

**REPORT TO: Education Committee - 16 April 2007**

**REPORT ON: Tenders Received**

**REPORT BY: City Architectural Services Officer**

**REPORT NO: 228-2007**

### **PURPOSE OF REPORT**

This report details tenders received and requests a decision on acceptance thereof.

### **RECOMMENDATIONS**

Approval is recommended of (1) the acceptance of the tenders submitted by the undernoted contractors and (2) the undernoted total amount, including allowances, for each project:

<b>Project Reference</b>	<b>Project</b>	<b>Contractor</b>	<b>Tender Amount</b>	<b>Total Amount</b>	<b>Finance Available</b>
07-7112	Morgan Academy Janitor's House - Heating Installation	Scan Building Services Ltd., Dundee	£3,781.25	£4,320.25	£4,320.25
07-6015	Gowriehill Primary School - Kitchen Servery Upgrade	Dundee Contract Services	£21,000.00	£23,992.50	£24,000.00
07-6031	Baldragon Academy - Upgrade Science Laboratory	Dundee Contract Services	£43,764.00	£50,000.00	£50,000.00
07-6029	Craigie High School - Upgrade Science Laboratories	Dundee Contract Services	£86,757.00	£100,000.00	£100,000.00

### **FINANCIAL IMPLICATIONS**

The Head of Finance has confirmed that funding for the above projects is available as detailed on the attached sheets.

### **CONSULTATIONS**

The Client Department has been consulted with regard to Sustainability Policy and Equal Opportunities implications and the Chief Executive and the Depute Chief Executives (Support Services) and (Finance) have also been consulted in the preparation of this report.

### **BACKGROUND PAPERS**

Unless stated otherwise on the attached sheets, there are no background papers.

### **FURTHER INFORMATION**

Detailed information relating to the above Tenders is included on the attached sheets.

**Rob Pedersen**  
**City Architectural Services Officer**  
**6 April 2007**  
**228-2007**

EDUCATION COMMITTEE - 16 APRIL 2007

<b>CLIENT</b>	Education	Education												
<b>PROJECT REFERENCE</b>	07-7112	07-6015												
<b>PROJECT</b>	Morgan Academy Janitor's House	Gowriehill Primary School												
<b>DESCRIPTION OF WORKS</b>	Heating Installation Removal of the existing system and the installation of a new heating system.	Kitchen Servery Upgrade General upgrading of kitchen servery and equipment including roller shutters; wall and floor finishes also upgraded as required.												
<b>TOTAL COST</b>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Several Works</td> <td style="text-align: right;">£3,781.25</td> </tr> <tr> <td>Allowances</td> <td style="text-align: right;">£539.00</td> </tr> <tr> <td><b>TOTAL</b></td> <td style="text-align: right;"><u>£4,320.25</u></td> </tr> </table>	Several Works	£3,781.25	Allowances	£539.00	<b>TOTAL</b>	<u>£4,320.25</u>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Several Works</td> <td style="text-align: right;">£21,000.00</td> </tr> <tr> <td>Allowances</td> <td style="text-align: right;">£2,992.50</td> </tr> <tr> <td><b>TOTAL</b></td> <td style="text-align: right;"><u>£23,992.50</u></td> </tr> </table>	Several Works	£21,000.00	Allowances	£2,992.50	<b>TOTAL</b>	<u>£23,992.50</u>
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<b>TOTAL</b>	<u>£23,992.50</u>													
<b>FUNDING SOURCE</b>	Revenue	Capital												
<b>BUDGET PROVISION &amp; PHASING</b>	2007/2008 £4,320.25	2007/2008 £24,000.00												
<b>ADDITIONAL FUNDING</b>	None	None												
<b>REVENUE IMPLICATIONS</b>	None	Annual capital financing costs £2,478.00												
<b>SUSTAINABILITY POLICY</b>	None	None												
<b>EQUAL OPPORTUNITIES</b>	None	None												
<b>TENDERS</b>	<p>Two quotations invited; two received</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">1 CMS Heating and Plumbing Ltd., Arbroath</td> <td style="text-align: right;">£3,450.00</td> </tr> <tr> <td>2 Scan Building Services Ltd., Dundee</td> <td style="text-align: right;">£3,781.25</td> </tr> </table>	1 CMS Heating and Plumbing Ltd., Arbroath	£3,450.00	2 Scan Building Services Ltd., Dundee	£3,781.25	<p>Planned Maintenance and Small Works Partnership, cost estimated</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">1 Dundee Contract Services</td> <td style="text-align: right;">£21,000.00</td> </tr> </table>	1 Dundee Contract Services	£21,000.00						
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2 Scan Building Services Ltd., Dundee	£3,781.25													
1 Dundee Contract Services	£21,000.00													
<b>RECOMMENDATION</b>	An inspection of the quotations revealed that the lowest tenderer had not priced for a significant part of the work. The lowest valid tender is that of Scan Building Services Ltd. and this is recommended for acceptance.	Acceptance												
<b>ALLOWANCES</b>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Professional Services</td> <td style="text-align: right;">£539.00</td> </tr> <tr> <td><b>TOTAL</b></td> <td style="text-align: right;"><u>£539.00</u></td> </tr> </table>	Professional Services	£539.00	<b>TOTAL</b>	<u>£539.00</u>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Professional Services</td> <td style="text-align: right;">£2,992.50</td> </tr> <tr> <td><b>TOTAL</b></td> <td style="text-align: right;"><u>£2,992.50</u></td> </tr> </table>	Professional Services	£2,992.50	<b>TOTAL</b>	<u>£2,992.50</u>				
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<b>TOTAL</b>	<u>£2,992.50</u>													
<b>SUB-CONTRACTORS</b>	None	None												
<b>BACKGROUND PAPERS</b>	None	None												

