

REPORT TO: HOUSING COMMITTEE – 15 MAY 2006

REPORT ON: DUNDEE'S HOMELESSNESS STRATEGY PROGRESS
UPDATE REPORT 2005/06

REPORT BY: DIRECTOR OF HOUSING

REPORT NO.: 326-2006

1. PURPOSE OF REPORT

- 1.1. To inform Housing Committee of the progress and the format to reporting back to the Scottish Executive, the objectives achieved for the period 2005-2006 as part of Dundee's Corporate Homeless Strategy.

2. RECOMMENDATIONS

It is recommended that Housing Committee:

- 2.1. Agree the contents of this Progress Report.
- 2.2. Remit the Director of Housing to submit this report to the Scottish Executive detailing the objectives achieved as part of the Homelessness Strategy for the period 2005-06.

3. FINANCIAL IMPLICATIONS

- 3.1. All costs will be met from specific grants awarded by the Scottish Executive. There are no implications for the Housing Revenue Account or Council Tax.

4. LOCAL AGENDA 21 IMPLICATIONS

- 4.1. The proposals reflect a number of key Dundee 21 Themes, including access to good food, water, shelter and fuel at a reasonable cost, health is protected, access to the skills, knowledge and information needed to enable everyone to play a full part in society.

5. EQUAL OPPORTUNITIES IMPLICATIONS

- 5.1. Implications of the new homelessness duties fulfils the Council's commitment to assist those in need by ensuring that needs are assessed and a range of accommodation is available for local people. Utilising the available funding in this way complements the activities of the Anti-Poverty Strategy and improves the housing outcomes for vulnerable people in Dundee.

6. BACKGROUND

- 6.1. Correspondence from the Scottish Executive in March 2006, requested that the local authority submits an update of progress against Dundee's Homelessness Strategy over 2005/06.

This is to enable the Scottish Executive Development Department and the Homeless Monitoring Group to maintain a national overview of progress and also ensure financial accountability for targeted resources.

- 6.2. This update will also be used to advise Ministers on progress towards the full implementation of the Homelessness etc. (Scotland) Act 2003 and also on the specific timing and arrangements for abolition of Priority Need distinction by 2012.

- 6.3. The format adopted for this reporting mechanism 2005/06 has been based on a model suggested to all local authorities by the Scottish Executive and will become an integral part of the strategy and the strategy process locally. Use of this model demonstrates consistency to the Scottish Executive, the Homeless Strategies Assessment Panel and Communities Scotland.

- 6.4. The main funding streams for the Homelessness Strategy are:

- The Rough Sleepers Initiative.
- Homelessness Task Force Funding.
- Communities Scotland Furnished Tenancies Grant.
- Supporting People Funding.

- 6.5. Dundee City Council was allocated £486,700 Task Force grant for 2005/06. This funding was specifically linked to the delivery of our Homelessness Strategy and Appendix 1 shows progress to date.

- 6.6. Revenue funding of £260,000 was secured from the RSI for 2005/06. Appendix 2 details the projects that this money was spent on.

An additional allocation of RSI money to the value of £335,000 was granted to assist with the cost of refurbishing the Lily Walker Centre.

- 6.7. A further £47,934 was obtained from Communities Scotland as a furnishings grant. This grant is to facilitate lets to homeless persons. As detailed in the "Conditions of Grant" issued by Communities Scotland, essential goods are provided. These furnished tenancies should benefit those identified as being homeless, at risk of homelessness/repeat homelessness and unable to access essential goods from other sources.

- 6.8. Housing Management Team and Housing Committee gave their approval to the 2005/06 funding framework to deliver the Homelessness Strategy and develop accommodation and services as a priority.

- 6.9. The overall strategy however, not only includes Task Force, RSI and Furnished Tenancies Grant, but various other funding avenues are used to deliver the Homelessness Strategy. The delivery plan attached at Appendix 1 gives a comprehensive view of the homelessness projects within the City.

7. KEY ACHIEVEMENTS

7.1. Alongside reported progress against specific actions set out in the strategy, the Scottish Executive are requesting a general position statement setting out the key achievements and challenges in implementation to date.

- Burnside Mill is due to open in May 2006 with an additional 20 resettlement accommodation spaces.
- Rosefield Street is now undergoing refurbishment to provide nine tenancies for supervised move on accommodation. This is due for completion September/October 2006.
- The Lily Walker Centre is currently being refurbished to provide single person en-suite rooms for 25 direct access service users.
- Section 5 Housing (Scotland) Act 2001 Protocol now on line with IT link to all RSLs facilitating permanent lets for homeless people through the RSL sector.
- Communities Scotland funding allowed for ability to set up 57 flats for homeless people. This will assist in the sustainment of the tenancies as basic essential goods are provided.
- A joint venture between anti-social team and homelessness now allows for mediation facilities. This service will be provided by NCH Youth Project to 16-25 year olds who are homeless or at risk of becoming homeless.
- Research into Alcohol Related Brain Damage is currently ongoing on a Tayside wide basis between Dundee, Perth and Kinross, Angus Council and Communities Scotland. The outcome of this research will assist to shape future provision for service users, many of whom are currently living in hostel accommodation.
- Agreements are now in place with various RSLs to lease temporary emergency access accommodation for families.

