

DUNDEE CITY COUNCIL

REPORT TO: Personnel Committee - 19 April 2004

REPORT ON: Social Work Department - Dundee City Drug and Alcohol Action Team - Establishment of Post

REPORT BY: Director of Social Work and Assistant Chief Executive (Management)

REPORT NO: 228-2004

1 PURPOSE OF REPORT

- 1.1 The purpose of this report is to seek the Committee's approval to establish a post to provide support to the Dundee City Drug and Alcohol Action Team which is based within the Social Work Directorate.

2 RECOMMENDATION

It is recommended that the Personnel Committee approves the following recommendation:

- 2.1 the establishment of one post of Drug and Alcohol Development Worker, graded PO1-4, £24,888 - £27,015.

3 FINANCIAL IMPLICATIONS

- 3.1 The cost of the above post will be £31,276 (at 2003/04 prices) and will be fully funded by the Scottish Executive through the Dundee Drug and Alcohol Action Team support allocation.

4 LOCAL AGENDA 21 IMPLICATIONS

- 4.1 None.

5 EQUAL OPPORTUNITIES IMPLICATIONS

- 5.1 None.

6 BACKGROUND

- 6.1 The Lead Officer post of the Dundee Drug and Alcohol Team (DAAT) commenced in June 2002 and is graded PO7-10. The main tasks required to be undertaken were to develop and support DAAT and also to monitor and evaluate the work produced. This is in addition to annual planning, performance reporting and management of relevant budgets. A part time Administrative Support Worker, graded AP1, joined the team in November 2003. This post provides a comprehensive administrative and secretarial support to the Lead Officer which enables the commitments and objectives of the DAAT to be met.
- 6.2 The support team was created because the Scottish Executive required national objectives on drug and alcohol misuse to be translated into local activities.
- 6.3 The DAAT has recently undertaken a comprehensive restructuring exercise including revising the support structure. This has led to a more streamlined Team, which has the agreement of partner agencies to recognise the DAAT as the lead body for all drug and alcohol commissioning and service development in Dundee.
- 6.4 Increasing demands have been placed on the DAAT via the Scottish Executive, and through the development and implementation of local plans and initiatives. It is necessary that an additional post of Drug and Alcohol Development Worker, graded PO1-4, be created as this post will assist with the expanding remit and increasing workloads of the current support staff.

7 CONSULTATION

- 7.1 The Chief Executive, Depute Chief Executive (Finance), Depute Chief Executive (Support Services) and the relevant Trade Unions have been consulted in the preparation of this report.

8 BACKGROUND PAPERS

- 8.1 No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information), were relied on to any material extent in preparing this report.

A Baird
Director of Social Work

12 April 2004

J C Petrie
Assistant Chief Executive (Management)

12 April 2004