

THE DUNDEE TRUST

AUDITED ANNUAL ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2019

DRAFT

THE DUNDEE TRUST

SCOTTISH CHARITY NUMBER SC046260

Trustees' Annual Report and Accounts for the Year Ended 31 March 2019

The Dundee Trust was awarded charitable status by the Office of the Scottish Charity Regulator (OSCR) and was entered in the Scottish Charity Register on 15 January 2016. The purposes of The Dundee Trust, as recorded in the Trust Deed signed on 17 November 2015, are as follows:

- a) The prevention or relief of poverty within the City of Dundee (that being the Local Authority boundary set by statute).
- b) The advancement of education within the City of Dundee.
- c) The advancement of citizenship or community development within the City of Dundee (including rural or urban regeneration and the promotion of civic responsibility, volunteering, the voluntary sector or the effectiveness or efficiency of charities).
- d) The provision of recreational facilities, or the organisation of recreational activities, with the object of improving the conditions of life for the persons within the City of Dundee for whom the facilities or activities are primarily intended, and only in relation to recreational facilities or activities which are:
 - (i) primarily intended for persons who have need of them by reason of their age, ill-health, disability, financial hardship or other disadvantage, or
 - (ii) available to members of the public at large or to male or female members of the public at large.
- e) Any other purpose that may reasonably be regarded as analogous to any of the preceding.

During the 2017/18 financial year, the Trust received donations totalling £69,927 as a result of the reorganisation of thirteen charitable trusts for which Dundee City Council acted as sole trustee. These funds were deposited with Dundee City Council's Loans Fund and interest totalling £311 was received, resulting in total funds of £70,238 at 31 March 2018. No grants or donations were made during 2017/18. At a meeting of the trustees held on 25 April 2018 it was agreed that the Trust would invite applications for funding from individuals, non-constituted groups and organisations, in line with the purposes detailed above. The application process, criteria and documentation were also approved. Applications were made via the Dundee City Council's website during June 2018, with appropriate publicity beforehand through various media channels. A total of 92 applications for funding were received, with the total value of funding requested being £259,429. Decisions regarding the allocation of the available funding were made at a meeting of trustees held on 17 September 2018. In addition, interest received by the Trust during 2018/19 (£239) was donated to the Lord Provost of Dundee Charity Fund. One award was subsequently returned by a recipient as they were unable to use it for its intended purpose. This award (£336) will be donated to the Lord Provost of Dundee Charity Fund in financial year 2019/20. Therefore, total grants and donations of £70,141 were made by the Trust during the 2018/19 financial year and there were remaining funds of £336 as at 31 March 2019. As yet, no decision has been taken on the future of the Trust.

In accordance with the Trust Deed, the Trust has seven trustees who are appointed from the elected members of Dundee City Council on a politically balanced basis (as nearly as may be possible). The following elected members of Dundee City Council served as trustees during the 2018/19 financial year:

- Gregor Murray

- Roisin Smith
- John Alexander
- Mark Flynn
- Margaret Richardson
- Bailie Kevin Keenan
- Craig Duncan, Chairperson

The Charity can be contacted at the following address: c/o Executive Director of Corporate Services, Dundee City Council, 50 North Lindsay Street, Dundee, DD1 1NZ.

The accounts for the year are attached and form part of this report.

Signed, on behalf of the Trustees

Councillor Craig Duncan
Chairperson and Trustee
25 September 2019

Statement of Trustees' responsibilities in respect of the Trustees' annual report and the financial statements

Under charity law, the trustees are responsible for preparing the Trustees' Annual Report and the financial statements which properly present an analysis of the incoming/outgoing cash and bank transactions for each financial year on a receipts and payments basis.

In preparing these financial statements, generally accepted accounting practice entails that the trustees:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether the recommendations of the Statement of Recommended Practice have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue its activities;

The trustees are responsible for keeping proper accounting records, sufficient to disclose at any time, with reasonable accuracy, the financial position of the charity at that time, and to enable the trustees to ensure that the financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005, and regulation 9(1), (2), and (3) of The Charities Accounts (Scotland) Regulations 2006 (as amended). They have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the charity and to prevent and detect fraud and other irregularities.

