

ITEM No ...2.....

REPORT TO: CHILDREN AND FAMILIES SERVICES COMMITTEE – 24 JANUARY 2022

REPORT ON: COST OF THE SCHOOL DAY INITIATIVE UPDATE

REPORT BY: EXECUTIVE DIRECTOR OF CHILDREN AND FAMILIES SERVICE

REPORT NO: 30-2022

1.0 PURPOSE OF REPORT

1.1 This report presents the current position of the Cost of the School Day (COSD) project in schools across Dundee.

2.0 RECOMMENDATIONS

2.1 It is recommended that Committee note the terms of this report.

3.0 FINANCIAL IMPLICATIONS

3.1 There are no financial implications.

4.0 BACKGROUND

4.1 Dundee City Council and the Dundee Partnership adopted the revised Fairness Action Plan for Dundee in November 2016 (Article IV of the Minute of the Policy and Resources Committee on 14 November 2016 refers). Building on the recommendations of the Dundee Fairness Commission, one of the priority outcomes related to Closing the Education Gap.

4.2 The Children and Families Service has made a clear and strong commitment to tackling poverty and its impact on the lives and attainment of children and young people in Dundee. Many of these are directly reducing costs for pupils and parents while also improving health & wellbeing, literacy and numeracy. The work of the Scottish Attainment Challenge is the most visible additional investment in better outcomes and this is augmented by the significant contribution made in each school through poverty related activity being funded and implemented through the Pupil Equity Fund to support closing the attainment gap.

4.3 In October 2016, the Scottish Government published its new Fairer Scotland Action Plan. This included a pledge by the Dundee Partnership and Dundee City Council to commission joint work with the Child Poverty Action Group (CPAG) Scotland to facilitate a Cost of the School Day initiative during the 2016/17 year. CPAG worked with pupils, parents and teachers to identify and remove key cost barriers so that all children and young people from low income households can fully engage in their education.

4.4 Taking account of the work of the project team each school in the city reviewed the needs of children and young people facing cost barriers to participation in school. This has included work with children and young people, parents and carers and wider partnerships.

4.5 In order to enable the project to work in all schools and to put in place practical responses to the challenges identified in the research, the Cost of the School Day project received a further year's funding through Scottish Attainment Challenge funding. This enabled schools to build on the momentum achieved in the first phase of this initiative and follow through on the range of activities already underway through the Pupil Equity Fund. Schools have now worked on a Cost of the School Day Action Plan and have identified a Cost of the School Day lead. Support was offered through Practice Network Meetings and a series of shared practice documents have been produced.

- 4.6 The coordinated city-wide approach to Cost of the School Day in Dundee has meant widespread awareness of the issues. Project evidence influenced local authority policy and in October 2018, responding to the work of the project team, Dundee City Council launched four bold Cost of the School Day statements of intent, proposing that:
- No child or young person in Dundee will start school without a breakfast
 - No child in Dundee will miss out on their Primary 7 residential trip due to cost
 - All schools will develop a Cost of the School Day action plan by the end of session 2018/2019
 - All children and young people in Dundee schools will have access to an affordable school uniform

- 4.7 The Scottish Attainment Challenge funded Cost of the School Day project ended in March 2020. A final Cost of the School Day Guidance was completed and shared with all schools. This guidance is intended to give all Dundee schools a clear understanding of what is expected of them in delivering Cost of the School Day and what support is provided by Children and Families Service. A steering group of representatives from Early Years, Primary and Secondary sectors, the Active Schools Manager and a Service Manager from the Chief Executive department meet to ensure a focus remains on tackling poverty inequalities associated with school. This group is chaired by an Education Officer. A Newsletter highlighting successful practice and national updates is produced each term. The most recent edition can be accessed here: [CoSD Newsletter 2](#)

- 4.8 All schools have a Cost of the School Day Action Plan. These plans amount to over 200 interventions addressing cost barriers. Examples from school action plans include cheaper uniform suppliers, more inclusive homework policies, greater consistency in lending resources, breakfast provision, free 'ready to learn' packs, non-stigmatising approaches to fundraising, trip subsidies, improved promotion of financial entitlements and many more. (Appendix 1).

- 4.9 Children and Families Service, working in partnership with Active Schools as part of their commitment to the Cost of the School day, have made a further commitment to children and their families to reduce barriers to participation in wider opportunities by removing any costs associated with school sport or physical activity clubs (at the point of participation), which take place before school, at lunch times or after school.

This came in to force last session but Covid-19 restrictions means that the delivery of sporting activities in school has been disrupted but going forward there is a commitment to no charge for activities during the school day. Any new sport or physical activity clubs being introduced before school, at lunchtime or after school should not incur any charge going forward. Schools can choose to recruit volunteers, apply for funding or use school funds to reduce costs. Where the school is not in a position to pick up the cost associated with the activity, the partner organisation working with the school will be asked to schedule the activity after 5pm.

- 4.10 Cost of the School Day and poverty awareness is now included in the Children & Families Service Equalities Briefing which is delivered by Headteachers to all school staff at the start of session. The section specific to Cost of the School Day was prepared by the Cost of The School Day Support Officers, highlighting the extent of child poverty in Dundee and reminding all staff of the importance of reducing the costs associated to school for families. In addition, all school staff are encouraged to complete an e-learning module (<https://elearning.cpag.org.uk/course/view.php?id=34>) which was also developed for Dundee by colleagues at the Child Poverty Action Group.

- 4.11 The pandemic and the partial closure of schools in early 2021 saw schools endeavour to ensure that all pupils were able to access learning. Where IT was an issue some schools allowed families to borrow hardware whilst others distributed re-conditioned laptops and tablets. 3rd sector partners supported in a similar way by donating tablets, laptops and data packages. If accessing IT was not possible home learning packs were distributed by school

staff. Regular food parcels were delivered where necessary whilst teachers and support staff maintained regular contact with families offering a variety of support. Schools used their own social media (e.g. Twitter and School App) to update families and remind them of grant application deadlines. Appendix 2 gives an example of what one secondary school did.

- 4.12 Some Dundee families and young people responded to CPAG's 'The Cost of Learning in Lockdown' survey (<https://cpag.org.uk/policy-and-campaigns/report/cost-learning-lockdown-family-experienceschool-closures>) Positive comments from the report, with regard to Free School Meals and having regular contact with schools include:
- "I can buy food from anywhere for them because I am not restricted in any way of how and where I spend the money. I can make a little go a long way."* (Lone parent of three children, Dundee)
- "No extra expense travelling to receive meal or [spend] voucher. Also stops others knowing and saves my child embarrassment."* (Mum of young man aged 16, Dundee)
- "Primary school's family support worker set up a family support page on Facebook to share information, and check in, it's been great to see that we are not alone."* (Mum of three children, Dundee)
- 4.13 This session, the Scottish Government expanded the provision of free school meals for Primary School pupils. From the start of term in August 2021 all P1 – P4 pupils had the option of a free, healthy school meal. Between August and December 2021 over 60% of pupils in P1 – P4 took up this offer. Since 6th January 2022, P5 pupils have been given the option of a free school lunch. In addition, during school holiday periods Dundee City Council continues to make direct payments to all families eligible for Free School Meals. School and Family Development workers in school play a critical role in ensuring families are aware of these benefits.
- 4.14 As a result of Dundee City Council streamlining processes eligible families in receipt of Housing Benefit or Council Tax reduction are now automatically awarded the school clothing grant and no longer need to fill in a new application form each year. Schools continue to actively publicise the grants and benefits that families can access in an effort to ensure barriers to education are minimised.
- 4.15 Local authority led Early Years establishments in Dundee are no longer required to submit Cost of the School day Action Plans as collectively they have worked to reduce all additional costs associated with learning in the nursery.
- 4.16 Dundee schools continue to work with Dundee Bairns to support families. Schools have accessed funding from the 'Cosy Bairns' initiative, food vouchers, Family Tea Clubs and Dundee Bairns funded Ardler Primary Family healthy cooking sessions.
- 4.17 The continuation of the Young Scot Attain Funding has allowed free bus travel to continue for vulnerable groups of secondary school pupils. This has enabled them to get to school at no additional cost as well as being able to access leisure activities at the end of the day. The funding will remain in place until the Scottish Government free travel for under 22s is launched.
- 4.18 The Child Poverty Action Group (Scotland) continues to take an interest in the Cost of the School Day work in Dundee schools. In November 2021 a number of school staff attended CLPL sessions for the Tayside Regional Collaborative organised by CPAG and Education Scotland. In addition to this, Ardler Primary School and Balgay Hill Nursery presented examples of work they are currently undertaking to support families reduce costs. Ardler Primary School's project also featured in Education Scotland's National Improvement Hub Equality and Equity toolkit. [Connect Equality and Equity toolkit](#)
- 4.19 Two short films have been produced featuring the staff and pupils at Downfield and Rosebank Primaries. The films showcase how the schools manage to recognise national awareness days like World Book day without adding financial pressure to families. They can be accessed here: [Downfield Primary School](#) and [Rosebank Primary School](#). The lead Education

