

REPORT TO: Economic Development Committee - 13 May 2002

REPORT ON: Tenders Received

REPORT BY: City Architectural Services Officer

REPORT NO: 325-2002

PURPOSE OF REPORT

This report details tenders received and requests a decision on acceptance thereof.

RECOMMENDATIONS

Approval is recommended of (1) the acceptance of the tenders submitted by the undernoted contractors and (2) the undernoted total amount, including allowances, for each project:

Project Reference	Project	Contractor	Tender Amount	Total Amount	Finance Available
02-5070	Tayside House - CCTV and PA Installation	Electro Guard Security Systems, Dundee	£21,939.03	£25,439.03	£25,439.03

FINANCIAL IMPLICATIONS

The Director of Finance has confirmed that funding for the above projects is available as detailed on the attached sheets.

CONSULTATIONS

The Client Department has been consulted with regard to Local Agenda 21 and Equal Opportunities implications.

BACKGROUND PAPERS

Unless stated otherwise on the attached sheets, no background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information), were relied on to any material extent in preparing this report.

FURTHER INFORMATION

Detailed information relating to the above Tenders is included on the attached sheets.

John T P Porter
City Architectural Services Officer

2 May 2002

ECONOMIC DEVELOPMENT COMMITTEE - 13 MAY 2002

CLIENT	Economic Development		
PROJECT REFERENCE	02-5070		
PROJECT	Tayside House CCTV and PA Installation		
DESCRIPTION OF WORKS	Installation of a CCTV and PA system including associated wiring and power alterations to ground and first floor of Tayside House and Podium entrances		
TOTAL COST	Several Works		£21,939.03
	Allowances		£3,500.00
	TOTAL		£25,439.03
FUNDING SOURCE	Capital		
BUDGET PROVISION & PHASING	2002/2003 - draft programme, subject to committee approval		£25,439.03
ADDITIONAL FUNDING	None		
REVENUE IMPLICATIONS	Annual maintenance and repair costs will be offset by other savings		
LOCAL AGENDA 21	Provision of the CCTV will have a positive effect on the key theme of "People Living Without Fear of Personal Violence from crime"		
EQUAL OPPORTUNITIES	None		
TENDERS	Six invited; six received	<i>Received</i>	<i>Checked</i>
	1 Electro Guard Security Systems, Dundee	£21,867.03	£21,939.03
	2 Scotshield Ltd, Dundee	£22,568.46	£22,613.46
	3 ADT Fire and Security, Dundee	£24,742.99	£24,742.99
	Highest Tender	£26,766.32	
RECOMMENDATION	Acceptance of lowest tender		
ALLOWANCES	Professional Services		£3,500.00
	TOTAL		£3,500.00
SUB-CONTRACTORS	DH Morris Ltd, Dundee		Electrical
BACKGROUND PAPERS	Economic Development Committee 14 January 2002 (Report 46-2002 refers) gave authority to obtain offers for the CCTV Installation		