

**REPORT TO: Education Committee - 28 April 2008**

**REPORT ON: Tenders Received**

**REPORT BY: City Architectural Services Officer**

**REPORT NO: 231-2008**

## **PURPOSE OF REPORT**

This report details tenders received and requests a decision on acceptance thereof.

## **RECOMMENDATIONS**

Approval is recommended of (1) the acceptance of the tenders submitted by the undernoted contractors and (2) the undernoted total amount, including allowances, for each project:

<b>Project Reference</b>	<b>Project</b>	<b>Contractor</b>	<b>Tender Amount</b>	<b>Total Amount</b>	<b>Finance Available</b>
08-2307A	PPP Schools Furniture and Equipment - Expenditure of Allowances - Speakers and Sound Equipment	Vision Sound and Light, Dundee	£17,633.92	£17,733.92	£18,000.00
08-2307B	PPP Schools Furniture and Equipment - Expenditure of Allowances - Catering Equipment - Trolleys	James Scott & Sons (Kitchen Equipment) Ltd, Falkirk	£9,431.00	£9,531.00	£10,000.00
08-2307C	PPP Schools Furniture and Equipment - Expenditure of Allowances - Catering Equipment - Cooking Equipment	Stirling Catering Equipment, Stirling	£4,524.34	£4,624.34	£5,000.00
08-2307D	PPP Schools Furniture and Equipment - Expenditure of Allowances - Fitness Equipment	Powerhouse Fitness Equipment Co, Glasgow	£45,625.36	£45,725.36	£46,000.00
08-2307E	PPP Schools Furniture and Equipment - Expenditure of Allowances - Furniture Maintenance System	Weyfringe, Redcar	£8,331.33	£8,431.33	£9,000.00
08-2307F	PPP Schools Furniture and Equipment - Expenditure of Allowances - Relocation of Existing Interactive Boards	Izatec Ltd, Bellshill (recommended offer)	£47,547.25	£47,647.25	£48,000.00
08-2307G	PPP Schools Furniture and Equipment - Expenditure of Allowances - Catering/Menus Signs	Barconwood Ltd, Suffolk	£3,852.00	£3,952.00	£4,000.00
08-2307H	PPP Schools Furniture and Equipment - Expenditure of Allowances - Lighting Bars and Equipment	Audio Visual Solutions, Dundee	£2,370.00	£2,470.00	£3,000.00

## **FINANCIAL IMPLICATIONS**

The Head of Finance has confirmed that funding for the above projects is available as detailed on the attached sheets.

## **POLICY IMPLICATIONS**

This Report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. Any issues are detailed on the attached sheets.

## **CONSULTATIONS**

The Client Department has been consulted with regard to policy implications and the Chief Executive, Depute Chief Executive (Support Services), Depute Chief Executive (Finance) and Head of Finance have also been consulted in the preparation of this report.

## **BACKGROUND PAPERS**

Unless stated otherwise on the attached sheets, there are no background papers.

## **FURTHER INFORMATION**

Detailed information relating to the above Tenders is included on the attached sheets.

