

REPORT TO: PLANNING AND TRANSPORTATION COMMITTEE - 12 JUNE 2006

REPORT ON: PLANNING AND TRANSPORTATION DEPARTMENTAL SERVICE PLAN ANNUAL PERFORMANCE REPORT

REPORT BY: DIRECTOR OF PLANNING & TRANSPORTATION

REPORT NO: 244-2006

1 PURPOSE OF REPORT

- 1.1 To report on the Department's Service Plan Annual Performance for the period ending 31 March 2006 as part of the Council's Performance Management Framework and Best Value policy.

2 RECOMMENDATION

- 2.1 It is recommended that the Committee note the Summary of Key Highlights and Achievements together with the evaluation of performance achieved on the targets and trends in the core performance indicators (Appendix 1).
- 2.2 The Committee is also asked to note the evaluation of progress on key projects and areas for improvement as set out in Appendix 2.

3 FINANCIAL IMPLICATIONS

- 3.1 There are no financial implications arising from this report.

4 LOCAL AGENDA 21 IMPLICATIONS

- 4.1 None

5 EQUAL OPPORTUNITIES IMPLICATIONS

- 5.1 None

6 BACKGROUND

- 6.1 Reference is made to the Departmental Service Plan 2004-2007, Report No 5-2004 which was approved by the Planning and Transportation Committee on 25 January 2004 in which specific key projects and performance measures and targets were set.
- 6.2 Reference is also made to the previous Annual Performance Reports on the Departmental Service Plan, Report No 490-2004 and 414-2005 which were approved by the Planning and Transportation Committee on 28 June 2004 and 20 June 2005 respectively.
- 6.3 This report sets out the department's central role in the delivery of the land use, environmental and infrastructural objectives of the Community Plan, the City Vision and the Council Plan 2003-2007 through its ongoing commitment to the three Key Strategic Priorities set out in the Service Plan:
- to increase the effectiveness of our contribution to the ongoing regeneration of the city's physical fabric, economy and communities;

- to increase our commitment to the proper long term management of the city's environmental and infrastructure assets;
- to increase our responsiveness to public opinion and requests for service provision;

through the progression of the programmed Key Performance Measures, Targets and Specific Objectives.

6.4 The report also sets out a summary of highlights and achievements in the year past, and an evaluation of performance achieved.

6.5 Key Highlights and Achievements

The following are examples of key highlights and achievements in the past year:

- Scottish Transport Local Authority of the Year 2005

Dundee City Council was awarded the Scottish Transport Local Authority of the Year Award in recognition of it being a progressive Local Authority that works with its citizens and in partnership with a number of organisations to achieve a transport product that is truly integrated and targeted at the needs of its population.

In addition to achieving modernisation of the public transport system with quality passenger facilities and a set change in information provision, a range of transport initiatives have been put in place.

Policies pursued include community transport, demand responsive transport, vehicle brokerage, wheel chair accessible taxis, Smartcard travel concessions, green circular cycle route, decriminalisation of parking, 20 mph speed limits at schools, travel awareness campaigns and travel plans.

- Central Waterfront Development

The Partnership Board and Project Steering Group are well established.

The Western Road Realignment is complete, two office buildings adjacent to the Rail Station are complete; the Greenmarket Multi-Storey Car Park is under construction; Planning permission for a hotel and office development between the Nethergate and Greenmarket has been enabled by the Western Road Realignment, a Consultants study of the station and surrounding areas has been commissioned and following the design work completion the Dock Street Rail Tunnel strengthening will commence in June/July 2006.

- Street Lighting - White Lighting Programme

Approximately 38% of the residential areas of the city have been covered by the White Light programme. The programme of works have been agreed for the next two years with a city-wide prioritised programme based on technical need reviewed by the Dundee Partnership to incorporate community safety concerns.

- Street Lighting and Roads Maintenance Partnerships

The Street Lighting Partnership is now well established and is performing well in meeting all of its key objectives. The Partnership has now been extended to include a joint partnership with Perth and Kinross Council.

The Roads Maintenance Partnership is now being developed with the trial partnership established and small working groups set up to promote improvements and change.

6.6 Performance Monitoring

The department formally monitors its performance utilising the Council's Corporate Strategic Project Monitoring Database.

This incorporates an evaluation of progress against each of the objectives and the specific projects across the Departmental Service Plan as set out in Appendix 2 of this report.

6.7 New Projects

The following are examples of new significant projects which have either commenced or are due to commence in the year ahead.

- Dock Street Tunnel Strengthening

A key element to the infrastructure development of the Central Waterfront Development, the Dock Street Tunnel Strengthening will commence on site in June/July 2006 with a target completion date of May 2007.

- Albert Square Environmental Improvements

A major scheme in the promotion of public realm and infrastructure improvements will commence on site in 2006 at Albert Square. This will help to improve Dundee city centre's attractiveness as a Regional Centre and will compliment the Lottery funded improvements to the Albert Institute.

- Digitisation of the List of Public Roads

The development of the intranet GIS tool is well underway and the List of Public Roads has been identified as a high priority data set for inclusion. The tool is due for a "soft" launch by mid summer 2006, with a formal launch by August 2006.

7 **CONSULTATIONS**

- 7.1 The Chief Executive, Depute Chief Executive (Support Services), Depute Chief Executive (Finance) and Assistant Chief Executive (Community Planning) have been consulted and are in agreement with the contents of this report.

8 BACKGROUND PAPERS

8.1 None.

Mike Galloway
Director of Planning & Transportation

Ron Tinley
Support Services Manager

RT/DB

2 June 2006

Dundee City Council
Tayside House
Dundee

APPENDIX 1 - KEY PERFORMANCE MEASURES AND TARGETS

Customer Results	Baseline	Target	Actual at 31/3/05	Actual at 31/3/06	Target by 31/3/07	Areas for Improvement
<p>Increase contact services undertaken by Customer Contact Centres.</p> <p>Conduct Customer Satisfaction Surveys incorporating contact to delivery time; call waiting and query.</p> <p>Elimination of failure demand; perceptor of satisfaction and complaints resolution.</p> <p>Issue (departmental) Smartcard within 5 days of approval of application.</p> <p>Increase number of departmental services to the Discovery Card.</p> <p>Increase number of departmental services available electronically to customers.</p>	22	30 (2005/06)	25			The corporate Customer Contact Centre was successfully established on target and transferred over to the Depute Chief Executive (Support Services).
	-	2005	On schedule			
	-	2005	On schedule			
	-	5 days (2005)	On schedule			
	2	3	On schedule			
		2005-07	On schedule			
People Results	Baseline	Target	Actual at 31/3/05	Actual at 31/3/06	Target by 31/3/07	Areas for Improvement
Audit of Communication Strategy success		100% (2005)	On schedule	N/A	100%	

Key Performance Results	Baseline	Target	Actual at 31/3/05	Actual at 31/3/06	Target by 31/3/07	Areas for Improvement
The percentage of the population of the city covered by Development Plans which have been finalised or adopted within the last five years:						
Structure Plan	100%	100%	100%	100%	100%	-
Local Plan	100%	100%	100%	100%	100%	-
Effectiveness of policies and proposals designed to protect and enhance the Environment of Dundee City and its surrounding area.	SVDLS*	-20%	On schedule			
Commencement of Preparation of the Dundee City Region Plan.	2004	2007	On schedule	Planning Bill at First Parliamentary Stage	Planning Act or Statute	-

* Scottish Vacant and Derelict Land Survey
Scottish Executive (Annual)

Customer Results	Baseline	Target	Actual at 31/3/05	Actual at 31/3/06	Target by 31/3/07	Areas for Improvement
Number of Supplementary Guidelines to the Local Plan prepared.	20%	80%	On schedule	On schedule	80%	
Development Plan available online.	2003	2004	Completed	100%	100%	-
Develop online development plan consultation facility.	2004	2004	Completed	Completed		Website being Reviewed

Society Results	Baseline	Target	Actual at 31/3/05	Actual at 31/3/06	Target by 31/3/07	Areas for Improvement
Amount of effective Land for Housing available.	Structure Plan Limit	Structure Plan Limit	Achieved & ongoing	Achieved & ongoing - Review in Jun each yr	Structure Plan Limit	
Amount of land for business development available.	Structure Plan Limit	Structure Plan Limit	Achieved & ongoing	Achieved & Audit Underway		

People Results	Baseline	Target	Actual at 31/3/05	Actual at 31/3/06	Target by 31/3/07	Areas for Improvement
Specific measures taken to ensure the active involvement of Dundee citizens and other stakeholders in the Plan preparation process.	Consultee Database	+20%	Achieved	HMO Policy Consultation Complete	Review Operation of Policy	

Key Performance Results	Baseline	Target	Actual at 31/3/05	Actual at 31/3/06	Target by 31/3/07	Areas for Improvement
Complete Albert Square Design and gain approvals.	2004	2005	Completed			
Complete works to Whitehall Street etc for BCPT exercise.	2004	2005	Completed			
Complete Westport design study and gain approval.	2004	2006	On schedule	On hold due to DCC/SET budget constraints	Complete study and gain approval	
Approve development framework for Whitfield.	2004	2005	On schedule	Draft approved and subject to public consultation	Agree development brief for Whitfield	

Customer Results	Baseline	Target	Actual at 31/3/05	Actual at 31/3/06	Target by 31/3/07	Areas for Improvement
Establish a new partnership mechanism to carry forward key Stobswell improvements.	2004	2005	Completed			

Key Performance Results	Baseline	Target	Actual at 31/3/05	Actual at 31/3/06	Target by 31/3/07	Areas for Improvement
Complete 2004 GIS Report by August 2004	2003 Report	Complete	Completed	No longer relevant		
Complete 2006 Housing Land Audit by November 2006	2003 Audit	Complete	Completed	Not started	Complete	
Complete 2006 Retail Information Survey and Analysis	2003 Audit	Complete	Completed	Not started	Complete	
Complete 2004 Housing Stock – Structure and Analysis of Assessor's data	2003 Analysis	Complete	Completed	Not started	Complete	
Complete 2006 Employment Land Audit and Analysis	2003 Audit	Complete	Completed	15%	100%	
Complete Data Structure and Analysis of 2006 VPS	2003 Analysis	Complete	Completed	Not started	100%	
Complete 2006 Scottish Vacant and Derelict Land Survey and Analysis	2003 Analysis	Complete	Completed	15%	100%	
Produce analysis, reports, ward profiles, SIP profiles	10%	100%	On schedule	Completed	No longer relevant	
Complete neighbourhood profiles and poverty analysis from Community Planning	30%	100%	On schedule	No longer relevant		