EDUCATION COMMITTEE - 16 APRIL 2007

<b>CLIENT</b>	Education	Education
<b>PROJECT REFERENCE</b>	07-6031	07-6029
<b>PROJECT</b>	Baldragon Academy	Craigie High School
<b>DESCRIPTION OF WORKS</b>	Upgrade Science Laboratory Upgrading and refurbishment of a laboratory at Baldragon Academy.	Upgrade Science Laboratories Upgrading and refurbishment of two laboratories at Craigie High School.
<b>TOTAL COST</b>	Several Works £43,764.00 Allowances £6,236.00 <b>TOTAL</b> £50,000.00	Several Works £86,757.00 Allowances £13,243.00 <b>TOTAL</b> £100,000.00
<b>FUNDING SOURCE</b>	Capital	Capital
<b>BUDGET PROVISION &amp; PHASING</b>	2007/2008 £50,000.00	2007/2008 £100,000.00
<b>ADDITIONAL FUNDING</b>	None	None
<b>REVENUE IMPLICATIONS</b>	Annual capital financing costs £5,165.00	Annual capital financing costs £10,330.00
<b>SUSTAINABILITY POLICY</b>	None	None
<b>EQUAL OPPORTUNITIES</b>	None	None
<b>TENDERS</b>	Partnering contract, an Agreed Maximum Price to be negotiated within the budget allowance available: 1 Dundee Contract Services £43,764.00	Partnering contract, an Agreed Maximum Price to be negotiated within the budget allowance available: 1 Dundee Contract Services £86,757.00
<b>RECOMMENDATION</b>	Acceptance of offer on completion of negotiations	Acceptance of offer on completion of negotiations
<b>ALLOWANCES</b>	Professional Services £6,236.00 <b>TOTAL</b> £6,236.00	Planning Supervisor £880.00 Professional Services £12,363.00 <b>TOTAL</b> £13,243.00
<b>SUB-CONTRACTORS</b>	None	None
<b>BACKGROUND PAPERS</b>	None	None