

REPORT TO: City Development Committee - 23 May 2011

REPORT ON: Tenders Received

REPORT BY: City Architectural Services Officer

REPORT NO: 222-2011

PURPOSE OF REPORT

This report details tenders received and requests a decision on acceptance thereof.

RECOMMENDATIONS

Approval is recommended of (1) the acceptance of the tenders submitted by the undernoted contractors and (2) the undernoted total amount, including allowances, for each project:

Project Reference	Project	Contractor	Tender Amount	Total Amount	Finance Available
09-5817A	Various Properties - Inspection and Testing of Electrical Installations (Area 5) - Phase 2	Dundee Contract Services	£191,648.00	£210,813.00	£210,813.00
09-5818A	Various Properties - Inspection and Testing of Electrical Installations (Area 6) - Phase 2	Dundee Contract Services	£88,645.00	£97,510.00	£97,510.00
09-5819	Various Properties - Servicing & Maintenance of Fire Detection and Alarm Systems (Area 1)	ADT Fire and Security, Dundee	£24,692.50	£27,161.50	£27,161.50
09-5820	Various Properties - Servicing & Maintenance of Fire Detection and Alarm Systems (Area 2)	ADT Fire and Security, Dundee	£27,140.00	£29,854.00	£29,854.00
09-5821	Various Properties - Servicing & Maintenance of Fire Detection and Alarm Systems (Area 3)	ADT Fire and Security, Dundee	£21,940.00	£24,134.00	£24,134.00
09-5822	Various Properties - Servicing & Maintenance of Fire Detection and Alarm Systems (Area 4)	ADT Fire and Security, Dundee	£11,402.50	£12,542.50	£12,542.50
09-5823	Various Properties - Servicing & Maintenance of Fire Detection and Alarm Systems (Area 5)	ADT Fire and Security, Dundee	£11,885.00	£13,074.00	£13,074.00
09-5824	Various Properties - Servicing & Maintenance of Fire Detection and Alarm Systems (Area 6)	ADT Fire and Security, Dundee	£6,950.00	£7,645.00	£7,645.00

FINANCIAL IMPLICATIONS

The Director of Finance has confirmed that funding for the above projects is available as detailed on the attached sheets.

POLICY IMPLICATIONS

This Report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. Any issues are detailed on the attached sheets.

CONSULTATIONS

The Client Department has been consulted with regard to policy implications and the Chief Executive, Depute Chief Executive (Support Services) and Director of Finance have also been consulted in the preparation of this report. Any issues are detailed on the attached sheets.

BACKGROUND PAPERS

Unless stated otherwise on the attached sheets, there are no background papers.

FURTHER INFORMATION

- (1) Detailed information relating to the above Tenders is included on the attached sheets.
- (2) The construction works in this report have been procured using the general guidance contained in the following documents approved by the Council :-
 - a) Report Nr 148-2003 : Partnering Guidelines for Construction Projects
 - b) Report Nr 356-2009 : Construction Procurement Policy
 - c) Standing Orders : Tender Procedures of the Council

Rob Pedersen
City Architectural Services Officer
11 May 2011

222-2011

CITY DEVELOPMENT COMMITTEE - 23 MAY 2011

CLIENT	City Development		City Development	
PROJECT REFERENCE	09-5817A		09-5818A	
PROJECT	Various Properties		Various Properties	
DESCRIPTION OF WORKS	Inspection and Testing of Electrical Installations (Area 5) - Phase 2 The works comprise the inspection, testing, certification and written reporting on the fixed electrical systems in the various properties. Urgent remedial works will also be carried out.		Inspection and Testing of Electrical Installations (Area 6) - Phase 2 The works comprise the inspection, testing, certification and written reporting on the fixed electrical systems in the various properties. Urgent remedial works will also be carried out.	
TOTAL COST	Several Works	£191,648.00	Several Works	£88,645.00
	Allowances	£19,165.00	Allowances	£8,865.00
	TOTAL	£210,813.00	TOTAL	£97,510.00
FUNDING SOURCE	Departmental Revenue Budgets		Departmental Revenue Budgets	
BUDGET PROVISION & PHASING	2011/2012 to 2015/2016	£210,813.00	2011/2012 to 2015/2016	£97,510.00
	(Prices shown are current and fixed for the first year. They will be adjusted for inflation in subsequent years.)		(Prices shown are current and fixed for the first year. They will be adjusted for inflation in subsequent years.)	
ADDITIONAL FUNDING	None		None	
REVENUE IMPLICATIONS	None		None	
POLICY IMPLICATIONS	There are no major issues.		There are no major issues.	
CONSULTATIONS	There are no major issues.		There are no major issues.	
TENDERS	Negotiated contract : Dundee Contract Services		Negotiated contract : Dundee Contract Services	
		£191,648.00		£88,645.00
RECOMMENDATION	Acceptance of offer		Acceptance of offer	
ALLOWANCES	Professional Services	£19,165.00	Professional Services	£8,865.00
	TOTAL	£19,165.00	TOTAL	£8,865.00
SUB-CONTRACTORS	None		None	
BACKGROUND PAPERS	None		None	

