

**REPORT TO: AUDIT AND RISK MANAGEMENT SUB COMMITTEE - 16 MAY 2005**

**REPORT ON: RISK MANAGEMENT INFORMATION SYSTEM**

**REPORT BY: PRINCIPAL INSURANCE AND RISK MANAGEMENT OFFICER**

**REPORT NO: 330-2005**

## **1 PURPOSE OF REPORT**

This report provides Elected Members with a progress report on the embedding of the Council's new Risk Management Information System.

## **2 RECOMMENDATIONS**

It is recommended that the Committee:

- i acknowledges the progress made to date in embedding the Council's new Risk Management Information System.
- ii requests the Council's Principal Insurance and Risk Management Officer to report on future progress with the development in reporting capabilities of the system.

## **3 FINANCIAL IMPLICATIONS**

There are no immediate financial implications from this report.

## **4 LOCAL AGENDA 21 IMPLICATIONS**

None

## **5 EQUAL OPPORTUNITIES IMPLICATIONS**

None

## **6 BACKGROUND**

To provide more focused Risk Management effort throughout the Council, a new Risk Management Information System was procured in April 2004.

During the past year the Insurance and Risk Management Section has been involved in the embedding and familiarisation processes associated with the implementation of any major database.

The claims management element of the system is now fully operational and used on a daily basis.

The reporting capabilities of the system will help to direct future risk management activity to areas of greatest need, thereby assisting with one of the Council's overall objectives of claims cost control.

7 **CONSULTATION**

The Chief Executive, Depute Chief Executive (Support Services) and Depute Chief Executive (Finance) have been consulted on the content of this report.

8 **BACKGROUND PAPERS**

None

**PRINCIPAL INSURANCE AND RISK MANAGEMENT OFFICER**

**9 MAY 2005**