

REPORT TO: CITY DEVELOPMENT COMMITTEE – 28 SEPTEMBER 2015

REPORT ON: TENDERS RECEIVED BY CITY ARCHITECT

REPORT BY: CITY ARCHITECT

REPORT NO: 312-2015

1 PURPOSE OF REPORT

1.1 This report details tenders received and requests a decision on acceptance thereof.

2 RECOMMENDATION

2.1 Approval is recommended of (1) the acceptance of the tenders submitted by the undernoted contractors and (2) the undernoted total amount, including allowances, for each project.

Project Reference Project Description	Contractor	Tender Amount	Fees & Other Costs	Total Amount
15-003 – Huntly Square – Shopfront Replacement	Environment Department (Construction Services)	£33,272.01	£5,091.63	£38,363.00
15-004 – 593 Charleston Drive – Shopfront Replacement	Environment Department (Construction Services)	£21,726.05	£3,324.00	£25,051.00
13-1197 – Various Properties – Servicing of Fan Convectors Heaters and Air Curtains	GBS (Building Services) Ltd, Dalkeith	£29,386.14	£7,000.00	£36,387.00
13-1198 – Various Properties – Servicing of Fume Cupboards	Clean Air Containment Services Ltd, Coatbridge	£31,200.00	£7,000.00	£38,200.00
15-50717 - Christmas Lights 2015 – Erection of Trees, Lights and Decorations	Environment Department (Construction Services)	£173,869.62	£5,000.00	£178,870.00

3 FINANCIAL IMPLICATIONS

3.1 The Executive Director of Corporate Services has confirmed that funding for the above project is available as detailed on the attached sheet.

4 POLICY IMPLICATIONS

4.1 This Report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. Any issues are detailed on the attached sheets.

5 CONSULTATIONS

5.1 The Chief Executive, Executive Director of Corporate Services and the Head of Democratic and Legal Services have been consulted and are in agreement with the contents of this report.

6 BACKGROUND PAPERS

6.1 None.

7 FURTHER INFORMATION

7.1 Detailed information relating to the above Tenders is included on the attached sheet. The construction works in this report have been procured using the general guidance contained in the following documents approved by the Council:

- a Report: 148-2003 - Partnering Guidelines for Construction Projects;
- b Report: 356-2009 - Construction Procurement Policy; and
- c Standing Orders - Tender Procedures of the Council.

Mike Galloway
Executive Director of City Development

Rob Pedersen
City Architect

RP/AM/KM

3 September 2015

Dundee City Council
Dundee House
Dundee

CLIENT	City Development	City Development
PROJECT NUMBER PROJECT PROJECT INFORMATION	15-003 Huntly Square - Shopfront Replacement The works comprise refurbishment to external shopfronts and minor internal alterations to two units.	15-004 593 Charleston Drive - Shopfront Replacement The works comprise refurbishment to external shopfronts and minor internal alterations to one unit.
ESTIMATED COMPLETION DATE	March 2016	March 2016
TOTAL COST	Several Works Allowances Total	Several Works Allowances Total
	£33,272.01 <u>£5,091.00</u> <u>£38,362.01</u>	£21,726.05 <u>£3,324.00</u> <u>£25,050.05</u>
FUNDING SOURCE	Capital – Shopping Parade Improvements	Capital – Shopping Parade Improvements
BUDGET PROVISION & PHASING	2015/2016	2015/2016
ADDITIONAL FUNDING	None	None
REVENUE IMPLICATIONS	None	None
POLICY IMPLICATIONS	There are no major issues.	There are no major issues.
TENDERS	Negotiated contract: <u>Contractor</u> Environment Department (Construction Services)	Negotiated contract: <u>Contractor</u> Environment Department (Construction Services)
	<u>Tender</u> £33,272.01	<u>Tender</u> £21,726.05
RECOMMENDATION	Acceptance of offer.	Acceptance of offer.
ALLOWANCES	Professional Services Total	Professional Services Total
	<u>£5,091.00</u> <u>£5,091.00</u>	<u>£3,324.00</u> <u>£3,324.00</u>
SUB-CONTRACTORS	None	None
BACKGROUND PAPERS	None	None