Key Performance Results	Baseline	Target	Actual at 31/3/05	Actual at 31/3/06	Target by 31/3/07	Areas for Improvement
Percentage of householder applications determined in 2 months	84.5%	85%	77%	86%	80%	
Percentage of all applications determined in 2 months	57.6%	60%	On target	62%	60%	
Percentage of householder applications determined in 3 months	95.4%	95%	On target	96%	90%	
Percentage of all applications determined in 3 months	81.3%	85%	On target	79.4%	80%	

Society Results	Baseline	Target	Actual at 31/3/05	Actual at 31/3/06	Target by 31/3/07	Areas for Improvement
Number of appeals determined	25	25	On target	26%	20%	
Percentage of appeals dismissed as percentage of all applications decided	1.8%	1.8%	0.9%	0.7%	1.8%	
Percentage dismissed as percentage of all appeals determined	52%	75%	50%	27%	75%	
Percentage of road construction consent applications determined in 12 weeks.	85%	90%	79%	93%	90%	

Customer Results	Baseline	Target	Actual at 31/3/05	Actual at 31/3/06	Target by 31/3/07	Areas for Improvement
Ensure that all customers continue to be satisfied or very satisfied with DQ service.	100% ^x	100%	-	-	100%	* Customer Satisfaction Survey to be undertaken June 2006
Ensure that at least one project is submitted as an entry in the SE/RTPI Awards for Quality in Planning 2004 and gains the minimum of a commendation for the improvement of the efficiency and effectiveness of the DQ service.	1?	1	Completed	Completed Commendation achieved Apr 2006		

x Results of Customer Satisfaction Questionnaire Survey undertaken April 2003

? 1 entry submitted 2003

Key Performance Results	Baseline	Target	Actual at 31/3/05	Actual at 31/3/06	Target by 31/3/07	Areas for Improvement
The percentage of requests for a building warrant responded to within 15 days.	80%	94%	91.9%	81.06%	80%	Hard to improve high figs - best in Scotland. New Act more onerous. % likely to drop as reflected in targets for 31/3/07. Also changeover to New Uniform screens and Admin Support problems at the time of change-over. Also problems with newly designed Uniform model for new Act.
The average time taken to respond to a request for a completion certificate.	4 days	3 days	3 days	2.97 days	5 days	
The percentage of building warrants issued (or otherwise determined) within 6 days.	80%	95%	94.9%	92.38%	80%	
The percentage of completion certificates issued (or otherwise determined) within 3 days.	80%	99%	94.3%	94.66%	80%	

Society Results	Baseline	Target	Actual at 31/3/05	Actual at 31/3/06	Target by 31/3/07	Areas for Improvement
All new development or alterations to existing buildings meet the requirements of the relevant building regulations.	100%	100%	100%			
Inspection of premises for all new liquor licence applications and applications for HMO.	55%	100%	On target			

Key Performance Results	Baseline	Target	Actual at 31/3/05	Actual at 31/3/06	Target by 31/3/07	Areas for Improvement
Number of annual recorded Street Lighting faults	8337	7000	7744	6,368	7,000	
Number of columns over 30 years old	To be developed	To be developed	6780	7,430		
Cost of average repair	£37.79	£27.00	£30.68	£28.64	£27.00	

Customer Results	Baseline	Target	Actual at 31/3/05	Actual at 31/3/06	Target by 31/3/07	Areas for Improvement
The percentage of all notified repairs completed within 7 days	97.8% (Excludes cable faults)	95% (Includes cable faults)	96.6%	95.7%	95%	
Average time take to repair defective street lighting	1 day	1 day	1 day	1.6 days	2 days	
Customer calls reporting defective street lighting	2,282 p.a.	1,750 p.a.	1,229	1,335 pa	1,750 pa	

Society Results	Baseline	Target	Actual at 31/3/05	Actual at 31/3/06	Target by 31/3/07	Areas for Improvement
Perception of community safety through the introduction of White Light Programme	To be established	To be established	-	-	-	
Reduce energy losses by 28% over the period of the Plan	18%	13%	14.4%	13.5%	13%	
People Results	Baseline	Target	Actual at 31/3/05	Actual at 31/3/06	Target by 31/3/07	Areas for Improvement
Improve use of personal safety risk assessments by 10% per annum	To be established from annual audit	10%	On target	Being audited through QM System (100% compliance)	10%	
Prevent any incidents of serious injury to staff	0	0	0	0	0	
Key Performance Results	Baseline	Target	Actual at 31/3/05	Actual at 31/3/06	Target by 31/3/07	Areas for Improvement
Improve the investment in the bridge asset	110k p.a.	750k p.a.	120k p.a.	120k p.a.	150k p.a.	
Reduce the backlog of outstanding routine maintenance works (OECD)	31	100	31	31	100	
Customer Results	Baseline	Target	Actual at 31/3/05	Actual at 31/3/06	Target by 31/3/07	Areas for Improvement
Reduce complaints from the general public and elected members	? p.a.	? p.a.	Being developed	Very few received - monitor not required		

Society Results	Baseline	Target	Actual at 31/3/05	Actual at 31/3/06	Target by 31/3/07	Areas for Improvement
To reduce the number of weight restricted bridges (New Statutory Performance Indicator).	19%	17%	19%	-	17%	
Percentage with weight and width restriction	13%	11%	13%	13%	11%	
Percentage failing European standards	18%	16%	18%	18%	16%	

People Results	Baseline	Target	Actual at 31/3/05	Actual at 31/3/06	Target by 31/3/07	Areas for Improvement
Improve use of personal safety risk assessments by 10% per annum	To be established from annual audit	10%	On target	Being audited through QM System (100% compliance)		
Prevent any incidents of serious injury to staff.	0	0	0	0		

Key Performance Results	Baseline	Target	Actual at 31/3/05	Actual at 31/3/06	Target by 31/3/07	Areas for Improvement
Ensure completion of all projects within the Stage 1 proposals of the Central Waterfront Masterplan	1%	100%	On schedule	98%	100%	
Carry out necessary strengthening of rail tunnel to facilitate central waterfront development.	1%	90%	On schedule	40%	90%	

Customer Results	Baseline	Target	Actual at 31/3/05	Actual at 31/3/06	Target by 31/3/07	Areas for Improvement
Improve overall customer satisfaction levels by 15% over the period of the plan	Gap Score -0.97	Gap Score -0.82	Currently being reassessed (RG/GES)	Survey for 05/06 in progress (RG/GES)	-0.82	
Improve individual project customer satisfaction levels by 15% over period of Plan	(70%)	(80%)			80%	

Society Results	Baseline	Target	Actual at 31/3/05	Actual at 31/3/06	Target by 31/3/07	Areas for Improvement
Achieve ISO 14001 accreditation	10%	100%	60%	70%	70%	
Improve the provision for community safety and the disabled on engineering projects.	To be established from annual audit	10% per annum	On target	On target	10%	

People Results	Baseline	Target	Actual at 31/3/05	Actual at 31/3/06	Target by 31/3/07	Areas for Improvement
Staff training in community safety and disability discrimination act	0	(40)	100%	100%	Complete	
Improve use of personal safety risk assessments by 10% per annum	To be established from annual audit	10% per annum	Currently being reassessed	Being audited through QM System (100% compliance)	10%	
Prevent any incidents of serious injury to staff.	0	0	0	0	0	

Key Performance Results	Baseline	Target	Actual at 31/3/05	Actual at 31/3/06	Target by 31/3/07	Areas for Improvement
Avoid any incidents of death or serious injury associated with these statutory functions.	0	0	0	0	0	
Maximise cost recovery from owners expressed as a percentage of overall public safety costs.	22%	35%	30%	31%	35%	

Customer Results	Baseline	Target	Actual at 31/3/05	Actual at 31/3/06	Target by 31/3/07	Areas for Improvement
Increase and improve the quality of information available to the general public	To be established by audit	30% improvement	On target	On target	On target	

People Results	Baseline	Target	Actual at 31/3/05	Actual at 31/3/06	Target by 31/3/07	Areas for Improvement
Improve use of personal safety risk assessments by 10% per annum	To be established from annual audit	10% p.a.	Currently being reassessed	Being audited through QM System (100% compliance)	10%	
Prevent any incidents of serious injury to staff.	0	0	0	0	0	

Key Performance Results	Baseline	Target	Actual at 31/3/05	Actual at 31/3/06	Target by 31/3/07	Areas for Improvement
The percentage of the road network that should be considered for maintenance treatment as determined by the annual machine-based Scottish Road Maintenance Condition Survey (SRMCS).	47%	40%	47.79%	42.23%	40%	

Customer Results	Baseline	Target	Actual at 31/3/05	Actual at 31/3/06	Target by 31/3/07	Areas for Improvement
Number of public liability insurance claims associated with the adopted network submitted per annum for:						
• Pedestrian injury	70/Annum	10% Reduction	97%	75%	63%	
• Vehicular damage	26/Annum	10% Reduction	23%	32%	23%	
Percentage of potholes repaired within the specified time periods:						
• Emergency (1Hour)	95%	98%	Being established	Being established	98%	
• Category 1 (1 Day)	90%	95%			95%	
• Category 2 (7 Days)	95%	98%			98%	

Society Results	Baseline	Target	Actual at 31/3/05	Actual at 31/3/06	Target by 31/3/07	Areas for Improvement
Increase use of recycled materials over the period of the Plan.	To be established (MG)	25%	To be established	To be established	25%	

People Results	Baseline	Target	Actual at 31/3/05	Actual at 31/3/06	Target by 31/3/07	Areas for Improvement
Improve use of personal safety risk assessments by 10% per annum	To be established from annual audit	10% per annum	Currently being reassessed	Being audited through QM System (100% compliance)		
Prevent any incidents of serious injury to staff.	0	0	0	0	0	

Key Performance Results	Baseline	Target	Actual at 31/3/05	Actual at 31/3/06	Target by 31/3/07	Areas for Improvement
The percentage of the road network that should be considered for maintenance treatment.	2004 16.5%	Reduce % of red year on year	-13.5%	10%	9%	