Officer was asked write a blog piece for the CPAG website, highlighting what was working well in Dundee schools.

5.0 **POLICY IMPLICATIONS**

5.1 This report has been subject to an assessment of any impacts on Equality and Diversity, Fairness and Poverty, Environment and Corporate Risk. There are no major issues.

6.0 **CONSULTATIONS**

6.1 The Council Management Team and members of the COSD project steering group have been consulted in the preparation of this report.

7.0 **BACKGROUND PAPERS**

7.1 None.

Audrey May, Executive Director

Fiona Low, Education Officer

January 2022

APPENDIX 1

St Paul's RC Academy - Cost of the School Day Action Plan 2021-2022

Resources to support the development of this plan can be found on the Cost of the School Day section of the Dundee Digital Learning Hub. These include our Cost of the School Day Guidance, good practice examples from 2019/20 action plans and the Cost of the School Day Toolkit which contains materials to support consultation with your school community.

Areas to consider in this plan are related to our Cost of the School Day statements of intent and to the other common financial barriers identified through research with schools.

COST BARRIERS	CONCERN/ISSUE What we want to address or change	BASELINE INFORMATION What we know about this already	DESIRED OUTCOMES What we want to happen	INTERVENTIONS/ACTIONS What we're going to do	START DATE	OUTCOME INDICATORS Information that will show we're making progress	EVALUATION DATE When we'll take stock and plan next steps	STAFF LEAD
<i>Breakfast</i>	The issue of too many pupils who are going hungry in the morning.	Through some excellent work by staff (especially in SFL and our Guidance Staff) we have highlighted a number of children who are unable to get breakfast at home.	A system whereby any pupil who needs food at breakfast time can get it in school, without stigma.	<p>Tayside contracts have now resumed the Breakfast Club system that was in operation before the Covid lockdown.</p> <p>Generous funding has been secured at available points from Asda supported by PEF funding. As a result a trolley of free snacks is on offer at break time.</p> <p>SFL also hold back a supply of breakfast snacks that can be given to those pupils who were previously part of the Breakfast Club, and who regularly attend the SFL and Guidance corridor for support.</p> <p>Departments are also encouraged to offer breakfast club / place to relax prior to exams (e.g. the History and Biology departments provided fruit and snacks on the morning of the exam, and encouraged pupils to attend early).</p>	<p>Aug 20</p> <p>"</p> <p>"</p> <p>May 19</p>	<p>The success of the new arrangements / amount of snacks being eaten</p> <p>The number of departments offering pre-exam breakfasts</p>	<p>Ongoing – due to the nature of the pandemic restrictions</p> <p>Jun 22</p>	<p>SLT – working closely with SFL</p> <p>"</p> <p>SFL</p> <p>Nurture Working Group</p>

COST BARRIERS	CONCERN/ ISSUE What we want to address or change	BASELINE INFORMATION What we know about this already	DESIRED OUTCOMES What we want to happen	INTERVENTIONS/ACTIONS What we're going to do	START DATE	OUTCOME INDICATORS Information that will show we're making progress	EVALUATION DATE When we'll take stock and plan next steps	STAFF LEAD
<i>Uniform</i>	The issue of high uniform costs, and pupils arriving to school in worn out or unsuitable clothing.	Over the last few years information has been gathered regarding families who are struggling. All staff are encouraged to bring attention to anyone requiring support, but the information has been collated and kept up-to-date by SLT, Guidance and SFL teachers.	We want pupils to receive new or recycled uniform (where appropriate) with minimal fuss and without any sense of shame.	<p>The school will continue to use an informal system and respond intuitively when pupils require uniform. We discreetly ensure that uniform and new clothes are given to pupils who need it.</p> <p>We have a large supply of shirts, skirts, trousers, ties, jumpers, winter accessories and underwear and these are distributed discreetly by SLT, Guidance, and SFL teachers. PE kits (including shoes, swimwear and towels) are also available. Extra uniforms are purchased in combination from application bids to Asda and PEF funding.</p> <p>Coat's Corner has been set-up (currently in Mangamanuthu Hall). There are rails full of blazers and winter coats and staff are on the lookout for anyone who might be needing something. At the start of each year new Seniors are identified who might need a recycled blazer.</p> <p>Information regarding clothing grants is also available on the school website and this has previously been highlighted on the School's App and</p>	<p>Since the school opened</p> <p>"</p> <p>Sep 19</p> <p>Jun 19</p> <p>Jan 20</p>	<p>Seeing that all pupils are dressed appropriately</p> <p>The number of pupils using the system and the depletion of stock</p> <p>Numbers applying for clothing grants</p> <p>Number of referrals</p>	<p>Jun 22</p> <p>Jun 22</p> <p>Jun 22</p> <p>May 22</p> <p>Jun 22</p> <p>May 22</p>	<p>SLT / Guidance / SFL</p> <p>"</p> <p>Caritas Group</p> <p>SLT</p> <p>Guidance</p>

COST BARRIERS	CONCERN/ ISSUE What we want to address or change	BASELINE INFORMATION What we know about this already	DESIRED OUTCOMES What we want to happen	INTERVENTIONS/ACTIONS What we're going to do	START DATE	OUTCOME INDICATORS Information that will show we're making progress	EVALUATION DATE When we'll take stock and plan next steps	STAFF LEAD
				<p>Twitter page. This will be done annually, to ensure parents are aware of the support they can apply for.</p> <p>Guidance teachers are also aware of TOGS funding and Dundee Bairns, whereby referrals are made to a local charity (for clothing and equipment) – at the moment we have a good stock of uniforms and clothes in school.</p>				
<i>Trips (P7 residential and others)</i>	School Trips can be out of reach of some children.	The high costs involved in trips can lead to some children missing out on opportunities.	Resources used effectively to ensure all children have these opportunities.	Continue with the intuitive process that currently exists, as many trips have pupils subsidised by the school. We must ensure that staff are aware of the importance of this issue, and that funding is available to help support pupils. The issues around CoSD have to be maintained and kept in focus. PEF now supports this also.	Since the school opened	Number of pupils supported through this process	Jun 22	SLT / Equality & Inclusion group
<i>Travelling to school</i>	Some pupils are unable to attend school on occasion due to the costs of public transport and sometimes	High uptake already of free travel for those living 3+ miles from school along with Young Scot Care Experienced offer.	Free bus travel to school for all pupils regardless of home location.	Support and facilitate the implementation of the government CORE funding initiative for free travel for those in Education.	Jan 22	Improved attendance from those pupils who travel to school on the bus but are not currently entitled to free travel as they do not live 3+	May 22	SLT and House Teams.

