Infrastructure Assets	Community Assets	Surplus Assets	Assets Under Construction	Total Property, Plant & Equipment	PFI Assets Included in Property, Plant & Equipment
	£000	£000	£000	£000	£000	£000	£000	£000	£000
Cost or Valuation									
At 1 April 2011	591,603	576,005	88,762	141,199	1,549	-	52,063	1,451,181	91,563
Additions	3,070	100	5,217	15,447	-	-	36,256	60,090	-
Revaluation increases/ (decreases) recognised in the Revaluation Reserve	(8,062)	3,250	-	-	-	-	-	(4,812)	-
Revaluation increases/ (decreases) recognised in the Surplus/Deficit on the Provision of Services	(8,047)	(30,688)	-	-	-	-	-	(38,735)	-
Disposals	(3,744)	(3,159)	(2,542)	-	-	-	-	(9,445)	-
Assets reclassified (to)/from Held for Sale	-	(650)	-	-	-	-	-	(650)	-
Other movements in Cost or Valuation	5,702	48,855	-	(395)	(19)	1,479	(56,294)	(672)	-
At 31 March 2012	580,522	593,713	91,437	156,251	1,530	1,479	32,025	1,456,957	91,563

NOTES TO THE CORE FINANCIAL STATEMENTS

	Council Dwellings	Other Land and Buildings	Vehicles, Plant & Equipment	Infrastructure Assets	Community Assets	Surplus Assets	Assets Under Construction	Total Property, Plant & Equipment	PFI Assets Included in Property, Plant & Equipment
	£000	£000	£000	£000	£000	£000	£000	£000	£000
Accumulated Depreciation and Impairment									
At 1 April 2011	(24,438)	(29,479)	(63,848)	(48,064)	-	-	-	(165,829)	(2,563)
Depreciation charge	(12,037)	(16,312)	(5,056)	(5,542)	-	-	-	(38,947)	(1,483)
Depreciation written out to the Revaluation Reserve	-	3,458	-	-	-	-	-	3,458	-
Depreciation written out to the Surplus/Deficit on the Provision of Services	676	2,543	-	-	-	-	-	3,219	-
Disposals	222	962	2,359	-	-	-	-	3,543	-
Other Movements	-	-	-	21	-	-	-	21	-
At 31 March 2012	(35,577)	(38,828)	(66,545)	(53,585)	-	-	-	(194,535)	(4,046)
Net Book Value									
At 31 March 2012	544,945	554,885	24,892	102,666	1,530	1,479	32,025	1,262,422	87,517

NOTES TO THE CORE FINANCIAL STATEMENTS

Depreciation

The following useful lives have been used in the calculation of depreciation:

- Council Houses - 20 - 50 years
- Other Land and Buildings - 10 - 60 years
- Vehicles, Plant, Furniture & Equipment - 3 - 10 years
- Infrastructure - 10 - 30 years

Capital Commitments

At 31 March 2013, the Council has entered into a number of contracts for the construction or enhancement of Property, Plant and Equipment in 2013/2014 and future years budgeted to cost £35m. Similar commitments at 31 March 2012 were £28m. The major commitments are:

- DERL Refurbishment - £5.2m
- Whitfield Crescent - £5m
- Balgarthno Primary School £1.9m
- Waterfront Redevelopment £13.5m

Effects of Changes in Estimates

In 2012/2013, the Council did not make any material changes to its accounting estimates for Property, Plant and Equipment:

Revaluations

The Council carries out a rolling programme that ensures that all Property, Plant and Equipment required to be measured at fair value is revalued at least every five years. 2012/13 is the first year of the revised revaluation programme. Assets are now revalued based on their classification, e.g. Schools, Offices etc. Previously, revaluations were carried out on the basis of Council department, with all classifications of assets held by a department being revalued in the same year.

All valuations were carried out internally and valuations of land and buildings were carried out in accordance with the methodologies and bases for estimation set out in the professional standards of the Royal Institution of Chartered Surveyors. Valuations of vehicles, plant and equipment are based on current prices where there is an active second-hand market or latest list prices adjusted for the condition of the asset.

	Other Land & Buildings £000	Vehicles, Plant & Equipment £000	Surplus Assets £000	Total £000
Carried at historical cost	-	3,472		3,472
Valued at fair value as at:		-		
31 March 2013	25,133	-	782	25,915
Total Cost or Valuation	25,133	3,472	782	29,387

35 Capital Expenditure and Capital Financing

The total amount of capital expenditure incurred in the year is shown in the table below (including the value of assets acquired under finance leases and PFI/PPP contracts), together with the resources that have been used to finance it. Where capital expenditure is to be financed in future years by charges to revenue as assets are used by the Council, the expenditure results in an increase in the Capital Financing Requirement (CFR), a measure of the capital expenditure incurred historically by the Council that has yet to be financed. The CFR is analysed in the second part of this note.

NOTES TO THE CORE FINANCIAL STATEMENTS

	2011/2012 £000	2012/2013 £000
<i>Opening Capital Financing Requirement</i>	473,165	506,954
<i>Capital investment</i>		
Property, Plant and Equipment	86,453	84,387
Other Capital Expenditure	421	403
<i>Sources of finance:</i>		
Capital receipts	(5,098)	(5,320)
Government grants and other contributions	(22,930)	(19,857)
Sums set aside from revenue:		
• Direct revenue contributions	(1,736)	(932)
• Loans fund principal	(23,173)	(24,532)
Other Capital Income	(92)	(125)
Other Adjustments	(56)	-
<i>Closing Capital Financing Requirement</i>	506,954	540,978
<i>Explanation of movements in year</i>		
Increase in underlying need to borrowing (unsupported by government financial assistance)	36,102	36,484
Assets acquired under finance leases	(418)	(274)
Assets acquired under PFI/PPP contracts	(1,895)	(2,186)
<i>Increase/(decrease) in Capital Financing Requirement</i>	33,789	34,024

36 Private Finance Initiatives and Similar Contracts

Education Services PFI Scheme

2012/2013 was the fifth year of a 30 year PFI contract with Discovery Education PLC to construct, maintain and facilities-manage six new primary schools and two new secondary schools in the City. The Council has rights under the contract to specify the services provided with the priority being the provision of an Education Service during the school day, followed by Community use. The contract specifies minimum standards for the services to be provided by the contractor, with deductions from the fee payable being made if facilities are unavailable or performance is below minimum standards. The contractor took on the obligation to construct the schools and maintain them in a minimum acceptable condition and provide a facilities management service. At the end of the contract the schools will be transferred back to the Council for nil consideration.

Property, Plant and Equipment

The schools have been recognised on the Council's Balance Sheet as tangible fixed assets. Movements in their value over the year are detailed in the analysis of the movement on the property, plant and equipment balance in note 34.

Payments

The Council makes an agreed payment each year which is increased each year by inflation and will be reduced if the contractor fails to meet availability and performance standards in any year but which is otherwise fixed. Payments remaining to be made under the PFI contract at 31 March 2013 (excluding any estimation of inflation and availability/performance deductions) are as follows:-

NOTES TO THE CORE FINANCIAL STATEMENTS

	Payment for Services £000	Repayment of Liability £000	Interest £000	Lifecycle Maintenance £000	Total £000
Payable in 2013-14	2,875	2,151	4,953	649	10,628
Payable within 2-5 years	12,237	8,262	20,239	4,498	45,236
Payable within 6 - 10 years	17,097	10,873	26,665	8,570	63,205
Payable within 11 - 15 years	19,344	15,889	29,902	6,376	71,511
Payable within 16 - 20 years	21,886	18,012	30,414	10,596	80,908
Payable within 21 - 25 Years	24,762	25,107	34,595	7,076	91,540
Payable within 26 - 30 years	195	231	301	-	727
TOTAL	98,396	80,525	147,069	37,765	363,755

Although the payments made to the contractor are described as unitary payments, they have been calculated to compensate the contractor for the fair value of the services they provide, the capital expenditure incurred and interest payable whilst the capital expenditure remains to be reimbursed. The liability outstanding to pay the liability to the contractor for capital expenditure incurred is as follows: -

	2011/2012 £000	2012/2013 £000
Balance outstanding at the start of the year	84,606	82,712
Payments during the year	(1,894)	(2,186)
Capital expenditure incurred in the year	-	-
Balance outstanding at year end	82,712	80,526

37 Assets Held for Sale

	Current Assets	
	2011/2012 £000	2012/2013 £000
Balance at start of year	2,320	2,482
Additions	-	29
Assets newly classified as held for sale:		
• Property, Plant and Equipment	650	475
Revaluation losses	(40)	(207)
Assets sold	(448)	(25)
Balance at year-end	2,482	2,754

38 Inventories

	Consumable Stores		Maintenance Materials		Client Services Work in Progress		Total	
	2011/12 £000	2012/13 £000	2011/12 £000	2012/13 £000	2011/12 £000	2012/13 £000	2011/12 £000	2012/13 £000
Balance outstanding at start of year	970	890	36	34	66	72	1,072	996
Purchases	1,809	1,876	459	398	320	291	2,588	2,565
Recognised as an expense in the year	(1,845)	(1,912)	(461)	(420)	(330)	(269)	(2,636)	(2,601)
Other Adjustments	(44)	(19)	-	-	16	(37)	(28)	(56)
Balance outstanding at year-end	890	835	34	12	72	57	996	904

NOTES TO THE CORE FINANCIAL STATEMENTS

39 Construction Contracts

At 31 March 2013 the Council had various minor construction contracts in progress totalling £57,603. The value of work completed at 31 March 2013 has been established using a stage of completion methodology based on the internal billing system's valuation of work carried out but not yet charged to the client at the year-end.

40 Short Term Debtors

	31 March 2012 £000	31 March 2013 £000
Central government bodies	14,401	8,154
Other local authorities	1,745	8,371
NHS bodies	1,389	2,076
Public corporations and trading funds	3,358	-
Other entities and individuals	26,006	25,969
Total	46,899	44,570

41 Short Term Creditors

	31 March 2012 £000	31 March 2013 £000
Central government bodies	10,874	11,048
Other local authorities	5,512	3,120
NHS bodies	406	256
Public corporations and trading funds	1,404	1,013
Other entities and individuals	41,860	50,633
Total	60,056	66,070

42 Provisions

	Council Tax Income– Exemptions/ Discounts £000	Self-Insured / Uninsured Losses– Dundee City Council £000	Self-Insured/ Uninsured Losses– Tayside Regional Council £000	Self-Insured/ Uninsured Losses– Dundee District Council £000	Dundee Contract Services – Provision for Future Losses on Contracts £000	Total £000
Balance at 1 April 2012	700	2,224	693	741	-	4,358
Additional provisions made in 2012/2013	-	196	-	-	75	271
Amounts used in 2012/2013	(300)	-	-	(92)	-	(392)
Balance at 31 March 2013	400	2,420	693	649	75	4,237

Council Tax

A provision has been made in respect of potential reductions to the amount of net Council Tax levied by the Council. Such reductions arise every year for a variety of reasons, the most common being delays by Council Tax payers in submitting requests for exemptions from, or discounts on, the charge levied. Provision is made with reference to the value of such transactions arising during the current financial year and is anticipated to cover the value of transactions which will arise in the subsequent financial year. The value of the provision is reviewed each year.

Self-Insured/Uninsured Losses

As part of the Council's Risk Management policy, certain categories of risk are not covered through a conventional insurance policy with an insurance company. In these circumstances the Council has a self-insurance arrangement which makes provision against potentially material risks. The provision disclosed

NOTES TO THE CORE FINANCIAL STATEMENTS

below has been made taking into account all known liabilities likely to be incurred by the Council in respect of self-insured and uninsured losses. There is no set pattern for settlement of outstanding claims or provisions made for future claims. Settlement profiles are established by the happening of the event, the inclination of the potential claimant and the availability of Court time. The Council has no control over these factors. As well as operating its own Insurance Fund, the Council is also responsible for running off the ex-Tayside Regional Council Fund and the balance of the ex-Dundee District Council Fund.