**Rob Pedersen**  
**City Architectural Services Officer**  
**18 April 2008**  
**231-2008**

**EDUCATION COMMITTEE - 28 APRIL 2008**

<b>CLIENT</b>	Education	Education												
<b>PROJECT REFERENCE PROJECT</b>	08-2307A PPP Schools Furniture and Equipment - Expenditure of Allowances	08-2307B PPP Schools Furniture and Equipment - Expenditure of Allowances												
<b>DESCRIPTION OF WORKS</b>	Speakers and Sound Equipment Installation of amplifiers, speakers and wiring to sound systems	Catering Equipment - Trolleys Supply of waste and return trolleys for the dining facilities in Grove Academy and St Pauls												
<b>TOTAL COST</b>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Several Works</td> <td style="text-align: right;">£17,633.92</td> </tr> <tr> <td>Allowances</td> <td style="text-align: right;">£100.00</td> </tr> <tr> <td><b>TOTAL</b></td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;"><b>£17,733.92</b></td> </tr> </table>	Several Works	£17,633.92	Allowances	£100.00	<b>TOTAL</b>	<b>£17,733.92</b>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Several Works</td> <td style="text-align: right;">£9,431.00</td> </tr> <tr> <td>Allowances</td> <td style="text-align: right;">£100.00</td> </tr> <tr> <td><b>TOTAL</b></td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;"><b>£9,531.00</b></td> </tr> </table>	Several Works	£9,431.00	Allowances	£100.00	<b>TOTAL</b>	<b>£9,531.00</b>
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<b>TOTAL</b>	<b>£9,531.00</b>													
<b>FUNDING SOURCE BUDGET PROVISION &amp; PHASING</b>	Capital 2008/2009 - from allowance for speakers/sound/light equipment of £40,000	Capital 2008/2009 - from allowance for catering equipment of £20,000												
<b>ADDITIONAL FUNDING</b>	None	None												
<b>REVENUE IMPLICATIONS</b>	None	None												
<b>POLICY IMPLICATIONS</b>	There are no major issues.	There are no major issues.												
<b>TENDERS</b>	<p>Two quotations invited from specialists through the Robertson Facilities Management as these systems are fixed to the structure and include the PPP contractors uplift</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">1 Vision Sound and Light, Dundee</td> <td style="text-align: right;">£17,633.92</td> </tr> <tr> <td>2 Izatec Ltd, Bellshill</td> <td style="text-align: right;">£21,403.25</td> </tr> </table>	1 Vision Sound and Light, Dundee	£17,633.92	2 Izatec Ltd, Bellshill	£21,403.25	<p>Quotation received for the manufacturer of the equipment which meets the required specification</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">1 James Scott &amp; Sons (Kitchen Equipment) Ltd, Falkirk</td> <td style="text-align: right;">£9,431.00</td> </tr> </table>	1 James Scott & Sons (Kitchen Equipment) Ltd, Falkirk	£9,431.00						
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2 Izatec Ltd, Bellshill	£21,403.25													
1 James Scott & Sons (Kitchen Equipment) Ltd, Falkirk	£9,431.00													
<b>RECOMMENDATION</b>	Instruct Robertsons to accept the lower quotation through the PPP contract	Acceptance of quotation												
<b>ALLOWANCES</b>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Professional Services</td> <td style="text-align: right;">£100.00</td> </tr> <tr> <td><b>TOTAL</b></td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;"><b>£100.00</b></td> </tr> </table>	Professional Services	£100.00	<b>TOTAL</b>	<b>£100.00</b>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Professional Services</td> <td style="text-align: right;">£100.00</td> </tr> <tr> <td><b>TOTAL</b></td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;"><b>£100.00</b></td> </tr> </table>	Professional Services	£100.00	<b>TOTAL</b>	<b>£100.00</b>				
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<b>SUB-CONTRACTORS</b>	None	None												
<b>BACKGROUND PAPERS</b>	Education Committee 10 December 2007, Article II , Report 604-2007, included allowance for this work	Education Committee 10 December 2007, Article II , Report 604-2007, included allowance for this work												