COST BARRIERS	CONCERN/ ISSUE What we want to address or change	BASELINE INFORMATION What we know about this already	DESIRED OUTCOMES What we want to happen	INTERVENTIONS/ACTIONS What we're going to do	START DATE	OUTCOME INDICATORS Information that will show we're making progress	EVALUATION DATE When we'll take stock and plan next steps	STAFF LEAD
	multiple journeys.					miles away.		
<i>Learning in school (resources and curriculum costs)</i>	Many pupils are put off choosing certain subjects due to high costs.	A national campaign has highlighted this as an issue in quite a few subjects.	We want pupils to access the full curriculum without costs being a factor in any way.	<p>PPE is still available and distributed to all pupils who require it. We have a supply of St. Paul's washable masks available for those who want to keep their own.</p> <p>Due to COVID restrictions, and limited access to practical sessions, in particular H.E and CDT; the school funded all costs whilst taking into consideration those who may be affected by the furlough scheme and financial difficulties. No pupils were required to pay for any part of the curriculum.</p> <p>CORE funding has been provided to support this academic year (March 2022), although this will not cover all costs of Senior courses and BGE. This will be supplemented by PEF funding in order to ensure no pupils have any costs in any department.</p> <p>Dance shoes and Badminton racquets have been purchased and distributed to pupils in the PE department - to ensure no Senior pupils are disadvantaged in</p>	<p>Sept 20</p> <p>Aug 20</p> <p>Aug 21</p> <p>Aug 20 (in use from April 21)</p>	All pupils have full access to the curriculum and courses at all levels.	<p>Ongoing – due to the nature of the pandemic restrictions</p> <p>May 22</p> <p>March 22</p> <p>May 22</p>	<p>SLT</p> <p>SLT & Guidance</p> <p>SLT & HE/CDT PTs</p> <p>SLT & PT PE</p>

COST BARRIERS	CONCERN/ ISSUE What we want to address or change	BASELINE INFORMATION What we know about this already	DESIRED OUTCOMES What we want to happen	INTERVENTIONS/ACTIONS What we're going to do	START DATE	OUTCOME INDICATORS Information that will show we're making progress	EVALUATION DATE When we'll take stock and plan next steps	STAFF LEAD
				their courses due to the pandemic, whereby equipment can't be shared).				
<i>Friendships and attitudes to poverty</i>	Some pupils are less confident and ambitious if they are aware that they don't have the same material goods and lifestyle as others.	We know that pupils tend to form friendships with pupils from a similar background with similar hobbies, interests, and opportunities and sometimes they can feel left out.	All pupils are fully included and feel valued, ambitious, and confident about themselves and their role in the school and the wider community.	<p>The school values of FAIR - Fairness, Ambition, Inclusion, and respect are known and revisited regularly by the whole community of St Paul's. These values, along with the values of St Paul, our Patron, of Faith, Hope, and Love, underpin everything we do in the school. These are also displayed throughout the school.</p> <p>PSE, RME and Modern Studies classes all explore poverty and address issues resulting from poverty and ways that we can all help address the situation and support others.</p> <p>This is also addressed by visiting speakers, assemblies and the YPI initiative.</p>	<p>Aug 20</p> <p>Aug 20</p>	<p>All pupils feel valued and included</p> <p>Increased aspiration and ambition</p>	<p>Three times annually as part of our Quality Assurance and Self evaluation.</p> <p>During DMs and annual Curriculum reviews.</p>	<p>SLT & Guidance teachers</p> <p>SLT and PTs of these subjects</p>
<i>Break time</i>	The issue of too many pupils who are hungry in the morning.	Through some excellent work by staff (especially in SFL and our Guidance Staff) we have highlighted a	A system whereby any pupil who needs food at morning interval can get it in school, without	<p>Snack trolley providing free snacks to all pupils who require it, funded initially by Asda donation (see Breakfast Club above) and supplemented by PEF.</p> <p>Snacks are also available in the SFL department for those pupils who are identified as benefitting from additional</p>	Aug 20	Success & popularity of the new arrangement	Ongoing – due to the nature of the pandemic restrictions	SLT

COST BARRIERS	CONCERN/ ISSUE What we want to address or change	BASELINE INFORMATION What we know about this already	DESIRED OUTCOMES What we want to happen	INTERVENTIONS/ACTIONS What we're going to do	START DATE	OUTCOME INDICATORS Information that will show we're making progress	EVALUATION DATE When we'll take stock and plan next steps	STAFF LEAD
		number of children who are hungry in school.	stigma.	food and support.				
<i>School lunches</i>	FSMs not going to all eligible families - potential pressure on low family incomes	Highlighted as an area of concern in CoSD research.	To ensure all families who are eligible for FSM take-up the support	Continued and diversified promotion - link to form on website, twitter, text reminders home at the start of the session.	Jun 19	Numbers applying for FSM	Jun 21	SLT & Equality & Inclusion group
<i>Fun Events</i>	Pupils from disadvantaged backgrounds often feel left out during whole school fun activities, and this can lead to increased stress and at times absences.	Highlighted as an area of concern in CoSD research.	To ensure any fun activities carried out by the school are done so in a manner that minimises the cost implications for poorer families.	The school has agreed to discontinue Dress Down days - which in the past were used regularly to fundraise.	Jan 20	Attendance during Dress Down days	Jun 21	SLT
<i>School clubs</i>	Participation is limited in clubs and after school	Due to the wide catchment area, some pupils are unable to attend	All pupils have full access and choice to extra-	There are no charges for any pupils, for any clubs, equipment for transport to events.	Aug 19 Jan 22	Increased numbers of pupils participating in	May 22	SLT

COST BARRIERS	CONCERN/ ISSUE What we want to address or change	BASELINE INFORMATION What we know about this already	DESIRED OUTCOMES What we want to happen	INTERVENTIONS/ACTIONS What we're going to do	START DATE	OUTCOME INDICATORS Information that will show we're making progress	EVALUATION DATE When we'll take stock and plan next steps	STAFF LEAD
	activities due to transport costs and any required equipment/f ees.	activities after school as it will increase transport costs out with those already funded by DCC.	curricular activities to increase participation and experiences.	From January 2022, transport costs will be covered through the CORE funding (free transport initiative). Duke of Edinburgh places have been supported by DofE funded places for those unable to participate due to financial activities. All equipment is available at free of cost for expeditions after applying for funding from the Linton Trust.	Aug 19	extra-curricular activities due to no financial barriers.		
<i>Learning at home</i>	Many pupils lack the facilities to access digital learning.	The Covid lockdown has highlighted the huge gap between families who have access to digital equipment and those who do not.	All pupils to be able to access the digital learning opportunities that more affluent families can provide.	We have updated plans for accessing digital resources in the event of another lockdown / or blended learning. A PEF grid has been created to track pupils who require additional support - based on SIMD information. We aim to provide all pupils who need it with IT equipment. 50 new laptops have been purchased and given to Senior pupils who don't have access to a PC or laptop at home, and the plan is to expand this provision to all pupils. Additional Digital Cameras have also been purchased to allow pupils to complete their Photography course. Update Sept 21 – 333 laptops have now been issued to pupils thanks in the	Mar 20 Sep 20 Sep 21	Reduction in the pupils not providing work if blended learning is required Increase in pupils engaging in home learning and completing	Ongoing – due to the nature of the pandemic restrictions " " Jun 22	SLT & Guidance " SLT & Guidance