These community based flats will assist in alleviating the trauma of homelessness for children.

- The NHS Nurse Led Outreach Team is now well established and a report on the findings is due by October 2006.
- Further Homelessness Awareness Training has been carried and additional sessions are planned throughout the year. This has brought together staff from Housing, Benefits, NHS, Social Work and the voluntary sector.
- The Health, Education and Training (HEAT) project is now established as a curriculum activity in many of our secondary schools. This is a joint programme between the Council, Hillcrest Housing Association, Dundee Cyrenians, Home in Scotland and the Health Board.

8. MAIN CHALLENGES TO IMPLEMENTATION LOCALLY

- Uncertainty about future years' Supporting People Grant continues to restrict new project development. Insufficient grant uplift puts pressure on existing projects as

any inflationary grant increases can only be funded through efficiencies.

- Long term hostel dwellers who are unable or unwilling to move on remain an issue, therefore, reducing the number of direct access spaces available for emergency cases.
- Provision of additional temporary accommodation takes time to develop. Short term funding issues exacerbate this problem.
- Homepoint Standards – This is a challenging target to train all staff up to the required level. Training is time consuming and front line service requires to be maintained.
- The lack of availability for housing benefit on two homes makes transition from temporary to permanent accommodation very difficult. Due to the fact that service users often require furnishings and grant claims, they can often accrue rent arrears prior to entering the tenancy.

9. **CONSULTATION**

- 9.1. Comments have been sought from relevant departments and these have been incorporated into this report.
- 9.2. The Strategy's Progress Report has been considered and approved by the Homelessness Co-ordinating Group which involves stakeholders and partner organisations.

10. **BACKGROUND PAPERS**

- 10.1. Report on Rough Sleepers Initiative Local Outcome Agenda 2003/04, approved by Housing Committee, 16 December 2002, Report No.848-2002.
- 10.2. Report on Use of Homelessness Funding 2005/06, approved by Housing Committee, 21 March 2005, Report No.281-2005.
- 10.3. Report on Dundee's Homelessness Strategy Update 2004/05, approved by Housing Committee, 19 September 2005, Report No.555-2005.
- 10.4. Note on Extension of Fixed Term Posts (Homelessness Strategy Team), approved by Personnel and Management Services Committee, 14 February 2005.
- 10.5. Report on Homeless Services Unit – Establishment of Posts, approved by Personnel and Management Services Committee, November 2003.
- 10.6. Report on Response to Homelessness Consultation Paper 'Unsuitable Temporary Accommodation for Families with Children', approved by Housing Committee, 19 April 2004, Report No.258-2004.
- 10.7. Report on tender received, Lily Walker Centre Conversion, approved by Housing Committee, 16 January 2006, Report No.43-2006.

- 10.8. Report on Scottish Executive, 2012 Consultation Response on Abolition of Priority Need, approved by Housing Committee on 21 November 2005, Report No.661-2005.

ELAINE ZWIRLEIN
DIRECTOR OF HOUSING

MAY 2006



Dundee's Homelessness Strategy Monitoring and Evaluation Framework

2005-2006

1. Objectives:

- To identify and recognise need.
- To focus on the most vulnerable and prioritise.
- To work together to quantify requirements and maximise resources towards homelessness activities.

H'less Strategy Action	Actions	Resources	Outcomes	Time scale	Update April 2006	Lead	Performance Stage
1.1	Co-ordinate 100 referrals to contribute to homeless clients' Health Needs Assessment exercise.	NHS Tayside and Homeless Task Force funding.	Identify health needs of homeless people.	June 2003	Project complete. HNA published in June 2004.	Nancy McFarlane, NHS.	Complete.
1.2	Review of joint assessments for under-25s at Lily Walker Centre to ensure housing and support needs are met.	Dundee City Council (Homelessness and Social Work Department).	Increase access to service for young people.	2003-2005	Project complete. Review has been carried out. Assessments are re-designed to identify immediate areas of need which are then followed up by other specialist agencies as required. Collaborative working between Housing, Social Work and NCH allows a comprehensive assessment process. These assessments are carried out for 16/17 year olds in all cases and 18/21 year olds where it is identified there is a vulnerability.	Ian Dobson, HSU.	Complete.
1.3	Review service delivery by extending implementation of Single Shared Assessments (SSA) to all hostel clients, including Homeless Services Unit.	Tayside Health Board and Dundee City Council.	Increase accommodation and services for homeless households through Tayside Health and Homelessness Action Plan.	2003-2006	NHS Tayside currently reviewing procedures for Single Shared Assessment. Health & Homeless Outreach Team using Single Shared Assessment documentation.	Diane McCulloch/ Richard Kennedy SWD.	On target.
1.4	Introduce a Rough Sleepers Initiative (RSI) database to prioritise Outreach and Resettlement support service provision for 90 hostel clients moving to own tenancies.	RSI funding.	Increase number of sustained tenancies evidenced by RSI database.	2003-2006	Data base now operational for hostel occupants. Review of the system needs to take place.	Bryan Smith, Cyrenians OAR Service and Anne Petrie, Housing Department.	Not achieved