Customer Results	Baseline	Target	Actual at 31/3/05	Actual at 31/3/06	Target by 31/3/07	Areas for Improvement
The average time taken to respond to a request for a skip permit.	5 days	4 days	4 days	4 days	4 days	
The average time taken to respond to a request for a scaffolding permit.	7 days	5 days	5 days	5 days	5 days	

Society Results	Baseline	Target	Actual at 31/3/05	Actual at 31/3/06	Target by 31/3/07	Areas for Improvement
Develop online network availability including road report.	2004	2005	On target	30%	100%	
Develop online skips and scaffolding permits.	2004	2005	On target	30%	100%	
Develop Street Gazetteer for master address database.	2004	2005	On target			

Key Performance Results	Baseline	Target	Actual at 31/3/05	Actual at 31/3/06	Target by 31/3/07	Areas for Improvement
Traffic signal faults and percentage of repairs within 48 hours.	Currently in excess 99%	100%	96%	99%	100%	

Customer Results	Baseline	Target	Actual at 31/3/05	Actual at 31/3/06	Target by 31/3/07	Areas for Improvement
Close liaison and comprehensive consultation to address local concerns and promote appropriate measures all in accordance with current Road Standards.	Current activity	Ongoing	On schedule	On schedule	On schedule	
Society Results	Baseline	Target	Actual at 31/3/05	Actual at 31/3/06	Target by 31/3/07	Areas for Improvement
Improved perception of safety particularly within local communities and neighbourhoods.	Current downward trend in casualties	At least national targets by 2010	On target			
People Results	Baseline	Target	Actual at 31/3/05	Actual at 31/3/06	Target by 31/3/07	Areas for Improvement
Safe efficient and comfortable travel regardless of mode with an emphasis toward sustainable and benign modes of transport.	Existing travel patterns	Continuous increase in travel by all modes other than car	On target	On target	On target	
Improve accessibility to encourage independence for the elderly and impaired.			Improvements implemented. Target to be developed	On target	Continuing improvement but target still to be developed	

Key Performance Results	Baseline	Target	Actual at 31/3/05	Actual at 31/3/06	Target by 31/3/07	Areas for Improvement
Effectiveness of policies and proposals designed to promote sustainable, integrated transport.					Implement BJR 258-2005 within Local Authority	
Travel to work modes.	2001	2011	On target	On target		
Road Safety Plan – Reduction in KSI	94-98	2010	On target	Ahead of target		

Society Results	Baseline	Target	Actual at 31/3/05	Actual at 31/3/06	Target by 31/3/07	Areas for Improvement
A more accessible city.	2001	2011	On target	On target		
Safer communities.	94-98	2010	On target	Ahead of target		

People Results	Baseline	Target	Actual at 31/3/05	Actual at 31/3/06	Target by 31/3/07	Areas for Improvement
Reduction in People KSI	94-98	2010	On target	Ahead of target		

Society Results	Baseline	Target	Actual at 31/3/05	Actual at 31/3/06	Target by 31/3/07	Areas for Improvement
Increased customer satisfaction towards public transport information following completion of BCPT/ Smartbus projects.	2003	2007	On target	On target		
Implement a Bus Quality Partnership that is recognised by bus users as a positive feature.	2002	2005	Completed			
Maintain current Concessionary Fares Schemes to current participants and fare levels.	2003	04-05, 06-07	Completed	National (Scotland) Concession Scheme introduced on 01 April 2006 (Free travel on buses nationwide)		
Ensure all public transport vehicles meet the requirements of the DDA 1995.		2005-2007	Completed			
Increase by 2011 the modal share of people walking to work within the city to 22%.		2011	On target	Further data will be identified through ongoing travel plan process and future census data. The staff travel planning efforts at University of Dundee have identified following changes in travel behaviour.		
To double the level of cycling by the year 2011.	2001	2011	On target			
Double the amount of travel to work journeys by rail by 2011.	2001	2011	On target			Students: 100% increase in cycling, 33% increase in walking, 33% reduction single occupancy car journeys. Staff: 75% increase in walking, 20% increase in cycling, 20% reduction single occupancy car journeys.

Customer Results	Baseline	Target	Actual at 31/3/05	Actual at 31/3/06	Target by 31/3/07	Areas for Improvement
Increased customer satisfaction	2004	05/06/07	Awaiting survey	Interim survey completed - on target	Further surveys due Spring 2007 but at present on target	

Society Results	Baseline	Target	Actual at 31/3/05	Actual at 31/3/06	Target by 31/3/07	Areas for Improvement
Reduction in car park related crime	2000	04/05/06/07	On target	On target	On target	

People Results	Baseline	Target	Actual at 31/3/05	Actual at 31/3/06	Target by 31/3/07	Areas for Improvement
Increased perception of safety in car parks	1999	04/05/06/07	On target	On target	On target	

**PLANNING AND TRANSPORTATION DEPARTMENT SERVICE PLAN ANNUAL PERFORMANCE REPORT 2006
APPENDIX 2 - KEY PROJECTS ASSESSMENT AND ANNUAL MILESTONES/TARGETS**

Project/Objective Description	Theme	Status	Lead Officer	Target Date	Assessment Date	Assessment	Milestones/Target for 2006/07
Review Local Transport Strategy	Building Stronger Communities	On Schedule	Iain Sherriff	2007/08	08/03/2006	LTS review put back to post 31/3/07 until Regional Strategy completed.	Begin LTS update Summer 2007 for completion 2008.
Enhance the range and quality of housing opportunities available as part of an integrated strategy to tackle population decline	Building Stronger Communities	On Schedule	Gregor Hamilton	Ongoing	18/04/2006	Dundee Local Plan Review adopted 1 August 2005. Dundee and Angus Housing Land Audit 2005 completed demonstrating healthy supply of housing land in the City. Further major housing developments granted planning permission, including City Quay and former Homebase.	Complete 2006 Audit by December 2006.
Continue to implement regeneration strategies for priority areas.	Building Stronger Communities	On Schedule	Gregor Hamilton	Ongoing	26/05/2006	Public consultation ongoing on Draft Development Framework for Whitfield. Draft Masterplan for Lochee approved by Planning and Transportation Committee for consultation purposes. Discussions ongoing regarding regeneration strategies for other areas including Hilltown, Charleston and Mill o' Mains.	Whitfield Development Brief - Dec 06, Lochee Masterplan - Jan 07, Hilltown Draft Brief - Nov 06
Encourage development in the right locations to reduce the need for travel	Caring for Dundee's Environment	On Schedule	Iain Jack		30/5/2006	'Dundee Local Plan Review 2005' adopted by resolution of the City Council on 1 August 2005 and will now form the statutory basis for all land use planning decision making, including the consideration of applications for planning permission.	Monitor/Review Housing Allocations

Project/Objective Description	Theme	Status	Lead Officer	Target Date	Assessment Date	Assessment	Milestones/Target for 2006/07
Continue improvements to public transport services and facilities to reduce car dependency	Caring for Dundee's Environment	Completed	Iain Sherriff		31/05/2005	Bus Interchange Project ongoing. All Bus stops and shelters to be upgraded 2004/06	
Establish a Customer Contact Centre	Customer Focus	Completed	Ron Tinley	Completed	17/02/2006	All Completed October 2005 on schedule	
Undertake the physical and social regeneration of Stobswell through the development of a new partnership mechanism	Building Stronger Communities	On Schedule	Les Banks		10/03/2006	Soc. Rented Housing all on target. Private housing site prep. now underway. Close Cleaning Co expanding. Back court improvements still difficult.	
Extend the White Lighting Programme incrementally across the city	Community Safety	On Schedule	Lindsay McGregor		09/05/2005	Approximately 38 % of the residential areas of the city has been covered by previous white light programmes. Programme of works for the next two years have now been agreed and orders issued to Tayside Contracts. Implementation ongoing through Street Lighting Partnership.	
Programme the installation of white lighting	Community Safety	On Schedule	Lindsay McGregor		09/05/2005	Citywide prioritised programme has been prepared based on technical need. Programme has been reviewed by Dundee Partnership and priorities for the next two years agreed based on a combination of community safety concerns and technical need.	
Create and maintain a Master Address Database for linking Property Systems in line with National Standards	ICT Infrastructure	Completed	Ian Buntin		16/03/2006	This item has now been incorporated into other items within the database. The GMS software and the database is now well established	

Project/Objective Description	Theme	Status	Lead Officer	Target Date	Assessment Date	Assessment	Milestones/Target for 2006/07
Develop the City Centre Waterfront	Learning & Working	On Schedule	Ken Laing		22/05/2006	Partnership Board has now been established and first meeting held. Project Steering Group also now established. Feasibility study now complete. Western Road Realignment complete. New Multi Storey car park under construction at Greenmarket. Rail Tunnel strengthening to commence June/July 2006.	
How can the Council make more efficient and economical use of transport-related assets?	Property	On Schedule	Ken Laing		20/03/2006	Review to commence April 2006.	
Progress to Adoption the Review the Dundee Local Plan	Building Stronger Communities	Completed	Iain Jack		20/02/2006	The Dundee Local Plan Review was adopted on 1 August 2005.	
Prepare Supplementary Guidelines for Dundee Local Plan on Open Space Standards	Building Stronger Communities	On Schedule	Andy Mulholland			Preparation commenced. Action Plan updated. Resurvey underway.	Completion of Guidelines.
Establish a Customer Contact Centre	Customer Focus	Completed	Ron Tinley	Completed	17/02/2006	All Completed October 2005 on schedule	
Road Safety Audit Procedures	Health & Safety	Completed	Niall Gardiner		23/02/2006	RSA Procedures adopted and on web site	Annual Review August 2006
Establish core team to develop detailed designs and projects to ensure delivery of the Central Waterfront project.	Learning & Working	Completed	Fergus Wilson		09/05/2006	Completed	
Complete feasibility study and budget costing for Central Waterfront proposals.	Learning & Working	Completed	Fergus Wilson		22/05/2006	Completed	

Project/Objective Description	Theme	Status	Lead Officer	Target Date	Assessment Date	Assessment	Milestones/Target for 2006/07
Establish benchmarking groups with similar service providers to compare and improve performance.	Best Value	On Schedule	Fergus Wilson		22/05/2006	Membership of Highway Works Benchmarking Club now established for structural and routine maintenance. Internal reports being developed for issue to partnership executive. Membership of Local Authority Design Club under consideration.	
Conduct review into feasibility of adopting a partnering agreement for the procurement of road maintenance works. Review current DCC arrangements. Review other Local Authority arrangements. Report findings	Best Value	On Schedule	Mike Gowans		04/04/2006	18 month trial partnership with Tayside Contracts approved and being implemented. Working groups started meeting to discuss improvements in service delivery.	
Review content and continued use of the unit rate contract.	Best Value	Completed	Samie Muhsin		22/02/2006	Partnership with Tayside Contracts now commenced. URC will be used for the initial pricing within partnership. External use of URC is suspended. No present development required.	
Conduct review of national best practice against current DCC practice in recycling techniques and prepare report recommending future actions. Review National Best Practice. Benchmark DCC practice. Report findings.	Best Value	On Schedule	Samie Muhsin		30/05/2006	Long term remit. Research through Dundee University/Tayside Contracts presently ongoing.	
Assist CASO to conduct review of effectiveness of partnering projects.	Best Value	On Schedule	Ken Laing		24/03/2006	Use of partnering now being monitored, review with CASO Planned for Mid 2006.	

