

**ITEM No ...6.....**

**REPORT TO:** POLICY AND RESOURCES COMMITTEE – 20 AUGUST 2018

**REPORT ON:** NEW 24/7 SAFETY AND ALARM RESPONSE CENTRE (SARC) – FIT OUT  
TENDERS AND ALLOWANCES

**REPORT BY:** EXECUTIVE DIRECTOR OF NEIGHBOURHOOD SERVICES

**REPORT NO:** 255-2018

**1 PURPOSE OF REPORT**

- 1.1 This report details tenders received together with allowances and requests a decision on acceptance thereof.

**2 RECOMMENDATION**

- 2.1 Approval is recommended of (1) the acceptance of the tenders submitted by the undernoted contractors and (2) the undernoted total amount, including allowances.

<b>Project Reference Project Description</b>	<b>Contractor</b>	<b>Tender Amount</b>	<b>Allowances</b>	<b>Total Amount</b>
4 Person Operator Console and Video Wall Frame with Storage	Booth Associates Ltd (Intech)	£23,196	-	£23,196
18 Commercial Video Wall 49" Screens	SSUK Ltd	£17,860	-	£17,860
Allowances		-	£45,000	£45,000
<b>TOTAL</b>		<b>£41,056</b>	<b>£45,000</b>	<b>£86,056</b>

**3 FINANCIAL IMPLICATIONS**

- 3.1 The Executive Director of Corporate Services has confirmed that funding for the above £86,056 is available from the Capital Budget for the Safety and Alarm Response Centre of £750k which is part of the Community Safety & Justice, CCTV Projects budget within the capital plan. Details are available in Appendix 1.

**4 BACKGROUND**

- 4.1 The Policy & Resources Committee on 8 June 2015 (Article IX, Report No. 204-2015 refers) approved the creation of a 24/7 Safety and Alarm Response Centre at West Housing Office and co-location with the Community Safety Hub, to allow greater synergy, joined up working and the delivery of a truly integrated city wide community safety strategy. Bringing together the following Council Services to improve 24/7 linkages to our staff, customers, tenants and building users.
- Monitoring and response to CCTV activities, lone worker, staff panic, lift, intruder and motion detection alarms, initiating responses to sites when required
  - A mobile response team will respond to alarm activations, customer problems and provide patrols to potential high risk areas
  - Central key holder for all operational Council properties
  - 24/7 cover for all services above

- Community Alarm service (6,000 clients)
  - Council Emergency Contact service
  - 24/7 door access control and CCTV monitoring for all multi storey blocks (1,000 flats)
  - Car park barrier control, customer assistance via helplines and CCTV surveillance (1,542 spaces)
- 4.2 The Policy and Resources Committee on 13 March 2017 (Article III, Report No 77-2017 refers) approved the purchase and supply of an integrated security management system to provide the technology platform for the new 24/7 Safety and Alarm Response Centre to operate 'smartly' from West Housing Office.
- 4.3 The City Development Committee on 23 April 2018 (Article IV, Report No. 129-2018 refers) approved the West Housing Office building work to create the new 24/7 Safety and Alarm Response Centre (SARC). The building work is scheduled to be completed in August 2018 with the fit out of the 4 person operator console and video wall frame by 19 October. The SARC is scheduled to go live by 1 December 2018.
- 4.4 Dundee City Council has received European Regional Development Fund (ERDF) funding through Scotland's smart city programme named "Scotland's 8th City" to enhance the SARC project and part fund an upgrade to the Public Space CCTV system.
- 4.5 Tender assessment information is detailed within Appendix 1.

## **5 POLICY IMPLICATIONS**

- 5.1 This Report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. There are no major issues.

## **6 CONSULTATIONS**

- 6.1 All members of the Council Management Team have been consulted and are in agreement with the contents of this report.

## **7 BACKGROUND PAPERS**

- 7.1 None.

Elaine Zwirlein  
Executive Director of Neighbourhood Services

6 August 2018

## APPENDIX 1: TENDER ASSESSMENT INFORMATION

CLIENT	NEIGHBOURHOOD SERVICES	
PROJECT NUMBER PROJECT PROJECT INFORMATION	SAFETY AND ALARM RESPONSE CENTRE (SARC) – FIT OUT AND ALLOWANCES	
ESTIMATED START AND COMPLETION DATES	1 <sup>st</sup> September 2018 19 <sup>th</sup> October 2018	
TOTAL COST	Operator Console and Video Wall Frame with Storage	£23,196
	18 Commercial Video Wall 49" Screens	£17,860
	Allowance – System Ancillary Equip	£20,000
	Allowance – Furniture & Equip	<u>£25,000</u>
	Total	<u>£86,056</u>
FUNDING SOURCE	Community Safety & Justice – CCTV Project <u>£86,056</u>	
REVENUE IMPLICATIONS	None	
POLICY IMPLICATIONS	There are no major implications	

CLIENT	NEIGHBOURHOOD SERVICES			
TENDERS	Console and Video Wall Frame tenders were received from 3 contractors, as described below:			
	<u>Contractors</u>	<u>Tender</u>	<u>Quality 70% Ranking</u>	<u>Combined Price 30%/Quality 70% Ranking</u>
	Booth Associates Ltd-Intech	£23,196	1	1
	Thinking Space Systems	£21,950	2	2
	Retail Display Systems Ltd	£42,050 (incomplete return)	-	-
	Video Wall 49" Screen tenders were received from 2 contractors, as described below:			
	<u>Contractors</u>	<u>Tender</u>	<u>Quality 70% Ranking</u>	<u>Combined Price 30%/Quality 70% Ranking</u>
	SSUK Ltd	£17,860	1	1
	Colin M Smith Ltd	£15,300	2	2
	CLIENT	NEIGHBOURHOOD SERVICES		
RECOMMENDATION	On price (30%) and quality (70%) basis it was agreed to recommend awarding contracts to:  Booth Associates Ltd-Intech SSUK Ltd			
ALLOWANCES	System Ancillary Equipment	£20,000		
	Supply of new furniture and equipment	<u>£25,000</u>		
		<u>£45,000</u>		
SUB-CONTRACTORS	None			
BACKGROUND PAPERS	None			