

**REPORT TO:** ENVIRONMENT COMMITTEE - 9 JUNE 2014  
**REPORT ON:** TENDERS RECEIVED BY DIRECTOR OF ENVIRONMENT  
**REPORT BY:** DIRECTOR OF ENVIRONMENT  
**REPORT NO:** 235-2014

## **1.0 PURPOSE OF REPORT**

1.1 To report details of tenders received and request a decision on acceptance thereof.

## **2.0 RECOMMENDATIONS**

2.1 Approval is recommended of (1) the acceptance of the tenders submitted by the undernoted contractors; and (2) the undernoted total amount.

<b>Project Reference Project Description</b>	<b>Contractor</b>	<b>Tender Amount</b>	<b>Total Amount</b>	<b>Finance Available</b>
Provision of Electrical distribution and lighting for the Dundee Flower & Food Festival	Northern Light Stage and Technical Services Ltd	£19,982.60	£19,982.60	£19,982.60
Supply of Fireworks Displays at Baxter Park and Lochee Park on 5 November 2014	Reaction Fireworks	£19,000.00	£19,000.00	£19,000.00

## **3.0 FINANCIAL IMPLICATIONS**

3.1 The Director of Corporate Services has confirmed that funding for the above projects are available as detailed on the attached sheet.

## **4.0 POLICY IMPLICATIONS**

4.1 This report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. Any issues are detailed on the attached sheets.

## **5.0 CONSULTATION**

5.1 The Chief Executive, Director of Corporate Services and Head of Democratic and Legal Services have been consulted and are in agreement with the content of this report.

## **6.0 BACKGROUND PAPERS**

6.1 None

## **7.0 FURTHER INFORMATION**

7.1 Detailed information relating to the above Tenders is included on the attached sheet. The works in this report have been procured using the general guidance contained in the Standing Orders approved by the Council.

Ken Laing  
Director of Environment  
Date: 14<sup>th</sup> May 2014

Gary Robertson  
Head of Environmental Management

CLIENT	ENVIRONMENT DEPARTMENT																																			
PROJECT INFORMATION	The provision of Electrical distribution and lighting for the 2014 Dundee Flower and Food Festival																																			
TOTAL COST	£19,982.60																																			
FUNDING SOURCE	Dundee Flower and Food Festival Account																																			
BUDGET PROVISION & PHASING	2014/15																																			
ADDITIONAL FUNDING	None																																			
REVENUE IMPLICATIONS	None																																			
POLICY IMPLICATIONS	There are no major issues																																			
TENDERS	<div>Invitation to tender was prepared and posted on the Public Contracts Scotland portal. The following tenders were received:</div> <table><tr><th><u>Tenderers</u></th><th><u>Tender</u></th><th><u>Financial Total for Tender Assessment Purposes</u></th><th><u>Financial Ranking</u></th><th><u>Quality Ranking</u></th><th><u>Cost/Quality Ranking</u></th></tr><tr><td>Northern Light Stage and Technical Services Ltd</td><td>£19,982.60</td><td>£19,982.60</td><td>1</td><td>1</td><td>1</td></tr><tr><td>McGill Electrical</td><td>£34,500.00</td><td>£34,500.00</td><td>2</td><td>2</td><td>2</td></tr><tr><td>Pratt Bros. Edinburgh Ltd</td><td>£35,938.00</td><td>£35,938.00</td><td>3</td><td>2</td><td>3</td></tr><tr><td>Alan Ritchie Exhibition and Design</td><td>£49,008.64</td><td>£49,008.64</td><td>4</td><td>4</td><td>4</td></tr></table>						<u>Tenderers</u>	<u>Tender</u>	<u>Financial Total for Tender Assessment Purposes</u>	<u>Financial Ranking</u>	<u>Quality Ranking</u>	<u>Cost/Quality Ranking</u>	Northern Light Stage and Technical Services Ltd	£19,982.60	£19,982.60	1	1	1	McGill Electrical	£34,500.00	£34,500.00	2	2	2	Pratt Bros. Edinburgh Ltd	£35,938.00	£35,938.00	3	2	3	Alan Ritchie Exhibition and Design	£49,008.64	£49,008.64	4	4	4
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RECOMMENDATION	To accept the Offer from Northern Light Stage and Technical Services Ltd, determined by their combined price and quality score.																																			
ALLOWANCES	No provision is required for allowances																																			
SUB-CONTRACTORS	None																																			
BACKGROUND PAPERS	None																																			

CLIENT	ENVIRONMENT DEPARTMENT																												
PROJECT INFORMATION	The supply, delivery and firing of fireworks for the 2014, 5 November, Fireworks Displays at Lochee Park and Baxter Park																												
TOTAL COST	£19,000																												
FUNDING SOURCE BUDGET PROVISION & PHASING ADDITIONAL FUNDING	Environment Department 2014/2015 Revenue budget  None																												
REVENUE IMPLICATIONS	None																												
POLICY IMPLICATIONS	There are no major issues																												
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Highlight Pyrotechnics	£19,000.00	£19,000.00	2	3	3																								
RECOMMENDATION	To accept the offer from Reaction Fireworks, determined by their combined price and quality score.																												
ALLOWANCES SUB-CONTRACTORS	No provision is required for allowances  None																												
BACKGROUND PAPERS	None																												