1. Objectives Cont'd:

- To identify and recognise need.
- To focus on the most vulnerable and prioritise.
- To work together to quantify requirements and maximise resources towards homelessness activities.

H'less Strategy Action	Actions	Resources	Outcomes	Time scale	Update April 2006	Lead	Performance Stage
1.5	Review all services funded by Supporting People Grant.	Supporting People Implementation funding.	Ensure service meets strategy and Best Value.	2005-2006	Review to be completed by March 2007.	Sandy Anderson, Supporting People Team.	On target.

2. Objectives:

- **Maximise resources.**
- **Make best use of existing resources.**
- **To work together to develop sustainable projects.**

H'less Strategy Action	Actions	Resources	Outcomes	Time scale	Update April 2006	Lead	Performance Stage
2.1	Homeless Health Outreach team to work with partner agencies to develop pathways and processes to improve access to healthcare. Provide opportunities to develop skills for daily living. If evaluated positively, seek sustainable funding for team.	Unmet Needs Funding (Scottish Executive). £171,000 per annum until November 2006.	Increase access to services for homeless households. Improve skills for independent living.	2003-2006	Nurse led health and homelessness outreach team now in place - May 2005. Pilot research project. To cover all aspects of physical, mental and emotional health, identify gaps in service provision and make recommendations on how to fill these gaps. Homeless, Health Outreach Team assessing need in hostels.	Nancy McFarlane, Dundee Community Health Partnership.	On target.
2.1a	Provide opportunities to develop skills for daily living.	New Futures Fund until March 2006. European Social Fund. Dundee Communities Literacy Partnership.	Developing skills for independent living including communication skills, diet and cooking, assertiveness training. General guidance including referrals to other agencies/providers.	Dependent on ongoing funding.	Ongoing liaison with Economic Development re links with the Employability Framework.	Craigowl Communities Stirling Street (Get in Step).	On target.

2. Objectives Cont'd:

- **Maximise resources.**
- **Make best use of existing resources.**
- **To work together to develop sustainable projects.**

H'less Strategy Action	Actions	Resources	Outcomes	Time scale	Update April 2006	Lead	Performance Stage
2.2	Agree funding for provision of furnishings which include starter packs and white goods for homeless households moving to own tenancies.	Communities Scotland Furnished Tenancies Grant £53,122. Dundee City Council and various Trusts. Also utilising some of the Grant funds detailed at 2.2a – 2005/06	57 furnished tenancies set up in 2005/06. This will assist to increase sustainability of tenancies.	2003-2006	Flats are set up in both local authority stock and RSL stock working in consultation with voluntary agencies. Essential goods supplied by Communities Scotland Grant. Starter packs supplied from Starter Pack Dundee. Additional second hand goods supplied by DCC through Tayside Furniture Project.	Brenda Fenton, Housing Department.	Complete.
2.2a	Provide furnishings for homeless households.	Grant of £50,000 provided by DCC 2005-2006	To sustain a furniture recycling unit within the city which will assist homeless households by supplying low cost recycled goods.	2005-2006	Service Level Agreement to be put in place between DCC and Tayside Furniture Project.	Brenda Fenton, Housing Department.	On target.

2. Objectives Cont'd:

- Maximise resources.
- Make best use of existing resources.
- To work together to develop sustainable projects.

H'less Strategy Action	Actions	Resources	Outcomes	Time scale	Update April 2006	Lead	Performance Stage
2.3	Explore use of Housing Benefit on 2 homes for homeless households moving from hostels to own tenancies.	Homelessness funding and DWP.	Reduce arrears and sustain tenancies.	2003-2006	Campaign still ongoing. Department of Work and Pension (DWP) states it's still under review.	Pamela Brunt, Womens Aid.	On Target.