**EDUCATION COMMITTEE - 28 APRIL 2008**

<b>CLIENT</b>	Education		Education	
<b>PROJECT REFERENCE</b>	08-2307C		08-2307D	
<b>PROJECT</b>	PPP Schools Furniture and Equipment - Expenditure of Allowances		PPP Schools Furniture and Equipment - Expenditure of Allowances	
<b>DESCRIPTION OF WORKS</b>	Catering Equipment - Cooking Equipment Supply of sundry cooking equipment and utensils for Downfield and St Andrews Primary Schools		Fitness Equipment Supply and installation of gymnasium and fitness machinery to Grove Academy and St Pauls	
<b>TOTAL COST</b>	Several Works	£4,524.34	Several Works	£45,625.36
	Allowances	£100.00	Allowances	£100.00
	<b>TOTAL</b>	<b>£4,624.34</b>	<b>TOTAL</b>	<b>£45,725.36</b>
<b>FUNDING SOURCE</b>	Capital		Capital	
<b>BUDGET PROVISION &amp; PHASING</b>	2008/2009 - from allowance for catering equipment of £20,000	£5,000.00	2008/2009 - from allowance for fitness equipment of £70,000	£46,000.00
<b>ADDITIONAL FUNDING</b>	None		None	
<b>REVENUE IMPLICATIONS</b>	None		None	
<b>POLICY IMPLICATIONS</b>	There are no major issues.		There are no major issues.	
<b>TENDERS</b>	Quotation received for the manufacturer of the equipment which meets the required specification		Quotation obtained for specialist supplier who previously supplied similar equipment to St Johns High School	
	1 Stirling Catering Equipment, Stirling	£4,524.34	1 Powerhouse Fitness Equipment Co, Glasgow	£45,625.36
<b>RECOMMENDATION</b>	Acceptance of quotation		Acceptance of quotation	
<b>ALLOWANCES</b>	Professional Services	£100.00	Professional Services	£100.00
	<b>TOTAL</b>	<b>£100.00</b>	<b>TOTAL</b>	<b>£100.00</b>
<b>SUB-CONTRACTORS</b>	None		None	
<b>BACKGROUND PAPERS</b>	Education Committee 10 December 2007, Article II , Report 604-2007, included allowance for this work		Education Committee 10 December 2007, Article II , Report 604-2007, included allowance for this work	

**EDUCATION COMMITTEE - 28 APRIL 2008**

<b>CLIENT</b>	Education	Education												
<b>PROJECT REFERENCE</b>	08-2307E	08-2307F												
<b>PROJECT</b>	PPP Schools Furniture and Equipment - Expenditure of Allowances	PPP Schools Furniture and Equipment - Expenditure of Allowances												
<b>DESCRIPTION OF WORKS</b>	Furniture Maintenance System Supply of a label barcode printing system to allow individual items of furniture and equipment to be identified electronically, complete with software and blank labels.	Relocation of Existing Interactive Boards Taking down, relocating, installing and testing existing interactive boards												
<b>TOTAL COST</b>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Several Works</td> <td style="text-align: right;">£8,331.33</td> </tr> <tr> <td>Allowances</td> <td style="text-align: right;">£100.00</td> </tr> <tr> <td><b>TOTAL</b></td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;"><b>£8,431.33</b></td> </tr> </table>	Several Works	£8,331.33	Allowances	£100.00	<b>TOTAL</b>	<b>£8,431.33</b>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Several Works</td> <td style="text-align: right;">£47,547.25</td> </tr> <tr> <td>Allowances</td> <td style="text-align: right;">£100.00</td> </tr> <tr> <td><b>TOTAL</b></td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;"><b>£47,647.25</b></td> </tr> </table>	Several Works	£47,547.25	Allowances	£100.00	<b>TOTAL</b>	<b>£47,647.25</b>
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<b>FUNDING SOURCE</b>	Capital	Capital												
<b>BUDGET PROVISION &amp; PHASING</b>	2008/2009 - from allowance for furniture maintenance system of £30,000      £9,000.00	2008/2009 - from allowance for relocating/fitting of existing equipment of £60,000      £48,000.00												
<b>ADDITIONAL FUNDING</b>	None	None												
<b>REVENUE IMPLICATIONS</b>	None	None												
<b>POLICY IMPLICATIONS</b>	There are no major issues.	There are no major issues.												
<b>TENDERS</b>	<p>Four quotations invited from specialist suppliers</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">1 Weyfringe, Redcar</td> <td style="text-align: right;">£8,331.33</td> </tr> <tr> <td>2 PCF Print Management Ltd, South Wales</td> <td style="text-align: right;">£11,599.71</td> </tr> <tr> <td>3 Codeway Ltd, Colchester</td> <td style="text-align: right;">£13,701.25</td> </tr> <tr> <td>4 TPL Systems Ltd, East Kilbride</td> <td style="text-align: right;">£14,707.00</td> </tr> </table>	1 Weyfringe, Redcar	£8,331.33	2 PCF Print Management Ltd, South Wales	£11,599.71	3 Codeway Ltd, Colchester	£13,701.25	4 TPL Systems Ltd, East Kilbride	£14,707.00	<p>Two quotations invited from specialists through the Robertson Facilities Management as these systems are fixed to the structure and include the PPP contractors uplift</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">1 Vision Sound and Light, Dundee</td> <td style="text-align: right;">£37,542.23</td> </tr> <tr> <td>2 Izatec Ltd, Bellshill (recommended offer)</td> <td style="text-align: right;">£47,547.25</td> </tr> </table>	1 Vision Sound and Light, Dundee	£37,542.23	2 Izatec Ltd, Bellshill (recommended offer)	£47,547.25
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2 Izatec Ltd, Bellshill (recommended offer)	£47,547.25													
<b>RECOMMENDATION</b>	Acceptance of lowest quotation	Due to the programme deadlines to be met and the Main Contractor's knowledge of the specialist contractor's working practices it is recommended that Robertsons be instructed to accept the quotation from Izatec Ltd through the PPP contract												
<b>ALLOWANCES</b>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Professional Services</td> <td style="text-align: right;">£100.00</td> </tr> <tr> <td><b>TOTAL</b></td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;"><b>£100.00</b></td> </tr> </table>	Professional Services	£100.00	<b>TOTAL</b>	<b>£100.00</b>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Professional Services</td> <td style="text-align: right;">£100.00</td> </tr> <tr> <td><b>TOTAL</b></td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;"><b>£100.00</b></td> </tr> </table>	Professional Services	£100.00	<b>TOTAL</b>	<b>£100.00</b>				
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<b>SUB-CONTRACTORS</b>	None	None												
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**EDUCATION COMMITTEE - 28 APRIL 2008**