Project/Objective Description	Theme	Status	Lead Officer	Target Date	Assessment Date	Assessment	Milestones/Target for 2006/07
Prepare standard office NEC based contract documentation for partnering projects.	Best Value	Behind Schedule	Fergus Wilson		22/05/2006	Project requires to be re-defined. Partnering is an easy add on option for ECC. A standard general ECC document is an unrealistic expectation because the ECC suite of documents already has six standard options. ECC Option C Contract for Tay Road Bridge currently being used for guidance. Consideration being given to NBS web-based system.	
Assess the effectiveness of partnership working against traditional procurement in delivering Best Value.	Best Value	Behind Schedule	Ken Laing		22/05/2006	Review with CASO planned for mid 2006.	
Develop improvements towards electronic tendering procedures.	Best Value	Behind Schedule	Fergus Wilson		22/05/2006	Currently not a priority.	
Conduct annual customer assessment to augment quarterly review of individual project assessments currently being undertaken.	Best Value	Behind Schedule	Fergus Wilson		22/05/2006	Questionnaire issued annually in May. Review reporting outstanding.	
To enable benchmarking, adopt new national bridge condition indicators method of recording inspections.	Best Value	Behind Schedule	Fergus Wilson		22/05/2006	Currently being considered as part of the wider Asset Management review.	
Conduct review of the demolition service in conjunction with the Housing Department. Review National Best Practice. Review/benchmark DCC practice. Report.	Best Value	Completed	Tom Allan		08/03/2006	Update Completed	

Project/Objective Description	Theme	Status	Lead Officer	Target Date	Assessment Date	Assessment	Milestones/Target for 2006/07
Develop the existing Best Value Partnership with Tayside Contracts by bringing together the client and contracting functions. Moved to share office with Tayside Contracts in April 2004. New Partnering structure in place.	Best Value	Ahead of Schedule	Lindsay McGregor		22/02/2006	Further 3 year extension to the partnership has been approved. Partnership to be extended to include Perth & Kinross street lighting	
Prepare Supplementary Guidelines for Dundee Local Plan on Roads Standards (Revised)	Building Stronger Communities	On Schedule	Iain Jack		30/05/2006	'Dundee - Streets Ahead' - New Dundee City Council Road Standards August 2005 Document approved by City Council	Review/update/correct on an annual basis.
Ensure continuous supply of suitable land for the provision of new housing in the City	Building Stronger Communities	On Schedule	Gregor Hamilton	Ongoing	04/01/2006	Consultation has taken place on the Draft Dundee and Angus Housing Land Audit 2005. This document demonstrates that there is in excess of a five year housing land supply in the City.	Undertake 2006 Audit. Commission Affordable Housing Study.
Commence preparation of Dundee City Region Plan	Building Stronger Communities	On Schedule	Iain Jack		30/05/2006	Planning etc. (Scotland) Bill introduced to Scottish Parliament on 19 December 2005, will now proceed through parliamentary process. Lead Committee - Communities Committee. Stage 1 complete - has now progressed to Stage 2.	Bill enacted.
Promoting and supervising public realm and infrastructure improvements at Albert Square and Union Street.	Building Stronger Communities	Albert Sq - on Schedule. Union St - delayed due to Waterfront infrastructure works.	Pete Johnston	Ongoing	30/05/2006	Planning Permission granted June 2005. To tender June 2006. Site start expected September 2006. Union St - 2005/08.	Site start to Albert Square.

Project/Objective Description	Theme	Status	Lead Officer	Target Date	Assessment Date	Assessment	Milestones/Target for 2006/07
Stobswell - Implement Stobswell Plan through establishment of partnership mechanism, clearance of derelict land, promotion of new housing development and establishing a programme of tenement common repair.	Building Stronger Communities	On Schedule	Les Banks		17/04/2006	No change	
Various Neighbourhood Areas - Instigate regeneration and improvement projects in Ardler, Trostie, Kirkton, Whitfield, Hilltown, Mill o' Mains and Mid Craigie.	Building Stronger Communities	On Schedule	Gregor Hamilton	Ongoing	19/05/2006	Further community consultation on Whitfield proposals 23 May. Community Consultation re Mill o' Mains opportunity sites ongoing.	Whitfield Development Brief - Dec 06, Lochee Masterplan - Jan 07, Hilltown Draft Brief - Nov 06
External Funding - Secure funding for the Cultural Quarter, Stobswell, Whitfield, Hilltown, Kirkton, Ardler and Dunsinane from sources such as SET, Vacant and Derelict Land Fund, ERDF and the Dundee Historic Environment Trust.	Building Stronger Communities	On Schedule	Gregor Hamilton	Ongoing	19/05/2006	Scottish Ministers approved VDLF programme 2006-2008.	Achieve £2m spend from VDLF by March 2007.
Investigate and introduce CPZ's where appropriate.	Building Stronger Communities	On Schedule	Jimmy Owusu		05/01/2006	Consultant's CPZs Feasibility Report was received during the reporting period and is being currently reviewed by P&T Management Board.	MPG to lead consultation with stakeholders.
Develop an environmental management system and achieve ISO:14001 accreditation.	Building Stronger Communities	Completed	Roger Grace		22/05/2006	ISO14001 accreditation not a priority at present. However, environmental procedures were developed and are now included in the Division's Quality Management System.	

Project/Objective Description	Theme	Status	Lead Officer	Target Date	Assessment Date	Assessment	Milestones/Target for 2006/07
Public Art - Complete a survey of existing public art portfolio and secure up to 3 new public art items.	Caring for Dundee's Environment	On Schedule	John Gray			Assessment not available	
Bringing confidence back into public transport (BCPT).	Caring for Dundee's Environment	Completed	Niall Gardiner		23/02/2006	Project Complete	Both projects completed. After study to be done 06/07.
Deliver Smartbus Capital Programme throughout the city.	Caring for Dundee's Environment	Completed	Niall Gardiner		24/04/2006	Completed. Snagging only	
To re-constitute and redefine the role and function of the Development Quality Forum.	Caring for Dundee's Environment	On Schedule	Iain Ross		20/03/2006	There has been no change from the previous update. I will raise with Councillor Wallace to how he wishes to progress the business of the Forum	Members of Forum to bring forward topics. Telecommunications and Health possible topic.
To have all BCPT projects delivered on time and on budget.	Caring for Dundee's Environment	Completed	Neil Gellatly		03/05/2005	The BCPT projects: Ninewells Hospital Passenger Interchange City Centre Interchanges Public Transport Information Systems have all been delivered as per programmed completion of 31 March 2005 The project has attracted much interest from throughout the United Kingdom, with many officials from Transport Authorities visiting Dundee to view the facilities themselves The Public Transport Information System was awarded the Scottish Transport Award for Travel Information in November 2004	Completed March 2005

Project/Objective Description	Theme	Status	Lead Officer	Target Date	Assessment Date	Assessment	Milestones/Target for 2006/07
To have all Smartbus projects delivered on time and on budget.	Caring for Dundee's Environment	Completed	Neil Gellatly		10/11/2005	The Smartbus project was completed on time and on budget on 31 March 2006. This has delivered 300 new bus shelters with RTPI, lighting and CCTV comprising 600 new bus stop poles with solar powered illuminated timetable displays. All buses in Dundee have in bus CCTV. All bus stops and shelters feature clearway signage and level access to/from adjacent footway and to/from bus thus assisting in ensuring delivery of a barrier free public transport system. The final element delivered is at stop timetable displays and mapping and this will be delivered over Summer 2006.	
To encourage at least two major employers per year to develop a Travel Plan.	Caring for Dundee's Environment	Behind Schedule	Neil Gellatly		10/11/2005	We are now 30 months into the establishment of Staff Travel Plan culture changes in the City of Dundee. Originally two Staff Travel Plan Co-ordinators were appointed up to December 2006, through personnel changes this has now evolved into one member of staff through until December 2008. During 2004 full staff travel habit surveys were undertaken at the University of Dundee and Ninewells Hospital. At both sites steering / management groups have been set up that are already introducing 'green travel' measures. The partnership arrangements are working very well. www.dundeeliftshare.com to assist with car sharing initiatives has in excess of 500 registered users. During 2006 we will see further development of the University of Dundee and Ninewells Staff Travel Plans. Dundee City Council staff undertook a travel habits survey in December 2005 and the process will progress to implementation during FY 2006/2007.	