2. Objectives Cont'd:

- **Maximise resources.**
- **Make best use of existing resources.**
- **To work together to develop sustainable projects.**

H'less Strategy Action	Actions	Resources	Outcomes	Time scale	Update April 2006	Lead	Performance Stage
2.4	Liaise on implementation of Supporting People Strategy to deliver viable support services to homeless households each year. (Hostels and resettlement target).	Supporting People, Homelessness and RSI funding.	1,182 households in 2004/05 benefited from services for homeless people funded by Supporting People.	2003-2007	Update of homeless strategy will inform services to be purchased from SP budget. Completion of service review process will require the priorities to be identified for future years.	Sandy Anderson, and Brenda Fenton.	On Target.
2.5	Collaborate with Finance staff to achieve Housing Benefit administration targets for improvements.	Homelessness funding.	Arrears reduced. Tenancies sustained.	2003-2006	Housing Benefit and Homelessness Group meet on a quarterly basis to address any outstanding issues. Lily Walker Centre HB payment system amended 1 October 2005 to monthly in arrears to further reduce arrears. New payment system commenced 1/10/05.	Robin Grimmond, Homeless Services Unit.	On Target.

3. Objectives:

- To make best use of existing accommodation.
- To work together to develop sustainable accommodation.

H'less Strategy Action	Actions	Resources	Outcomes	Time scale	Update April 2006	Lead	Performance Stage
3.1	Implement additional temporary accommodation plan to create 130 units for vulnerable households. (Priority furnished accommodation). See details on Temporary Accommodation Plan.	Homelessness funding, Communities Scotland and RSI funding.	Additional supported temporary accommodation available.	2003-2005	Hillcrest HA currently have on site 20 units at Burnside Mill and are due for completion in May 2006. 9 additional move on units at Rosefield Street due for completion Autumn 2006. NCH are looking to reconfigure their service provision to add an additional 8 units.	Anne Petrie, Housing Department.	On Target.
3.1a	Implement Section 5 Referral Agreement to accommodate homeless households.	Homelessness funding.	Section 5 Protocol to be operational between DCC and RSLs.	2003-2006	Section 5 protocol to go live Monday, 10 April 2006.	Brenda Fenton, Housing Department.	On Target.
3.2	Develop accommodation solutions for long-stay hostel clients. Challenging behaviour/those leaving institutions.	Homelessness funding. Dundee City Council – SWD Health Department	Prevents repeated homelessness.	2005	The brief for the research is being concluded before being put out to tender and that the work of the focus group is nearing completion and a report will be forwarded to the Homeless and Hostel Sub-Group by the Summer.	Richard Howat, Homeless and Hostel Sub-Group.	On Target.

3. Objectives Cont'd:

- To make best use of existing accommodation.
- To work together to develop sustainable accommodation.

H'less Strategy Action	Actions	Resources	Outcomes	Time scale	Update April 2006	Lead	Performance Stage
3.3	Develop 5 additional supported lodging places to contribute to Temporary Accommodation Plan.	Dundee City Council.	Additional supported temporary accommodation for young vulnerable.	2003-2005	Five approved places with a further one to go to the panel in February 2006. One new place approved but 2 of the original places have withdrawn – total number of places currently stands at 5. This is considered adequate for current demand.	Dave Innes, 'Moving On Team', SWD	On Target.
3.4	Examine DCC Housing Management procedures to minimise/prevent homelessness. <ul style="list-style-type: none"> • Special Needs Housing Committee • Allocations • Use of SSSTs • Access • Suspensions • Arrears • Anti-Social Behaviour • Evictions 	Homelessness funding.	Sustain tenancies and prevent homelessness. Housing Department to work with NHS Tayside on prevention of homelessness.	2003-2006 2005-2006	This will not be progressed by Homelessness Strategy Team. New internal DCC layouts agreed for policies and procedures will ensure that consultation is carried out as policies/procedures are updated or reviewed. Special Needs Housing Committee Process for allocating those with a special need to be reviewed. Allocations Ongoing liaison with Housing Management Departments re new Lettings Policy and Contact Centre due to open in Autumn 2006.	Brenda Fenton, Housing Department	Complete.

3. Objectives Cont'd:

- To make best use of existing accommodation.
- To work together to develop sustainable accommodation.