Dundee Contract Services

A provision has been made for future losses on existing long-term contracts.

- The above items are shown as Provisions in the Council's Long Term Liabilities section of the Council's Balance Sheet. In addition, there are a number of Bad Debt Provisions that are netted-off against Short Term Debtors in the Current Assets section of the Council's Balance Sheet. These are as follows:
- Community Charge - the provision of £1.834m has been calculated by projecting future collection levels based on the actual collection achieved in 2012/2013.
- Council Tax - the provision of £15.734m has been calculated using the non-collection rate anticipated when each financial year's Council Tax was set, or a lower figure where the anticipated collection rate has been exceeded.
- Statutory Additions - the provision of £3.268m has been calculated by applying the overall percentage relating to the various charge elements (ie Non Domestic Rates, Community Charge and Council Tax) to which the Statutory Addition was applied.
- Miscellaneous Invoiced and Other Debt - the provision of £3.940m has been calculated by applying non-collection rates to an aged debt analysis. The percentage increases according to the age of the debt. Higher percentages are also applied to types of debt which have proven difficult to collect.
- Housing Rents - the provision of £1.150m has been calculated by applying various percentages to a value-banded debt analysis. The percentage increases according to the value of the debt.
- Housing Benefit Overpayments - the provision of £1.668m has been calculated by applying an anticipated non-collection rate to the total debt.

Also, a provision of £2.340m has been made against the gross Long-Term Debtors balance of £12.215m.

43 **Contingent Liabilities**

A Contingent Liability exists at 31 March 2013 in respect of equal pay costs. A small number of Council staff are taking their claims for equal pay compensation through the Employment Tribunal process. Should they be successful, the Council may be required to make payments to these staff in excess of the amounts already provided for in the accounts for the period 2005-2013. It is estimated that the potential liability to the Council could be £250,000. The employment tribunal's process is ongoing and the Council is defending against these claims. A Contingent Liability in respect of this matter was also disclosed at 31 March 2012 (£238,000).

Further claims have also been made in respect of perceived inequalities in the implementation of Single Status in 2008. It is estimated that the potential liability to the Council could be £1.0m.

44 **Contingent Assets**

There were no Contingent Assets at 31 March 2013 (31 March 2012 Nil).

NOTES TO THE CORE FINANCIAL STATEMENTS

45 Grant Income

The Council credited grants and contributions to the Comprehensive Income and Expenditure Statement in 2012/2013. These included the following grants and contributions:

	2011/2012 £000	2012/2013 £000
Credited to Taxation and Non Specific Grant Income		
RSG & Non-Specific Grants	(240,648)	(250,617)
Contribution from NNDR Pool	(61,130)	(49,945)
Capital Grant	(36,502)	(16,897)
Council Tax / Community Charge Income	(57,599)	(58,345)
Total	(395,879)	(375,804)

Credited to Services:

General Capital Grant: Central Waterfront Development	(2,716)	(1,837)
Smarter Places Smarter Choices	(92)	(148)
Working for Families	(718)	(903)
ERDF Grants	(1,397)	(577)
Facade Enhancement Grant	(54)	-
Air Quality Grant	(185)	(123)
General Capital Grant: Elmgrove House	-	(908)
Private Sector Housing Grant	(1,221)	(892)
NHS Tayside Resource Transfer	(8,007)	(8,153)
Supporting People Grant	(2,736)	(2,447)
Criminal Justice Grant	(5,077)	(4,927)
NHS Tayside: Community Equipment	(349)	(350)
NHS Tayside: Alcohol & Drugs Project Team	(498)	(486)
Scottish Govt: Telecare Grant	(75)	(23)
Scottish Govt: Violence Against Women	(172)	(39)
Macmillan Cancer Care: Welfare Rights Grant	(102)	(91)
NHS Tayside: Change Fund	(743)	(1,012)
NHS Tayside: Drug & Alcohol Grant	(126)	(121)
Scottish Govt: Opportunities for All Grant	-	(226)
Scottish Govt: 16+ Learning Choices Grant	(101)	-
Scottish Govt: Autism Grant	-	(57)
Sports Council Contribution to Sports Co-ordinators	(324)	(329)
Arts Council Grants	(136)	(179)
Improvement Service: National Entitlement Card	(930)	(1,377)
DWP: Housing Benefit Subsidy	(70,367)	(75,476)
DWP: HB/CTB Administration	(2,042)	(1,993)
Anti-Social Behaviour Contribution	(250)	(260)
Total	(98,418)	(102,934)

NOTES TO THE CORE FINANCIAL STATEMENTS

The Council has received a number of grants and contributions that have yet to be recognised as income as they have conditions attached to them that will require the monies or property to be returned to the giver. The main balances at the year-end are as follows:

	31 March 2012 £000	31 March 2013 £000
Capital Grants Receipts in Advance:		
Various: Dundee Central Waterfront	(36)	-
Tactran: Port Access Improvements	(507)	-
VDLF	(120)	-
Section 75 Contributions	(408)	(258)
Various: Scientific Services	-	(196)
Total	(1,071)	(454)

	31 March 2012 £000	31 March 2013 £000
Revenue Grants Receipts in Advance:		
Improvement Service: National Entitlement Card	(182)	(155)
Various: Film Liaison Project	(88)	(190)
Dundee European Programme	(431)	(512)
Convention Bureau Partnership	(151)	(131)
ERDF: Business Shop	(218)	(150)
Various: Public Art	(75)	(166)
Various: Flexible Fund	(287)	(81)
Scottish Govt: Smarter Choices Smarter Places	(148)	-
Scottish Govt: Youth Music Initiative	(107)	(80)
Scottish Govt: Healthy Weight Project	(227)	(220)
Scottish Govt: Self Directed Support – Children	-	(25)
Scottish Govt: Self Directed Support	-	(188)
Scottish Govt: Autism Grant	-	(94)
Total	(1,914)	(1,992)

NOTES TO THE CORE FINANCIAL STATEMENTS

46 Financial Instruments

The Council is required to disclose details in respect of financial instruments, which in the main include borrowing, lending, investments, creditors and debtors. The purpose of this disclosure is to provide information regarding:

- the significance of financial instruments for the Council's financial position and performance; and
- the nature and extent of risks arising from financial instruments to which the Council is exposed and how the Council manage those risks.

Categories of financial assets and financial liabilities

The following categories of financial instrument are carried in the Balance Sheet:

	<u>Long-term</u>		<u>Current</u>	
	Restated 31 March 2012 £000	31 March 2013 £000	31 March 2012 £000	31 March 2013 £000
Investments				
Loans and receivables	1,130	1,130	-	-
Available-for-sale financial assets	-	-	641	741
Unquoted equity investment at cost	29	29	-	-
Total investments	1,159	1,159	641	741

Debtors

Loans and receivables:

Cash and Bank	-	-	95	149
Other Short Term Deposits	-	-	6,656	5,656
Soft Loans	261	225	94	94
Other Loans at Market Rates	9,679	9,650	-	-
Financial assets carried at contract amounts:				
Sundry Debtors including trade receivables	-	-	46,899	44,570
Total Debtors	9,940	9,875	53,744	50,469

Borrowings

Financial liabilities at amortised cost:

Borrowing Repayable:				
PWLB	(319,442)	(351,673)	(13,361)	(15,540)
LOBOs	(41,536)	(41,588)	(395)	(416)
Other	-	-	(18,639)	(20,816)
Temporary Advances from Other Accounts	-	-	(4,422)	(3,438)
Bank Overdraft	-	-	(8,989)	(5,643)
Total borrowings	(360,978)	(393,261)	(45,806)	(45,853)

Creditors

Financial liabilities carried at contract amount:

Sundry creditors including trade payables	-	-	(60,056)	(66,070)
Total Creditors	-	-	(60,056)	(66,070)

NOTES TO THE CORE FINANCIAL STATEMENTS

Income, Expense, Gains and Losses

The gains and losses recognised in the Comprehensive Income and Expenditure Statement and movements in reserves in relation to financial instruments are disclosed below:

2011/ 2012 Total £000		2012/2013			Total £000
		Financial Liabilities	Financial Assets	Financial Assets	
		Liabilities measured at amortised cost £000	Loans and receivables £000	Available- for-sale assets £000	
24,147	Interest expense	24,715	-	-	24,715
24,147	Total expense in Surplus or Deficit on the Provision of Services	24,715	-	-	24,715
(452)	Interest income	-	(481)	(30)	(511)
(452)	Total income in Surplus or Deficit on the Provision of Services	-	(481)	(30)	(511)
(24)	Gains on revaluation	-	-	(113)	(113)
-	Losses on revaluation	-	-	13	13
(24)	Surplus/deficit arising on revaluation of financial assets in Other Comprehensive Income and Expenditure	-	-	(100)	(100)
23,671	Net gain/(loss) for the year	24,715	(481)	(130)	24,104

Fair Values of Assets and Liabilities

Financial liabilities, financial assets represented by loans and receivables and long-term debtors and creditors are carried in the Balance Sheet at amortised cost. Their fair value can be assessed by calculating the present value of the cash flows that will take place over the remaining term of the instruments, using the following assumptions:

- estimated ranges of interest rates at 31 March 2013 of 1.99% to 14.00% for loans from the PWLB and 0.26% to 4.95% for other loans receivable and payable, based on new lending rates for equivalent loans at that date
- no early repayment or impairment is recognised
- where an instrument will mature in the next 12 months, carrying amount is assumed to approximate to fair value
- the fair value of trade and other receivables is taken to be the invoiced or billed amount.

The fair values are as follows:

	Note	31 March 2012		31 March 2013			Carrying Amount £000	Fair Value £000
		Carrying Amount £000	Fair Value £000	Principal Amount Outstanding £000	Add LOBO Accounting Adjustment £000	Add Accrued Interest £000		
Financial liabilities:								
Borrowing Repayable:								
PWLB	i	332,803	396,154	361,442	-	5,771	367,213	449,264
LOBO's	i	41,931	41,338	40,000	1,588	416	42,004	42,843
Other	i	18,639	18,639	20,810	-	6	20,816	20,814
Temporary Advances from Other Accounts	ii	4,422	4,422	3,438	-	-	3,438	3,438
Bank Overdraft	iii	8,989	8,989	5,643	-	-	5,643	5,643

NOTES TO THE CORE FINANCIAL STATEMENTS

i Borrowing Repayable

The fair value for borrowing repayable is greater than the carrying amount because the Council's portfolio of loans includes a number of fixed rate loans where the interest rate payable is higher than the rates available for similar loans at the Balance Sheet date.

Valuation Method - The fair value of these financial instruments have been determined by calculating the Net Present Value (NPV) of future cash flows, which provides an estimate of the value of payments in the future in today's terms. The discount rate used in the NPV calculation is equal to the current rate in relation to the same instruments from a comparable lender. This will be the rate applicable in the market on the date of valuation, for an instrument with the same duration i.e. equal to the outstanding period from valuation date to maturity. The structure and terms of comparable instruments should be the same, although for complex structures it is sometimes difficult to obtain the rate for an instrument with identical features in an active market.

Evaluation of Public Works Loan Board debt - The Council has applied the new borrowing rate, as opposed to the premature repayment rate as the discount factor for all PWLB borrowing. This is because the premature repayment rate includes a margin that represents the lender's profit as a result of rescheduling the loan, that is not included in the fair value calculation since any motivation other than securing fair price should be ignored.

Inclusion of accrued interest - The purpose of the fair value disclosure is primarily to provide a comparison with the carrying value in the Balance Sheet. Since this will include accrued interest as at the Balance Sheet date, this has also been accrued in the fair value calculation. This figure is calculated up to and including the valuation date.

Discount rates used in NPV calculation - The rates quoted in this valuation were obtained for the market on 31 March 2013, using bid prices where applicable.

