

**REPORT TO: Recess Sub-committee - 3 August 2009**

**REPORT ON: Tenders Received**

**REPORT BY: City Architectural Services Officer**

**REPORT NO: 381-2009**

## **PURPOSE OF REPORT**

This report details tenders received and requests a decision on acceptance thereof.

## **RECOMMENDATIONS**

Approval is recommended of (1) the acceptance of the tenders submitted by the undernoted contractors and (2) the undernoted total amount, including allowances, for each project:

<b>Project Reference</b>	<b>Project</b>	<b>Contractor</b>	<b>Tender Amount</b>	<b>Total Amount</b>	<b>Finance Available</b>
08-026	56-58 Dundee Road - Shop Front Refurbishment	Muirfield (Contracts) Ltd., Dundee	£48,775.19	£59,261.19	£59,261.19
09-543	Discover Opportunities Centre - Alterations Phase 3	Forman Construction Ltd., Dundee	£65,000.00	£75,414.00	£75,414.00
09-025	Garry Place Sheltered Lounge - Re-instate Dining Room	Dundee Contract Services	£5,600.00	£6,497.00	£6,497.00

## **FINANCIAL IMPLICATIONS**

The Head of Finance has confirmed that funding for the above projects is available as detailed on the attached sheets.

## **POLICY IMPLICATIONS**

This Report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. Any issues are detailed on the attached sheets.

## **CONSULTATIONS**

The Client Department has been consulted with regard to policy implications and the Chief Executive, Depute Chief Executive (Support Services), Depute Chief Executive (Finance) and Head of Finance have also been consulted in the preparation of this report. Any issues are detailed on the attached sheets.

## **BACKGROUND PAPERS**

Unless stated otherwise on the attached sheets, there are no background papers.

## **FURTHER INFORMATION**

Detailed information relating to the above Tenders is included on the attached sheets.

**Rob Pedersen  
City Architectural Services Officer  
22 July 2009**

**381-2009**

RECESS SUB-COMMITTEE - 3 AUGUST 2009

<b>CLIENT</b>	City Development		City Development	
<b>PROJECT REFERENCE</b>	08-026		09-543	
<b>PROJECT</b>	56-58 Dundee Road		Discover Opportunities Centre	
<b>DESCRIPTION OF WORKS</b>	Shop Front Refurbishment The works comprise the replacement of the existing shop fronts including new double glazed screens and doors, automatic operator, electronically operated roller shutter curtains, alterations to internal finishes, provision of new disabled WC, new signage, cladding repairs and alterations to the existing electrical installation.		Alterations Phase 3 General alterations including lighting, power and IT, floorcoverings and decoration.	
<b>TOTAL COST</b>	Several Works	£48,775.19	Several Works	£65,000.00
	Allowances	£10,486.00	Allowances	£10,414.00
	<b>TOTAL</b>	<b>£59,261.19</b>	<b>TOTAL</b>	<b>£75,414.00</b>
<b>FUNDING SOURCE</b>	Capital		Capital	
<b>BUDGET PROVISION &amp; PHASING</b>	2009/2010 £59,261.19		2009/2010 £75,414.00	
<b>ADDITIONAL FUNDING</b>	None		None	
<b>REVENUE IMPLICATIONS</b>	None		None	
<b>POLICY IMPLICATIONS</b>	There are no major issues.		There are no major issues.	
<b>CONSULTATIONS</b>	There are no major issues.		There are no major issues.	
<b>TENDERS</b>	Five invited; four received	<i>Received</i>	<i>Checked</i>	Partnering project :
	1 Muirfield (Contracts) Ltd., Dundee	£48,751.19	£48,775.19	1 Forman Construction Ltd., Dundee
	2 George Martin (Builders) Ltd., Dundee	£57,273.98	£57,291.98	£65,000.00
	3 Forman Construction Ltd., Dundee	£63,194.72	£63,194.72	
	Highest Tender	£64,839.00		
<b>RECOMMENDATION</b>	Acceptance of lowest tender		Acceptance of offer	
<b>ALLOWANCES</b>	Building Warrant	£580.00	Professional Services	£10,414.00
	Professional Services	£9,906.00		
	<b>TOTAL</b>	<b>£10,486.00</b>	<b>TOTAL</b>	<b>£10,414.00</b>
<b>SUB-CONTRACTORS</b>	Able Fortress, Glasgow	Roller Shutters	None	
	Tayside Window & Door Specialists, Dundee	Shop Front		
	CARE, Dundee	Electrical Work		
	JA Cargill, Arbroath	Flooring		
	Logie Building Services, Dundee	Plumber Work		
	Arbroath Tarmacadam, Arbroath	Tarmac		
<b>BACKGROUND PAPERS</b>	None		Reference is made to Article 1(b) of the minutes of the Economic Development Committee held on 11 February 2009 when the committee agreed to enter into a partnering contract with Forman Construction Ltd. to carry out phase 2 & 3 of alterations to the Discover Opportunities Centre. As the work progressed the phase 3 alterations were deferred as the requirements had altered and these are now presented for approval.	

RECESS SUB-COMMITTEE - 3 AUGUST 2009

<b>CLIENT</b>	Housing	
<b>PROJECT REFERENCE</b>	09-025	
<b>PROJECT</b>	Garry Place Sheltered Lounge Re-instate Dining Room	
<b>DESCRIPTION OF WORKS</b>	General minor alterations including slappings to form dining room; rationalisation of electrical installations; heating alterations, flooring and decoration work.	
<b>TOTAL COST</b>	Several Works	£5,600.00
	Allowances	£897.00
	<b>TOTAL</b>	<b>£6,497.00</b>
<b>FUNDING SOURCE</b>	Capital	
<b>BUDGET PROVISION &amp; PHASING</b>	2009/2010	£6,497.00
<b>ADDITIONAL FUNDING</b>	None	
<b>REVENUE IMPLICATIONS</b>	None	
<b>POLICY IMPLICATIONS</b>	There are no major issues.	
<b>CONSULTATIONS</b>	There are no major issues.	
<b>TENDERS</b>	Property Maintenance & Small Works Partnership, cost estimated : 1 Dundee Contract Services	£5,600.00
<b>RECOMMENDATION</b>	Acceptance	
<b>ALLOWANCES</b>	Professional Services	£897.00
	<b>TOTAL</b>	<b>£897.00</b>
<b>SUB-CONTRACTORS</b>	None	
<b>BACKGROUND PAPERS</b>	None	