CITY DEVELOPMENT COMMITTEE - 23 MAY 2011

CLIENT	City Development		City Development	
PROJECT REFERENCE	09-5819		09-5820	
PROJECT	Various Properties		Various Properties	
DESCRIPTION OF WORKS	Servicing & Maintenance of Fire Detection and Alarm Systems (Area 1) The works comprise the inspection, testing, certification, written reporting and subsequent servicing and maintenance of the fire detection and alarm systems to various Council properties as specified.		Servicing & Maintenance of Fire Detection and Alarm Systems (Area 2) The works comprise the inspection, testing, certification, written reporting and subsequent servicing and maintenance of the fire detection and alarm systems to various Council properties as specified.	
TOTAL COST	Several Works	£24,692.50	Several Works	£27,140.00
	Allowances	£2,469.00	Allowances	£2,714.00
	TOTAL	£27,161.50	TOTAL	£29,854.00
FUNDING SOURCE	Departmental Revenue Budgets		Departmental Revenue Budgets	
BUDGET PROVISION & PHASING	2011/2012 to 2015/2016	£27,161.50	2011/2012 to 2015/2016	£29,854.00
	(Prices shown are current and fixed for the first year. They will be adjusted for inflation in subsequent years.)		(Prices shown are current and fixed for the first year. They will be adjusted for inflation in subsequent years.)	
ADDITIONAL FUNDING	None		None	
REVENUE IMPLICATIONS	None		None	
POLICY IMPLICATIONS	There are no major issues.		There are no major issues.	
CONSULTATIONS	There are no major issues.		There are no major issues.	
TENDERS	Seven invited; six received	<i>Received</i>	<i>Checked</i>	Seven invited; six received
	1 Chubb Fire Ltd., Clydebank	£8,828.00	£10,896.25	1 Chubb Fire Ltd., Clydebank
	2 ADT Fire and Security, Dundee	£24,692.50	£24,692.50	2 ADT Fire and Security, Dundee
	3 Scotshield Ltd., Dundee	£24,820.00	£31,195.00	3 Scotshield Ltd., Dundee
	Highest Tender	£60,440.44		Highest Tender
				£83,807.25
RECOMMENDATION	The tender submitted by Chubb Fire Ltd. Is not considered to be viable considering the requirements of the contract therefore the second lowest tender, that of ADT Fire and Security is recommended for acceptance.		The tender submitted by Chubb Fire Ltd. Is not considered to be viable considering the requirements of the contract therefore the second lowest tender, that of ADT Fire and Security is recommended for acceptance.	
ALLOWANCES	Professional Services	£2,469.00	Professional Services	£2,714.00
	TOTAL	£2,469.00	TOTAL	£2,714.00
SUB-CONTRACTORS	None		None	
BACKGROUND PAPERS	None		None	