LOBOS - Valuations use the Net Present Value approach, which provides an estimate of the value of payments in the future in today's terms. This is a widely accepted valuation technique commonly used by the private sector. The discount rate used in the NPV calculation should be equal to the current rate in relation to the same instrument from a comparable lender. This will be the rate applicable in the market on the date of valuation, for an instrument with the same duration i.e. equal to the outstanding period from valuation date to maturity. The structure and terms of the comparable instrument should be the same, although for complex structures it is sometimes difficult to obtain the rate for an instrument with identical features in an active market. In such cases, we have used the prevailing rate of a similar instrument with a published market rate, as the discount factor.

ii Temporary Advances from Other Accounts

These amounts relate to the balances from Charities and Common Good Funds. These include cash balances that are effectively loaned to the Council on a short-term basis and other short-term loans to the Council's Consolidated Loans Fund. Interest is payable by the Council on all balances outstanding. The current value and fair value of these balances are deemed to be the same amount.

iii Bank Overdraft

The fair value is the same as the carrying amounts as these balances relate to short term borrowing with the Council's bank.

	Note	31 March 2012		31 March 2013	
		Carrying Amount £000	Fair Value £000	Carrying Amount £000	Fair Value £000
Loans and receivables:					
Cash and Bank	i	95	95	149	149
Other Short term Deposits	i	6,656	6,656	5,656	5,656
Soft Loans	ii	94	94	94	94
Long-term debtors:					
Investments	iii	1,130	1,130	1,130	1,130
Soft Loans	ii	261	261	225	225
Other Loans at Market rates	iv	9,679	9,679	9,650	9,650

NOTES TO THE CORE FINANCIAL STATEMENTS

i Cash and Bank / Other Short term Deposits

The fair value is the same as the carrying amounts as these balances relate to short term lending or deposits held with the Council's bank.

ii Soft Loans

The fair value of these loans is the same as the carrying amount. These loans comprise of a small number of loans that the Council has made to external parties at less than market rates. Soft loans have been restated from historical cost to fair value basis by discounting future cash receipts using the prevailing market rate of interest.

iii Investments

This long-term investment relates to cash held on deposit with a building society. As this investment is held at market value the carrying value and fair value will not be materially different.

iv Other Loans at Market Rates

These balances are made up of loans to various bodies at market rates and are included on the Council's Balance Sheet as long-term debtors. As these loans are held at market rates the carrying value and fair value will not be materially different

Available for sale assets are carried in the Balance Sheet at their fair value. These fair values are based on their current market price which is also the value they are included at in the Council's Balance Sheet.

Short term debtors and creditors including trade receivables and payables are carried at cost as this is a fair approximation of their value.

47. **Nature and Extent of Risks Arising from Financial Instruments**

The Council's activities expose it to a variety of financial risks:

- credit risk – the possibility that other parties might fail to pay amounts due to the Council
- liquidity risk – the possibility that the Council might not have funds available to meet its commitments to make payments
- interest rate risk – the possibility that financial loss might arise for the Council as a result of changes in such measures as interest rates and stock market movements.

The Council's overall risk management programme focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the resources available to fund services. Risk management is carried out by the Business Support Manager, under policies approved by Dundee City Council in the annual treasury management strategy. Dundee City Council maintains written principles for overall risk management, as well as written policies covering specific areas, such as interest rate risk, credit risk and the investment of surplus cash.

Credit risk

Credit risk arises from deposits with banks and financial institutions, as well as credit exposures to the council's customers.

This risk is minimised through the Annual Investment Strategy, which requires that deposits are not made with financial institutions unless they meet identified minimum credit criteria, as laid down by Fitch, Moody's and Standard and Poors. The Annual Investment Strategy also imposes a maximum sum to be invested with a financial institution located within each category.

The credit limits in respect of financial assets held by the council are as detailed below:

- F1+ £12m
- F1 £8m.
- UK Local Authorities £8m
- Debt Management Agency £8m

Customers for goods and services are assessed, taking into account their financial position, past experience and other factors, with individual credit limits being set in accordance with internal ratings in accordance with parameters set by Dundee City Council.

The Council's maximum exposure to credit risk in relation to its investments in banks and building societies of £12m cannot be assessed generally as the risk of any institution failing to make interest payments or repay

NOTES TO THE CORE FINANCIAL STATEMENTS

the principal sum will be specific to each individual institution. Recent experience has shown that it is rare for such entities in UK to be unable to meet their commitments. A risk of irrecoverability applies to all of the Council's deposits, but there was no evidence at the 31 March 2013 that this was likely to crystallise.

The following analysis summarises the Council's potential maximum exposure to credit risk on other financial assets, based on experience of default and uncollectability over the last five financial years, adjusted to reflect current market conditions.

	Amount at 31 March 2013 £000	Historical experience of default %	Historical experience adjusted for market conditions at 31 March 2013 %	Estimated maximum exposure to default and uncollectability at 31 March 2013 £000	Estimated maximum exposure at 31 March 2012 £000
	A	B	C	(A x C)	
Bonds	-	-	-	-	-
Financial Institutions (F1)	5,656	-	100%	5,656	6,656
				5,656	6,656

No credit limits were exceeded during the reporting period and the Council does not expect any losses from non-performance by any of its counterparties in relation to deposits and bonds.

Liquidity risk

The Council has a comprehensive cash flow management system that seeks to ensure that cash is available as needed. If unexpected movements happen, the Council has ready access to borrowings from the money markets and the Public Works Loans Board. There is no significant risk that it will be unable to raise finance to meet its commitments under financial instruments. Instead, the risk is that the Council will be bound to replenish a significant proportion of its borrowings at a time of unfavourable interest rates. The Council sets limits on the proportion of its fixed rate borrowing during specified periods. The maturity analysis of financial liabilities is as follows:

	31 March 2012 £000	31 March 2013 £000
Less than one year	26,267	30,573
Between one and two years	9,763	9,772
Between two and five years	31,233	32,950
Between five and ten years	52,170	51,369
More than ten years	266,276	297,587
	385,709	422,251

All trade and other payables are due to be paid in less than one year.

Interest rate risk

The Council is exposed to risk in terms of its exposure to interest rate movements on its borrowings and investments. Movements in interest rates have a complex impact on the Council. For instance, a rise in interest rates would have the following effects:

- borrowings at variable rates – the interest expense charged to the Surplus or Deficit on the Provision

NOTES TO THE CORE FINANCIAL STATEMENTS

of Services will rise

- borrowings at fixed rates – the fair value of the liabilities borrowings will fall
- investments at variable rates – the interest income credited to the Surplus or Deficit on the Provision of Services will rise
- investments at fixed rates – the fair value of the assets will fall

Borrowings are not carried at fair value, so nominal gains and losses on fixed rate borrowings would not impact on the Surplus or Deficit on the Provision of Services or Other Comprehensive Income and Expenditure. However, changes in interest payable and receivable on variable rate borrowings and investments will be posted to the Surplus or Deficit on the Provision of Services and affect the General Fund Balance. Movements in the fair value of fixed rate investments that have a quoted market price will be reflected in Other Comprehensive Income and Expenditure

The Council has a number of strategies for managing interest rate risk. Policy is to aim to keep a maximum of 30% of its borrowings in variable rate loans. During periods of falling interest rates, and where economic circumstances make it favourable, fixed rate loans will be repaid early to limit exposure to losses. The risk of loss is ameliorated by the fact that a proportion of government grant payable on financing costs will normally move with prevailing interest rates or the Council's cost of borrowing and provide compensation for a proportion of any higher costs.

The treasury management section has an active strategy for assessing interest rate exposure that feeds into the setting of the annual budget and which is used to monitor the budget quarterly during the year. This allows any adverse changes to be accommodated. The analysis will also advise whether new borrowing taken out is fixed or variable.

According to this assessment strategy, at 31 March 2013, if interest rates had been 1% higher with all other variables held constant, the financial effect would be:

	£000
Increase in interest payable on variable rate borrowings	200
Increase in interest receivable on variable rate investments	Nil
Impact on Surplus or Deficit on the Provision of Services	200
Share of overall impact debited to the HRA	79
Decrease in fair value of fixed rate investment assets	Nil
Impact on Other Comprehensive Income and Expenditure	Nil
Decrease in fair value of fixed rate borrowings liabilities (no impact on the Surplus or Deficit on the Provision of Services or Other Comprehensive Income and Expenditure)	58,809

The impact of a 1% fall in interest rates would be as above but with the movements being reversed.

Price risk

The Council does not generally invest in equity shares but does have shareholdings to the value of £7,500 Ordinary B shares in Discovery Education Companies. These 'B' shares have no right to participate in the profits of the Company and no distributions of any kind, nor do they carry any voting rights at any general meeting of the company. As the shareholdings have arisen in the acquisition of specific interests, the Council is not in a position to limit its exposure to price movements by diversifying its portfolio. Instead it only acquires shareholdings in return for 'open book' arrangements with the company concerned so that the council can monitor factors that might cause a fall in the value of specific shareholdings.

NOTES TO THE CORE FINANCIAL STATEMENTS

Foreign exchange risk

The Council has no financial assets or liabilities denominated in foreign currencies and thus has no exposure to loss arising from movements in exchange rates.

48 Charitable Trust Funds Account (Registered Charities)

The Council acts as Trustees for 29 Registered Charitable Trusts and Endowments. The Income & Expenditure Account below details the transactions in the year and the Balance Sheet summarises the assets and liabilities at the year end. An analysis of the assets and liabilities included within the Balance Sheet over the various trusts is also shown within the notes to the Charitable Trust Funds Account. These have been prepared in accordance with the Charities SORP (2005). Accordingly, no adjustment is made to reverse out the impact of depreciation on Fund Balances.

		Income & Expenditure Account		2012/2013		
2011/2012 Actual		Interest on Investments	Other Income	Total Income	Expenditure	(Surplus)/ Deficit
£000		£000	£000	£000	£000	£000
(26)	Hospital Fund	(2)	(47)	(49)	17	(32)
1	Dundee Festival Trust	-	(3)	(3)	-	(3)
1	A T Cathro Bequest	-	-	-	1	1
<u>15</u>	Other Various Smaller Trusts (26 no)	<u>(1)</u>	<u>(59)</u>	<u>(60)</u>	<u>9</u>	<u>(51)</u>
<u>(9)</u>	Total	<u>(3)</u>	<u>(109)</u>	<u>(112)</u>	<u>27</u>	<u>(85)</u>
2012	Balance Sheet as at 31 March			2013		
£000				£000		
3,497	Tangible Fixed Assets			3,497		
<u>3,497</u>				<u>3,497</u>		
	Current Assets					
-	Sundry Debtors			50		
1,057	Short Term Investments			1,142		
<u>1</u>	Bank			-		
<u>1,058</u>				<u>1,192</u>		
	Less Current Liabilities					
	Bank			49		
<u>1</u>	Sundry Creditors			<u>1</u>		
<u>1</u>				<u>50</u>		
<u>1,057</u>	Net Current Assets			<u>1,142</u>		
4,554	Total Assets Plus Net Current Assets			4,639		
<u>4,554</u>	Net Assets			<u>4,639</u>		
	Financed By Fund Balances and Reserves					
	Not Available for Use:					
<u>3,497</u>	Revaluation Reserve			<u>3,497</u>		
<u>3,497</u>				<u>3,497</u>		
	Available for Use:					
<u>1,057</u>	Fund Balances			<u>1,142</u>		
<u>4,554</u>				<u>4,639</u>		

NOTES TO THE CORE FINANCIAL STATEMENTS

NATURE AND PURPOSE OF VARIOUS FUNDS

The nature and purpose of the Funds' detailed above is as follows:

Hospital Fund

This Fund was established under the Dundee Churches and Hospital Act 1964, on behalf of the poor of the town. An annual payment of £80 is made from the Fund to local pensioners who require financial assistance. The balance on the Fund at 31 March 2013 was £1.130m (31 March 2012 £1.097m).

