

**ITEM No ...10.....**

**REPORT TO:** CITY DEVELOPMENT COMMITTEE  
**REPORT ON:** TENDERS RECEIVED BY HEAD OF DESIGN AND PROPERTY  
**REPORT BY:** EXECUTIVE DIRECTOR OF CITY DEVELOPMENT  
**REPORT NO:** 250-2021

**1 PURPOSE OF REPORT**

1.1 This report details tenders received and seeks approval on acceptance thereof.

**2 RECOMMENDATION**

2.1 It is recommended that Committee approve the acceptance of the tender submitted by the undernoted contractor as set out in the report, with the total amount, including allowances detailed in Appendix 1.

**3 SUMMARY OF PROJECT TENDERED**

3.1 Tenders have been received by the Design and Property Division in relation to the projects detailed below.

<b>Architects Projects - Reference and Description</b>	<b>Contractor</b>
20-6002 - SS Peter & Paul PS - Pupil Toilets	Willmott Dixon Construction Ltd
20-6005 - St Fergus PS - ESA Alterations	Willmott Dixon Construction Ltd

**4 FINANCIAL IMPLICATIONS**

4.1 The Executive Director of Corporate Services has confirmed that funding for the above project is available as detailed on the attached sheet.

**5 BACKGROUND PAPERS**

5.1 Detailed information relating to the tenders is included on the attached appendix. To ensure Best Value, the construction works in this report have been procured using the general guidance contained in the following documents approved by the Council:

- a Report: 216-2018 – Corporate Procurement Strategy 2018-2020;
- b Report: 356-2009 - Construction Procurement Policy; and
- c Standing Orders - Tender Procedures of the Council.

All tenders are checked by professionally qualified officers of the appropriate construction discipline to ensure that the recommended offers represent Best Value.

5.2 The projects have previously been approved by Members (Articles XI and XI(A) of the minute of City Development committee held on 10 May 2021 refer), recommending for DCS to deliver the projects during the 2021 summer holiday programme. Due to supply chain issues and long lead in times for some elements of the work, they are no longer in the position to deliver these projects within the timescales.

The works are required to be completed to allow the Children and Families Service to deliver frontline services on the return of pupils to the schools and therefore an alternative procurement route and tender process has now been carried out to obtain costs for members to approve.

## **6 POLICY IMPLICATIONS**

- 6.1 This report has been subject to an assessment of any impacts on Equality and Diversity, Fairness and Poverty, Environment and Corporate Risk. There are no major issues.

## **7 CONSULTATIONS**

- 7.1 The Council Management Team have been consulted in the preparation of this report and are in agreement with its content.

In view of the timescales involved this report was approved by the Executive Director of City Development in consultation with the Convener of the City Development Committee, Labour Group Spokesperson, Conservative Group Spokesperson, Liberal Democrat Group Spokesperson, the Lord Provost and the Independent Members.

*Robin Presswood*

Executive Director of City Development

14<sup>th</sup> July 2021

Date

*Mark Flynn*

Convener of City Development Committee

14<sup>th</sup> July 2021

Date

*Kevin Keenan*

Labour Group Spokesperson

16<sup>th</sup> July 2021

Date

*Derek Scott*

Conservative Group Spokesperson

16<sup>th</sup> July 2021

Date

*Fraser Macpherson*

Liberal Democrat Group Spokesperson

14<sup>th</sup> July 2021

Date

*Ian Borthwick*

Lord Provost

15<sup>th</sup> July 2021

Date

*Gregor Murray*

Independent Member (Councillor Murray)

15<sup>th</sup> July 2021

Date

*Alan Ross*

Independent Member (Councillor Ross)

16<sup>th</sup> July 2021

Date



## APPENDIX 1

<b>PROJECT</b>	SS Peter & Paul PS – Refurbishment of Pupil Toilets to Annexe Block	
<b>PROJECT NUMBER</b>	20-6002	
<b>PROJECT INFORMATION</b>	Complete refurbishment of existing pupil's toilets to the Annexe Block to increase capacity and provision.	
<b>ESTIMATED START AND COMPLETION DATES</b>	July 2021 August 2021	
<b>TOTAL COST</b>	Contract	£115,626.60
	Non contract allowances	£1,800.00
	Fees	<u>£20,500.00</u>
	Total	<u>£137,926.60</u>
<b>FUNDING SOURCE</b>	Capital Plan 2021-2026 Capital Service Provision – Toilet Upgrades	
<b>BUDGET PROVISION &amp; PHASING</b>	2020/2021	£772.00
	2021/2022	£137,154.60
<b>ADDITIONAL FUNDING</b>	None.	
<b>REVENUE IMPLICATIONS</b>	None.	
<b>POLICY IMPLICATIONS</b>	There are no major issues.	
<b>TENDERS</b>	Procurement Hub Framework:	
	Contractor	Submitted Tender
	Willmott Dixon Construction Ltd	£115,626.60
<b>RECOMMENDATION</b>	To accept the offer from Willmott Dixon Construction Ltd.	
<b>SUB-CONTRACTORS</b>	Robertson Construction Tayside Ltd delivering works on behalf of Willmott Dixon Construction Ltd.	
<b>BACKGROUND PAPERS</b>	None.	

<b>PROJECT</b>	St Fergus PS - ESA Alterations	
<b>PROJECT NUMBER</b>	20-6005	
<b>PROJECT INFORMATION</b>	The works comprise the refit of an existing office for enlarged ESA change facility with WC, new secure/quiet room within ESA classroom, external fence alterations for secure ESA play area and new ramp access etc.	
<b>ESTIMATED START AND COMPLETION DATES</b>	July 2021 August 2021	
<b>TOTAL COST</b>	Contract	£75,864.54
	Non contract allowances	£1,000.00
	Fees	<u>£13,700.00</u>
	Total	<u>£90,564.54</u>
<b>FUNDING SOURCE</b>	Capital Plan 2021-2026 Service Provision – Structural Improvements & Property Upgrades	
<b>BUDGET PROVISION &amp; PHASING</b>	2020/2021	£2,354.00
	2021/2022	£88,210.54
<b>ADDITIONAL FUNDING</b>	None.	
<b>REVENUE IMPLICATIONS</b>	None.	
<b>POLICY IMPLICATIONS</b>	There are no major issues.	
<b>TENDERS</b>	Procurement Hub Framework:	
	Contractor	Submitted Tender
	Willmott Dixon Construction Ltd	£75,864.54
<b>RECOMMENDATION</b>	To accept the offer from Willmott Dixon Construction Ltd.	
<b>SUB-CONTRACTORS</b>	Robertson Construction Tayside Ltd delivering works on behalf of Willmott Dixon Construction Ltd.	
<b>BACKGROUND PAPERS</b>	None.	