<b>CLIENT</b>	Education	Education												
<b>PROJECT REFERENCE</b>	08-2307G	08-2307H												
<b>PROJECT</b>	PPP Schools Furniture and Equipment - Expenditure of Allowances	PPP Schools Furniture and Equipment - Expenditure of Allowances												
<b>DESCRIPTION OF WORKS</b>	Catering/Menus Signs Supply of eighteen free-standing menu displays for use in the six Primary Schools	Lighting Bars and Equipment Supply of free-standing lighting rigs for use in the Music/Movement rooms at the six Primary Schools												
<b>TOTAL COST</b>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Several Works</td> <td style="text-align: right;">£3,852.00</td> </tr> <tr> <td>Allowances</td> <td style="text-align: right;">£100.00</td> </tr> <tr> <td><b>TOTAL</b></td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;"><b>£3,952.00</b></td> </tr> </table>	Several Works	£3,852.00	Allowances	£100.00	<b>TOTAL</b>	<b>£3,952.00</b>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Several Works</td> <td style="text-align: right;">£2,370.00</td> </tr> <tr> <td>Allowances</td> <td style="text-align: right;">£100.00</td> </tr> <tr> <td><b>TOTAL</b></td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;"><b>£2,470.00</b></td> </tr> </table>	Several Works	£2,370.00	Allowances	£100.00	<b>TOTAL</b>	<b>£2,470.00</b>
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<b>FUNDING SOURCE</b>	Capital	Capital												
<b>BUDGET PROVISION &amp; PHASING</b>	2008/2009 - from allowance for catering equipment of £20,000 £4,000.00	2008/2009 - from allowance for speakers/sound/light equipment of £40,000 £3,000.00												
<b>ADDITIONAL FUNDING</b>	None	None												
<b>REVENUE IMPLICATIONS</b>	None	None												
<b>POLICY IMPLICATIONS</b>	There are no major issues.	There are no major issues.												
<b>TENDERS</b>	<p>Quotation obtained from specialist supplier</p> <p>1 Barconwood Ltd, Suffolk £3,852.00</p>	<p>Three quotations invited from specialist suppliers</p> <p>1 Audio Visual Solutions, Dundee £2,370.00                  2 Stagebeat Ltd, Surrey £2,514.96                  3 Vision Sound and Light, Dundee £2,580.00</p>												
<b>RECOMMENDATION</b>	Acceptance of quotation	Acceptance of lowest quotation												
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