H'less Strategy Action	Actions	Resources	Outcomes	Time scale	Update April 2006	Lead	Performance Stage
					<p>SSSTs New policy now in place. Procedures currently being updated and reviewed.</p> <p>Access/Suspensions Systems thinking analysis to be carried out 2005.</p> <p>Arrears/Evictions Process being reviewed. Ongoing monitor to ensure continued reduction of evictions relating to arrears.</p> <p>Anti-Social Behaviour New corporate strategy now in place. Joint training has been carried out with Criminal Justice, Housing, SWD and some youth voluntary agencies.</p>		
3.5	Collaborate with Salvation Army/partners to accommodate clients during refurbishment of Strathmore Lodge.	Salvation Army funding.	<p>To provide direct access and rehab accommodation for homeless people. Joint working arrangements with TOPAZ to provide up to 2 drug detox bed spaces.</p> <p>Direct Access now closed due to failure of HMO Licence.</p>		<p>Work now complete. Opened April 2005.</p> <p>Total bed spaces available – 25.</p> <p>Direct access – 19.</p> <p>Assessment – 15.</p> <p>Resettlement – 10.</p>	Geoff Findlay, Salvation Army.	Complete.

3. Objectives Cont'd:

- To make best use of existing accommodation.
- To work together to develop sustainable accommodation.

H'less Strategy Action	Actions	Resources	Outcomes	Time scale	Update April 2006	Lead	Performance Stage
					Includes 2 rooms able to take disabled service users. The assessment suite is a dedicated support unit which provides access to programmes such as TOPAZ a community detoxification programme as well as to other visiting health professionals. 2 Spaces currently dedicated to TOPAZ with possibility of extending to 4.		
3.6	Develop register of landlords willing to accommodate those on benefits, to encourage hostel clients to move on.	Scottish Executive funding.	Introduce a register consisting of private landlords who are willing to assist homeless people by giving them the opportunity to access private accommodation.	2003-2006	List to be issued by McKay Rent Deposit Scheme of Landlords who will accept homeless clients.	Bryan Smith, Cyrenians.	On Target.

3. Objectives Cont'd:

- To make best use of existing accommodation.
- To work together to develop sustainable accommodation.

H'less Strategy Action	Actions	Resources	Outcomes	Time scale	Update April 2006	Lead	Performance Stage
3.7	<p>To meet targets of Dundee Local Outcome Agreement:</p> <ul style="list-style-type: none"> • Assist 72 rough sleepers to access hostel accommodation/OAR. • Create 96 hostel vacancies/OAR. • Resettle 72 clients to own tenancies/OAR. • Operate Resettlement Database for hostel clients/OAR. • Identify 24 tenancies with private landlords/RDGS. • Provide housing support for 36 young tenants/NCH. • Access support for 36 young tenants from relevant services/NCH. • Establish 6 dispersed tenancies/NCH. • Deliver lifeskills training for 16 young tenants/NCH. 	RSI and Supporting People funding.	Achieve agreed targets.	2003-2006	<p>Anne to liaise with relevant agencies involved to ensure that they meet the targets in the strategy</p> <p>– To continue to monitor.</p> <p>All figures to be reviewed in new Homeless Strategy document.</p>	Anne Petrie, Housing Department.	On Target.
3.8	Refurbishment of Homeless Services Unit (Lily Walker Centre)	£450,000 Homeless Task Force funding. Now granted additional £335,000 RSI	To provide self contained accommodation for single people.	2005	Lily Walker Centre in the process of being refurbished. Accommodation to comprise of 26 self contained flats for single persons and couples. Completion date – March 2007.	Ian Dobson, Housing Services Unit.	On Target.

		funding to complete project.					
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4. Objectives:

- To ensure homelessness is a priority in stakeholders strategies.
- To work together to develop sustainable support services.

H'less Strategy Action	Actions	Resources	Outcomes	Time scale	Update April 2006	Lead	Performance Stage
4.1	Investigate feasibility of one stop shop/provision of services. To include medical, nursing, drugs, alcohol, mental health, advocacy and therapies.	Unmet Needs Bid.	Increase access to services for homeless households.	2003-2006	This project is now closed. Health Needs Assessment showed that an Outreach Health Team was more appropriate. All actions now referred to 2.1.	Nancy McFarlane, NHS.	Complete.
4.2a	Investigate feasibility of developing effective referral pathways for homeless families between Health and Lily Walker Centre.	Within existing resources.	Ensure that health needs of homeless families are identified and referred to appropriate agency.	2006/7	Discussions taking place between Lily Walker Centre and Homeless Health Outreach Team.	Nancy McFarlane, NHS.	On Target.
4.2	Introduce housing support services to assist 25 Council households sustain tenancies.	Supporting People funding.	Prevent homelessness and sustain tenancies.	2004-2006	Project ongoing. Further link to be developed between Support Team and Homeless Services Unit. This links with 6.2.	Ian Dobson.	On Target.
4.3	Investigate inter-agency response to remove street begging.	Homelessness funding and RSI.	Improved access to services.	2004-2006	Street beggars are not currently homeless and are linked to services. Further investigation required as to why they continue to beg. Small working group looking at a strategy to help reduce problem of street begging.	Bryan Smith, Homelessness and Hostel Sub Group.	Ongoing

4. Objectives Cont'd:

- To ensure homelessness is a priority in stakeholders strategies.
- To work together to develop sustainable support services.