Dundee Festival Trust

This Trust was created from the income that was received from events to mark the 800th anniversary of the foundation of Dundee as a Royal Burgh. The Trust is used to promote summer festival events. The balance on the Trust at 31 March 2013 was £42,000 (31 March 2012 £39,000).

A T Cathro Bequest

This Bequest was established from the residue of the estate received in 1948. It is used to give as many children as might have need an opportunity of enjoying an outing in the country or at the seaside. The balance on the Bequest at 31 March 2013 was £19,000 (31 March 2012 £20,000).

CHARITABLE TRUSTS REGISTERED WITH OFFICE OF THE SCOTTISH CHARITY AND REGULATOR

The following Charitable Trusts and Endowments are registered with the Office of the Scottish Charity and Regulator (OSCR):

Alexander Torrance Cathro Bequest (SC018898)
Charles Ower Bequest (SC018907)
Dundee Festival Trust (SC020365)
Charles Ower Mafeking Gift (SC018906)
John Hoggan Trust for the Poor of Alyth (SC018892)
Johnston Charity (SC018893)
Mortification for Scots Episcopal Clergymen (SC018919)
Halyburton Mortification (SC018903)
Admiral Duff Bequest (SC018304)
Saunders, Robert Bequest (SC018915)
Meritorious Service (Police) Fund (SC018916)
Public Libraries Art Fund (SC018917)
Curr Night Refuge (SC018901)
Belmont Estate Trust (SC018900)
McLean Bequest (SC018902)
Baxter Park Endowment Fund (SC018910)
Lochee Park Endowment Fund (SC018897)
Day Nurseries Fund (SC018911)
Law Hill Memorial Fund (SC018912)
Mills Observatory Endowment Fund (SC018913)
D W Crichton Trust (SC018914)
Gilroy Mausoleum (SC018921)
Lochee Day Nurseries (SC018918)
Camperdown Estate (SC018899)
William Dawson Trust (SC018920)
Thomas Cox Bequest (SC018909)
Alexander Wilson Bequest (SC018908)
Mrs Gibson Mortification (SC018904)
Hospital Fund (SC018896)

NOTES TO THE CORE FINANCIAL STATEMENTS

ANALYSIS OF CHARITABLE TRUST FUNDS BALANCE SHEET

	<u>Balance Sheet at 31 March 2012</u>	<u>Gross Income</u>	<u>Gross Expenditure</u>	<u>Capital Expenditure/ Receipts & Transfers</u>	<u>Capital Accounting</u>	<u>Balance Sheet at 31 March 2013</u>
	<u>£000</u>	<u>£000</u>	<u>£000</u>	<u>£000</u>	<u>£000</u>	<u>£000</u>
<u>Hospital Fund</u>						
Fixed Assets	447	-	-	-	-	447
Long Term Investments	-	-	-	-	-	-
Current Assets	651	49	(17)	-	-	683
Current Liabilities	-	-	-	-	-	-
Long Term Liabilities	-	-	-	-	-	-
Net Assets	<u>1,098</u>	<u>49</u>	<u>(17)</u>	<u>-</u>	<u>-</u>	<u>1,130</u>
Revaluation Reserve	447	-	-	-	-	447
Fund Balance	<u>651</u>	<u>49</u>	<u>(17)</u>	<u>-</u>	<u>-</u>	<u>683</u>
	<u>1,098</u>	<u>49</u>	<u>(17)</u>	<u>-</u>	<u>-</u>	<u>1,130</u>
<u>Dundee Festival Trust</u>	<u>£000</u>	<u>£000</u>	<u>£000</u>	<u>£000</u>	<u>£000</u>	<u>£000</u>
Fixed Assets	-	-	-	-	-	-
Long Term Investments	-	-	-	-	-	-
Current Assets	39	3	-	-	-	42
Current Liabilities	-	-	-	-	-	-
Long Term Liabilities	-	-	-	-	-	-
Net Assets	<u>39</u>	<u>3</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>42</u>
Capital Adjustment Account	-	-	-	-	-	-
Revaluation Reserve	-	-	-	-	-	-
Fund Balance	<u>39</u>	<u>3</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>42</u>
	<u>39</u>	<u>3</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>42</u>

NOTES TO THE CORE FINANCIAL STATEMENTS

ANALYSIS OF CHARITABLE TRUST FUNDS BALANCE SHEET (CONTD)

	<u>Balance Sheet at 31 March 2012</u> £000	<u>Gross Income</u> £000	<u>Gross Expenditure</u> £000	<u>Capital Expenditure/ Receipts & Transfers</u> £000	<u>Capital Accounting</u> £000	<u>Balance Sheet at 31 March 2013</u> £000
<u>AT Cathro Bequest</u>						
Fixed Assets	-	-	-	-	-	-
Long Term Investments	-	-	-	-	-	-
Current Assets	21	-	(1)	-	-	20
Current Liabilities	(1)	-	-	-	-	(1)
Long Term Liabilities	-	-	-	-	-	-
Net Assets	<u>20</u>	<u>-</u>	<u>(1)</u>	<u>-</u>	<u>-</u>	<u>19</u>
Revaluation Reserve	-	-	-	-	-	-
Fund Balance	<u>20</u>	<u>-</u>	<u>(1)</u>	<u>-</u>	<u>-</u>	<u>19</u>
	<u>20</u>	<u>-</u>	<u>(1)</u>	<u>-</u>	<u>-</u>	<u>19</u>
<u>Others</u>	<u>£000</u>	<u>£000</u>	<u>£000</u>	<u>£000</u>	<u>£000</u>	<u>£000</u>
Fixed Assets	3,050	-	-	-	-	3,050
Long Term Investments	-	-	-	-	-	-
Current Assets	347	60	(9)	-	-	398
Current Liabilities	-	-	-	-	-	-
Long Term Liabilities	-	-	-	-	-	-
Net Assets	<u>3,397</u>	<u>60</u>	<u>(9)</u>	<u>-</u>	<u>-</u>	<u>3,448</u>
Revaluation Reserve	3,050	-	-	-	-	3,050
Fund Balance	<u>347</u>	<u>60</u>	<u>(9)</u>	<u>-</u>	<u>-</u>	<u>398</u>
	<u>3,397</u>	<u>60</u>	<u>(9)</u>	<u>-</u>	<u>-</u>	<u>3,448</u>
<u>Total</u>	<u>£000</u>	<u>£000</u>	<u>£000</u>	<u>£000</u>	<u>£000</u>	<u>£000</u>
Fixed Assets	3,497	-	-	-	-	3,497
Long Term Investments	-	-	-	-	-	-
Current Assets	1,058	112	(27)	-	-	1,143
Current Liabilities	(1)	-	-	-	-	(1)
Long Term Liabilities	-	-	-	-	-	-
Net Assets	<u>4,554</u>	<u>112</u>	<u>(27)</u>	<u>-</u>	<u>-</u>	<u>4,639</u>
Revaluation Reserve	3,497	-	-	-	-	3,497
Fund Balance	<u>1,057</u>	<u>112</u>	<u>(27)</u>	<u>-</u>	<u>-</u>	<u>1,142</u>
	<u>4,554</u>	<u>112</u>	<u>(27)</u>	<u>-</u>	<u>-</u>	<u>4,639</u>

NOTES TO THE CORE FINANCIAL STATEMENTS

49. Charitable Trust Funds Account (Unregistered Charities)

The Council acts as Trustees for 5 Charitable Trusts and Endowments. The Income & Expenditure Account below details the transactions in the year and the Balance Sheet summarises the assets and liabilities at the year end. An analysis of the assets and liabilities included within the Balance Sheet over the various trusts is also shown within the notes to the Charitable Trust Funds Account.

2011/2012 Actual £000	Income & Expenditure Account	2012/2013				(Surplus)/ Deficit £000
		Interest on Investments £000	Other Income £000	Total Income £000	Expenditure £000	
(181)	Fleming Trust	(3)	(294)	(297)	439	142
<u>26</u>	Other Various Smaller Trusts (4 no)	<u>(2)</u>	<u>(-)</u>	<u>(2)</u>	-	<u>(2)</u>
(155)	Total	<u>(5)</u>	<u>(294)</u>	<u>(299)</u>	<u>439</u>	140
<u>(194)</u>	Less: Depreciation					-
<u>(349)</u>						<u>140</u>

2012 £000	Balance Sheet as at 31 March	2013 £000
7,280	Tangible Fixed Assets	7,280
<u>7,280</u>		<u>7,280</u>
	Current Assets	
27	Sundry Debtors	44
889	Short Term Investments	1,090
<u>350</u>	Bank	<u>33</u>
1,266		1,167
	Less Current Liabilities	
<u>(35)</u>	Sundry Creditors	<u>(76)</u>
<u>(35)</u>		<u>(76)</u>
1,231	Net Current Assets	1,091
8,511	Total Assets Plus Net Current Assets	8,371
<u>8,511</u>	Net Assets	<u>8,371</u>
	Financed By Fund Balances and Reserves	
	Not Available for Use:	
<u>7,280</u>	Revaluation Reserve	<u>7,280</u>
7,280		7,280
	Available for Use:	
<u>1,231</u>	Fund Balances	<u>1,091</u>
<u>8,511</u>		<u>8,371</u>

NOTES TO THE CORE FINANCIAL STATEMENTS

FLEMING TRUST

Included in the expenditure shown above, the Fleming Trust incurred capital expenditure of £329,539 financed from revenue in 2012/2013 (2011/2012 £nil). No capital receipts were received in 2012/2013 (2011/2012 £Nil).

NATURE AND PURPOSE OF VARIOUS FUNDS

The nature and purpose of the Funds' detailed above is as follows:

Fleming Trust

This Trust was established with sums gifted in 1929 by Robert Fleming for the purchase of land and buildings and the provision of suitable accommodation for re-housing the displaced occupants of slum property in Dundee. The balance on the Trust at 31 March 2013 was £7.889m (31 March 2012 £8.031m).

ANALYSIS OF CHARITABLE TRUST FUNDS BALANCE SHEET

	Balance Sheet at 31 March 2012 £000	Gross Income £000	Gross Expenditure £000	Capital Expenditure/ Receipts & Transfers £000	Capital Accounting £000	Balance Sheet at 31 March 2013 £000
Fleming Trust						
Fixed Assets	7,280	-	-	-	-	7,280
Long Term Investments	-	-	-	-	-	-
Current Assets	785	297	(69)	(329)	-	684
Current Liabilities	(34)	-	(41)	-	-	(75)
Long Term Liabilities	-	-	-	-	-	-
Net Assets	<u>8,031</u>	<u>297</u>	<u>(110)</u>	<u>(329)</u>	<u>-</u>	<u>7,889</u>
Capital Adjustment Account	0	-	-	-	-	0
Revaluation Reserve	7,280	-	-	-	-	7,280
Fund Balance	<u>751</u>	<u>297</u>	<u>(110)</u>	<u>(329)</u>	<u>-</u>	<u>609</u>
	<u>8,031</u>	<u>297</u>	<u>(110)</u>	<u>(329)</u>	<u>-</u>	<u>7,889</u>
Others						
Fixed Assets	-	-	-	-	-	-
Long Term Investments	-	-	-	-	-	-
Current Assets	480	2	-	-	-	482
Current Liabilities	-	-	-	-	-	-
Long Term Liabilities	-	-	-	-	-	-
Net Assets	<u>480</u>	<u>2</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>482</u>
Capital Adjustment Account	-	-	-	-	-	-
Revaluation Reserve	-	-	-	-	-	-
Fund Balance	<u>480</u>	<u>2</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>482</u>
	<u>480</u>	<u>2</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>482</u>
Total						
Fixed Assets	7,280	-	-	-	-	7,280
Long Term Investments	-	-	-	-	-	-
Current Assets	1,265	299	(68)	(329)	-	1,167
Current Liabilities	(34)	-	(42)	-	-	(76)
Long Term Liabilities	-	-	-	-	-	-
Net Assets	<u>8,511</u>	<u>299</u>	<u>(110)</u>	<u>(329)</u>	<u>-</u>	<u>8,371</u>
Capital Adjustment Account	-	-	-	-	-	-
Revaluation Reserve	7,280	-	-	-	-	7,280
Fund Balance	<u>1,231</u>	<u>299</u>	<u>(110)</u>	<u>(329)</u>	<u>-</u>	<u>1,091</u>
	<u>8,511</u>	<u>299</u>	<u>(110)</u>	<u>(329)</u>	<u>-</u>	<u>8,371</u>

NOTES TO THE CORE FINANCIAL STATEMENTS

50 Heritage Assets

Reconciliation of the Carrying Value of Heritage Assets held by the Council

	Museum & Art Gallery Collections	Other Heritage Assets	Total Assets
	£000	£000	£000
1 April 2012	7,248	866	8,114
Additions	-	-	-
Disposals	-	-	-
Revaluations	-	-	-
31 March 2013	7,248	866	8,114

Museum and Art Gallery Collections

The valuation disclosed in the balance sheet is based on the assessment by the Council's insurers of the replacement value of the Fine Art collection. Items valued in excess of £100,000 are detailed individually in the Museums Insurance schedule and these make up the total of assets included in this category.