COST BARRIERS	CONCERN/ ISSUE What we want to address or change	BASELINE INFORMATION What we know about this already	DESIRED OUTCOMES What we want to happen	INTERVENTIONS/ACTIONS What we're going to do	START DATE	OUTCOME INDICATORS Information that will show we're making progress	EVALUATION DATE When we'll take stock and plan next steps	STAFF LEAD
				main to the Digital Inclusion Fund. Laptops are now available to all pupils to take home and keep for their own use. Wi-Fi access has also been provided.		homework etc		
<i>Support for families</i>	Lack of food at home	We know that some families struggle to provide food for children	No child to go hungry, and for good food to be used up	The Home Economics dept were previously offering free food - quality checked and produced under health & safety guidance - to any pupil who would like it at the end of the day – and this will start up again once the pandemic restrictions are over.	Jan 20	Numbers of pupils involved	Jun 22	Home Economics
<i>Additional areas to consider (please see relevant sections in Cost of the School Day Guidance)</i>								
<i>Communication with families</i>	Communication and support for the families that are difficult to reach.	Our context is that we have a diverse geographical and demographic catchment area which means that families are required to travel a distance to attend events/meetings in school.	We want to make any in school events accessible to all parents and to increase engagement.	We have made use of the School Support Worker to visit families. The School App is an effective tool used by families to communicate at any time of the day with the school. We have now hosted various online events, particularly due to the impact of the pandemic. Through providing laptops to the pupils, parents now have a shared access to methods of digital communication.	Aug 19 Aug 18 May 19 Dec 20	Improved communication and higher levels of parental engagement, including attendance at meetings.	Jun 22 Jun 22 Jun 22 Jun 22	SLT & SSW
<i>Involving Parent</i>	Inequalities of	We know that some pupils do	We want to work with the	We had various activities such as family cooking, Sports Activities,	Halted by	Engagement of families in	Jun 22	SLT

COST BARRIERS	CONCERN/ ISSUE What we want to address or change	BASELINE INFORMATION What we know about this already	DESIRED OUTCOMES What we want to happen	INTERVENTIONS/ACTIONS What we're going to do	START DATE	OUTCOME INDICATORS Information that will show we're making progress	EVALUATION DATE When we'll take stock and plan next steps	STAFF LEAD
<i>Councils</i>	opportunity and provision	not have the same opportunities and support outwith school as others and this can impact on their development and self esteem.	Parent council on increasing family activities and participation in the school.	Quizzes, Computer classes etc planned but did not run due to Covid. The Parent council supported this and were to be involved in advertising and promoting these evening activities. Some funding was also available through the Parent Council as well as PEF. When restrictions are lifted we will look to begin some of these classes. Some will start soon online.	Covid. Awaiting lifting of restrictions.	family learning and fun events.		

Cost of the School Day Action Plan 2021-2022 - Mill of Mains

Resources to support the development of this plan can be found on the Cost of the School Day section of the Dundee Digital Learning Hub. These include our Cost of the School Day Guidance, good practice examples from 2019/20 action plans and the Cost of the School Day Toolkit which contains materials to support consultation with your school community.

Areas to consider in this plan are related to our Cost of the School Day statements of intent and to the other common financial barriers identified through research with schools.

COST BARRIERS	CONCERN/ ISSUE What we want to address or change	BASELINE INFORMATION What we know about this already	DESIRED OUTCOMES What we want to happen	INTERVENTIONS/ ACTIONS What we're going to do	START DATE	OUTCOME INDICATORS Information that will show we're making progress	EVALUATION DATE When we'll take stock and plan next steps	STAFF LEAD
Breakfast	Some children coming to school hungry.	Almost all children have breakfast before school.	No one to be hungry	Have stocks of cereal & bread to give to children. With the support of Morrisons, provide toast daily to all classes.	August 2021	Cereal, bread being used Kids ready to learn.	June 2022	Raising attainment and Relationships Co-ordinator
Uniform	Some parents find it difficult to provide uniform for their children especially when it needs replacing throughout the school year.	At the start of the year all pupils have appropriate uniform.	To have a stock of appropriate uniform to give away to anyone who needs to. All eligible parents accessing clothing grants.	Collect, launder and have a stock of school uniform items. Parents encouraged to hand in good quality items of uniform. Seesaw messages regarding clothing grants. Grants accessed for cosy clothing, including coats, for pupils.	January 2020	Every child has appropriate school uniform to wear.	June 2022	LCA

COST BARRIERS	CONCERN/ ISSUE What we want to address or change	BASELINE INFORMATION What we know about this already	DESIRED OUTCOMES What we want to happen	INTERVENTIONS/ ACTIONS What we're going to do	START DATE	OUTCOME INDICATORS Information that will show we're making progress	EVALUATION DATE When we'll take stock and plan next steps	STAFF LEAD
Trips (P7 residential and others)	We want to subsidies all school trips. Sometimes on the day of a trip, children do not attend school.	Cost is a concern for some parents.	All pupils able to take part without any stigma.	All classes allocated PEF money for Educational Trips. This session due to the pandemic, parents will pay a token amount for any P7 residential if is safe to go.	August 2020	All pupils attend trips. No pupils are absent on trip days.	June 2022	HT
Learning in school (resources and curriculum costs)	All equipment for learning accessible.	Some pupils require pencils, pens etc to be provided by the school.	All pupils have required equipment	Equipment accessible for all pupils.	August 2020	No shortages of equipment	June 2022	DHT
Friendships and attitudes to poverty	An understanding in all the school community of the impacts of poverty.	Some more affluent parents have no understanding of why the school is not dressing up for certain events.	Poverty is not to be a barrier for participating in activities in school	Regular communications with the school community. Pupils to be aware of the impact of poverty through relevant lessons.	August 2020	Less requests for things that cost money to happen during the school day. More requests taking into account no or low cost.	June 2022	HT
Break time	No-one goes without a snack.	For a variety of reasons some children forget or have no snack.	Everyone to have a small snack at break.	PEF monies to be used to purchase small snacks for break. Teachers give out	Nov 2020	All who want a snack have one.	June 2022	DHT

COST BARRIERS	CONCERN/ ISSUE What we want to address or change	BASELINE INFORMATION What we know about this already	DESIRED OUTCOMES What we want to happen	INTERVENTIONS/ ACTIONS What we're going to do	START DATE	OUTCOME INDICATORS Information that will show we're making progress	EVALUATION DATE When we'll take stock and plan next steps	STAFF LEAD
				snacks in classrooms when it is required.				
School lunches	All pupils entitled to free school meals register for these.	Some children prefer a packed lunch putting extra financial pressure on families. Holiday times can be challenging for families.	Everyone entitled to free meals, takes up this entitlement.	Seesaw information about applying for free school meals. Seesaw parents with information about free meals provision during holidays.	August 2020	All eligible children are signed up for free school meals.	June 2022	HT/ Admin Officer
Fun Events	Low or no cost	Fun events can be stressful families if there are costs involved.	Very low / no cost to fun events	Christmas jumper swap so all can participate. Fun event ideas to be inclusive. If possible, fun events to take place outwith the school day e.g discos etc in evening.	August 2020	Monitor attendance on fun event days	June 2022	HT
School clubs	No cost	No cost allows all to participate	No barriers to attendance at clubs	No charges Any equipment required – school to supply.	August 2020	Monitor club attendance	June 2022	HT