Project/Objective Description	Theme	Status	Lead Officer	Target Date	Assessment Date	Assessment	Milestones/Target for 2006/07
To report on the progress of bus operators becoming Disability Discrimination Act compliant.	Caring for Dundee's Environment	Ahead of Schedule	Neil Gellatly		10/11/2005	Travel Dundee became the first major municipal operator to become 100% low floor in October 2004 meeting DDA requirements 12 years early. Strathtay Scottish are continuing to renew and the majority of their 'Dundee' fleet are now low floor Strathtay Scottish continue their fleet improvement, although most of their 'commercial' fleet are DDA compliant. The Best Value review of public transport also addresses accessibility issues for those who cannot access public transport even where DDA vehicles are available. Stagecoach have acquired Strathtay and will continue to deliver fleet renewal.	
To enter a Quality Partnership with Travel Dundee. Dundee Public Transport Partnership Concordat signed.	Caring for Dundee's Environment	On Schedule	Neil Gellatly			Dundee City Council and Travel Dundee entered into the UKs first SQBP on 01 April 2006. Tavis Scott MSP, Scottish Transport Minister, witnessed the sign up in September 2005.	
To enter into Quality Partnership with Strathtay Scottish.	Caring for Dundee's Environment	Behind Schedule	Neil Gellatly		04/05/2005	Strathtay Scottish have been acquired by Stagecoach and senior management have intimated an interest in developing partnership to formal arrangements.	
Develop proposal and arrange for biennial flooding reports to be placed onto internet together with available flood mapping. Develop proposal. Place flood reports on internet. Place flood mapping on internet.	Caring for Dundee's Environment	Completed	Frank Guz		07/04/2006	Completed	
Secure external funding for coastal protection works at locations including Broughty Ferry, Douglas Terrace and Riverside. Condition survey identify potential sources. Consultation. Fund bid process.	Caring for Dundee's Environment	Behind Schedule	Frank Guz		07/04/2006	Progressing to preparation of Consultants Brief and Tender documents	

Project/Objective Description	Theme	Status	Lead Officer	Target Date	Assessment Date	Assessment	Milestones/Target for 2006/07
Identify sites and conduct trials into the further use of the 're-tread' process including unmade footpaths. Identify Sites. Conduct Trials. Report findings.	Caring for Dundee's Environment	On Schedule	Samie Muhsin		30/05/2006	Presently on hold pending outcome of research on Cold mix.	
Progress to completion revised LTS. Agenda Note to Committee	Caring for Dundee's Environment	Behind Schedule	Niall Gardiner		23/02/2006	Tayside and Central RTP is tendering for Regional Transport Strategy preparation. Lts will follow on from this	
Monitor and revise Road Traffic Reduction Act Report.	Caring for Dundee's Environment	Behind Schedule	Niall Gardiner		24/04/2006	RTRA data still being collected and in process of being analysed	
Introduction of the decriminalisation of car parking policy	Caring for Dundee's Environment	On Schedule	Jimmy Owusu		05/04/2006	Bespoke DPE Technology including Penalty Charge Notice Processing System and Parking Attendant Hand Held Computers (HHCs) introduced to improve effectiveness and efficiency of service delivery. Also six additional Parking Attendants recruited to extend scope and frequency of parking enforcement in the City.	Possibility of enhancing enforcement scope and frequency.
All City Centre Car Parks achieving Gold Standard Safety Status.	Caring for Dundee's Environment	On Schedule	Jimmy Owusu		05/04/2006	All City Centre Car Parks received the Gold Standard "Safer Car Parks Award" in January 2006. A formal awards presentation by the Tayside Chief Police Constable is being planned.	Achieved in January 2006.

Project/Objective Description	Theme	Status	Lead Officer	Target Date	Assessment Date	Assessment	Milestones/Target for 2006/07
Establish need for additional Multi Storey Car Park at East of City.	Caring for Dundee's Environment	Behind Schedule	Jimmy Owusu		06/01/2006	Feasibility of this Plan hinges on further developments relating to the evolving Car Parking Strategy and the Central Waterfront Project. Consequently, this Plan is currently on hold.	On hold subject to Capital Project Appraisal.
Development of Hunter Street Car Park into the Dundee University Campus Plan.	Caring for Dundee's Environment	On Schedule	Mike Galloway			Assessment not available	
The implementation of an advisory service to the Licensing Committee and Licensing Board.	Caring for Dundee's Environment	Completed	Ken Findlay		08/03/2006	Now Complete	
Progress to completion revised LTS.	Caring for Dundee's Environment	Behind Schedule	Niall Gardiner		23/02/2006	Tayside & Central RTP will shortly be tendering for Regional Transport Strategy - The LTS will follow on from this	LTS to follow on from completion of TACTRAN RTS which will be completed by Summer 2007. Therefore LTS preparation begins Summer 2007 for completion in 2008.
Prepare supplementary strategy documents on Cycling.	Caring for Dundee's Environment	Behind Schedule	Niall Gardiner		23/02/2006	Supplementary to Local Transport Strategy - see update for Local Transport Strategy	
Prepare supplementary strategy documents on Walking.	Caring for Dundee's Environment	Behind Schedule	Niall Gardiner		23/02/2006	Supplementary to Local Transport Strategy (LTS)- see update for LTS	
Prepare supplementary strategy documents on Road Safety.	Caring for Dundee's Environment	Behind Schedule	Niall Gardiner		23/02/2006	Supplementary to Local Transport Strategy (LTS) - see update for LTS. Annual Road Safety Reported to committee during September 2005. Good progress in casualty reduction being achieved.	

Project/Objective Description	Theme	Status	Lead Officer	Target Date	Assessment Date	Assessment	Milestones/Target for 2006/07
Prepare supplementary strategy documents on Public Transport.	Caring for Dundee's Environment	Behind Schedule	Niall Gardiner		23/02/2006	Supplementary to Local Transport Strategy (LTS) - See update for LTS. Also Team Leader - Sustainable Development progressing Public Transport Information Strategy	
Prepare supplementary strategy documents on Freight.	Caring for Dundee's Environment	Behind Schedule	Niall Gardiner		23/02/2006	Supplementary to Local Transport Strategy (LTS) - see LTS update	
Introduce more energy efficient equipment into street lighting. Reduce energy losses by 28% over the period of the plan. Ongoing up date to inventory information required. Resources required to be identified.	Caring for Dundee's Environment	On Schedule	Lindsay McGregor		15/02/2006	As of 15/2/06 the energy losses associated with street lighting equipment have reduced to 13.53% a fall of 24.8%	
Develop policy for the control of light pollution from external lighting within new development. Continue attendance on Scottish Executive Review panel.	Caring for Dundee's Environment	On Schedule	Lindsay McGregor		15/02/2006	Draft Planning Advice note passed to all Scottish local authorities	
Develop proposal and implement use of GIS to record flood events and condition of coastal and flood defences. Develop GIS proposal. Implementation.	Caring for Dundee's Environment	Behind Schedule	Frank Guz		07/04/2006	Resources and Funding to be identified	

Project/Objective Description	Theme	Status	Lead Officer	Target Date	Assessment Date	Assessment	Milestones/Target for 2006/07
Review and rationalise inspection regime required to comply with obligations under the Flood Prevention and Land Drainage (Scotland) Act. Review current inspection regime. Implement inspections (Stage 1) Implement inspections (Stage 2)	Caring for Dundee's Environment	Completed	Frank Guz		07/04/2006	Implement Inspections; Stage 2 completed	
Conduct Review and rationalise the provision of the winter maintenance service including: gritting routes, use of grit bins, numbers of gritters, techniques and materials. Review National Best Practice. Benchmark DCC practice. Review techniques and materials. Consultation. Report findings. Committee Report.	Communications	Behind Schedule	Les Grubb		13/09/2005	High priority c/way routes reviewed & thermal mapping re-evaluated, further review of high priority routes to be considered. Secondary c/way routes to be reviewed. Use of salt additives being trialled.	
Implement traffic calming/management project throughout the city.	Community Safety	On Schedule	Graham Harris		10/03/2006	Implementation in progress.	Road safety programme to be forwarded to Committee in June.
Investigate and implement physical road safety measures for all road users and communities.	Community Safety	On Schedule	Graham Harris		09/05/2006	identified sites are being investigated and design continuing	Ongoing - identified sites being investigated.
The organisation of resources to meet the new challenges of the forthcoming Building (Scotland) Act 2005.	Community Safety	Completed	Ken Findlay		08/03/2006	Now Complete	

Project/Objective Description	Theme	Status	Lead Officer	Target Date	Assessment Date	Assessment	Milestones/Target for 2006/07
Provide training for staff in the Disability Discrimination Act and community safety to ensure good design practice is achieved. Provide initial training. Provide further training. Provide specific auditor training.	Community Safety	On Schedule	Graham Storrie		04/10/2005	Specific auditor training completed 20/7/05	
Provide training for staff in the Disability Discrimination Act and community safety to ensure good design practice is achieved. Provide further training.	Community Safety	Completed	Graham Storrie		20/03/2006	This has now been completed.	
Provide training for staff in the Disability Discrimination Act and community safety to ensure good design practice is achieved. Provide specific auditor training.	Community Safety	Completed	Graham Storrie		20/03/2006	This has now been completed	
Conduct annual audit of 10% sample of projects to ensure good practice in design for the Disability Discrimination Act and community safety. Conduct Annual Audit. Annual Report on findings.	Community Safety	On Schedule	Graham Storrie		09/11/2005	Audits completed. Report on findings due January 2006.	
Establish a monitor of customer satisfaction of the service and benchmark against similar urban authorities. Number of public calls received annually now part of Key Performance Indicators.	Community Safety	Ahead of Schedule	Lindsay McGregor		28/04/2005	Year ending 31st March 2005 Public reports have fallen from 1630 in 2003/4 to 1229. Overall reports of defects from the public have fallen by 56% since 2000/1	

Project/Objective Description	Theme	Status	Lead Officer	Target Date	Assessment Date	Assessment	Milestones/Target for 2006/07
Prepare white light programme for installation across the city. White light programme now in place. Used this year to prioritise this years Quality of Life funding.	Community Safety	Completed	Lindsay McGregor		09/05/2006	This item is now complete	
Implement installation of white light to more than half of all residential areas across the City within the period of the Plan. Preparation and implementation of lantern replacement programme for 2004/05.	Community Safety	Ahead of Schedule	Lindsay McGregor		09/05/2006	As of 31 March 2006, 59% of the city's street lighting in residential areas have been converted to white light	
Monitor the effectiveness of the installation of white light across the city. Contact BNSF staff for access to their customer survey data.	Community Safety	On Schedule	Angus Urquhart		10/05/2005	BNSF work now complete. 62% of those asked felt the new white street lighting made them feel safer	
Develop Local Plan Website in line with standards set out in the Scottish Executives "E-Planning compact"	Customer Focus	On Schedule	Iain Jack		30/05/2006	Website now complete.	Monitor/review status.
Prepare a revised Development Quality Charter	Customer Focus	Completed	Iain Ross		20/03/2006	The brochure has been launched and circulated. The document is on the Council's Website	Monitor implementation. Revise as necessary.