H'less Strategy Action	Actions	Resources	Outcomes	Time scale	Update April 2006	Lead	Performance Stage
4.4	Contribute to implementation group preparing for removal of benefits paid to those who have been looked after up to age 16.	Homelessness funding.	Rent allowances paid. Homelessness prevented.	April 2004	This project item now implemented.	Anne Petrie. Housing Department.	Complete.
4.5	Liaise with agencies to arrange support for any victims of harassment (<i>hostels, private/social rented sector</i>), due to race, sexuality, health issues, belief etc.	Scottish Executive Anti-Social funding.	Support available tenancies sustained.	2004-2006	Project now complete. Housing Department's Equalities Policy approved in November 2004. Housing Department will work towards ensuring that all partner agencies have an effective equalities policy in place. Additional Victim Support Officer now in place for 3 years, predominantly dealing with referrals from Housing Department.	Brenda Fenton, Housing Department.	Complete.
4.6	Input strategy/policy/ project developments to increase education, training and employment opportunities.	No funding available to proceed further with this project at Burnside Mill.	Training and education to assist homeless people gain employment skills/opportunities.	2004-2006	Estimated cost of £190,000 required for capital funding. Unless full capital funding can be obtained, this project will not be viable.	Brenda Fenton, Housing Department.	This project will not go ahead.

4. Objectives: Cont'd.

- To ensure homelessness is a priority in stakeholders strategies.
- To work together to develop sustainable support services.

H'less Strategy Action	Actions	Resources	Outcomes	Time scale	Update April 2006	Lead	Performance Stage
4.6a	Provide flexible housing and housing related support services to 120 vulnerable adults. Also aiming to assist 60 service users "out of hours".	Supporting People Scottish Executive Private Finance and Donations	Preparation for independent living.	2003-2006	In addition to accommodation, Positive Steps provide specific support services to assist people in achieving maximum independence. Currently 95 from a variety of landlords incl. RSLs and Council. This includes out of hours and weekend services, currently 40 service users.	Iain Macpherson Positive Steps.	On target.

4. Objectives Cont'd:

- To ensure homelessness is a priority in stakeholders strategies.
- To work together to develop sustainable support services.

H'less Strategy Action	Actions	Resources	Outcomes	Time scale	Update April 2006	Lead	Performance Stage
4.6b	Support development of Hillcrest/NCH Initiative for Skills Sector training.	Application to be lodged with Future Builders, Scottish Enterprise Tayside and Job Centre Plus.		2005-2006	Hillcrest and NCH have put together a partnership proposal to establish a project that will offer a pathway into employment for up to 24 young people, providing life-skills and education opportunities. No funding available to date.	Angie MacDonald/ NCH. Craigowl Communities Stirling Street (Get in Step).	Not achieved. On target.
4.7	Develop registered/response to households and private landlords reporting eviction action (required by Homelessness etc. (Scotland Act 2003). Ensure relevant information available.	Homelessness funding.	Information provided. Homelessness provided.	2004-2006	Yet to be progressed. This project needs to be reviewed and re-prioritised in our next Strategy document.	Brenda Fenton, Housing Department	On target. Bid from Shelter for Innovation Fund.

4. Objectives Cont'd:

- To ensure homelessness is a priority in stakeholders strategies.
- To work together to develop sustainable support services.

H'less Strategy Action	Actions	Resources	Outcomes	Time scale	Update April 2006	Lead	Performance Stage
4.8	Review arrangements with schools to have regard to best interests of dependant children of homeless/vulnerable households. Section 4 of Housing (Scotland) 2001 Act.	Homelessness funding.	To encourage equal opportunities and avoid exclusion.	2005-2006	Yet to be progressed. Chartered Institute of Housing currently carrying out a survey on behalf of the Scottish Executive.	Brenda Fenton, Housing Department	Not achieved.
4.9	Review arrangements with health service and leisure providers to have regard to best interests of dependant children of homeless/vulnerable households.	Homelessness funding.	To encourage equal opportunities and avoid exclusion.	2005-2006	Child Protection Policy in place.	Ian Dobson, Housing Department.	Complete.

