

**REPORT TO: Education Committee - 19 May 2003**

**REPORT ON: Tenders Received**

**REPORT BY: City Architectural Services Officer**

**REPORT NO: 322-2003**

## **PURPOSE OF REPORT**

This report details tenders received and requests a decision on acceptance thereof.

## **RECOMMENDATIONS**

Approval is recommended of (1) the acceptance of the tenders submitted by the undernoted contractors and (2) the undernoted total amount, including allowances, for each project:

<b>Project Reference</b>	<b>Project</b>	<b>Contractor</b>	<b>Tender Amount</b>	<b>Total Amount</b>	<b>Finance Available</b>
03-6018	Mill o' Mains Primary School - Upgrading Kitchen Servery	Dundee Contract Services	£7,973.92	£9,169.92	£10,200.00
03-6020	Our Lady's Primary School - Replacement of Roof Dome Adjacent to Children's Toilets	Dundee Contract Services	£7,040.00	£8,096.00	£8,096.00
03-6026	Upgrading Glazing Safety within Council Properties 2003/2004 - Schedule of Rates	Deans Group Ltd, Clydebank and Fenestra Films, Grangemouth	£21,740.00	£25,000.00	£25,000.00
03-6015	Menzieshill High School - Overlay Roof Covering Phase 2	Dundee Contract Services	£38,278.27	£44,018.27	£44,018.27
03-6021	Rosebank Primary School - Window Replacement Phase 3	Dundee Contract Services	£10,000.00	£11,500.00	£13,000.00
03-6005	Craigiebarns Primary School - Window Repairs	Dundee Contract Services	£17,000.00	£19,550.00	£20,000.00
03-6007	Craigiebarns Primary School - Flat Roof Replacement Phase 2	Dundee Contract Services	£65,038.78	£75,493.78	£75,493.78

## **FINANCIAL IMPLICATIONS**

The Director of Finance has confirmed that funding for the above projects is available as detailed on the attached sheets.

## **CONSULTATIONS**

The Client Department has been consulted with regard to Local Agenda 21 and Equal Opportunities implications and the Chief Executive, the Director of Support Services and the Director of Finance have also been consulted in the preparation of this report.

## **BACKGROUND PAPERS**

Unless stated otherwise on the attached sheets, no background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information), were relied on to any material extent in preparing this report.

## **FURTHER INFORMATION**

Detailed information relating to the above Tenders is included on the attached sheets.

**John T P Porter**  
**City Architectural Services Officer**  
**12 May 2003**

**322-2003**

**EDUCATION COMMITTEE - 19 MAY 2003**

CLIENT	Education		Education		Education	
<b>PROJECT REFERENCE</b>	03-6018		03-6020		03-6026	
<b>PROJECT</b>	Mill o' Mains Primary School Upgrading Kitchen Servery		Our Lady's Primary School Replacement of Roof Dome Adjacent to Children's Toilets		Upgrading Glazing Safety within Council Properties 2003/2004 Schedule of Rates	
<b>DESCRIPTION OF WORKS</b>	Provision of new kitchen equipment and tables and enlarging the kitchen servery hatch		Replacement of existing roof dome with new and associated joiner and painter works		Testing glazing to assess compliance with Health and Safety legislation and subsequent application of clear self-adhesive safety film where required. The contract will be suitable for all Council properties (excluding housing) but initial use will be for Education properties.	
<b>TOTAL COST</b>	Several Works	£7,973.92	Several Works	£7,040.00	Allowance for works to be ordered	£21,740.00
	Allowances	£1,196.00	Allowances	£1,056.00	Allowances	£3,260.00
	<b>TOTAL</b>	<b>£9,169.92</b>	<b>TOTAL</b>	<b>£8,096.00</b>	<b>TOTAL</b>	<b>£25,000.00</b>
<b>FUNDING SOURCE</b>	Capital		Capital		Capital	
<b>BUDGET PROVISION &amp; PHASING</b>	2003/2004		2003/2004		2003/2004	
<b>ADDITIONAL FUNDING</b>	None		None		None	
<b>REVENUE IMPLICATIONS</b>	None		None		None	
<b>LOCAL AGENDA 21</b>	Resources are used efficiently and waste is minimised		Resources are used efficiently and waste is minimised		Enhancing the safety of the building users	
<b>EQUAL OPPORTUNITIES</b>	None		None		None	
<b>TENDERS</b>	Four invited; three received	<i>Received</i>	<i>Checked</i>	Schedule of Rates	The two firms appointed to carry out this work last year have confirmed that they are willing to carry out further work at the same rates for this financial year .	<i>Price per m2 of safety film</i>
	1 Dundee Contract Services	£7,973.92	£7,973.92	1 Dundee Contract Services	1 Deans Group Ltd, Clydebank	£14.25
	2 Andrew Shepherd & Sons Ltd, Forfar	£9,986.10	£9,986.10		2 Fenestra Films, Grangemouth	£14.91
	3 Forman Construction Ltd, Dundee	£10,462.33	£10,462.43			
<b>RECOMMENDATION</b>	Acceptance of lowest tender		Acceptance of offer		Acceptance of the offers to carry out further work at the same rates. Each contractor will be allocated work throughout the contract period.	
<b>ALLOWANCES</b>	Professional Services	£1,196.00	Professional Services	£1,056.00	Professional Services	£3,260.00
	<b>TOTAL</b>	<b>£1,196.00</b>	<b>TOTAL</b>	<b>£1,056.00</b>	<b>TOTAL</b>	<b>£3,260.00</b>
<b>SUB-CONTRACTORS</b>	E R Moffat, Bonnybridge Onsite Flooring, Dundee Kaba Doors, Bellshill	Catering Equipment Floor Roller Shutter	Lareine Engineering, Armadale	Roof Dome	None	
<b>BACKGROUND PAPERS</b>	None		None		None	