CLIENT	City Development	City Development																
PROJECT NUMBER PROJECT PROJECT INFORMATION	13-1197 Various Properties – Servicing of Fan Convecter Heaters and Air Curtains The works comprise the servicing and maintenance of the existing fan convectors and heaters and air curtains within various Council properties.	13-1198 Various Properties – Servicing of Fume Cupboards The works comprise the servicing and maintenance of the existing fume cupboards within various Council schools.																
ESTIMATED COMPLETION DATE	October 2018	October 2018																
TOTAL COST	Several Works Allowances Total	Several Works Allowances Total																
	£29,386.14 <u>£7,000.00</u> <u>£36,386.14</u>	£31,200.00 <u>£7,000.00</u> <u>£38,200.00</u>																
FUNDING SOURCE	Revenue – Property Health and Safety	Revenue – Property Health and Safety																
BUDGET PROVISION & PHASING	2015/2018 £36,387.00	2015/2018 £38,200.00																
ADDITIONAL FUNDING	None	None																
REVENUE IMPLICATIONS	None	None																
POLICY IMPLICATIONS	There are no major issues.	There are no major issues.																
TENDERS	<p>The project was procured through the Public Contracts Scotland Portal, seven compliant offers were received, evaluation for the three highest scores on a cost/quality basis as noted below:</p> <table> <thead> <tr> <th><u>Contractor</u></th> <th><u>Evaluation Score</u></th> </tr> </thead> <tbody> <tr> <td>1 GBS Building Services Ltd, Dalkeith</td> <td>98.5</td> </tr> <tr> <td>2 Scan Building Services Ltd, Dundee</td> <td>90.4</td> </tr> <tr> <td>3 McKenna Mechanical Services Ltd, Kirriemuir</td> <td>86.3</td> </tr> </tbody> </table>	<u>Contractor</u>	<u>Evaluation Score</u>	1 GBS Building Services Ltd, Dalkeith	98.5	2 Scan Building Services Ltd, Dundee	90.4	3 McKenna Mechanical Services Ltd, Kirriemuir	86.3	<p>The project was procured through the Public Contracts Scotland Portal, three compliant offers were received, evaluation scores on a cost/quality basis as noted below:</p> <table> <thead> <tr> <th><u>Contractor</u></th> <th><u>Evaluation Score</u></th> </tr> </thead> <tbody> <tr> <td>1 Clean Air Containment Services Ltd, Coatbridge</td> <td>91.90</td> </tr> <tr> <td>2 Active Energy Solutions, Glasgow</td> <td>86.90</td> </tr> <tr> <td>3 H&V Commissioning Services Ltd, Galston</td> <td>74.10</td> </tr> </tbody> </table>	<u>Contractor</u>	<u>Evaluation Score</u>	1 Clean Air Containment Services Ltd, Coatbridge	91.90	2 Active Energy Solutions, Glasgow	86.90	3 H&V Commissioning Services Ltd, Galston	74.10
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3 H&V Commissioning Services Ltd, Galston	74.10																	
RECOMMENDATION	Acceptance of Most Economically Advantageous Tender.	Acceptance of Most Economically Advantageous Tender.																
ALLOWANCES	Professional Services Total	Professional Services Total																
	<u>£7,000.00</u> <u>£7,000.00</u>	<u>£7,000.00</u> <u>£7,000.00</u>																
SUB-CONTRACTORS	None	None																
BACKGROUND PAPERS	None	None																

CLIENT	City Development	
PROJECT NUMBER PROJECT PROJECT INFORMATION	15-50717 - Christmas Lights 2015 – Erection of trees, lights and decorations The works comprise the erection and connection of the Christmas Lighting equipment and features with supply cables as required at Dundee City Centre, Westport, Seabraes, Stobswell, Lochee High Street and bypass roundabout, Whitfield Police Station, Broughty Ferry Library and Brook Street including the erection of main City Centre Tree, and associated satellite Christmas trees, and garlands.	
ESTIMATED COMPLETION DATE	December 2015	
TOTAL COST	Several Works Allowances Total	£173,869.92 <u>£5,000.00</u> <u>£178,869.62</u>
FUNDING SOURCE	Revenue	
BUDGET PROVISION & PHASING	2015/2016	£178,870.00
ADDITIONAL FUNDING	None	
REVENUE IMPLICATIONS	None	
POLICY IMPLICATIONS	There are no major issues.	
TENDERS	Negotiated contract: <u>Contractor</u> Environment Department (Construction Services)	<u>Tender</u> £173,869.62
RECOMMENDATION	Acceptance of offer.	
ALLOWANCES	Professional Services Total	<u>£5,000.00</u> <u>£5,000.00</u>
SUB-CONTRACTORS	None	
BACKGROUND PAPERS	None	