5. **Objective:**
- To work together on prevention of homelessness.**

H'less Strategy Action	Actions	Resources	Outcomes	Time scale	Update April 2006	Lead	Performance Stage
5.1	Develop and implement Information and Advice Plan and progress to Types 1/2 accreditation of Homeless Services Unit.	Homelessness funding.	Good quality information provided. Prevention of homelessness.	2004-2007	Rolling programme now commenced incorporating Types I and II of Homepoint working towards accreditation.	Ian Dobson, Housing Department.	On Target.
	Develop a youth directory.	Homelessness and Hillcrest funding.	Raise awareness of services and prevent homelessness	2004/2006	Now complete and distributed to agencies. Youth Housing Group now working on reviewing and restructuring the directory as part of new strategy.	Anne Petrie, Housing Department.	On Target.
	Investigate feasibility of Production of Directory of Services.	Tayside Health Board.	Directory of Services available.	2005-2006	Dundee Health and Homelessness Group progressing Directory. Multi agency group agreed that there are many relevant resources in existence. Rather than producing another resource, improve access to existing resources for all agencies.	N. McFarlane, Dundee Health & Homelessness Group.	On Target.
5.2	Collaborate with Tenant Participation and agencies on updating and presentation of 4 housing education sessions in schools, to raise awareness of rights and responsibilities as tenants.	Homelessness funding.	Young people aware of their rights and responsibilities. Awareness of support services will help sustain tenancies.	2005-2006	Project complete.	Anne Petrie, Housing Department.	Complete.

5. **Objective: Cont'd.**
- To work together on prevention of homelessness.**

H'less Strategy Action	Actions	Resources	Outcomes	Time scale	Update April 2006	Lead	Performance Stage
5.2a	Develop and implement a Housing, Education and Training programme.	Homelessness funding.	Young people aware of their rights and responsibilities. Awareness of support services will help sustain tenancies.	2005-2006	<p>Youth Housing Group now working on delivering a project called HEAT (Housing Education And Training) which focuses on housing and support services. First presentation given to Connect 5 – March 2005.</p> <p>Positive feedback from Connect 5. One brief follow up session was done in December 2005. Education asked for submission of bids from all schools and 3 were chosen namely Baldragon, Grove and Braeview. These sessions commenced February 2006. Braeview session now complete. Initial feedback very positive. Other 2 schools have arranged a 1 day and a ½ day session in April 2006.</p> <p>Youth group are looking at possible funding avenues which will enable them to run more sessions throughout the schools in Dundee.</p>	Anne Petrie, Housing Department.	On Target.

5. **Objective:**
- To work together on prevention of homelessness.**

H'less Strategy Action	Actions	Resources	Outcomes	Time scale	Update April 2006	Lead	Performance Stage
5.3	Conduct 3 joint training session for Welfare, Benefits, Housing Department and hostel staff to promote income maximisation to assist vulnerable households.	Homelessness funding.	Raise awareness and increase access to services, prevent homelessness.	2004-2005 June 2005	Sessions have taken place during December 2004 and March 2005. Staff attended were from SWD, Health, Housing and voluntary agencies. Further work to be carried out see 5.6.	Anne Petrie, Housing Department.	Complete.
5.4	Implement Discharge Protocols to ensure people leaving hospital do not become homeless.	NHS Tayside. Delayed discharge monies hoping to be secured.	Standards will be adopted for homeless and vulnerable clients. Implementation of protocol and monitoring framework to ensure effectiveness.	2003-2006	Initial work completed for discussion at the NHS Tayside Discharge Strategic Policy Group over next 2 months for implementation 2006/07.	Nancy McFarlane, Dundee Health & Homelessness Group.	On Target.
5.5	Devise and deliver necessary joint staff training plan on homelessness strategy to raise awareness, improve service delivery, share good practice.	Homelessness funding. NHS Tayside.	Raise awareness and change attitudes. Increase access to services and prevent homelessness.	2003-2006	Now complete 2004. Joint Homelessness and Health presentations carried out to staff.	Health & Homelessness Action Plan.	Complete.

5. **Objective:**
- To work together on prevention of homelessness.**

H'less Strategy Action	Actions	Resources	Outcomes	Time scale	Update April 2006	Lead	Performance Stage
5.6	Develop and implement a multi-agency joint training initiative with Health and Housing. Investigate most cost effective method of providing training to staff.	Dundee Community Health Partnership Working.	Raise awareness and change attitudes. Increase access to services and prevent homelessness.	2005-2006	Further training to be organised. Multi Agency training on raised awareness of homelessness. To be delivered Sessions to be repeated as in 5.3 above to include Housing Benefit staff, Health, SWD, Housing and Voluntary Agencies.	Nancy McFarlane, CHP	On Target.
5.6a	Develop a web page to identify training opportunities on homeless and health related topics.	NHS Tayside	Improve access to training opportunities.	2005-2006	Resources identified through training sub group.	Nancy McFarlane, CHP	On Target.