**EDUCATION COMMITTEE - 19 MAY 2003**

CLIENT	Education	Education	Education
<b>PROJECT REFERENCE</b>	03-6015	03-6021	03-6005
<b>PROJECT</b>	Menzieshill High School Overlay Roof Covering Phase 2	Rosebank Primary School Window Replacement Phase 3	Craigiebarns Primary School Window Repairs
<b>DESCRIPTION OF WORKS</b>	Repairs to existing coverings and the application of a new roof coating to part of the existing roof surface.	Replacement of existing louvred windows with new double glazed windows	Repairs to existing timber windows
<b>TOTAL COST</b>	Several Works £38,278.27 Allowances £5,740.00 <b>TOTAL</b> £44,018.27	Several Works £10,000.00 Allowances £1,500.00 <b>TOTAL</b> £11,500.00	Several Works £17,000.00 Allowances £2,550.00 <b>TOTAL</b> £19,550.00
<b>FUNDING SOURCE</b>	Capital	Capital	Capital
<b>BUDGET PROVISION &amp; PHASING</b>	2003/2004 £44,018.27	2003/2004 £13,000.00	2003/2004 £20,000.00
<b>ADDITIONAL FUNDING</b>	None	None	None
<b>REVENUE IMPLICATIONS</b>	None	None	None
<b>LOCAL AGENDA 21</b>	Resources are used efficiently and waste is minimised	Resources are used efficiently and waste is minimised	Resources are used efficiently and waste is minimised
<b>EQUAL OPPORTUNITIES</b>	None	None	None
<b>TENDERS</b>	Negotiated offer	Negotiated offer	Schedule of Rates
	1 Dundee Contract Services £38,278.27	1 Dundee Contract Services £10,000.00	1 Dundee Contract Services £17,000.00
<b>RECOMMENDATION</b>	Acceptance of offer	Acceptance of offer	Acceptance of offer
<b>ALLOWANCES</b>	Professional Services £5,740.00 <b>TOTAL</b> £5,740.00	Professional Services £1,500.00 <b>TOTAL</b> £1,500.00	Professional Services £2,550.00 <b>TOTAL</b> £2,550.00
<b>SUB-CONTRACTORS</b>	None	None	None
<b>BACKGROUND PAPERS</b>	None	None	None

**EDUCATION COMMITTEE - 19 MAY 2003**

<b>CLIENT</b>	Education	
<b>PROJECT REFERENCE</b>	03-6007	
<b>PROJECT</b>	Craigiebarns Primary School Flat Roof Replacement Phase 2	
<b>DESCRIPTION OF WORKS</b>	Replacement of part of the existing flat roof	
<b>TOTAL COST</b>	Several Works	£65,038.78
	Allowances	£10,455.00
	<b>TOTAL</b>	<b>£75,493.78</b>
<b>FUNDING SOURCE</b>	Capital	
<b>BUDGET PROVISION &amp; PHASING</b>	2003/2004	£75,493.78
<b>ADDITIONAL FUNDING</b>	None	
<b>REVENUE IMPLICATIONS</b>	None	
<b>LOCAL AGENDA 21</b>	Resources are used efficiently and waste is minimised	
<b>EQUAL OPPORTUNITIES</b>	None	
<b>TENDERS</b>	Negotiated offer	
	1 Dundee Contract Services	£65,038.78
<b>RECOMMENDATION</b>	Acceptance of offer	
<b>ALLOWANCES</b>	Planning Supervisor	£700.00
	Professional Services	£9,755.00
	<b>TOTAL</b>	<b>£10,455.00</b>
<b>SUB-CONTRACTORS</b>	A & J Maintenance, Dundee	Scaffolding
<b>BACKGROUND PAPERS</b>	None	