

REPORT TO: Housing, Dundee Contract Services and Environmental Services Committee – 11th May 2009

REPORT ON: Sub-Contractors and Supply of Materials 2008/09

REPORT BY: Director of Contract Services

REPORT NO: 239-2009

1. PURPOSE OF REPORT

- 1.1 To advise Committee of all orders placed with Sub-Contractors and Suppliers of materials to Dundee Contract Services for the value of £50,000 and over in 2008/09, in accordance with the Council's Tendering Procedures.

2. RECOMMENDATIONS

- 2.1 The Committee is asked to note the contents of the report.

3. FINANCIAL IMPLICATIONS

- 3.1 All costs associated with these orders will be met from the Contract Services Department's revenue budget 2008/09.

4. MAIN TEXT

- 4.1 In accordance with the Council's Tender Procedures (Para. 14.2), the appropriate Chief Officer is authorised to accept quotations in respect of contracts with outside parties for the supply of goods or services as part of the preparation of a tender submission. All such quotations must be obtained from at least three parties and all quotations exceeding £50,000 in value must be reported for information to the Dundee Contract Services Committee. Appendix 1 of this report details Sub-Contractors and Suppliers of Materials to Dundee Contract Services for the value of £50,000 and over which have been accepted in terms of this procedure.
- 4.2 This report covers tenders that are invited for the supply of materials or sub contract work carried out by Contract Services on behalf of any client department within Dundee City Council. Tenders are invited from suppliers or sub contractors from the Dundee City Council's List of Approved Suppliers or as nominated by the client department.
- 4.3 Where appropriate, contracts negotiated by Scotland Excel and the Tayside Procurement Consortium are reviewed and used if financially beneficial to Dundee City Council and the local economy. None of the contracts noted in Appendix 1 fall into this category.

5. POLICY IMPLICATIONS

- 5.1 The report has been screened for any policy implications in respect of Sustainability, Strategic Assessment, Anti-Poverty, Equality Impact Assessment and Risk Assessment.

6. CONSULTATION

- 6.1 The Chief Executive, Depute Chief Executive (Finance), the Depute Chief Executive (Support Services) and Head of Finance have been consulted on the preparation of this report.

7. BACKGROUND PAPERS

- 7.1 None.

Ken Laing
DIRECTOR OF CONTRACT SERVICES

Date: 22nd April, 2009

APPENDIX 1

SUB CONTRACTORS AND SUPPLY OF MATERIALS OVER £50,000

| DATE | SUPPLIER | MATERIAL | VALUE |
|----------------|---------------------------|---------------------------|--------------|
| May 2008 | Plumblin Supplies, Dundee | Heating and Plumbing Kits | £136,214.16 |
| September 2009 | Ross Electrical, Dundee | Electrical Materials | £55,719.29 |
| September 2008 | Wm. Wilson, Dundee | Heating and Plumbing Kits | £108,298.41 |
| October 2008 | J.T.C. Ltd., Dundee | Kitchen Units | £85,243.20 |
| November 2008 | Plumblin Supplies Dundee | Heating and Plumbing Kits | £21,222.56 |
| December 2008 | Wm. Wilson, Dundee | Heating and Plumbing Kits | £93,424.55 |