

REPORT TO: ECONOMIC DEVELOPMENT COMMITTEE - 12TH JANUARY 2004
REPORT ON: CCTV AND ALARM SYSTEM INTEGRATION FEASIBILITY STUDY
REPORT BY: DIRECTOR OF ECONOMIC DEVELOPMENT
REPORT NO.: 35-2004

1 PURPOSE OF REPORT

1.1 This report details offers received and requests a decision on acceptance thereof.

2 RECOMMENDATIONS

2.1 Approval is recommended of the offer submitted by Bob Robertson and Partners in the amount of £35,000 (excl VAT).

3 FINANCIAL IMPLICATIONS

3.1 The Depute Chief Executive (Finance) has confirmed that finance for the project is available as follow: -

Dundee Community Safety Award Programme 2002-2005	£ 30,000
Risk Management Budget 2004-2005	£ <u>5,000</u>
Total	£ <u>35,000</u>

4 LOCAL AGENDA 21 IMPLICATIONS

4.1 The provision of CCTV and alarms has a positive effect on the key theme of "People living without fear of personal violence from crime".

5 EQUAL OPPORTUNITIES IMPLICATIONS

5.1 Not applicable.

6 REPORT

6.1 Further Information

6.2 Reason for Study

Dundee City Council has over the last six years embarked on an ambitious programme of installation of a network of more than seventy CCTV cameras, both within the city centre and in the outlying peripheral estates. This programme has been carried out in partnership with Tayside Police, Scottish Enterprise Tayside and a number of other public and private sector organisations.

The cameras are controlled via the central control room at Tayside Police Central Division Headquarters, West Bell Street, however Dundee City Council and the Tay Road Bridge Joint Board have satellite control rooms, which enable specific cameras to be viewed and operated.

The control room within Police Headquarters has almost reached capacity in terms of available staffing and space. There is increasing pressure from local citizens and users of the system to provide additional networked cameras to cover specific needs or perceived needs. These requests are dealt with by a management committee, however, the ability of this committee to respond effectively to requirements is constrained as a result of the managerial and technical limitations of the present control and monitoring system.

In addition to the main public/urban CCTV system, Dundee City Council owns and controls a large number of isolated CCTV installations at many of its properties, including car parks, schools, community facilities, housing developments and offices. These facilities also contain several other alarm systems including security/intruder, fire, warden call/community alarm networks and energy management systems, which are managed in a fragmented manner.

6.3 **Scope of Study**

The study includes appraisal of the following systems:

- City Centre CCTV system
- Peripheral estates CCTV systems
- Multi-storey Developments CCTV systems
- Sheltered Housing Complexes alarm and 'call' systems
- Housing Area Offices CCTV and alarm systems
- Multi-storey Car Park CCTV and helpline 'call' systems
- Schools and Nurseries alarm systems
- Neighbourhood Centres and Libraries CCTV and alarm systems
- Social Work Homes and Centres alarm systems
- Criminal Justice Service Offices CCTV and alarm systems
- Economic Development properties alarm systems
- District Court CCTV and alarm systems
- Archives, Records and Registrars offices alarm systems
- Sports Centres CCTV and alarm systems
- Museums and Galleries CCTV and alarm systems
- ECPD Depots and Offices CCTV and alarm systems
- Contract Services Depots and Offices CCTV system
- IT Division CCTV and alarm system

6.4 **Purpose of the Study**

The purpose of the study is to examine 'Best Value' issues relating to the use of the several existing independent CCTV and alarm systems operated by various departments within Dundee City Council and to evaluate possible options for integrating the control and management of these systems. The study shall also examine expansion strategies with particular regard to how the future management of these many systems may be integrated.

6.5 **Quotations**

Invitations to tender as consultant for the study were prepared and issued by the Council's Architectural Services division in October 2002. Only one bid in the amount of £42,000 was received from James McCracken. It is understood that Mr McCracken had suffered illness and that further contact was not possible.

Subsequently contact was made with Bob Robertson CCTV Consultancy and SES Strategies. Each company was asked to provide a quotation for the study based on the tender document prepared in October 2002.

The quotations received were as follows: -

Bob Robertson CCTV Consultancy	£35,000
SES Strategies LTV	£37,600

However the two quotations were not submitted on a like for like basis, consequently each organisation was invited to present their proposal to the CCTV Management Group on 25th November 2003.

The consensus from the group hearing the presentations was that the bid submitted by the Bob Robertson Partnership best met the requirements of the Council and should be recommended for acceptance.

The study will take 9 months to complete and the consultants will report as follows: -

Detailed Proposal	1 month
Interim Review	4 months
Draft Report	8 months
Final Report	9 months

7 CONSULTATIONS

7.1 The Chief Executive, Depute Chief Executive (Support Services) and Depute Chief Executive (Finance) have been consulted in the preparation of this report.

8 BACKGROUND PAPERS

8.1 Reference is made to Report No 71-2002 approved by the Policy & Resources Committee on 28th January 2002.

DOUGLAS A A GRIMMOND
DIRECTOR OF ECONOMIC DEVELOPMENT DATE: 24TH DECEMBER 2003