Other Heritage Assets

This includes the McKenzie photographic collection and Desperate Dan statue which were previously classified as Community assets, as well as Balgay Bridge which was previously classified as Infrastructure. Restoration works on Linlathen Bridge were completed in 2011/2012 and this asset is also classified as a Heritage asset.

Additions & Disposals of Heritage Assets

There were no additions in 2012/2013 (2011/2012 - £473k)

There were no disposals in 2012/2013 (2011/2012 - none)

51 Heritage Assets: Summary of Transactions

	2011/2012 £000	2012/2013 £000
Cost of Acquisitions		
o Fine Art Collection	-	-
o Other Heritage Assets (Linlathen Bridge)	473	-
Total Cost of Purchases	473	-
Value of Acquisitions by Donations		
o Fine Art Collection	-	-
o Other Heritage Assets	-	-
Total Donations	-	-
Disposals		
Carrying Amount	-	-
Sale Proceeds	-	-

Note: The details provided above relate to the period since 1 April 2011, as it is not practicable to provide information prior to this date.

52 Heritage Assets: Further Information

Museum and Art Gallery Collections

The Dundee Art Galleries and Museums Collection which is largely housed at the McManus Art Gallery & Museum in the City Centre, forms the major part of the heritage assets held by the Council.

The Art Gallery & Museum's seven major collection groups are Archaeology, World Cultures, Numismatics, Human History, Natural Sciences, Fine Art & Decorative Art.

Archaeology

The Archaeology Collection consists of approximately 3,500 objects relating to Regional Archaeology and Foreign Archaeology.

NOTES TO THE CORE FINANCIAL STATEMENTS

World Cultures

The World Cultures collection consists of about 3000 items from Africa, Asia, North American and Oceania. The greater part is African, predominantly from Nigeria, Zaire, Uganda and South Africa. The North American collection is predominantly Inuit.

Numismatics

The Numismatics collection consists of some 6,000 objects relating to Dundee, Scotland, Britain and Europe, the Classical World, and other countries around the world. Examples include coins, trade tokens, communion tokens, and military medals the classical collection, the Paton Gloag collection being of particular note. The collection is believed to be of national importance.

Human History

The Human History collection is classified using the Social History and Industrial Classification (SHIC). The collection consists of approximately 26,000 objects, covering Community Life, Domestic & Family Life, Personal Life and Working Life as well as Oral History.

Natural Sciences Collection

Natural Sciences material is collected in the following categories:

- Botany
- Geology
- Invertebrate zoology
- Vertebrate zoology

Fine Art

Established in 1874, the City's permanent fine art collection comprises 5,500 items and spans four centuries of production by artists working in Britain and Europe. At its core is a fine collection of nineteenth and twentieth century Scottish painting which has formed the basis of our active collecting over the last forty years.

In recent years, there have been major changes in Dundee. The emergence of the internationally known visual arts organisations Dundee Contemporary Arts and Generator have changed the cultural landscape of the city, and their work will be reflected in the Council's acquisitions. Whilst the Council concentrates on collecting the best of Scottish art, it also endeavours - with funds from the National Collecting Scheme for Scotland - to acquire new works that put it in its international context.

From its inception until the 1960s, the art collection was built primarily through donations and bequests. During the 1960s a small acquisitions fund was established and curators were able to actively collect by purchasing work for the first time. With three major exceptions: the transfer of the entire Orchar Collection in 1987; the Council's successful bid for some 70 works from the Scottish Arts Council bequest in 1997; and the gift the photographic series 'Hawkhill: Death of a Living Community' in 2002, passive collecting by donations or bequests has virtually ceased.

Decorative Art

The City's permanent decorative art and craft collection is diverse and varied in quality, with much of it having been collected passively from bequests. The most significant items are areas which have been actively collected, mainly purchased, by curatorial initiatives.

At its core is a fine collection of historic Scottish silver, mainly made in Dundee but with excellent examples of Edinburgh and other Scottish Provincial silver. Historic Scottish Pottery was actively collected for a period and is a good display collection. Scottish studio ceramics have been purchased over the last 40 years while Contemporary Scottish glass has been collected since the 1980s. In the 1970s good quality display collections of Georgian glass and 18th century porcelain were purchased from Bond Street dealers to show the variety and development of the media in this period.

Further information about these and other collections can be found at:

www.mcmanus.co.uk

NOTES TO THE CORE FINANCIAL STATEMENTS

Library Collections of Rare Books, Manuscripts and Archives

The Rare Book Collections, Manuscripts and Archives are mainly held in the Central Library. Among the collections are the Lamb Collection, a unique resource of 450 archive boxes of ephemera, dating mainly from the latter part of the nineteenth century; a wide-ranging collection of works by and about William McGonagall; Mary Slessor Archive, sound recordings, letters books and bibles relating to Mary Slessor; Ivory Collection of Scientific Works, private collection of Sir James Ivory's scientific, philosophical and mathematical texts; Blaikie Manuscript; Biblia Sacra Latina; Good and Godlie Ballads; the Lawson Collection, a collection of sketches of mid 19th century Dundee.

Further information about these and other collections can be found at:

www.leisureandculturedundee.com/library/local_history

Preservation and Management

The Director, Leisure & Communities, is responsible for making arrangements for the proper administration of the Galleries and Museums Collections. Assets are collated, preserved and managed in accordance with The Council's policy on management, acquisitions and disposals, as detailed in the Museum Collecting and Disposal Policy 2012 – 2017.

Expenditure which in the Council's view is required to preserve or prevent further deterioration of individual items is recognised in the Comprehensive Income and Expenditure Account. The Council aims to maintain the condition of these assets in a steady state of repair, subject to budgetary and operational constraints.

Further information is available on the website: <http://www.leisureandculturedundee.com/home/about-us>

53 Other Long Term Liabilities

	31 March 2012 £000	31 March 2013 £000
Pension Liability	318,938	292,569
PPP Schools Liability	80,525	78,374
Finance Lease Liability	93	-
Burial Grounds Perpetuity Fund	1,926	2,021
Public Open Spaces	391	391
Total	401,873	373,355

COUNCIL TAX INCOME ACCOUNT

Local authorities raise taxes from its residents through the Council Tax – which is a property tax linked to property values. Each dwelling in a local authority area is placed into one of 8 valuation bands (A to H). The local authority determines the annual tax for a band D property and all other properties are charged a proportion of this, with lower valued properties (Bands A to C) paying less, and higher valued properties (E to H) paying more.

2011/12 £000		2012/13 £000
75,767	Gross Council Tax levied and contributions in lieu	75,964
(60)	Adjustments for prior years Council Tax and Community Charge	(49)
75,707		75,915
	Adjusted for:	
195	Council Tax Benefits (Net of Government Grants)	168
(16,298)	Other discounts and reductions	(16,130)
(2,051)	Provision for Non-collection	(1,654)
57,553		58,299
46	Community Charge recovered	48
57,599	Net Council Tax Income per the Comprehensive Income and Expenditure Statement	58,347

The calculation of the Council Tax Base 2012/13:

	No of Dwellings	No of Exemptions	Disabled Relief	Discounts 25%	Discounts 50%	Total Dwellings	Ratio to Band D	Band D Equivalents
Band A	29,099	3,381	30	16,930	628	21,172	6/9	14,112
Band B	16,930	1,541	62	7,562	326	13,336	7/9	10,372
Band C	8,835	882	63	3,381	149	7,033	8/9	6,251
Band D	7,951	453	66	2,544	136	6,794	9/9	6,794
Band E	6,942	831	69	1,575	111	5,662	11/9	6,920
Band F	2,303	87	16	447	40	2,084	13/9	3,011
Band G	1,017	32	7	159	22	934	15/9	1,557
Band H	38	7	0	6	6	27	18/9	53
					TOTAL			49,070
					Provision for non-collection (3.2%)			(1,570)
					Council Tax Base			47,500

Dwellings fall within a valuation band between A to H which is determined by the Assessor. The Council Tax charge is calculated using the Council Tax Base i.e Band D equivalents. This value is then increased or decreased depending on the band. Based on the Council Tax base available to Dundee City Council, the band D charge for 2012/13 was £1,211.

Dundee City Council £ per year for 2012/13:

Band A	£807.33	Band E	£1,480.11
Band B	£941.89	Band F	£1,749.22
Band C	£1,076.44	Band G	£2,018.33
Band D	£1,211.00	Band H	£2,422.00

NON-DOMESTIC RATE INCOME ACCOUNT

National Non Domestic Rates (NNDR) income is collected by local authorities, but all income is then remitted to the Scottish Government, where it is pooled nationally, and re-distributed back to local authorities along with the Revenue Support Grant.

The table below details the actual levels of NNDR collected by Dundee City Council, and the overall increase/decrease between the rates collected and the amount that the Council is entitled to receive under the National Pooling arrangement.

2011/12 £000		2012/13 £000
85,204	Gross rates levied and contributions in lieu	90,331
	Less:	
(22,086)	Reliefs and other deductions	(30,128)
(0)	Payments of interest	(4)
(3,040)	Provision of bad and doubtful debts	(838)
60,078	Net Non Domestic Rate Income	59,361
(7,522)	Adjustment for Prior Years	(5,888)
52,556	Contribution to the National Non Domestic Rate pool	53,473
8,574	Net contribution to National (to)/from National Non Domestic Rate pool	(9,415)
52,741	Gross Non Domestic Rate Income to the Comprehensive Income and Expenditure Account	59,555
(185)	Discretionary relief above threshold not funded by national pool	(195)
61,130	Net NNDR Income per the Comprehensive Income and Expenditure Statement	49,945

Net Rateable Value Calculation

The amount paid for NNDR is determined by the rateable value placed on the property by the Assessor multiplied by the rate per £, which is determined each year by the Scottish Government. The NNDR poundage rate set by the Scottish Government for 2012/13 was £0.45.