COST BARRIERS	CONCERN/ ISSUE What we want to address or change	BASELINE INFORMATION What we know about this already	DESIRED OUTCOMES What we want to happen	INTERVENTIONS/ ACTIONS What we're going to do	START DATE	OUTCOME INDICATORS Information that will show we're making progress	EVALUATION DATE When we'll take stock and plan next steps	STAFF LEAD
Learning at home	All to have access should they have to learn at home.	Some families sharing one electronic device means pupils cannot access online learning.	All able to access learning - including online learning.	Laptops given to families struggling to access online learning. Paper packs of work to be available. Homework to be either digital or in hard copies.	August 2020	Monitor engagement of pupils	June 2022	DHT
Support for families	Families to have what they need.	Some families are struggling to make ends meet. This is exasperated due to the pandemic.	Families to have the necessities	Publicise school Food Share and encourage people to use this. SFDW to work closely with families. Emergency funds available for gas and electric top ups.	August 2020	All families have food and energy in their homes	June 2021	HT
Additional areas to consider (please see relevant sections in Cost of the School Day Guidance)								
Communication with families	Information to be in a variety of formats.	Some of most deprived families are not always accessing information.	Everyone to be aware of communications.	Communicate via Seesaw and email. For the few families not accessing Seesaw, hard copies to be sent via	August 2020	All families are informed.	June 2022	HT

COST BARRIERS	CONCERN/ ISSUE What we want to address or change	BASELINE INFORMATION What we know about this already	DESIRED OUTCOMES What we want to happen	INTERVENTIONS/ ACTIONS What we're going to do	START DATE	OUTCOME INDICATORS Information that will show we're making progress	EVALUATION DATE When we'll take stock and plan next steps	STAFF LEAD
				pupils and a text sent to parents telling them there is a communication in their child's bag.				
Involving Parent Councils	Parent Council to be consulted on CoSD issues.	Some families have little understanding of issues related to poverty.	All families to understand why certain decisions are made. E.G. Dressing up at Halloween, World Book Day etc.	CoSD to be discussed at Parent Council Meetings. CoSD decisions to be communicated via Dojo to all parents.	August 2020	Less requests from parents for things that are in conflict with CoSD.	June 2022	HT

Cost of the School Day Action Plan 2021-2022 - HARRIS ACADEMY

Resources to support the development of this plan can be found on the Cost of the School Day section of the Dundee Digital Learning Hub. These include our Cost of the School Day Guidance, good practice examples from 2019/20 action plans and the Cost of the School Day Toolkit which contains materials to support consultation with your school community.

Areas to consider in this plan are related to our Cost of the School Day statements of intent and to the other common financial barriers identified through research with schools.

COST BARRIERS	CONCERN/ISSUE What we want to address or change	BASELINE INFORMATION What we know about this already	DESIRED OUTCOMES What we want to happen	INTERVENTIONS/ACTIONS What we're going to do	START DATE	OUTCOME INDICATORS Information that will show we're making progress	EVALUATION DATE When we'll take stock and plan next steps	STAFF LEAD
Breakfast	No young person in Harris will start school without Breakfast	Many young people do not have breakfast before school.	Breakfast provision is available at the start of the day for young people who need it.	Ensure that breakfast bars and fruit are available for young people to access discreetly Funding/provisions will be sought from local partners and school based charities Breakfast Club is available from 8:25am for all young people	On-going	Progress will be measured by the number of young people who access this facility	June 2022	Inclusion and Support Team
Uniform	All Prefects need to wear blazers.	This can be a barrier for some young people applying for leadership positions.	Blazers can be loaned to Prefects who need them.	Interact club will continue to run a Pre-loved uniform shop (donations only). Non-uniform days will allow families to donate pre-loved uniform. A number of blazers	On-going	Increase in number of young people who apply to become Prefects	June 2022	COSD SIAG

COST BARRIERS	CONCERN/ ISSUE What we want to address or change	BASELINE INFORMATION What we know about this already	DESIRED OUTCOMES What we want to happen	INTERVENTIONS/ ACTIONS What we're going to do	START DATE	OUTCOME INDICATORS Information that will show we're making progress	EVALUATION DATE When we'll take stock and plan next steps	STAFF LEAD
	Lack of participation in PE due to no kit. Some young people do not have appropriate kit for outdoor PE	There is a stigma for young people who do not have school branded kit. Some young people are unable to wash kit regularly. Some young people are not appropriately dressed for cold weather outdoor PE	HA kit is available for young people who need it. Kit can be laundered in school. Outdoor kit is provided for targeted young people	will be purchased by the school for a Prefect loan service. PE dept will continue to monitor young people who don't have kit. Kit is available for those who need it. Additional kit sourced from Cosy Bairns will continued to be offered to those who require it		Increased participation in PE		
Trips (P7 residential and others)	No trips are planned for this session							
Travelling to school	Many young people have to make use of public transport to travel to and	It can take over an hour to walk to school from the perimeter of the school catchment	Enable families to access any supports to offset transport costs	Create COSD section on school website with: <ul style="list-style-type: none"> • Bus timetables • Signposting to 	By Feb 2022	More families can access funds to offset COSD Families are	June 2022	COSD SIAG

COST BARRIERS	CONCERN/ ISSUE What we want to address or change	BASELINE INFORMATION What we know about this already	DESIRED OUTCOMES What we want to happen	INTERVENTIONS/ ACTIONS What we're going to do	START DATE	OUTCOME INDICATORS Information that will show we're making progress	EVALUATION DATE When we'll take stock and plan next steps	STAFF LEAD
	from school	area Increasing number of young people who access the ESA are not entitled taxis and need some form of supported	Ensure that every young person can travel home safely	potential funding streams Continue to work with partner agencies to ensure that transport is provided for those who need it most	On-going	aware of transport links to school Transport is provided for those who cannot afford it		
Learning in school (resources and curriculum costs)	Some Senior phase courses have an associated cost that can prevent some young people from studying them	COSD report highlighted this as an issue	Ensure that no young person is prevented from studying a specific course due to financial barriers	All departments continue to consider the impact of COSD as part of their on-going planning Make use of PEF to offset curricular costs Review of DSM and core-curriculum costs	On-going	Increase in young people from SIMD 1-3 and/or in receipt of FME on specific courses Reduction in curricular cost implications for families	Jan 2022	L Chacko
Friendships and attitudes to poverty	There is potential for the stigma around poverty to be an issue within friendships and lead to further MHWB issues	This was not highlighted as an issue at Harris Academy in COSD report, however actions will still be put in place to prevent	Remove any potential issues regarding to attitudes to poverty	School values continue to promote equity and respect Inclusion of COSD lessons in PSHE curriculum	On-going	Continue to report very low level of stigma associated with poverty and friendship	June 2022	PTs Guidance Aims and Values SIAG

COST BARRIERS	CONCERN/ ISSUE What we want to address or change	BASELINE INFORMATION What we know about this already	DESIRED OUTCOMES What we want to happen	INTERVENTIONS/ ACTIONS What we're going to do	START DATE	OUTCOME INDICATORS Information that will show we're making progress	EVALUATION DATE When we'll take stock and plan next steps	STAFF LEAD
		future issues		Use of COSD resources in assemblies Promotion of COSD on Twitter and School Website				COSD SIAG
Break time	Some young people may not have a snack or drink at interval	Not highlighted specifically as an issue in COSD report but it was highlighted that for those on FSM the daily allowance does not allow for a lunch meal deal and a snack	All young people to be able to have access to food when they are hungry	Continue to work with LA to move from FSM being a monetary amount Seek funding for provision of snacks/fruit at interval Due to Covid mitigations we do not have access to water fountains – water and disposable cups are provided at lunchtimes	On-going On-going On-going	Snacks and water are available for young people, free of charge	On-going as per changes to Covid restrictions	COSD SIAG
School lunches	We need to ensure that all families who need to, have access to FSM and no young	COSD report indicates that families can find it hard to qualify for FSM	Support families to make successful claims for FSM	Sign-posting via COSD section on school website Advertise supports available during	Feb 2022 On-going	Increase of young people in receipt of FSE	August 2022	