Project/Objective Description	Theme	Status	Lead Officer	Target Date	Assessment Date	Assessment	Milestones/Target for 2006/07
To assist in the implementation of the Scottish Executive's E-Compact in relation to the introduction of on-line development control services.	Customer Focus	On Schedule	Rory Anderson		03/05/2005	<p>There are 4 main stages to the Planning Dept's contribution to the E govt compact. 1) Implementation of Uniform 7 Spatial - Database with integrated mapping tool. All training for users has now been completed and the live system has been operational since 3/5/05. Further data sets require to be transferred into the new system by Aug 05. Further in house enhancements are imminent and will be available by Sept 05.</p> <p>2) Implementation of Idox Scanning and Indexing software. The software was installed in Feb 05 and users have had refresher training.</p> <p>3) Implementation of Idox Electronic Workflow Software is underway for an in-house pilot scheme to gauge required resources and personnel. This will rolled out further across the department as time and abilities allow. 4) Implementation of Public Access and online payments. This aspect is the web interface of the other 3 aspects on line. It cannot function effectively without the other aspects being accurate. Installation of the software is due for 5 and 6 May 05, but it</p>	Review/update/correct on an annual basis.

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						is not anticipated that this system will go live until Jan 06.	
To complete a Planning Enforcement Manual.	Customer Focus	On Schedule	David McLeish		27/03/2006	Draft in place. Overtaken by events nationally with completion of national manuals by Scottish Planning Enforcement Forum.	Revise and update draft when provisions of New Planning Act confirmed
Prepare an implementation plan and introduce the use of the Confirm asset management software including electronic data capture. Prepare implementation Plan. Introduce use of Confirm.	Customer Focus	On Schedule	Mike Gowans		04/04/2006	Further development or replacement of Confirm being reviewed in conjunction with broader asset management issues involving other Departmental and corporate functions.	

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To expand Smartcard capability to all major bus operators.	Customer Focus	Ahead of Schedule	Neil Gellatly		04/05/2005	In excess of 27,000 Dundee City Council residents received new national entitlement cards, the previous smart city developments with Discovery Card simplified the process for clients and the administration. Bus operators upgrade of on bus ticket machine by December 2005.	
Participate in the development of a GIS tool to assist the co-ordination role.	Customer Focus	Unlikely to be Achieved	Bill White		10/04/2006	On hold. The new SRWR on-line notice system developed by Symology under the Scottish Local Authorities consortium contract was due to "go live" on 01/04/2006. This system includes a facility to record locational information against a map background and could meet the requirements for road works co-ordination.	Superseded. The GIS element of the new SRWR system will be developed for co-ordination purposes.
Ensure Disability Discrimination Act compliance on the road network.	Customer Focus	On Schedule	Alan Lewis		10/10/2005	Monitor requests to utilise the road network as a means of adjacent buildings obtaining Disability Discrimination Act compliance.	Ongoing through 2006/07 as part of general workload.
Implement use of UNIFORM system for recording and managing public safety records. Transfer existing public safety records to UNIFORM system.	Customer Focus	On Schedule	Ken Findlay		08/03/2006	Being progressed to commence 1/4/06.	

Project/Objective Description	Theme	Status	Lead Officer	Target Date	Assessment Date	Assessment	Milestones/Target for 2006/07
Provide project support and advice in relation to Definitive National Addressing (DNA) and National Land and Property Gazetteer (NLPG)	Customer Focus	On Schedule	Ian Buntin		20/03/2006	This project continues on Schedule. Cross reference to Housing Data now completed. National Entitlement card requests being linked as part of the processing by the entitlement card project team	
Introduction of SMART technology to all payment methods for parking.	Customer Focus	Unlikely to be Achieved	Jimmy Owusu		05/01/2006	Further approaches were made to two SMART technology firms regarding project feasibility. Feedback suggests that without further development to make the Dundee Discovery Card EPOS-enabled, system providers will not get involved due to significant development cost implications. Further contacts with other Scottish local authorities showed that they are providing or investigating mobile phone payment systems in tandem with the introduction of SMART technology.	Discussions ongoing as further approaches made to Technology Company.

Project/Objective Description	Theme	Status	Lead Officer	Target Date	Assessment Date	Assessment	Milestones/Target for 2006/07
To introduce "pay on foot" in all off street variable stay car parks to avoid the need to fine motorists for overstaying time band.	Customer Focus	On Schedule	Jimmy Owusu		06/01/2006	Consultations with POF systems suppliers and the British Parking Association (BPA) suggests the unsuitability of introducing POF system in surface car parks. Design of POF system makes it more suited to a multi-storey environment. POF system is therefore earmarked for the new Greenmarket MSCP and the Bell Street MSCP.	
Introduce customer survey/satisfaction reports and review annually to achieve year on year improvement.	Customer Focus	Behind Schedule	Jimmy Owusu		05/04/2006	Work was completed on setting objectives and methodology for survey.	Tender specification being prepared.
The implementation of electronic service delivery.	Customer Focus	On Schedule	Ken Findlay		08/03/2006	Now implemented to comply with the requirement of the Building (Scotland) Act.	
Implement a fully computerised system for the recording and management of information associated with the service using the CONFIRM system.	Customer Focus	Behind Schedule	Lindsay McGregor		17/04/2006	No decision yet been made	
Improve implementation of the customer care element to the CONFIRM system with other sections of the department. Range of training sessions held with customer care team and DCS out of hours.	Customer Focus	On Schedule	Angus Urquhart		10/05/2005	Meeting held recently with new call centre Team Leader to improve system. New computer system to be installed to deal with calls in a more "Call Centre" environment	

Project/Objective Description	Theme	Status	Lead Officer	Target Date	Assessment Date	Assessment	Milestones/Target for 2006/07
Carry out City Centre risk assessment on building condition to identify high risk properties and review extending assessment into other areas. Survey buildings, collate and complete risk assessments, contact owners where necessary. Review possibility of extending the assessment.	Health & Safety	Completed	Jim Peters		08/03/2006	Completed	
Prepare committee report and publicise results of the city centre risk assessment.	Health & Safety	On Schedule	Jim Peters		08/03/2006	Committee Report expected April/May 2006.	
Ongoing emergency planning workshop on flooding.	Health & Safety	Completed	Graham Storrie		20/03/2006	This has now been completed.	
Review existing procedures for dealing with flooding emergencies and update emergency plan. Review existing procedures. Update emergency plan.	Health & Safety	Behind Schedule	Frank Guz		07/04/2006	Divisional Procedures to be finalised and documented	
Review and rationalise the existing inspection regime. Review existing inspection regime. Report findings.	Health & Safety	Behind Schedule	Les Grubb		13/09/2005	Review started & a rating system of all c/ways & f/ways to be introduced. Recently developed/adopted schemes to be incorporated in inspection rotas. Inspection frequencies to be reviewed.	

Project/Objective Description	Theme	Status	Lead Officer	Target Date	Assessment Date	Assessment	Milestones/Target for 2006/07
Provide quarterly report on the quality of design risk assessment undertaken on projects.	Health & Safety	On Schedule	Graham Storrie		22/05/2006	To date two of the quarterly assessments have been completed. With the agreement of the City Engineer the assessments are now to be carried out at 6 month intervals. A further report is scheduled for March 2006.	
Conduct annual audit on the use of generic and site specific risk assessments undertaken by staff.	Health & Safety	On Schedule	Tom Allan		08/03/2006	Completed by July 2006.	
Prepare an annual report to P&T Committee advising on outcomes of inspection, risk assessment and residual safety issues.	Health & Safety	On Schedule	Fergus Wilson		22/05/2006	Ongoing	
Complete the structural assessment of Network Rail bridges.	Health & Safety	Completed	Fergus Wilson		22/05/2006	Complete	
Review upgrading of existing bridges and retaining wall databases onto the CONFIRM asset management system. Review CONFIRM bridges database. Review other bridge databases. Report findings.	Health & Safety	Behind Schedule	Fergus Wilson		22/05/2006	Currently being considered as part of the wider Asset Management review.	
Implement inspection regime to minimise risk to general public from external lighting installations. Identify areas and lead personnel.	Health & Safety	On Schedule	Angus Urquhart		10/05/2005	Inspections and inventory surveys ongoing	

Project/Objective Description	Theme	Status	Lead Officer	Target Date	Assessment Date	Assessment	Milestones/Target for 2006/07
Commence preparation of Dundee City Region Plan.	Learning & Working	On Schedule	Iain Jack		30/05/2006	Planning etc. (Scotland) Bill introduced to Scottish Parliament on 19 December 2005, will now proceed through parliamentary process. Lead Committee - Communities Committee.	Stage 1 complete - has now progressed to Stage 2.
Participate in the Waterfront development project.	Learning & Working	On Schedule	Graham Harris		17/04/2006	Order to ban U-turning at Site 6 junction being reported to Committee.	
North East and North West Environmental Improvement Scheme	Learning & Working	Completed	Graham Harris		23/02/2006	All works associated with traffic improvements to the NE and NW Arterial Corridors are now completed	Completed
Prepare a project plan to assist the development of GIS within the Council	Learning & Working	Completed	Ian Buntin		07/03/2006	Plan in place. Strategy Document Produced by the Corporate GIS Project Manager (Paul McGovern). Task completed	Fully completed.
All census data received exception of Migration.	Learning & Working	On Schedule	Jill Brash		07/03/2006	All 2001 Census data has now been disseminated including migration and travel to work data. On going analysis as and when required.	Completed
Develop and provide planning data as requested by the Scottish Executive to support the Transport, Economic and Land Use model.	Learning & Working	On Schedule	Jill Brash		07/03/2006	This model is updated every two years and planning data is currently being prepared for the 2006 update. Due March 31st.	
Provide overall project co-ordination of the Voluntary Population Survey. Analyse and disseminate results to partner organisation.	Learning & Working	On Schedule	Ian Buntin		05/04/2006	All data collected and input is now in the database. Initial analysis and report is complete. Report has been circulated to all Chief Officers.	Continues on an annual basis.