	2012/13 £
Analyses of Rateable Values:	
Rateable Value at 1/4/2012	194,480,385
Running Roll (Full Year Rateable Value)	(5,233,100)
Rateable Value at 31/3/2013	189,247,285
Less: Wholly Exempt	(7,656,384)
Net Rateable Value at 31/03/2013	181,590,901
Dundee City Council's Rateable Values at 1 April 2012	£000
Commercial	98,854
Industrial and Freight Transport	38,400
Public Undertakings	7,011
Others	50,215
Total	194,480

HOUSING REVENUE ACCOUNT MOVEMENT IN RESERVES STATEMENT

2011/2012		Notes	2012/2013
£000			£000
0	Balance on the HRA at the end of the Previous Year		0
(30,171)	Surplus or (Deficit) for the Year on HRA Income and Expenditure Statement		(17,964)
30,418	Adjustments between Accounting Basis and Funding Basis Under Statute	1	18,947
247	Net Increase or (Decrease) Before Transfers to or from Reserves		983
(247)	Transfers (to) or from Reserves	2	(983)
0	Increase or (Decrease) in Year on the HRA		0
0	Balance on the HRA at the end of the Current Year		0

HOUSING REVENUE ACCOUNT DISCLOSURES

1 Adjustments between Accounting Basis and Funding Basis under Statute

2011/2012 £000		2012/2013 £000
333	Gain or loss on sale of HRA non-current assets	(1,495)
40	Impairment of Assets Held for Sale	96
(1)	Capital expenditure funded by the HRA	0
	Transfer to/from the Capital Adjustment Account:	
39,975	Depreciation and Impairment	30,974
(1,171)	Capital Grants and Contributions	(903)
(8,738)	Repayment of Debt	(10,050)
113	Change in Fair Value of Investment Property	1
(198)	HRA share of contributions to or from the Pensions Reserve	354
83	HRA share of transfer to or from the Financial Instruments Adjustment Account	(30)
(18)	Difference between any other item of income and expenditure determined in accordance with the Code and determined in accordance with statutory HRA requirements (if any)	0
30,418	Total	18,947

2 Transfers (to) or from Reserves

2011/2012 £000		2012/2013 £000
0	Transfer (to)/from the General Fund	0
(247)	Transfer (to)/from the Renewal & Repair Fund	(983)
(247)	Total	(983)

3 Housing Stock

The Council's housing stock at 31 March 2013 was as follows:

2011/2012 Number		2012/2013 Number
3,452	Houses	3,462
9,683	Flats	9,834
307	Maisonettes	280
13,442	Total	13,576

4 Rent Arrears

Rent Arrears at 31 March 2013 were £1,504,559 (£1,562,534 at 31 March 2012).

5 Impairment of Debtors

In 2012/13 an impairment of £1,150,459 has been provided in the Balance Sheet for irrecoverable rents, an increase of £133,526 from the provision in 2011/12.

6 Voids

The total value of uncollectable void rents was £1,103,217 (2011/2012 £1,164,245). This has been netted against rental income.

GROUP ACCOUNTS

INTRODUCTION

The Code of Practice on Local Authority Accounting in the United Kingdom (the Code) requires local authorities to consider all their interests in other organisations (including statutory bodies) and to prepare group financial statements where they have material interests in subsidiary and associated companies and joint ventures. The following Group Accounts are prepared on the basis of these requirements. The Local Authority Group is defined as the local authority and its interests in entities which would be regarded as its subsidiaries or associates or joint ventures if the local authority was subject to the Companies Act. The group financial statements comprise a Group Movement in Reserves Statement, Group Comprehensive Income & Expenditure Statement, Group Balance Sheet and Group Cash Flow Statement together with relevant supporting notes.

The results of the following organisations have been consolidated within the Council's Group Accounts:

Name of Combining Entity	Method of Accounting	Proportion of Results Consolidated
Common Good Fund	Subsidiary	100%
Fleming Trust	Subsidiary	100%
Tayside Joint Police Board	Associate	45.4%
Tayside Fire & Rescue Board	Associate	52%
Tayside Valuation Joint Board	Associate	33.28%
Dundee City Developments	Associate	28.57%
Leisure & Culture Dundee	Associate	46.15%
DERL	Associate	40%
Tayside Contracts Joint Committee	Jointly Controlled Entity	33%

Copies of the accounts for the above organisations can be obtained from the Director of Corporate Services, Dundee City Council, (e-mail: marjory.stewart@dundeecity.gov.uk).

BASIS OF CONSOLIDATION

The Group Accounts have been prepared using the "equity" method of consolidation, with appropriate summarisation of the Comprehensive Income & Expenditure Statement and Balance Sheet. This method of consolidation involves the following:

- bringing into the Group Comprehensive Income & Expenditure Statement the Council's share of the profits or losses of the group entities.
- bringing into the Group Balance Sheet the Council's share of the assets and liabilities of the group entities.

The Group Comprehensive Income & Expenditure Statement shows total net expenditure of £22.558m, a total increase in expenditure of £39.248m from the total reported in the Council's Comprehensive Income & Expenditure Statement. This is mainly due to incorporating the Council's share of the total expenditure shown in the Comprehensive Income & Expenditure Statements of the Police and Fire Boards.

The impact of consolidation on the Balance Sheet is to decrease the net assets and reserves by £416.333m, when compared to the Council's Single Entity Balance Sheet. This is mainly due to the impact of consolidating the Council's share of the Balance Sheets of the Police and Fire Boards. These Boards' Balance Sheets show large deficits, mainly due to the effect of accounting for pension costs under International Accounting Standard 19 (Employee Benefits).

There is a divergence of accounting policy between DERL and the Group that requires to be disclosed. This relates firstly to a lease of Property, Plant & Equipment from the Council to the company that has been treated by DERL as a finance lease and capitalised in their Balance Sheet. The Council has treated this lease as an operating lease. In addition, the plant is currently undergoing significant improvement works totalling £7.940m following a fire in May 2012. These improvement works will initially be funded by the Council and will then be capitalised and leased to DERL over a five year period. As at 31 March 2013, these improvement works are still on-going and the sum of £2.700m has been drawn-down from the Council by DERL to pay contractors. DERL have capitalised this expenditure as Assets Under Construction within their Balance Sheet. This sum is also included as Assets Under Construction within Property, Plant & Equipment in the Council's Balance Sheet at 31 March 2013.

As a result of both these issues, an adjustment is required on consolidation to align the accounting policies and eliminate the Group's share of DERL's fixed assets, to leave a net liability of £3.312m which is included in the Group Accounts. There are no other material differences in the accounting policies employed by the Council and by its group entities which would necessitate an adjustment upon consolidation.

GROUP MOVEMENT IN RESERVES STATEMENT 2011/2012

	General Fund Balance £000	Housing Revenue Account £000	Capital Receipts Reserve £000	Capital Grants Unapplied Account £000	Capital Fund £000	Renewal and Repair Fund £000	Insurance Fund £000	Total Usable Reserves £000	Unusable Reserves £000	Total Group Reserves £000
Balance at 31 March 2011 Carried Forward	(11,572)	-	(377)	(31)	(4,901)	(3,974)	(386)	(21,241)	(244,762)	(266,003)
<u>Movement in reserves during 2011/12</u>										
(Surplus) or Deficit on provision of services	30,417	30,171	-	-	-	-	-	60,588	-	60,588
Other Comprehensive Expenditure and Income	-	-	-	-	-	-	-	-	95,606	95,606
Total Comprehensive Expenditure and Income	30,417	30,171	-	-	-	-	-	60,588	95,606	156,194
Adjustments between Group Accounts and Council Accounts	(22,928)	-	43	14	-	(5)	-	(22,876)	25,311	2,435
Net (Increase)/Decrease before Transfers	7,489	30,171	43	14	-	(5)	-	37,712	120,917	158,629
Adjustments between Accounting Basis and Funding Basis Under Regulations	(10,998)	(30,418)	-	(13,572)	1,396	-	-	(53,592)	53,592	-
Net (Increase)/Decrease before Transfers to Earmarked Reserves	(3,509)	(247)	43	(13,558)	1,396	(5)	-	(15,880)	174,509	158,629
Transfers to/(from) Earmarked Reserves	490	247	-	-	679	(1,066)	(350)	-	-	-
(Increase)/Decrease in 2011/12	(3,019)	-	43	(13,558)	2,075	(1,071)	(350)	(15,880)	174,509	158,629

GROUP MOVEMENT IN RESERVES STATEMENT 2012/2013

	General Fund Balance £000	Housing Revenue Account £000	Capital Receipts Reserve £000	Capital Grants Unapplied Account £000	Capital Fund £000	Renewal and Repair Fund £000	Insurance Fund £000	Total Usable Reserves £000	Unusable Reserves £000	Total Group Reserves £000
Balance at 31 March 2012	(14,591)	-	(334)	(13,589)	(2,826)	(5,045)	(736)	(37,121)	(70,253)	(107,374)
<u>Movement in reserves during 2012/13</u>										
(Surplus) or Deficit on provision of services	62,141	17,964	-	-	-	-	-	80,105	-	80,105
Other Comprehensive Expenditure and Income	-	-	-	-	-	-	-	-	(57,547)	(57,547)
Total Comprehensive Expenditure and Income	62,141	17,964	-	-	-	-	-	80,105	(57,547)	22,558
Adjustments between Group Accounts and Council Accounts	(17,446)	-	334	17	-	75	-	(17,020)	16,914	(106)
Net (Increase)/Decrease before Transfers	44,695	17,964	334	17	-	75	-	63,085	(40,633)	22,452
Adjustments between Accounting Basis and Funding Basis Under Regulations	(37,717)	(18,947)	-	2,960	-	-	-	(53,704)	53,704	-
Net (Increase)/Decrease before Transfers to Earmarked Reserves	6,978	(983)	334	2,977	-	75	-	9,381	13,071	22,452
Transfers to/(from) Earmarked Reserves	(4,325)	983	-	3,292	621	(868)	297	-	-	-
(Increase)/Decrease in 2012/13	2,653	-	334	6,269	621	(793)	297	9,381	13,071	22,452
Balance at 31 March 2013	(11,938)	-	-	(7,320)	(2,205)	(5,838)	(439)	(27,740)	(57,182)	(84,922)

GROUP COMPREHENSIVE INCOME & EXPENDITURE STATEMENT

2011/2012			2012/2013			
Gross Expenditure	Gross Income	Net Expenditure / (Income)		Gross Expenditure	Gross Income	Net Expenditure/ Income
£000	£000	£000		£000	£000	£000
147,968	(7,576)	140,392	Education Services	158,940	(7,204)	151,736
89,408	(73,555)	15,853	General Fund Housing	94,908	(78,987)	15,921
74,995	(51,999)	22,996	Housing Revenue Account	65,382	(52,829)	12,553
27,322	(2,026)	25,296	Cultural & Related Services	35,221	(8,390)	26,831
23,292	(3,768)	19,524	Environmental Services	30,821	(10,564)	20,257
20,510	(7,270)	13,240	Roads & Transport Services	21,934	(5,950)	15,984
43,275	(8,729)	34,546	Planning & Development Services	25,595	(9,042)	16,553
119,162	(24,067)	95,095	Social Work	125,628	(24,111)	101,517
3,968	(97)	3,871	Corporate & Democratic Core	4,850	(96)	4,754
1,859	(51)	1,808	Non Distributed Costs	4,473	-	4,473
17,627	(6,891)	10,736	Central Services to the Public	17,198	(5,098)	12,100
28,695	-	28,695	Joint Boards	25,880	-	25,880
34	-	34	Common Good Fund	111	(134)	(23)
49,199	-	49,199	Associates Accounted for on an Equity Basis	46,201	-	46,201
647,314	(186,029)	461,285	Cost Of Services	657,142	(202,405)	454,737
		2,720	Other Operating Expenditure			(1,756)
		(230)	Share of Other Operating Expenditure (Associates)			(123)
		18,877	Financing and Investment Income and Expenditure			28,944
		(31)	Financing and Investment Income and Expenditure (Subsidiaries)			(88)
		20,909	Share of Financing and Investment Income and Expenditure (Associates)			18,202
		(395,879)	Taxation and Non-Specific Grant Income			(375,804)
		(47,063)	Share of Taxation and Non-Specific Grant Income (Associates)			(44,007)
		60,588	(Surplus) or Deficit on Provision of Services			80,105
		(5,952)	(Surplus) or Deficit on revaluation of fixed assets			(36,149)
		(24)	(Surplus) or Deficit on revaluation of available for sale financial assets			(100)
		(212)	Balance on Accumulating Compensating Absences Adjustment Account re staff transferring to LACD			-
		97,077	Actuarial (gains) / losses on pension assets / liabilities etc			(40,240)
		4,717	Share of Other Comprehensive Income and Expenditure (Associates)			18,942
		95,606	Other Comprehensive Income and Expenditure			(57,547)
		156,194	Total Comprehensive Income and Expenditure			22,558