COST BARRIERS	CONCERN/ ISSUE What we want to address or change	BASELINE INFORMATION What we know about this already	DESIRED OUTCOMES What we want to happen	INTERVENTIONS/ ACTIONS What we're going to do	START DATE	OUTCOME INDICATORS Information that will show we're making progress	EVALUATION DATE When we'll take stock and plan next steps	STAFF LEAD
	person goes without lunch	Slight stigma attached to eating in school as many young people prefer to go to local shops and those on FSM often go without as a result	Ensure that all young people on FSM are able to get fed	Parents' Evenings Raise the profile of 'Snappy Snacks' and encourage young people to pre-order and collect lunch	As restrictions allow			
Fun Events	Some events such as non-uniform days can cause additional financial burden on families Some events can put additional emotional strain on young people if they cannot afford to participate	Not highlighted as an issue in COSD report but attendance levels dip on non-uniform days	Ensure that all young people feel comfortable and able to participate in non-uniform events	Continue to make any donation voluntary Alternatives to monetary donations are always available	On-going	Increase in attendance on non-uniform days	June 2022	
School clubs	Some clubs may have additional costs attached After school	Young people who live further from school often do not attend after school clubs or	Ensure that our extra and co-curricular offers are well used by all young people	Study and homework clubs will continue to be offered within the wider community	As restrictions allow	Increase in attendance at supported study/homework clubs and an	June 2022	

COST BARRIERS	CONCERN/ ISSUE What we want to address or change	BASELINE INFORMATION What we know about this already	DESIRED OUTCOMES What we want to happen	INTERVENTIONS/ ACTIONS What we're going to do	START DATE	OUTCOME INDICATORS Information that will show we're making progress	EVALUATION DATE When we'll take stock and plan next steps	STAFF LEAD
	clubs are difficult for some young people to attend as they need to get the school bus for direct transport home	study groups	regardless of where they live	Liaise with Active schools to establish clubs within local primary school for Harris Academy pupils to access	By June 2022	associated increase in attainment Increase in attendance at extra-curricular clubs and		
Learning at home	Some young people do not have sufficient IT access to ensure they have the best home learning experience	Due to Scot Gov funding all young people now have access to IT	Have a home learning offer that is equitable and accessible to all young people	Continue to review and improve	On-going		On-going	
Support for families	Families may not be aware of the costs associated with particular events/activities etc Families may not be aware of the funding supports available for them to access	There could be greater transparency for families in relation to the COSD at Harris Academy. Some families are unaware of the funding streams that may be available to them	Support families to be able to plan and budget for the COSD Support families to access funding to meeting their budgeting needs	Create COSD section on school website with: <ul style="list-style-type: none"> • links to funding sources • bus timetables • breakdown of school costs 	By Feb 2022	Greater clarity and transparency in relation to COSD at Harris Academy Families are able to apply for funding to support them to address COSD barriers	August 2022	

COST BARRIERS	CONCERN/ ISSUE What we want to address or change	BASELINE INFORMATION What we know about this already	DESIRED OUTCOMES What we want to happen	INTERVENTIONS/ ACTIONS What we're going to do	START DATE	OUTCOME INDICATORS Information that will show we're making progress	EVALUATION DATE When we'll take stock and plan next steps	STAFF LEAD
Additional areas to consider (please see relevant sections in Cost of the School Day Guidance)								
Communication with families	Families may not have sufficient IT access for effective home-school communication Families may not always be reachable by phone	Feedback demonstrates greater issues in home-school communication amongst families in SIMD1-3 and/or in receipt of FSM	Improve the quality and quantity of home-school communication					
Involving Parent Councils	Representation on the Parent Council may not fully reflect the diversity of the school	A limited number of parents attend Parent Council meetings, whilst attendance has increased via virtual meetings, the Parent Council is not very diverse.	Ensure that the needs and concerns of all of the school community are fully voiced and supported through the Parent Council					

THE COST OF THE SCHOOL DAY

Action Plan Forthill Primary School October 2021

Action plan setting out interventions in response to Cost of the School Day findings and the monitoring and evaluation measures which will help to show their impact.

Action	Issue identified	Baseline information		Desired outcomes	Interventions	Start date	Outputs	Outcome indicators	Evaluation date	Leads
	What's the problem?	What do we know about the problem?	What more do we need to know?	What do we want to happen?	What are we going to do?	When will we start?	What information will we keep track of and when?	How will we know what progress we've making?	When will we stop to take stock of data and decide our next steps?	Who is responsible for this action?
1	School uniform can be expensive	<ul style="list-style-type: none"> Identified by pupils and parents within CoSD focus groups 		<ul style="list-style-type: none"> Greater reported affordability of uniform 	<ul style="list-style-type: none"> Eco group to set up school uniform swap shop, online due to current restrictions Parent Council to help with a swap shop or lowcost resale of uniforms Pupils can wear plain navy jumpers/cardigans etc, rather than the 	Begun already	<ul style="list-style-type: none"> Parents accessing stall Parents accessing lost property 	<ul style="list-style-type: none"> Increased number of parents using stall Reduced lost property going to charity shops/recycling if it can be reused. 	Ongoing	SLT, school staff and parents

					more expensive 'Forthill' items <ul style="list-style-type: none"> • New PE uniform encouraged with non-branded navy shorts/sweatshirt/joggers and white T-shirt, to reduce pressure to buy branded items. 					
2	School trips often unaffordable due to cost of buses	<ul style="list-style-type: none"> • Identified by staff in CoSD focus groups has meant certain trips have been inaccessible in the past 		<ul style="list-style-type: none"> • Trip costs much lower for parents • Worthwhile trips available and not restricted due to cost 	<ul style="list-style-type: none"> • Use Burgess fund to cover cost of buses • FoF subsidise each trip by £1 per pupil. • Trips, which will prove too costly to run, subsidised through School Fund • Classes can do some fundraising to help subsidise the costs 	When trips can resume	<ul style="list-style-type: none"> • Number of pupils able to go on trips • What trips are now possible (e.g. outwith Dundee) 	<ul style="list-style-type: none"> • More trips possible in places outwith the city 	Once school trips are able to resume we will begin to gather data and monitor costs	SLT and school staff
4	Homework tasks which involve research/IT can be difficult for some pupils	<ul style="list-style-type: none"> • Identified by pupils and parents within CoSD focus group • Not every household has the IT (e.g. flash player) 	Which families are experiencing difficulties with connectivity	<ul style="list-style-type: none"> • Pupils/parents not to worry about how these tasks can be completed • Families have devices 	<ul style="list-style-type: none"> • Pupils given the opportunity to use IT at breaks/lunchtime/in class to complete any IT based tasks • All families we are aware of having difficulties supplying with IT equipment (ipads/chromebook) 	Begun during lockdown and at present up to date based against current knowledge of our families	<ul style="list-style-type: none"> • Number of pupils/families reporting difficulties with access and ability to complete tasks 	<ul style="list-style-type: none"> • Number of pupils/parents reporting difficulties with tasks is reduced 	Regularly reviewing families that need support with devices and liaising with SFDW to ensure that families have devices to support pupil learning	SLT and school staff

				and abilities to connect outside of school time	s/laptops/mifi)					
5	Dress down days with monetary donation may cause stress	<ul style="list-style-type: none"> • CoSD focus groups • Dress down days can result in stress and pressure on children and young people 		<ul style="list-style-type: none"> • Full attendance and participation in school 	<ul style="list-style-type: none"> • Non-uniform days ask for a donation only, not an amount. No issue made when pupil does not bring a donation. • No Christmas Jumper day. Have a 'Wear Something Christmassy Day' instead, which can be as simple as tinsel in hair etc • Book swap or in school activities instead of dressing up for World Book Day 	Already in place	<ul style="list-style-type: none"> • All pupils able to participate 	<ul style="list-style-type: none"> • No parental concerns raised around cost of non-uniform days 	Review of pupil voice as part of UNCRC and Rights respecting school, session 2021-22.	SLT and school staff
7	Cost of residential trip	<ul style="list-style-type: none"> • Cost can be prohibitive and parents can be reluctant to let school know this is the reason for children not going 	Council plans for residential trips due to COSD initiative and families that are struggling	<ul style="list-style-type: none"> • All children, who want to, are able to take part in their P7 residential 	<ul style="list-style-type: none"> • Speak to parents discretely to find out whether they require financial assistance to enable pupils to attend • Support parents by applying to different organisations for 	Once possibility of residential resume	<ul style="list-style-type: none"> • No child misses out for financial reasons 	<ul style="list-style-type: none"> • Most children attend trip and no child misses out for financial reasons 	Annual questionnaire to gather parents views.	SLT

					help with funding. Work collegiately with SFDW.					
--	--	--	--	--	---	--	--	--	--	--

