

**REPORT TO: DUNDEE CITY COUNCIL EDUCATION COMMITTEE -
17 MARCH 2003**

**REPORT ON: MAINTENANCE OF PHYSICAL EDUCATION EQUIPMENT
(EDU/03/355)**

REPORT BY: DIRECTOR OF EDUCATION

REPORT NO: 245-2003

1.0 PURPOSE OF REPORT

1.1 To seek approval to accept a tender for the maintenance of physical education equipment for schools and other sites in Dundee City Council, Angus Council and Perth & Kinross Council.

2.0 RECOMMENDATION

2.1 It is recommended that the Education Committee award the contract for the maintenance of physical education equipment for the period 1 April 2003 to 31 March 2005 to:

Kinder Sports Ltd, 16 Cloberfield, Milngavie, Glasgow

3.0 FINANCIAL IMPLICATIONS

3.1 The estimated overall value of the contract is £47,394.00 and the Directors of Education for Dundee City Council, Angus Council and Perth and Kinross Council have confirmed that expenditure will be met from within the respective Education revenue budgets for supplies and services.

4.0 LOCAL AGENDA 21 IMPLICATIONS

4.1 The contractor is conscious of environmental issues and where practical materials supplied conform to Local Agenda 21 and meet all EU/UK Health and Safety Standards.

5.0 EQUAL OPPORTUNITIES IMPLICATIONS

5.1 None

6.0 BACKGROUND

6.1 Tenders were invited by means of national press advertisement for the maintenance of physical education equipment to schools and other sites in Dundee City Council, Angus Council and Perth & Kinross Council

6.2 Tenders were received from the following firms:

Kinder Sports Ltd, 16 Cloberfield, Milngavie, Glasgow

Regency Sports Ltd, Unit 1&2 Gower St Trading Estate
St Georges, Telford Shropshire

Dundee City Council's estimated costs over the period of the contract are:

Maintenance Visits	£6,548.00
Replacement of equipment and repair costs	£8,000.00

7.0 CRITERIA

7.1 The following criteria were applied in preparing the recommendation for the Education Committee's consideration:

- A Lowest cost of annual maintenance visits
- B Ability to provide a comprehensive service
- C Replacement materials at a low cost

8.0 CONCLUSION

8.1 The costs quoted by the potential contractors were found to be competitive and represent best value. It was the opinion of the three Councils however, that the Education Departments would be best served by a single contractor on the basis of technical expertise and support, ability to provide a comprehensive service at best value in respect of the cost of replacement materials and equipment. A breakdown of the schedule may be viewed at Dryburgh Education Centre, Napier Drive, Dundee.

9.0 CONSULTATION

9.1 This report has been subject to consultation with the Director of Finance and the Director of Support Services.

10.0 BACKGROUND PAPERS

10.1 No background papers, as defined by Section 50 D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) were relied on to any material extent in preparing the above report.

Anne Wilson
Director of Education
26th February 2003