GROUP BALANCE SHEET

Group 31 March 2012 £000		Group 31 March 2013 £000
1,272,626	Property, Plant & Equipment	1,302,931
8,114	Heritage Assets	8,114
19,360	Investment Property	17,849
1,159	Long Term Investments	1,159
254	Investments in Associates	321
<u>9,940</u>	Long Term Debtors	<u>9,875</u>
1,311,453	Long Term Assets	1,340,249
4,365	Short Term Investments	4,647
1,841	Inventories	1,486
46,584	Short Term Debtors	44,689
<u>2,482</u>	Assets Held for Sale	<u>2,754</u>
55,272	Current Assets	53,576
(37,092)	Short Term Borrowing	(40,527)
(59,417)	Short Term Creditors	(65,777)
<u>(2,989)</u>	Cash and Cash Equivalents	<u>(570)</u>
(99,498)	Current Liabilities	(106,874)
(4,454)	Provisions	(4,328)
(362,656)	Long Term Borrowing	(394,935)
(377,519)	Liabilities in Associates	(417,719)
(414,096)	Other Long Term Liabilities	(384,593)
<u>(1,128)</u>	Capital Grants Receipts in Advance	<u>(454)</u>
(1,159,853)	Long Term Liabilities	(1,202,029)
<u>107,374</u>	Net Assets	<u>84,922</u>
37,121	Usable reserves	27,740
<u>70,253</u>	Unusable Reserves	<u>57,182</u>
<u>107,374</u>	Total Reserves	<u>84,922</u>

Marjory Stewart, FCCA, CPFA
Director of Corporate Services
Dundee City Council

The unaudited accounts were issued on 26 June 2013 and the audited accounts were authorised for issue on September 2013.

GROUP CASH FLOW STATEMENT

2011/2012		2012/2013
£000		£000
60,298	Net (Surplus) or Deficit on the provision of services	80,144
(114,203)	Adjust net (Surplus) or Deficit on the provision of services for non cash movements	(132,842)
<u>3,573</u>	Adjust for items included in the net (Surplus) or Deficit on the provision of services that are investing and financing activities	<u>5,184</u>
(50,332)	Net cash flows from Operating Activities	(47,514)
83,884	Investing Activities	77,571
<u>(25,997)</u>	Financing Activities	<u>(32,476)</u>
7,555	Net (Increase) or Decrease in cash and cash equivalents	(2,419)
<u>4,566</u>	Cash and cash equivalents at the beginning of the reporting period	<u>(2,989)</u>
<u>(2,989)</u>	Cash and cash equivalents at the end of the reporting period	<u>(570)</u>

NOTES TO THE GROUP ACCOUNTS

1 Impact of Consolidation on Reserves

The impact on total reserves of consolidating group entities is shown in the following tables.

Group Entity	As at 31 March 2013		
	Usable	Unusable	Total
	Reserves	Reserves	Reserves
	£000	£000	£000
Dundee City Council (Single Entity)	25,497	475,758	501,255
Tayside Contracts Joint Committee	537	(10,658)	(10,121)
Common Good Fund	3,297	-	3,297
Charitable Trust Fund	609	7,280	7,889
Tayside Joint Police Board	-	(302,091)	(302,091)
Tayside Fire & Rescue Board	-	(108,129)	(108,129)
Tayside Valuation Joint Board	34	(1,919)	(1,885)
Dundee City Developments Limited	391	(70)	321
Leisure & Culture Dundee	687	(2,989)	(2,302)
Dundee Energy Recycling Limited	<u>(3,312)</u>	<u>-</u>	<u>(3,312)</u>
Total per Group Balance Sheet	<u>27,740</u>	<u>57,182</u>	<u>84,922</u>

Group Entity	As at 31 March 2012		
	Usable	Unusable	Total
	Reserves	Reserves	Reserves
	£000	£000	£000
Dundee City Council (Single Entity)	31,592	452,973	484,565
Tayside Contracts Joint Committee	394	(11,666)	(11,272)
Common Good Fund	3,189	127	3,316
Charitable Trust Fund	750	7,280	8,030
Tayside Joint Police Board	2,367	(274,438)	(272,071)
Tayside Fire & Rescue Board	311	(97,409)	(97,098)
Tayside Valuation Joint Board	34	(2,291)	(2,257)
Dundee City Developments Limited	347	(93)	254
Leisure & Culture Dundee	426	(4,230)	(3,804)
Dundee Energy Recycling Limited	<u>(2,289)</u>	<u>-</u>	<u>(2,289)</u>
Total per Group Balance Sheet	<u>37,121</u>	<u>70,253</u>	<u>107,374</u>

2 Impact of Consolidation on Cash and Cash Equivalents

The impact on total cash and cash equivalents of consolidating group entities is shown below:

Group Entity	At 31 March	At 31 March
	2013	2012
	£000	£000
Dundee City Council (Single Entity)	162	(2,238)
Tayside Contracts Joint Committee	(732)	(751)
Common Good Fund	-	-
Charitable Trust Fund	-	-
Tayside Joint Police Board *	-	-
Tayside Fire & Rescue Board *	-	-
Tayside Valuation Joint Board *	-	-
Dundee City Developments Limited *	-	-
Leisure & Culture Dundee *	-	-
DERL *	-	-
Total per Group Balance Sheet	<u>(570)</u>	<u>(2,989)</u>

* These entities are consolidated on an equity basis and the Council's share of cash and cash equivalents appears elsewhere in the Group Balance Sheet.

NOTES TO THE GROUP ACCOUNTS

3 Group Accounting Policies

The group accounting policies are those specified for the single entity financial statements. The accounting policies of all group entities are materially the same as those of the single entity, except as where previously stated. The appropriate consolidation adjustments have been made where group entities are not required to prepare their financial statements on an IFRS basis.

4 Group Entities

The Group Accounts consolidate the results of the Council with the following entities:

Common Good Fund and Fleming Trust

The Council administers the Common Good Fund for the former Burgh of Dundee. Whilst the Council does not have legal title over the assets of the Fund, they are legally vested in the Council and have therefore been included in the Group Accounts on the basis of applying the principle of substance over form. Similarly, a charitable trust administered by the Council (the Fleming Trust) has also been included in the Group Accounts. The income, expenditure, assets and liabilities of the Common Good Fund and Fleming Trust have been consolidated as subsidiaries on a "line-by-line" basis in the Group Accounts. Separate details of the Common Good Fund are included on pages 109 to 110. Separate details of the Fleming Trust are included on pages 88 to 89.

Tayside Joint Police Board

Tayside Joint Police Board was established by Section 34 of the Local Government (Scotland) Act 1994 and the Tayside Combined Police Area Amalgamation Scheme Order 1995. This Order provided for Dundee City Council, Perth & Kinross Council and Angus Council becoming amalgamated for Police purposes into the Tayside Joint Police Board.

The Board consists of 18 Councillors appointed from the three Councils as follows: 7 members from Dundee City Council, 6 members from Perth & Kinross Council and 5 members from Angus Council. There has been no change to the overall composition of the Board from 2011/2012. The Board shares responsibility for Tayside Police with Scottish Ministers and the Chief Constable, who is responsible for operational matters. The Board is supported by two officers from Angus Council as officials to the Board. Dundee City Council has included the Tayside Joint Police Board in the Group Accounts as an associate in terms of the Code and accounted for it on a 'net equity' basis. The Council's share is 45.4% based on the percentage of funding requisitions for the Board. The Board's accounting period is 31 March. For the purpose of consolidation and disclosure, unaudited statutory accounts for the year ended 31 March 2013 were used.

The Board's unaudited Comprehensive Income & Expenditure Statement for 2012/2013 shows total net expenditure of £66.048m, of which £29.986m (45.4%) has been included in the Group Accounts. The Board's unaudited Balance Sheet shows an overall net liability of £665.399m, of which £302.091m (45.4%) has been included in the Group Accounts.

Tayside Fire & Rescue Board

Tayside Fire & Rescue Board, as the combined Fire Authority for Tayside, has statutory responsibilities under the Fire Services Act 1947 and Fire Precautions Act 1971. The 'Board' is constituted by Order which provides for members from Dundee City Council, Perth & Kinross Council and Angus Council to be represented and to manage the financial affairs of the service.

The Board consists of 18 Councillors appointed from the three Councils as follows: 7 members from Dundee City Council, 6 members from Perth & Kinross Council and 5 members from Angus Council. There has been no change to the overall composition of the Board from 2011/2012. The Board is supported by two officers from Perth & Kinross Council as officials to the Board. Dundee City Council has included the Tayside Fire & Rescue Board in the Group Accounts as an associate in terms of the Code and accounted for it on a 'net equity' basis. The Council's share is 52% based on the percentage of funding requisitions for the Board. The Board's accounting period is 31 March. For the purpose of consolidation and disclosure, unaudited statutory accounts for the year ended 31 March 2013 were used.

The Board's unaudited Comprehensive Income & Expenditure Statement for 2012/2013 shows total net expenditure of £21.214m, of which £11.031m (52%) has been included in the Group Accounts. The Board's unaudited Balance Sheet shows an overall net liability of £207.941m, of which £108.129m (52%) has been included in the Group Accounts.

NOTES TO THE GROUP ACCOUNTS

Tayside Valuation Joint Board

Tayside Valuation Joint Board was created in 1996 to take over from the Local Authorities in its area certain duties in relation to valuation for Rating and Council Tax. The Valuation Joint Boards (Scotland) Order 1995 provides the regulatory framework for the administration of the Board.

The Board consists of 15 Councillors appointed from the three Councils as follows: 6 members from Dundee City Council, 5 members from Perth & Kinross Council and 4 members from Angus Council. There has been no change to the overall composition of the Board from 2011/2012. The Board is supported by two officers from Dundee City Council as officials to the Board. Dundee City Council has included the Tayside Valuation Joint Board in the Group Accounts as an associate in terms of the Code and accounted for it on a 'net equity' basis. The Council's share is 33.28% based on the percentage of funding requisitions for the Board (33.39% as at 31 March 2012). The Board's accounting period is 31 March. For the purpose of consolidation and disclosure, unaudited statutory accounts to the year ended 31 March 2013 were used.

The Board's unaudited Comprehensive Income & Expenditure Statement for 2012/2013 shows total net income of £1.096m of which £0.365m (33.28%) has been included in the Group Accounts. The Board's unaudited Balance Sheet shows an overall net liability of £5.663m, of which £1.885m (33.28%) has been included in the Group Accounts.

Dundee City Developments Limited

Dundee City Developments Limited (DCD) was established in 1999 as a company limited by guarantee to continue the process of economic regeneration and to maintain momentum across a range of economic development initiatives in the city. Dundee City Council has two officers on the Board of Dundee City Developments Limited (there can be up to ten other Board members). The company is limited by guarantee and the members liability is limited to a maximum amount of £1. Dundee City Council has included the company in the Group Accounts as an associate in terms of the Code. The percentage for consolidation is 28.57%, based on the actual board membership as at 30 April 2013 (28.57% at 30 April 2012). The company has been consolidated in the Group Accounts on a 'net equity' basis. DCD's accounting period is 30 April. For the purpose of consolidation and disclosure, unaudited Statutory Accounts to 30 April 2013 were used. The company's unaudited Profit & Loss Account shows a profit of £0.192m of which £0.055m has been included in the Group Accounts. The company's unaudited Balance Sheet shows a net asset of £1.124m of which £0.321m has been included in the Group Accounts.