Project/Objective Description	Theme	Status	Lead Officer	Target Date	Assessment Date	Assessment	Milestones/Target for 2006/07
Provide assistance in any review of the SIP Partnering Agreement with the University of Dundee.	Learning & Working	Completed	Tony Jenkins		17/02/2006	Arrangements for monitoring and evaluation by the University of Dundee have been agreed in 2006. This is the final update for this Item which comes to an end in February 2006.	No further involvement.
Provide information and GIS support to develop neighbourhood profiles and poverty analysis for Community Planning/ Neighbourhood Network.	Learning & Working	On Schedule	Jill Brash		07/03/2006	This work is ongoing, pilot profiles have been developed by the Community Profile working group.	
Construct new western road alignment and remove pedestrian overbridge to rail state at Central Waterfront.	Learning & Working	Completed	Fergus Wilson		22/05/2006	Completed	
Complete necessary strengthening of rail tunnel to facilitate Central Waterfront development.	Learning & Working	On Schedule	Fergus Wilson		22/05/2006	Strengthening works programmed to start on site in June/July 2006 with completion by May 2007.	
Complete statutory and non statutory information gathering, analysis and reporting in the following areas: Housing Land Audit	Learning & Working	On Schedule	Jill Brash		07/03/2006	The 2005 audit was completed in January 2006. Preparation of the 2006 Audit will begin in May. The 2005 audit is available on the Council Internet site.	Annual audit and data management.
Complete statutory and non statutory information gathering, analysis and reporting in the following areas: Scottish Vacant and Derelict Land	Learning & Working	On Schedule	May Garrigan		17/05/2006	This exercise is undertaken yearly. The Scottish Vacant and Derelict Survey(SVDLS) 2005 is completed. The 2006 SVDLS is to be undertaken in June 2006 with the return to the Scottish Executive by end of September 2006.	

Project/Objective Description	Theme	Status	Lead Officer	Target Date	Assessment Date	Assessment	Milestones/Target for 2006/07
Complete statutory and non statutory information gathering, analysis and reporting in the following areas: Housing Stock/Demolition.	Learning & Working	On Schedule	Ian Buntin		17/05/2006	Demolition Database is now updated on a rolling basis as information on demolitions becomes available. Housing Land Audit for 2006 is on schedule and will be finalised in December 2006 after due consultation	
Complete statutory and non statutory information gathering, analysis and reporting in the following areas: Employment Land Audit	Learning & Working	On Schedule	May Garrigan		17/05/2006	The Employment Land Survey (ELS) 2005 has been completed. The ELS 2006 is to be undertaken in June 2006 and completed by Septmber,2006.	
To report annually to the Planning and Transportation Committee on the performance of Statutory Undertakers in Dundee.	Property	On Schedule	Farhad Varjavandi		14/03/2006	Going to P&T Committee of 8 May 2006.	Went to P&T Committee, 8 May 2006
To extend the digitisation of the List of Public Road and to make available on the intranet/internet.	Property	On Schedule	Alan Lewis		26/04/2006	Development of the intranet GIS tool is well underway and that the LOPR has been identified as a high priority data set for inclusion. The tool is due for a soft launch by mid summer, with a formal launch by August.	Digitising in new GIS underway. Intranet deployment August 2006. Internet 2007
To provide street gazetteer information for loading into the Corporate Address Gazetteer (formerly the Master Address Database).	Property	On Schedule	Bill White		10/04/2006	Updates from the Street Gazetteer will be provided as new streets are registered.	Major development complete, it is now a routine update exercise.

Project/Objective Description	Theme	Status	Lead Officer	Target Date	Assessment Date	Assessment	Milestones/Target for 2006/07
Implement new financial control system.	Property	On Schedule	Mike Gowans		04/04/2006	New Departmental procedures being applied on capital projects. Detailed team records still used as check on revenue expenditure. Improved monitoring of winter maintenance operations expenditure through joint resource recording with Tayside Contracts.	
Develop checklist, contact list and web based links for external funding sources. Develop database. Post on internet and intranet.	Property	Behind Schedule	Graham Storrie		01/08/2005	No action to date. Draft checklist to be developed in 2006.	
Increase funding, including through partnerships where appropriate, to deal with backlog strengthening and repairs to highway structures.	Property	Unlikely to be Achieved	Fergus Wilson		22/05/2006	External funding sources and potential partnerships continually reviewed.	
Utilise machine based survey data in the prioritisation and programming of structural maintenance	Health & Safety	On Schedule	Les Grubb		11/05/2005	National machine based survey data used to aid prioritisation and programming of structural maintenance.	
Complete statutory and non statutory information gathering, analysis and reporting in the following areas: Voluntary Population Survey.	Learning & Working	On Schedule	Ian Buntin		07/03/2006	Data extracted and final copy received from IT Dept on 06/03/2006. Analysis and reporting due April/May 2006.	
Review electronic access to planning services - review accessibility March 2006	Equalities	On Schedule	Ian Mudie			Item actioned in E-Planning. Compact item.	
Review implementation procedures for the Voluntary Population Survey - review accessibility is ongoing	Equalities	On Schedule	Ian Buntin			Completed.	

Project/Objective Description	Theme	Status	Lead Officer	Target Date	Assessment Date	Assessment	Milestones/Target for 2006/07
Review the implementation of introduction of on-line development control services - review accessibility April 2006	Equalities	On Schedule	Rory Anderson			Item actioned in E-Planning. Compact item.	
Review the implementation of electronic service delivery of building control - review accessibility December 2006	Equalities	On Schedule	Ken Findlay		08/03/2006	Electronic service delivery of Building Standards complies with the requirement of the Building (Scotland) Act.	
Review customer care procedures of the CONFIRM system for white lighting - review accessibility is ongoing	Equalities	On Schedule	Angus Urquhart				
Develop customer satisfaction procedures for white lighting - review accessibility March 2007	Equalities	On Schedule	Lindsay McGregor				
Review customer annual assessment procedures on consultancy - review accessibility annually in May	Equalities	On Schedule	Fergus Wilson				
Review the risk assessment procedure in the City Centre - review of accessibility is ongoing	Equalities	On Schedule	Jim Peters				
Develop customer satisfaction surveys which meets the needs of minority ethnic communities - review accessibility December 2006	Equalities	On Schedule	Jimmy Owusu				Tender specification being prepared.
Review procedure for appointing consultants and contractors - review accessibility December 2006	Equalities	On Schedule	Ken Laing				

Project/Objective Description	Theme	Status	Lead Officer	Target Date	Assessment Date	Assessment	Milestones/Target for 2006/07
Assess the impact of the following strategic documents - cycling; walking; road safety; public transport; freight - review accessibility April 2006	Equalities	On Schedule	Niall Gardiner			Postponed until TACTRAN RTS completed. Although annual review of LTS targets is ongoing for completion as soon as possible.	
Assess the impact of Smartbus and Bringing Confidence to Public Transport projects - review accessibility December 2007	Equalities	On Schedule	Neil Gellatly				Staff travel plan and census data will identify progress.
Assess the impact of walking to work and cycling policies - review accessibility 2011	Equalities	On Schedule	Neil Gellatly				Staff travel plan and census data will identify progress.
Assess the impact of the following policies - achievement of Gold Standard Parking Award; introduction of 'pay on foot' scheme; introduction of SMART technology to pay car parking - review accessibility December 2006	Equalities	On Schedule	Jimmy Owusu				
Title: Strategic Planning Framework. Action: Commence preparation of the Dundee City Region Plan in conjunction with neighbouring planning authorities. Target: 100% of the population of the city is covered by a Structure Plan which has been finalised or approved within the last five years.	Caring for Dundee's Environment	On Schedule	Iain Jack		30/05/2006	Completed	

Project/Objective Description	Theme	Status	Lead Officer	Target Date	Assessment Date	Assessment	Milestones/Target for 2006/07
Title: Dundee City Centre. Action: Promote and supervise public realm and infrastructure improvements at Albert Square to improve Dundee city centre's attractiveness as a regional centre. Target: Albert Square Environmental Improvements complete.	Caring for Dundee's Environment	On Schedule	Pete Johnston				
Title: Ambassador Route. Action: Environmental Improvements at west entry area at Riverside Drive. Target: West entry area improvements at Riverside Drive complete by April 2006.	Caring for Dundee's Environment	On Schedule	Pete Johnston			Completed	
Title: Central Waterfront Masterplan(1). Action: Prepare and promote briefs for Olympia relocation. Target: Olympia relocation brief approved by Committee.	Caring for Dundee's Environment	On Schedule	Pete Johnston				
Title: Cultural Quarter. Action: Implement environmental improvements at Westport. Target: Westport Environmental Improvements complete.	Caring for Dundee's Environment	On Schedule	Pete Johnston			Completed	

Project/Objective Description	Theme	Status	Lead Officer	Target Date	Assessment Date	Assessment	Milestones/Target for 2006/07
Title: Stobswell Regeneration. Action: Implement the Stobswell Masterplan including ongoing clearance of derelict land, promotion of new housing development and a programme of tenement common repair. Target: Target to be agreed.	Caring for Dundee's Environment	On Schedule	Les Banks		14/04/2006	10 derelict sites dealt with; 4 housing assoc. devs complete 1 on site and 1 private housing development on site and 2 about to start; 1 back court improvement complete 8 committed and awaiting funding; Clean Close Co. established - 141 closes under contract; environmental improvement programme Dura St impls complete, on schedule.	
Title: Regeneration Strategies. Action: Ongoing regeneration and improvement projects in Ardler, Trottick, Kirkton, Whitfield, Hilltown, Mill O' Mains and Mid Craigie. Target: Finalised Whitfield Masterplan approved by Committee.	Caring for Dundee's Environment	On Schedule	Gregor Hamilton	Ongoing		Work to progress regeneration strategies for communities across the city ongoing.	Whitfield Development Brief - Dec 06, Lochee Masterplan - Jan 07, Hilltown Draft Brief - Nov 06
Title: Central Waterfront Masterplan(2). Action: Complete Stage 1 proposals of the Central Waterfront Masterplan (western road realignment). Target: Western road realignment complete.	Caring for Dundee's Environment	On Schedule	Fergus Wilson			Completed	