6. **Objective:**
- **To work together on consultation and user involvement in strategy reviews.**

H'less Strategy Action	Actions	Resources	Outcomes	Time scale	Update April 2006	Lead	Performance Stage
6.1	Collaborate with agencies conducting consultation with vulnerable people (Health, NCH, Corner, Tenant Participation) to access information on accommodation/support needs.	Homelessness funding.	Access to agencies and service user information, data used in review and planning of improvements to services.	2004-2006	Out of the consultation exercise 54 young people responded. Most popular choice of activities were swimming and gym. 23 young people were willing to be contacted to arrange a meeting to discuss the initiative and funding available. To-date, 9 young people completed application forms, allowing them access to Council sports/ leisure facilities for 3 months commencing January 2006. Young people have agreed to meet again in January to discuss other issues. Working Group to meet in December to look at future funding, the uptake and administration of places, criteria for attaining passes and any other ideas/business.	Anne Petrie, Housing Department.	On Target.
6.1a	Public health student undertaking project to identify most appropriate to consult with homeless people.	Dundee Community Health Partnership.	Homeless people have a say in service delivery.	2005-2006	Completed. Service delivery adapted to encompass feedback.	Nancy McFarlane, Dundee Health & Homelessness Group.	Complete.

6. Objective Cont'd:

- To work together on consultation and user involvement in strategy reviews.

H'less Strategy Action	Actions	Resources	Outcomes	Time scale	Update April 2006	Lead	Performance Stage		
6.2	Collaborate in consultation to access information on accommodation and support needs.	Homelessness funding.	Access to agencies information, data used in review and planning.	2005-2007			On Target.		
	Needs Assessment required to determine support needs City-wide.	Homeless funding.					Remit to be finalised for research into Single Homelessness.	Brenda Fenton	Not achieved.
	Temporary accommodation plan is required to detail existing accommodation and plan further accommodation needs.	Homeless funding.						Anne Petrie	Not achieved.
	Support services funded by Supporting People Grant monitored by Supporting People.	S. People funds.					Due for completion March 2007.	Supporting People	On Target.
	Rough Sleepers Services monitored by Homeless Strategy Team. Outstanding due to IT problems at Cyrenians.	Homeless fund.					Meeting arranged to discuss new targets – May 2006.	Brenda Fenton	On Target.

6. Objective Cont'd:

- To work together on consultation and user involvement in strategy reviews.

H'less Strategy Action	Actions	Resources	Outcomes	Time scale	Update April 2006	Lead	Performance Stage
6.2a	Support and develop social networks for homelessness and vulnerable people.	Homelessness funding New Futures Fund until March 2006. European Social Fund. Dundee Communities Literacy Partnership.	Promote and support social networks to assist homeless and vulnerable people in the transition out of homelessness into tenancies.	2005-2006 Ongoing dependent on funding.	A Scottish Social Network was held in June 2005. This raised awareness amongst agencies of the benefits brought about by mediation, mentoring and befriending. Issues will be considered when developing the next Homelessness Strategy. Bid in for mentoring project for youths.	Brenda Fenton, Housing Department. Craigowl Communities Stirling Street (Get in Step)	On Target.
6.3	Annual strategy review (reported to Social Work and Housing Committees and Health and Homelessness Steering Group), to include user feedback from Consultation.	Homelessness funding.	Strategy review completed.	2005-2006	Annual Progress Report for 2004/2005 approved by Homelessness Co-ordinating Group, Housing Committee and passed to Scottish Executive.	Brenda Fenton, Housing Department.	On Target.

6. **Objective Cont'd:**

- **To work together on consultation and user involvement in strategy reviews.**

H'less Strategy Action	Actions	Resources	Outcomes	Time scale	Update April 2006	Lead	Performance Stage
6.4	Commission research on Hidden Homelessness to inform Strategy Review and influence service development.	Homelessness funding.	Improved data for response to Homelessness etc (Scotland) Act 2003 legislation.	2003-2006	Research ongoing. Due for completion July/August 2006.	Brenda Fenton, Housing Department.	On Target.
6.4a	Commission research into the homeless situation within Dundee City.	Resources are being sought from various sources to fund this research.	Ensure a holistic service is targeted at meeting the needs of homeless clients within the city.		Research for single homeless has moved forward. Brief gone out to consultation.	Bryan Smith, Dundee Cyrenians and Brenda Fenton, Housing Department.	On Target.
6.5	Develop new 3 year Homelessness Strategy.	Homelessness funding.	New 3 year strategy document.	2005-2006	Youth Housing Group working in the youth part of the new Homeless Strategy. Main part yet to be progressed.	Brenda Fenton, Housing Department.	On Target.

ROUGH SLEEPERS INITIATIVE FUNDING - £260,000

The revenue funding secured from the Rough Sleepers Initiative was utilised for the following projects:

- National Children's Homes – Youth Project.
- McKay Rent Deposit Scheme.
- Cyrenians Outreach and Resettlement Team.
- Furnishing Emergency Temporary Accommodation for Families Within a Community Setting.