

REPORT TO: Economic Development Committee - 16 April 2001

REPORT ON: Tenders Received

REPORT BY: City Architectural Services Officer

REPORT NO: 233-2001

PURPOSE OF REPORT

This report details tenders received and requests a decision on acceptance thereof.

RECOMMENDATIONS

Approval is recommended of (1) the acceptance of the tenders submitted by the undernoted contractors and (2) the undernoted total amount, including allowances, for each project:

Project Reference	Project	Contractor	Tender Amount	Total Amount	Finance Available
01-4501	Locksmith Services - Maintenance Contract	Fyfe Douglas, Dundee	£49,207.50	£49,907.50	£49,907.50

FINANCIAL IMPLICATIONS

The Director of Finance has confirmed that funding for the above projects is available as detailed on the attached sheets.

CONSULTATIONS

The Client Department has been consulted with regard to Local Agenda 21 and Equal Opportunities implications.

BACKGROUND PAPERS

Unless stated otherwise on the attached sheets, no background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information), were relied on to any material extent in preparing this report.

FURTHER INFORMATION

Detailed information relating to the above Tenders is included on the attached sheets.

John T P Porter
City Architectural Services Officer

5 April 2001

ECONOMIC DEVELOPMENT COMMITTEE - 16 APRIL 2001

CLIENT	Economic Development	
PROJECT REFERENCE	01-4501	
PROJECT	Locksmith Services	
DESCRIPTION OF WORKS	Maintenance Contract Provision of an emergency call-out service for a period of three years	
TOTAL COST	Several Works 3 x £16,402.50	£49,207.50
	Allowances	£700.00
	TOTAL	£49,907.50
FUNDING SOURCE	Revenue - from the departments to which the service is provided	
BUDGET PROVISION & PHASING	2000/2001	£700.00
	2001/2002	£16,402.50
	Subsequent Years	£32,805.00
ADDITIONAL FUNDING	None	
LOCAL AGENDA 21	None	
EQUAL OPPORTUNITIES	None	
TENDERS	Five invited; four received	<i>Checked</i>
	1 Fyfe Douglas, Dundee	£16,402.50
	2 The Lock Shop, Dundee	£17,674.00
	3 Warden, Dundee	£18,335.50
RECOMMENDATION	Acceptance of the lowest tender as shown on the attached model account	
ALLOWANCES	Professional Services	£700.00
	TOTAL	£700.00
SUB-CONTRACTORS	None	
BACKGROUND PAPERS	None	

LOCKSMITH - SERVICE CONTRACT 2001/04

01-4501

MODEL ACCOUNT

CONTRACTOR: **Fyfe Douglas**

Call Out Work

Call Out During Working Hours

Call out including first hour 520 hrs. @ 16.00 /hr 8,320.00

Hourly Rate Thereafter 100 hrs. @ 16.00 /hr 1,600.00

Call Outs Outwith Working Hours

Call out including first hour 6 hrs. @ 27.50 /hr 165.00

Hourly Rate Thereafter 3 hrs. @ 22.50 /hr 67.50

MATERIAL £ 5,000.00 @ 25 % 6250.00

TENDER ASSESSMENT

£ 16,402.50 **Lowest**

CONTRACTOR: **The Lock Shop**

Call Out Work

Call Out During Working Hours

Call out including first hour 520 hrs. @ 18.00 /hr 9,360.00

Hourly Rate Thereafter 100 hrs. @ 18.00 /hr 1,800.00

Call Outs Outwith Working Hours

Call out including first hour 6 hrs. @ 35.00 /hr 210.00

Hourly Rate Thereafter 3 hrs. @ 18.00 /hr 54.00

MATERIAL £ 5,000.00 @ 25 % 6250.00

TENDER ASSESSMENT

£ 17,674.00 **2**

CONTRACTOR: **Warden**

Call Out Work

Call Out During Working Hours

Call out including first hour	520 hrs. @ 20.00 /hr	10,400.00
Hourly Rate Thereafter	100 hrs. @ 14.50 /hr	1,450.00

Call Outs Outwith Working Hours

Call out including first hour	6 hrs. @ 30.00 /hr	180.00
Hourly Rate Thereafter	3 hrs. @ 18.50 /hr	55.50
MATERIAL	£ 5,000.00 @ 25 %	6250.00

TENDER ASSESSMENT

£ 18,335.50 **3**

CONTRACTOR: **Broughty Ferry Lock Services**

Call Out Work

Call Out During Working Hours

Call out including first hour	520 hrs. @ 21.00 /hr	10,920.00
Hourly Rate Thereafter	100 hrs. @ 14.00 /hr	1,400.00

Call Outs Outwith Working Hours

Call out including first hour	6 hrs. @ 28.00 /hr	168.00
Hourly Rate Thereafter	3 hrs. @ 21.00 /hr	63.00
MATERIAL	£ 5,000.00 @ 25 %	6250.00

TENDER ASSESSMENT

£ 18,801.00 **4**