Dundee Energy Recycling Limited

Dundee Energy Recycling Limited (DERL) is a special purpose company, established in order to construct and operate a Waste-to-Energy Plant at Baldovie, Dundee. The plant was taken over from the construction contractor on 31 March 2000. On the same date, a 20 year contract commenced between the Council and DERL for the disposal of domestic refuse. The company was financially restructured in March 2004, as part of which the Council purchased the plant from DERL and leased it back at a commercial rate. Since then, the Council has carried out a series of major repair works at the plant which have been capitalised and included within the lease arrangement. The company's assets were impaired by a fire at the plant in May 2012. In November 2012, the Council agreed to a further investment programme at the plant to ensure that future operating availability is maintained at an acceptable level. This investment, totalling £7.940m, will be repaid to the Council as an additional 5 year lease agreement. Both the fire reinstatement and further investment programmes were completed after the year-end and the plant is processing all Dundee City Council waste.

The Council has 5,362,181 Deferred Shares of £1 par value in the company. As at 31 March 2013, a loan of £3.900m is also in place to provide working capital and assist with cash flow. The carrying value of the investment in the company in the Council's Balance Sheet at 31 March 2013 is Nil (31 March 2012 Nil). The Council owned 40% of the £100 Ordinary Share Capital of DERL at 31 March 2013 (40% at 31 March 2012). Dundee City Council has two officers as Directors on the Board of DERL (maximum number of Directors is six). Dundee City Council has included the company in the Group Accounts as an associate in terms of the Code. The DERL project was developed under the Private Finance Initiative (PFI).

The company has been consolidated in the Group Accounts on a 'net equity' basis. During the last financial year DERL has changed its accounting reference date from 31 December to 30 June and intends to prepare accounts for the 18 month period to 30 June 2013. These statutory accounts are not available for consolidation in the Council's 2012/2013 Accounts. For the purpose of consolidation and disclosure, figures from DERL's unaudited management accounts for the 64 week period to 24 March 2013 have therefore been used. The above accounts report a loss of £0.018m for the above period, of which £0.007m (40%) has been included in the Group Accounts. The company's unaudited Balance Sheet shows a net liability of £4.252m. As a result of the divergence of accounting policy regarding the treatment of Property, Plant & Equipment, an adjustment is required upon consolidation to align the policies and eliminate the Group's share of DERL's fixed assets. This leaves a net liability of £3.312m, which is included in the Group Accounts.

NOTES TO THE GROUP ACCOUNTS

Leisure and Culture Dundee

Leisure and Culture Dundee is a Scottish Charitable Incorporated Organisation (SCIO) that was established to manage the leisure and cultural facilities owned by the Council. Leisure and Culture Dundee has been in operation from 1 July 2011. The Council has four elected members and two officers appointed as Directors to the Board (total number of Directors is 13). The Council has included Leisure and Culture Dundee in the Group Accounts as an associate in terms of the Code. The organisation has been consolidated in the 2012/2013 Group Accounts on a "net equity" basis. The percentage for consolidation is 46.15%, based on the actual board membership as at 31 March 2013. Leisure and Culture Dundee's accounting period ends on 31 March. For the purpose of consolidation and disclosure, unaudited accounts to the year ended 31 March 2013 were used. For the year ended 31 March 2013, the unaudited Profit & Loss Account reported a surplus of £3.217m, of which £1.485m (46.15%) has been included in the Group Accounts. The unaudited Balance Sheet shows an overall net liability of £4.989m, of which £2.302m (46.15%) has been included in the Group Accounts.

Tayside Contracts Joint Committee

Tayside Contracts is a commercially based local authority contracting organisation providing catering, cleaning, roads maintenance, vehicle maintenance and winter maintenance throughout the Tayside area of Scotland. The organisation is the commercial trading arm of the Councils of Dundee City, Angus and Perth & Kinross and employs approximately 2,500 staff operating out of in excess of 300 establishments. Tayside Contracts operates under a Joint Committee comprising of elected members from each constituent council. In terms of the Council's Group Accounts, Tayside Contracts is accounted for as a "jointly controlled entity" and a proportion of their assets and liabilities (33% based on estimated value of works) have been incorporated in the Group Balance Sheet on a "line-by-line" basis. Tayside Contract's unaudited Balance Sheet at 31 March 2013 shows an overall net liability of £30.670m. An adjustment is made to eliminate any specific debtors or creditors held with Dundee City Council. The Council's share of the net liability is £10.121m, which has been included in the Group Accounts.

5 Non-Material Interests in Other Entities

The Council also has non-material interests in the following other entities:

Discovery Education Companies (3 no)

Discovery Education PLC, Discovery Education (Holdings) Limited and Discovery Education (Nominee) Limited were established during financial year 2006/2007 to operate the Dundee Schools PPP Project. The Council has a contract with Discovery Education PLC to carry out the projects works and services. Dundee City Council has a 1.5% shareholding in Discovery Education (Holdings) Limited. The Council owns £7,500 Ordinary B shares of £1 each. These 'B' shares have no rights to participate in the profits of the Company and no distributions of any kind, nor do they carry any voting rights at any general meeting of the company. The Council has an officer appointed as a Director on the Board of the company (total number of directors is 5). The Council also has an officer appointed as a Director on the Board of both the other companies although the Council has no shareholding (total number of directors on both other companies is 5). The Council's interest in these companies is accounted for as an investment in the single entity and group accounts.

There are three other companies the Council has an interest in but no investment. The nature of the Council's interest is such that the financial results of these companies do not require to be consolidated in the group accounts. These companies are as follows:

Dundee Ice Arena Limited

The Dundee Ice Arena Limited Company was established to operate the Ice Arena facilities in Dundee, which are owned by the Council. There is a lease agreement with the company for the occupation of the Ice Arena. The company is limited by guarantee and the members' liability is limited to a maximum amount of £1. The Council has four elected members and two officers appointed as Directors to the Board (total number of Directors is 14).

Dundee Contemporary Arts Limited

The Dundee Contemporary Arts Limited Company was established to operate the Arts Centre in Dundee, which is owned by the Council. There is a lease agreement with the company for the occupation of the Arts Centre. The company is limited by guarantee and the members' liability is limited to a maximum amount of £1. The Council has four elected members and two officers appointed as Directors to the Board (maximum number of Directors is 20).

NOTES TO THE GROUP ACCOUNTS

Dovetail Enterprises (1993) Limited

Dovetail Enterprises Limited was established to provide training and employment for persons with disabilities. The Council provides annual grant funding to this organisation. The Council has also provided an interest free loan of £400,000 repayable by 31 March 2014 and as a result has increased its share of the Standard Security to 33% of the company's liquidated assets. As at 31 March 2013, £300,000 of this loan has been repaid to the Council. The company is limited by guarantee and the members' liability is limited to £1. The Council has four elected members appointed as Directors to the Board (total number of Directors is 14).

6 Related Entities Not Consolidated

Tay Road Bridge Joint Board

The Board comprises twelve elected members who are appointed by the three constituent Councils, with Dundee City Council nominating six members. Following the abolition of tolls in February 2008, the revenue and capital expenditure requirements of the Board are met directly by grants from the Scottish Government. The financial results of the Board have not been consolidated in the Council's Group Accounts on the basis that the Council does not have a financial interest or investment in the Board.

COMMON GOOD FUND ACCOUNT

The Council administers the Common Good Fund for the former Burgh of Dundee. Common Good Funds came into existence in medieval times when the Crown gave lands to Burghs. The rents and feu-duties on these lands were to be used for the common good, which at that time was the minimal level of public service provided such as public lighting, street cleaning and repairs. Over time, as the level of public services increased, the rates system was introduced as the funding mechanism. The funds still held are to be used for purposes which promote "the general good of the inhabitants".

2011/2012 £000	<u>Income & Expenditure Account</u>	2012/2013 £000
	<u>Income</u>	
(13)	Interest on Loans	(7)
(16)	Dividends on Bonds / Shares	(78)
<u>-</u>	Other Income	<u>(135)</u>
(29)		(220)
	<u>Expenditure</u>	
<u>34</u>	Other Expenditure	<u>111</u>
<u>34</u>		<u>111</u>
<u>5</u>	(Surplus)/Deficit for Year	<u>(109)</u>

2012 £000	<u>Balance Sheet as at 31 March</u>	2013 £000
	<u>Current Assets</u>	
3,316	Short Term Investments	3,298
<u>-</u>	Sundry Debtors	<u>-</u>
<u>3,316</u>		<u>3,298</u>
	<u>Current Liabilities</u>	
<u>-</u>	Sundry Creditors	<u>-</u>
<u>-</u>		<u>-</u>
<u>3,316</u>		<u>3,298</u>
<u>3,316</u>	Net Assets	<u>3,298</u>
	Financed By Fund Balances and Reserves	
	Not Available for Use:	
<u>127</u>	- Available-for-sale Financial Instruments Reserve	<u>-</u>
<u>127</u>		<u>-</u>
	Available for Use:	
<u>3,189</u>	- Common Good Balance	<u>3,298</u>
<u>3,316</u>		<u>3,298</u>

Marjory Stewart, FCCA, CPFA
Director of Corporate Services
Dundee City Council

The unaudited accounts were issued on 26 June 2013 and the audited accounts were authorised for issue on September 2013.

1 SHORT TERM INVESTMENTS

Included within the Short Term Investments figure of £3,298,000 are investments in Bonds to the value of £1,500,000. Last year there was £434,000 invested in marketable securities.

INDEPENDENT AUDITORS REPORT

Independent auditor's report to the members of Dundee City Council and the Accounts Commission for Scotland

We have audited the financial statements of Dundee City Council for the year ended 31 March 2013 set out on pages 21 to 109. The financial reporting framework that has been applied in their preparation is applicable law and International Financial Reporting Standards (IFRSs) as adopted by the European Union, and as interpreted and adapted by the Code of Practice on Local Authority Accounting in the United Kingdom 2012-13 (the 2012-13 Code).

This report is made solely to the members of Dundee City Council and the Accounts Commission for Scotland, in accordance with Part VII of the Local Government (Scotland) Act 1973. Our audit work has been undertaken so that we might state to those two parties those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Dundee City Council and the Accounts Commission for Scotland, for this report, or the opinions we have formed.

Respective responsibilities of the Treasurer and auditor

As explained more fully in the Statement of Responsibilities on page 20, the Director of Corporate Services is responsible for the preparation of financial statements which give a true and fair view. Our responsibility is to audit, and express an opinion on, the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland) as required by the Code of Audit Practice approved by the Accounts Commission for Scotland. Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the body's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Treasurer; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the statement of accounts to identify material misstatements or inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the affairs of the body as at 31 March 2013 and of its expenditure and income for the year then ended;
- have been properly prepared in accordance with the Code of Practice on Local Authority Accounting in the United Kingdom 2012-13
- have been prepared in accordance with the requirements of the Local Government (Scotland) Act 1973 and the Local Government Scotland Act 2003.

Emphasis of matter - failure to comply with a statutory requirement

In forming our opinion, which is not modified, we have considered the adequacy of the disclosure made in note 19 concerning the local authority's duty under section 10 of the Local Government in Scotland Act 2003 in respect of their significant trading operations. Local authorities have a duty under section 10 of the Local Government in Scotland Act 2003 to conduct each of their significant trading operations so that income is not less than expenditure over each three year period. As disclosed in note 19 the local authority failed to comply with this statutory requirement for the three year period ending 31 March 2013 in respect of the environment (construction) significant trading operation.

Independent auditor's report to the members of Dundee City Council and the Accounts Commission for Scotland (continued)

Opinion on other matters prescribed by the Local Government (Scotland) Act 1973

In our opinion:

- the part of the Remuneration Report to be audited has been properly prepared in accordance with the Local Authority Accounts (Scotland) Regulations 1985; and
- the information given in the Treasurer's Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Local Government (Scotland) Act 1973 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept; or
- the financial statements and the part of the Remuneration Report to be audited are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit; or
- the Annual Governance Statement does not comply with Delivering Good Governance in Local Government; or
- there has been a failure to meet a prescribed financial objective.

Stephen Reid

for and on behalf of KPMG LLP, Statutory Auditor

Chartered Accountants

Saltire Court

20 Castle Terrace

Edinburgh

EH1 2EG

27 September 2013