**Dens Road Primary and Nursery School
Cost of the School Day Action Plan 2021-2022**

Resources to support the development of this plan can be found on the Cost of the School Day section of the Dundee Digital Learning Hub. These include our Cost of the School Day Guidance, good practice examples from 2019/20 action plans and the Cost of the School Day Toolkit which contains materials to support consultation with your school community.

Areas to consider in this plan are related to our Cost of the School Day statements of intent and to the other common financial barriers identified through research with schools.

COST BARRIERS	CONCERN/ISSUE What we want to address or change	BASELINE INFORMATION What we know about this already	DESIRED OUTCOMES What we want to happen	INTERVENTIONS/ACTIONS What we are going to do	START DATE	OUTCOME INDICATORS Information that will show we are making progress	EVALUATION DATE When we will take stock and plan next steps	STAFF LEAD
Breakfast	Some children may be starting the school day hungry having not had breakfast.	Far fewer numbers of families are accessing the breakfast club than previously. Children who arrive late to school may share that they have not had breakfast.	To ensure that no child starts the school day hungry. Increase the number of families in need accessing Breakfast Club. All staff to take responsibility to check-in with children who arrive late to school whether they have had breakfast.	Fruit bowls will be placed at front office, DHT and HT offices for children who arrive late to school and who are hungry. Promote Breakfast Club to families who are currently entitled to FSMs/Clothing Grant. Professional discussions with all staff around the importance of ensuring children who are late have had breakfast. This is to be done in a meaningful and nurturing manner. Children who are often seeking breakfast at school are referred by SLT to SFDW to establish any support families may require.	Sep 2021	Increased numbers of children accessing Breakfast Club who are to entitled to FSM. Staff observations of children accessing fruit bowls.	COSD review will take place termly and plan updated accordingly. <u>Review Dates</u> 13/12/2021 23/03/2022 15/06/2022	DHT SFDW
Uniform	Branded school uniform can be expensive. Some families struggle to update school uniform when it needs replaced.	Uniforms can need replaced regularly due to natural wear and tear and children outgrowing uniform. Families have requested if it is possible for School uniform to feature as part of 'Pop-Up' Shop.	Families to be fully aware of clothing grants available for School Uniform purchases. Children to feel a sense of belonging to the school by wearing school uniform items.	Increased and diversified promotion of school clothing grant. App / Twitter / Newsletters / Seesaw / New Enrolments Verbally inform parents/carers that school uniform can be purchased from a variety of low-cost retailers without the need for school branded items. Contact parents/carers directly who require regular support from SFDW or if any staff raises clothing concerns. Request outgrown uniforms to be handed in for Pop-Up shop. Pop Up shop to be exclusively non-school uniform on one occasion. This will be done in early January 2022.	Sep 2021	Increased number of parents accessing school clothing grants Increase in children wearing a form of school uniform. Families in need access uniform from Pop-Up shop. <i>This will be targeted as appropriate also.</i>	COSD review will take place termly and plan updated accordingly. <u>Review Dates</u> 13/12/2021 23/03/2022 15/06/2022	DHT SFDW SEYP

COST BARRIERS	CONCERN/ISSUE What we want to address or change	BASELINE INFORMATION What we know about this already	DESIRED OUTCOMES What we want to happen	INTERVENTIONS/ACTIONS What we are going to do	START DATE	OUTCOME INDICATORS Information that will show we are making progress	EVALUATION DATE When we will take stock and plan next steps	STAFF LEAD
				<p>SFDW to contact identified families who may require Pop-up shop school uniform items.</p> <p>Use PEF monies to purchase every pupil a branded school fleece and P7 Children to receive a Leavers Hoodie.</p> <p>DHT to liaise with Bilingual Service to target families who may need support.</p>				
<p>Trips (P7 residential and others)</p> <p><i>Trips will take place as per COVID guidance.</i></p>	<p>To ensure that no child misses out on any school trip due to financial poverty.</p>	<p>Staff have often chosen not to organise school trips due to high costs therefore children miss out on an experience.</p> <p>High cost trips often must be supplemented from school funds for families that have not paid.</p> <p>Children can on occasions turn up for trips without the required packed lunch and are not entitled to free school meals.</p> <p>Children on occasion have appropriate clothing/items for a Residential Trip.</p>	<p>All children to be able to experience a wide variety of high-quality educational trips throughout their time at school which are low cost or no cost to families.</p> <p>Where a family cannot afford a trip including Residential, school will cover all associated costs.</p> <p>All children who attend a school trip have an appropriate packed lunch. This will be provided by families or where required free of charge by school.</p> <p>School will provide free of charge kit list items for Residential Trips when a family cannot provide this for their child.</p>	<p>Create a yearly calendar mapping out trips for each cohort in advance to allow sufficient financial planning for both the school and families.</p> <p>Identify a collection of low cost /free educational trips that can be added for each cohort to access.</p> <p>Offset trips which are of high cost through fundraising / Grants / PEF to provide equity for all.</p> <p>Proforma for staff organising a school trip to ensure discussions have taken place regarding costings and lunches with a member of SLT.</p> <p>Staff member organising school trip to liaise with DHT to ensure all children are aware of school lunch requirements and DHT to liaise with TC Kitchen staff where appropriate.</p> <p>Non-perishable foods to be purchased from PEF to supplement those without packed lunches on a week where a trip is planned.</p>	<p>Sep 2021</p>	<p>Proportionate number of class trips for all cohorts.</p> <p>Increased number of cohort trips that are of no cost to families.</p> <p>High cost trips are subsidized appropriately.</p> <p>All children are fully able to engage and participate in all relevant trips in a non-judgemental way</p> <p>No child will miss out on a school trip due to financial poverty.</p> <p>All children participating in school trips will have an appropriate lunch and all the required items needed for that trip.</p>	<p>COSD review will take place termly and plan updated accordingly.</p> <p><u>Review Dates</u> 13/12/2021 23/03/2022 15/06/2022</p>	<p>DHT</p>
<p>Break time</p>	<p>We want all children to have the choice of being able to have a healthy snack at break times.</p>	<p>Several children come to school with no morning snack or a snack that is very sugary and unhealthy.</p>	<p>We want all children to have access to a healthy snack at morning playtime.</p>	<p>Use PEF to weekly purchase fruit to be available to any child who requires.</p> <p>If children come to school with an unhealthy snack offer fruit</p>	<p>Aug 2021</p>	<p>Decrease in number of children hungry after playtime.</p> <p>Increase in the number of children eating healthy</p>	<p>COSD review will take place termly and plan updated accordingly.</p> <p><u>Review Dates</u> 13/12/2021</p>	<p>HT</p>