Project/Objective Description	Theme	Status	Lead Officer	Target Date	Assessment Date	Assessment	Milestones/Target for 2006/07
Title: Biennial Flooding reports. Action: Develop proposal and arrange for biennial flooding reports to be placed onto internet together with available flood mapping. Target: Biennial flooding reports and available flood mapping available from Council's internet.	Caring for Dundee's Environment	Completed	Frank Guz		07/04/2006	Completed	
Title: Coastal Protection Works. Action: Secure external funding for coastal protection works at locations including Broughty Ferry, Douglas Terrace and Riverside. Target: External funding for coastal protection works secured by end March 2006.	Caring for Dundee's Environment	On Schedule	Frank Guz				
Title: EMS in Engineers. Action: Develop an environmental management system (EMS) for the Engineers Division and achieve ISO:14001 accreditation. Target: Achieve accreditation.	Caring for Dundee's Environment	On Schedule	Fergus Wilson				
Title: Vacant Land. Action: Promote reuse of vacant land in Dundee to remove blight and promote environmental justice. Target: 20% reduction in 2003 Scottish Vacant and Derelict Land Survey figures for Dundee by 2007.	Caring for Dundee's Environment	On Schedule	Iain Jack/ May Garrigan		30/05/2006		

Project/Objective Description	Theme	Status	Lead Officer	Target Date	Assessment Date	Assessment	Milestones/Target for 2006/07
Title: Street Lighting & Light Pollution. Action: Minimise the adverse impact that the street lighting function has on the environment as a result of new development. Target: Guidance for Planning Division on the control of light pollution from external lighting within new developments published.	Caring for Dundee's Environment	On Schedule	Lindsay McGregor				
Title: Supplementary Guidance on Open Space. Action: Update the 1995/96 open space audit and assess the results to identify issues relating to the supply and quality of open space in Dundee, to inform preparation of Supplementary Guidance for the Dundee Local Plan Review 2005. Target: Open space audit and assessment recommendations are available on a corporate electronic map based system to improve access to spatial information.	Caring for Dundee's Environment	On Schedule	Iain Jack		30/05/2006	See Project/Objective Description - "Prepare Supplementary Guidelines for Dundee Local Plan on Open Space Standards" - "Building Stronger Communities".	
Title: Discovery Smartcard Scheme(2). Action: Explore the feasibility of incorporating car parking transactions into the Smartcard Scheme. Target: Increase the number of Departmental Services to the Discovery Card from 2 to 3.	Caring for Dundee's Environment	On Schedule	Jimmy Owusu			Item actioned under Customer Focus.	As above.

Project/Objective Description	Theme	Status	Lead Officer	Target Date	Assessment Date	Assessment	Milestones/Target for 2006/07
Title: Transportation - Social Inclusion. Action: Ensure transport meets the needs of all in society. Target: 1) Maintaining current concessionary fare schemes to current participants and fare levels. 2) Ensuring all public transport vehicles meet the requirements of the Disability Discrimination Act 1995 within the required timescale.	Caring for Dundee's Environment	On Schedule	Neil Gellatly				
Title: Walking. Action: Make it easier and safer to get around locally by walking. Target: To increase the modal share of people walking to work within the city to 22% by 2011 (based on 2001 levels).	Caring for Dundee's Environment	On Schedule	Graham Harris		17/04/2006	Existing signalised junctions with pedestrian facilities, as well as signal controlled pedestrian crossings, are maintained to high standards and refurbished when required. Sinderins junction signals to be refurbished May/June. Lowered kerbs are provided at road junction pedestrian crossing points .	Various actions included in 'Cycling, Walking and Safer Streets' 20mph part time speed limits around schools and Road Safety projects as well as maintenance of signalised crossings and junctions.
Title: Cycling. Action: Develop a safe, convenient and cohesive infrastructure that encourages and facilitates cycling. Target: To double the level of cycling in Dundee by 2011 (based on 2001 levels).	Caring for Dundee's Environment	On Schedule	Raymond Tully				

Project/Objective Description	Theme	Status	Lead Officer	Target Date	Assessment Date	Assessment	Milestones/Target for 2006/07
Title: Bus Journeys. Action: Provide an efficient and reliable quality bus service that is accessible to all. Target: To increase the level of use for buses for journeys to work within Dundee to 33% by 2011 (based on 2001 levels).	Caring for Dundee's Environment	On Schedule	Neil Gellatly				Staff travel plan and census data will identify progress.
Title: Voluntary Community Transport. Action: Provide a vital transport service to people who would otherwise be excluded from society. Target: 1) Consult with local communities to identify lack of access to public transport and examine the feasibility of alternative methods of service delivery such as Dial-a-Ride and flexible routed services. 2) Establish an agency to provide facilities for brokerage of local authority and voluntary sector vehicles.	Caring for Dundee's Environment	On Schedule	Trevor Docherty				1 Business Plan/Document out for discussion 2006/2007. 2 Work up lottery bid for DRT - 2006/2007 3 Software in place and in operation - roll out benefits to other departments and partners - ongoing
Title: Rail Journeys. Action: Advocate for more frequent and convenient local services and to ensure proper integration with all forms of transport. Target: Double the amount of travel to work journeys by train by 2011 (based on 2001 levels).	Caring for Dundee's Environment	On Schedule	Niall Gardiner			Tay Estuary Rail Study completed and submitted to Scottish Executive/Transport Scotland and meeting/workshop involving all stakeholders to be held prior to decision being made at time of National Rail Strategy completion during Autumn 2006.	

Project/Objective Description	Theme	Status	Lead Officer	Target Date	Assessment Date	Assessment	Milestones/Target for 2006/07
<p>Title: Traffic Management. Action: Maximise the efficiency and safety of the existing transport network, particularly toward benefits for walking, cycling and to create road space for a reliable public transport provision, whilst minimising the need for new road build. Target: 1) To embark on a programme to provide bus priority signalised junctions city-wide by 2006. 2) To assess pedestrian and vehicular conditions with a view to installing suitable pedestrian facilities.</p>	Caring for Dundee's Environment	On Schedule	Graham Harris		27/04/2006	1) Traffic management at signalised junctions is being adapted to support bus priority which will be introduced on an area basis, the first being the north east corridor. 2) Sites where pedestrians have difficulties crossing the road are investigated, prioritised and measures introduced within budget allowances.	1 Bus Priority at signalised junction being introduced 2006/2007 on an area basis the first being the NE corridor.
<p>Title: Road Safety. Action: Improve the safety of all travellers, giving emphasis to the safety of vulnerable road users, particularly children. Target: To achieve casualty reductions that at least equal the national targets.</p>	Caring for Dundee's Environment	On Schedule	Niall Gardiner				
<p>Title: Bus & Rail Interchanges. Action: Ensure journeys are "seamless" and that public transport operates as a true network. Target: Upgrade Bus and Rail Interchange Facilities by 2006.</p>	Caring for Dundee's Environment	On Schedule	Dave Lindsay				

Project/Objective Description	Theme	Status	Lead Officer	Target Date	Assessment Date	Assessment	Milestones/Target for 2006/07
Title: Road Network Maintenance(1). Action: Maintain the existing road system to a standard that ensures the safe movement of vehicular and pedestrian traffic. Target: Road Network - Reduce personal injury/damage incidents on the road network by 10% based on 1995/96 figures. Winter Maintenance - Reduce personal injury incidents by 10% based on 1995/1996 figures.	Caring for Dundee's Environment	On Schedule	Mike Gowans				
Title: Travel Awareness. Action: Raise public awareness of the consequences of the travel decisions they make and to ensure such decisions are informed. Target: To promote at least one travel awareness campaign/event per annum. To have roadside information for public transport at 100% by 2006.	Caring for Dundee's Environment	On Schedule	Merry Smith				
Title: Travel Plans. Action: Encourage the adoption of travel plans by all major employers. Target: To establish and implement a Staff Travel Plan for Dundee City Council by 2006/07. To encourage at least three major employer to develop a Travel Plan by 2005/6.	Caring for Dundee's Environment	On Schedule	Merry Smith				

Project/Objective Description	Theme	Status	Lead Officer	Target Date	Assessment Date	Assessment	Milestones/Target for 2006/07
Title: Travel to School. Action: Increase the number of pupils walking and cycling to school. Target: To assist at least one school per year to develop a safer routes to school initiative.	Caring for Dundee's Environment	On Schedule	Niall Gardiner			Exemplar Travel Plan pack being produced by Education Department with assistance from Planning and Transportation Department. Also all new schools (PPP) required to produce school Travel Plan within one year of opening.	
Title: Traffic Reduction. Action: Reduce the forecast rate of growth in peak hour traffic in central Dundee. Target: To ensure traffic does not increase by more than 25% in Dundee Central area by 2021 during AM and PM peak periods (based on 1996 levels).	Caring for Dundee's Environment	On Schedule	Ewan Gourlay				
Title: Winter Maintenance operations. Action: Conduct review and rationalise the provision of winter maintenance service including gritting routes, use of grit bins, number of gritters, techniques and materials, and method of paying standing charges. Target: Reduce the number of formal complaints received per citywide snow event (specific target to be established).	Caring for Dundee's Environment	On Schedule	Les Grubb				
Title: Local Transport Strategy. Action: Monitor existing Local Transport Strategy and publish a revised Dundee Local Transport Strategy. Target: Revised Local Transport Strategy available online.	Caring for Dundee's Environment	On Schedule	Niall Gardiner			LTS monitor being undertaken with a view to providing input into TACTRAN RTS. LTS will be updated once RTS completed.	

Project/Objective Description	Theme	Status	Lead Officer	Target Date	Assessment Date	Assessment	Milestones/Target for 2006/07
Title: Supplementary Policy on Transportation. Action: Prepare supplementary strategy documents on cycling, walking, road safety, public transport and freight. Target: Completion of documents.	Caring for Dundee's Environment	On Schedule	Niall Gardiner			Supplementary strategy documents will follow on from TACTRAN RTS and updated LTS. Therefore likely to be 2008/09 before completed.	
Title: Road Network Maintenance(2). Action: Conduct review of national best practice against current DCC practice in recycling techniques and prepare report recommending future actions. Target: Increase use of recycled materials by 25% over the Plan period (baseline to be established).	Caring for Dundee's Environment	On Schedule	Mike Gowans				
Title: Re-tread Trials. Action: Identify sites and conduct trials into the further use of the 'Re-tread' process including unmade footpaths.	Caring for Dundee's Environment	On Schedule	Mike Gowans				