THE DUNDEE TRUST
SCOTTISH CHARITY NUMBER SC046260

STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31 MARCH

<u>Receipts</u>	Note	2018/19	2017/18
		£	£
Donations	4	-	69,927
Interest Received	5	<u>239</u>	<u>311</u>
Total Receipts		<u>239</u>	<u>70,238</u>
<u>Payments</u>			
Grants / Donations	6	<u>(70,141)</u>	-
Total Payments		<u>(70,141)</u>	<u>-</u>
<u>Surplus / (Deficit) For The Year</u>		<u>(69,902)</u>	<u>70,238</u>

STATEMENT OF BALANCES AS AT 31 MARCH

<u>Funds Reconciliation</u>		2019	2018
		£	£
Opening Funds as at 1 April	-	70,238	-
Surplus/ (Deficit) for the Year	-	<u>(69,902)</u>	<u>70,238</u>
Closing Funds as at 31 March		<u>336</u>	<u>70,238</u>
<u>Bank & Cash Balances</u>			
Amounts Invested with Dundee City Council Loans Fund	5	<u>336</u>	<u>70,238</u>
		<u>336</u>	<u>70,238</u>

All funds are unrestricted.

The notes on pages 5, 6 and 7 form an integral part of these accounts.

Councillor Craig Duncan
Chairperson and Trustee
25 September 2019

The unaudited accounts were authorised for issue on 27 May 2019 and the audited accounts were authorised for issue on 25 September 2019.

Notes to the Accounts

1 Accounting Basis / Policies

The Annual Accounts summarise the Trust's transactions for the 2018/19 financial year and its financial position at the year-end of 31 March 2019. These accounts have been prepared on the Receipts & Payments basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as Amended).

2 Purpose of Funds

All funds were unrestricted and were to be used at the discretion of the trustees in furtherance of the objects of the Trust. In line with OSCR requirements, however, funds were designated in accordance with the broad purposes of the thirteen charitable trusts that effectively donated the funds to The Dundee Trust. This resulted in the following designation of funds:

Charitable Purpose	As at 31 March 2019 (£)	As at 31 March 2018 (£)
The prevention or relief of poverty	-	38,087
The advancement of education	-	4,610
The advancement of citizenship or community development	-	151
The provision of recreational facilities or the organisation of recreational activities	336	27,390
Total Funds	336	70,238

The disbursements from the Trust in 2018/19 were made line with these broad purposes.

3 Remuneration & Expenses

No remuneration or expenses were paid in 2018/19 to a charity trustee or anyone connected to a charity trustee (2017/18: Nil).

4 Donations Received

No donations were received during 2018/19. (During 2017/18, the Trust received donations totalling £69,927 as a result of the reorganisation of thirteen charitable trusts for which Dundee City Council acted as sole trustee).

5 Interest Received

The excess funds of the Trust were deposited with Dundee City Council Loans Fund. Interest is based on the Loans Fund interest on revenue balances (IORB) rate and is paid twice yearly. The average IORB rate during 2018/19 was 0.78% (2017/18: 0.45%).

6 Grants and Donations Made

Grants and donations totalling £70,141 were made in 2018/19 (2017/18: Nil), as follows:

Recipient	Category	Amount (£)
Rocksolid Dundee	A	3,500
Menzieshill Out of School Care Club	A	2,000
Yusuf Youth Initiative	A	1,800
Dundee Starter Packs SCIO	A	2,000
Radio Tay's Cash for Kids	A	2,000
Ormiston, Salton & Inveresk Youth Group	A	1,000
Coldside Church (Main Street Community Café)	A	2,000
Mill of Mains Primary School Food Bank	A	2,000
Togs SCIO	A	4,000

Lifegate	A	2,000
Urban Impact Christian Ministries	A	500
The Steeple Church Parish Nurse Project	A	2,000
The Attic SCIO	A	2,000
The Reconnection Project	A	7,292
City Church Dundee (The Friary – utility costs)	A	2,500
Amina – The Muslim Women’s Resource Centre	A	1,495
St Ninian’s Stay and Play Family Support Group	B	400
PAMIS	B	2,000
Cleington Primary School (Discovery Soft Play Area)	B	810
Dundee Association for Mental Health	B	900
Lucy’s Blue Day	B	500
Bottom of the Hill Community Space Focus Group	C	2,000
26 th Dundee Scout Group	C	840
The Yard	C	935
Leisure and Culture Dundee (Soundbase Music Workshops)	C	1,818
Broughty Ferry YMCA	C	2,887
Fairfield Community Sports Hub	C	300
Dundee City Council East Adolescent Team	C	270
Dundee Mental Health Cairn Fowk	C	2,000
Dundee Madsons Basketball Club	C	800
East Craigie Swifts Under 15s	C	614
Hot Chocolate Trust	C	1,094
North East Sensory Services	C	1,560
CANDU (Dundee Cancer Support Network)	C	2,000
Dundee Deaf Sports & Social Club	C	1,350
National Autistic Society Dundee & Angus Branch	C	800
Harris Academy FP Hockey Club	C	552
University of Dundee (Maggie’s Choir at Maggie’s Centre)	C	2,000
Action for Children	C	1,200
West End Makers and Bakers	C	500
20 th Dundee (Coldside) Scout Group	C	1,000
Arts and Communities Association	C	1,984
Lord Provost of Dundee Charity Fund	C	239
Volunteer Centre Dundee	C	50
Recoverday	C	500
Dundee Citizen of the Year Award	D	151
		<u>70,141</u>