COST BARRIERS	CONCERN/ISSUE What we want to address or change	BASELINE INFORMATION What we know about this already	DESIRED OUTCOMES What we want to happen	INTERVENTIONS/ACTIONS What we are going to do	START DATE	OUTCOME INDICATORS Information that will show we are making progress	EVALUATION DATE When we will take stock and plan next steps	STAFF LEAD
				as a substitute.		snacks and a decrease in unhealthy snacks being eaten at break time.	23/03/2022 15/06/2022	
School lunches	Not all children have an appropriate lunch each day.	We are aware of children not attending school due to lack of finances to provide dinner money or a packed lunch. Some children have arrived with a packed lunch with very little food.	We want all children to have access to a substantial, appropriate lunch every day.	Ensure all families are aware of FSM entitlement. Including P1 – P4 and P5 in January 2022. Ensure Bilingual families are fully aware and understand how to access FSM entitlement. At the end of each academic year communicate with all parents/carers regarding the change to any school meal entitlement and support them to access this if required. School to liaise with school kitchen if any child requires a lunch. SLT to follow up any concerns with parents. School kitchen will have items to provide lunch at late notice. Staff working on dinner duty to observe and notify SLT regarding any concerns regarding children's lunch. Where a family identify they are struggling financially to cover school dinner costs, SFDW will contact and support as appropriate.	Aug 2021	No child is absent due to not having the money to pay for dinners or being able to bring an appropriate lunch. Decrease in number of concerns related to children not having an appropriate lunch. Increase of uptake of FSM for those who are entitled to this.	COSD review will take place termly and plan updated accordingly. <u>Review Dates</u> 13/12/2021 23/03/2022 15/06/2022	DHT SFDW PEYSA
Support for families	As an attainment challenge authority, we are aware we are working within a deprived area of the city. This means that throughout a session, families require support for a huge variety of issues poverty can bring which impacts on a child's school experience.	Families are regularly in touch with our SFDW requiring support with a variety of financial concerns. Often our SFDW needs to contact targeted families who may feel reluctant to come forward asking for support with finances.	We want to use all our resources to the best of our ability to help support the lives of our families with whatever financial difficulties they may face.	Winter coats It is planned to run a session (s) in the playground where parent's / carers can obtain a winter coat. There will be children's, ladies and men's winter coats available free of charge from the Pop-Up Shop stock. It is proposed to run this session in November. Social Security Funding We have advertised and promoted funds available to	Aug 2021	Families are confident to approach SFDW and school when they require support. That there is no judgement attached when families are receiving support. Long term we can see an impact that support is having on families transfer to how well a child achieves in all aspects of school life.	COSD review will take place termly and plan updated accordingly. <u>Review Dates</u> 13/12/2021 23/03/2022 15/06/2022	SFDW SEYP DHT

COST BARRIERS	CONCERN/ISSUE What we want to address or change	BASELINE INFORMATION What we know about this already	DESIRED OUTCOMES What we want to happen	INTERVENTIONS/ACTIONS What we are going to do	START DATE	OUTCOME INDICATORS Information that will show we are making progress	EVALUATION DATE When we will take stock and plan next steps	STAFF LEAD
				<p>families through the national campaigns via our school twitter, school app, seesaw and with posters around the school outdoor premises where parents/carers are allowed for drop off and pick up.</p> <p>Food poverty We will continue to stockpile a small food larder within school with non-perishable food items and continue to offer food bags to those families in need of these. Flyers will advertise this provision to our families, and this will be distributed to all primary and nursery children, promoted on our school twitter, seesaw and school app. SFDW will deliver if required these food bags to families.</p> <p>Fare Share Dens Road PS and Nursery will be working in partnership to run a weekly Fare Share Food scheme. Dens Road PS will receive surplus food items from Asda and Tesco's weekly which will then be bagged for distribution. Each week a different class will be targeted, and all families will receive a food bag. Food items will include bakery produce, fresh fruit and vegetables and will also support lessening food waste within the city.</p> <p>Mission for Christmas We will Identify targeted families who will benefit from support with toys/presents for Christmas.</p> <p>Dundee Bairns cosy clothing bundle. We will identify targeted families who will benefit from</p>				

COST BARRIERS	CONCERN/ISSUE What we want to address or change	BASELINE INFORMATION What we know about this already	DESIRED OUTCOMES What we want to happen	INTERVENTIONS/ACTIONS What we are going to do	START DATE	OUTCOME INDICATORS Information that will show we are making progress	EVALUATION DATE When we will take stock and plan next steps	STAFF LEAD
				receiving cosy clothing provided in partnership with Dundee Bairns.				
Additional areas to consider (please see relevant sections in Cost of the School Day Guidance)								
Communication with families	Not all parents are aware of how we communicate and when we are communicating.	A lot of our Bilingual Families struggle to understand some of the big messages we are trying to communicate.	All families to receive communication in a way that they can understand. All families to be aware of all the different forms of communication we use.	Ensure a variety of methods of communication is used across the school and Nursery. – Seesaw /Twitter / School App / Newsletters / Flyers / Email. Promote all families to sign up for seesaw and provide support to those families that require it. Liaise with Bilingual Service to establish the best method of communication with families with EAL. Ensure EAL families are aware of how to access communication in their own language through our online communication. Where possible communicate key messages to families in their home Language. Regular Promotion of communication methods.	Aug 2021	That all our families are aware of events and information as and when it is communicated. No families inform us they were not aware of specific information which has previously been communicated.	COSD review will take place termly and plan updated accordingly. <u>Review Dates</u> 13/12/2021 23/03/2022 15/06/2022	DHT SFDW HT

APPENDIX 2

Morgan Matters

At the beginning of January we were conscious that those who needed access to period equality products may find this difficult. Although the school building was open, getting here to collect items might be challenging for some. We devised an on-line order form to try to address this.



Since last summer, we had been trying to make sure that all pupils had access to a suitable device to allow them to engage in on-line learning. The provision of new machines by the Scottish Government supplemented our provision of netbooks which were not currently being used in school. Families did begin to approach us in numbers by email now to say that they needed a laptop. We also added IT provision to our order form, with dongles and data cards also available.



We added stationery items to this form, understanding that some families would not have all the required items at their disposal. We had also been given toiletries by Dundee Bairns at the beginning of the session and wanted to include these items too.

Our Pupil Support Team delivered the cosy PE kits that had been gifted by the Cosy Bairns project. We had also been given extra sweatshirts to keep pupils warm in school. We offered these as part of our on-line order too, along with other items of donated warm clothing.



We now have a Cycle Hub in school and one of our Pupil Support Workers has been working with classes to upcycle bicycles. Some of these bikes were nearly ready to go out for use. There were others waiting to find good homes. So bikes became part of our order form too!

To date we have had more than seventy-five on-line requests for these items, in various combinations. These have been delivered to families or collected from the school. We also set out supplies that could be collected without being ordered, so that those who wished to remain anonymous could collect what they needed from the foyer.

Food vouchers were made available directly supported 32 children. We pupils in school needing breakfast as idea form one of our associated families who came to collect laptops



for our most vulnerable families by Dundee Bairns, who had supported these folks at Christmas too. This diverted some of our Breakfast Club funds to supplement this for more families: there were not as many had been budgeted for. A further 50 children were directly supported in this way. We then borrowed an Primary Schools and started a Give and Take table, which was added to supplies in our foyer. Several or other resources went away with food to supplement their weekly shop.

As more pupils were invited into school with changing restrictions, we discovered that some had outgrown uniform. They did not want to attend without the proper clothing but purchasing said items was proving to be difficult. So we added uniform to our order form.

Our EAL service arranged interpreters to call families where the adults might not have sufficient English to support pupils engaging in online learning when concern was expressed by our PTs Guidance. This led to general well-being conversations and further requests for items from families who had not accessed the online form.

We hope that by being as flexible as possible and asking families what they required we have been able to support our community through this difficult time and minimise the cost of the school day whether that takes place in the building or at home.