CITY DEVELOPMENT COMMITTEE - 23 MAY 2011

CLIENT	City Development		City Development	
PROJECT REFERENCE	09-5821		09-5822	
PROJECT	Various Properties		Various Properties	
DESCRIPTION OF WORKS	Servicing & Maintenance of Fire Detection and Alarm Systems (Area 3) The works comprise the inspection, testing, certification, written reporting and subsequent servicing and maintenance of the fire detection and alarm systems to various Council properties as specified.		Servicing & Maintenance of Fire Detection and Alarm Systems (Area 4) The works comprise the inspection, testing, certification, written reporting and subsequent servicing and maintenance of the fire detection and alarm systems to various Council properties as specified.	
TOTAL COST	Several Works	£21,940.00	Several Works	£11,402.50
	Allowances	£2,194.00	Allowances	£1,140.00
	TOTAL	£24,134.00	TOTAL	£12,542.50
FUNDING SOURCE	Departmental Revenue Budgets		Departmental Revenue Budgets	
BUDGET PROVISION & PHASING	2011/2012 to 2015/2016	£24,134.00	2011/2012 to 2015/2016	£12,542.50
	(Prices shown are current and fixed for the first year. They will be adjusted for inflation in subsequent years.)		(Prices shown are current and fixed for the first year. They will be adjusted for inflation in subsequent years.)	
ADDITIONAL FUNDING	None		None	
REVENUE IMPLICATIONS	None		None	
POLICY IMPLICATIONS	There are no major issues.		There are no major issues.	
CONSULTATIONS	There are no major issues.		There are no major issues.	
TENDERS	Seven invited; six received	<i>Received</i>	<i>Checked</i>	Seven invited; six received
	1 Chubb Fire Ltd., Clydebank	£7,062.00	£8,711.25	1 Chubb Fire Ltd., Clydebank
	2 ADT Fire and Security, Dundee	£21,940.60	£21,940.00	2 ADT Fire and Security, Dundee
	3 Scotshield Ltd., Dundee	£27,385.00	£27,385.00	3 Electro Guard Security Systems, Dundee
	Highest Tender	£52,225.08		Highest Tender
RECOMMENDATION	The tender submitted by Chubb Fire Ltd. Is not considered to be viable considering the requirements of the contract therefore the second lowest tender, that of ADT Fire and Security is recommended for acceptance.		The tender submitted by Chubb Fire Ltd. Is not considered to be viable considering the requirements of the contract therefore the second lowest tender, that of ADT Fire and Security is recommended for acceptance.	
ALLOWANCES	Professional Services	£2,194.00	Professional Services	£1,140.00
	TOTAL	£2,194.00	TOTAL	£1,140.00
SUB-CONTRACTORS	None		None	
BACKGROUND PAPERS	None		None	

CITY DEVELOPMENT COMMITTEE - 23 MAY 2011

CLIENT	City Development		City Development			
PROJECT REFERENCE	09-5823		09-5824			
PROJECT	Various Properties		Various Properties			
DESCRIPTION OF WORKS	Servicing & Maintenance of Fire Detection and Alarm Systems (Area 5) The works comprise the inspection, testing, certification, written reporting and subsequent servicing and maintenance of the fire detection and alarm systems to various Council properties as specified.		Servicing & Maintenance of Fire Detection and Alarm Systems (Area 6) The works comprise the inspection, testing, certification, written reporting and subsequent servicing and maintenance of the fire detection and alarm systems to various Council properties as specified.			
TOTAL COST	Several Works	£11,885.00	Several Works	£6,950.00		
	Allowances	£1,189.00	Allowances	£695.00		
	TOTAL	£13,074.00	TOTAL	£7,645.00		
FUNDING SOURCE	Departmental Revenue Budgets		Departmental Revenue Budgets			
BUDGET PROVISION & PHASING	2011/2012 to 2015/2016 (Prices shown are current and fixed for the first year. They will be adjusted for inflation in subsequent years.)		2011/2012 to 2015/2016 (Prices shown are current and fixed for the first year. They will be adjusted for inflation in subsequent years.)			
ADDITIONAL FUNDING	None		None			
REVENUE IMPLICATIONS	None		None			
POLICY IMPLICATIONS	There are no major issues.		There are no major issues.			
CONSULTATIONS	There are no major issues.		There are no major issues.			
TENDERS	Seven invited; five received	<i>Received</i>	<i>Checked</i>	Seven invited; six received	<i>Received</i>	<i>Checked</i>
	1 Chubb Fire Ltd., Clydebank	£5,331.00	£6,525.00	1 Chubb Fire Ltd., Clydebank	£2,686.00	£3,305.00
	2 ADT Fire and Security, Dundee	£11,885.00	£11,885.00	2 ADT Fire and Security, Dundee	£6,792.00	£6,950.00
	3 Electro Guard Security Systems, Dundee	£18,485.00	£17,525.00	3 Scotshield Ltd., Dundee	£9,450.00	£9,450.00
	Highest Tender	£36,545.00		Highest Tender	£16,588.00	
RECOMMENDATION	The tender submitted by Chubb Fire Ltd. Is not considered to be viable considering the requirements of the contract therefore the second lowest tender, that of ADT Fire and Security is recommended for acceptance.		The tender submitted by Chubb Fire Ltd. Is not considered to be viable considering the requirements of the contract therefore the second lowest tender, that of ADT Fire and Security is recommended for acceptance.			
ALLOWANCES	Professional Services	£1,189.00	Professional Services	£695.00		
	TOTAL	£1,189.00	TOTAL	£695.00		
SUB-CONTRACTORS	None		None			
BACKGROUND PAPERS	None		None			