Category Key:

A – prevention / relief of poverty (total £38,087)

B – advancement of education (total £4,610)

C – provision of recreational facilities or organisation of recreational activities (total £27,293)

D – advancement of citizenship or community development (total £151)

7 External Audit

The financial statements are the subject of a separate external audit. The appointed external auditor is Bruce Crosbie FCCA, Senior Audit Manager, Audit Scotland.

8 Events After the Reporting Date

There are no events that occurred between 1 April 2019 and 25 September 2019 that would require restatement to the 2018/19 financial statements. The latter date is the date on which the audited accounts were authorised for issue by the Trustees.

9 Governance Costs

Any governance costs associated with the management of the Trust (including administration costs and the relevant share of the annual audit fee) are absorbed by Dundee City Council. These costs are estimated at £1,500 in 2018/19 (2017/18: £1,000).

10 Further Information

Any queries regarding this document should, in the first instance, be addressed to:

George Manzie CPFA
Accounting Strategy Manager
Corporate Services
Dundee City Council
50 North Lindsay Street
Dundee
DD1 3NZ
(Email: george.manzie@dundeecity.gov.uk)
(Telephone: 01382-433636)

Independent auditor's report to the trustees of the Dundee Trust and the Accounts Commission

Report on the audit of the financial statements

Opinion on financial statements

I certify that I have audited the financial statements in the statement of accounts of the Dundee Trust for the year ended 31 March 2019 under Part VII of the Local Government (Scotland) Act 1973 and section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005. The financial statements comprise the Statement of Receipts and Payments, the Statement of Balances and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and a receipts and payments basis.

In my opinion the accompanying financial statements:

- properly present the receipts and payments of the charities for the year ended 31 March 2019 and their statement of balances at that date; and
- have been prepared in accordance with the requirements of the Charities and Trustee Investment (Scotland) Act 2005, and regulations 9(1), (2) and (3) of The Charities Accounts (Scotland) Regulations 2006.

Basis for opinion

I conducted my audit in accordance with applicable law and International Standards on Auditing (UK) (ISAs (UK)), as required by the [Code of Audit Practice](#) approved by the Accounts Commission for Scotland. My responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of my report. I am independent of the charity in accordance with the ethical requirements that are relevant to my audit of the financial statements in the UK including the Financial Reporting Council's Ethical Standard, and I have fulfilled my other ethical responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Responsibilities of the trustees for the financial statements

The trustees are responsible for the preparation of financial statements which properly present the receipts and payments of the charity, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's responsibilities for the audit of the financial statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of the auditor's responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website www.frc.org.uk/auditorsresponsibilities. This description forms part of my auditor's report.

Other information in the statement of accounts

The trustees are responsible for the other information in the statement of accounts. The other information comprises the information other than the financial statements and my auditor's report thereon. My opinion on the financial statements does not cover the other information and I do not express any form of assurance conclusion thereon except on matters prescribed by the Accounts Commission or required by applicable law to the extent explicitly stated later in this report.

In connection with my audit of the financial statements, my responsibility is to read all the other information in the statement of accounts and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit or otherwise appears to be materially misstated. If I identify such material inconsistencies or apparent material misstatements, I am required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work I have performed, I conclude that there is a material misstatement of this other information, I am required to report that fact. I have nothing to report in this regard.

Report on other requirements

Opinion on matter prescribed by the Accounts Commission

In my opinion, based on the work undertaken in the course of the audit the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements and that report has been prepared in accordance with The Charities Accounts (Scotland) Regulations 2006.

Matters on which I am required to report by exception

I am required by The Charity Accounts (Scotland) Regulations 2006 to report to you if, in my opinion:

- proper accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- I have not received all the information and explanations I require for my audit.

I have nothing to report in respect of these matters.

Use of my report

This report is made solely to the parties to whom it is addressed in accordance with Part VII of the Local Government (Scotland) Act 1973 and for no other purpose. In accordance with paragraph 120 of the Code of Audit Practice, I do not undertake to have responsibilities to members or officers, in their individual capacities, or to third parties.

Bruce Crosbie
Senior Audit Manager
Audit Scotland
Westport
Edinburgh
EH3 9DN

25 September 2019

Bruce Crosbie is eligible to act as an auditor in terms of Part VII of the Local Government (Scotland) Act 1973.

