

ITEM No ...3.....

REPORT TO: CITY DEVELOPMENT COMMITTEE – 27 FEBRUARY 2017

REPORT ON: POLICY ON INTENTIONAL BALLOON AND SKY LANTERN RELEASES

REPORT BY: EXECUTIVE DIRECTOR OF NEIGHBOURHOOD SERVICES

REPORT NO: 2-2017

1.0 PURPOSE OF REPORT

1.1 This report sets out the hazards posed by the mass intentional release of helium filled latex balloons and sky lanterns and the growing evidence of the damage they cause. Other local authorities and organisations, such as Keep Scotland Beautiful and the Marine Conservation Society, are supporting calls for bans of all such releases. This report sets out the hazards.

2.0 RECOMMENDATIONS

- 2.1 It is recommended that the Committee agrees:-
- 2.2 to approve the Policy Statement set out in (**Appendix 1**) prohibiting intentional balloon and lantern releases on Council owned land and property, by Council staff, and at events endorsed or supported by the Council, including those on non-Council land; and
- 2.3 that Dundee City Council will raise awareness of environmental consequences of balloon and sky lantern releases and promote alternatives.

3.0 FINANCIAL IMPLICATIONS

3.1 The proposals in this report have no financial implications.

4.0 MAIN TEXT

- 4.1 The mass intentional releases of helium filled latex balloons and sky lanterns have increased in recent years. These balloons and lanterns pose hazards to wildlife and livestock causing injury and death. Lanterns can also cause injury to humans, damage to buildings and cause false callouts to the coastguard.
- 4.2 Under section 87 of the Environmental Protection Act 1990 it is an offence to throw down, drop or otherwise deposit, and then leave, litter in a public open place. Local authorities have the ability to enforce this Act with fixed penalty notices.
- 4.3 More than twenty four local authorities in the UK now have balloon/lantern release policies including Aberdeen City, Highland, Falkirk and Shetland Islands. Regional authorities in Canada, USA and Australia have banned balloon releases. Lantern releases are banned in Australia, Malta, Vietnam, Spain and most parts of Germany, and it is also illegal to import or sell them in Austria.
- 4.4 Keep Scotland Tidy, National Farmers Union Scotland, Royal National Lifeboat Institution, Royal Society for the Protection of Birds and the Marine Conservation Society all support and call for bans.
- 4.5 A Policy Statement has been prepared (**Appendix 1**) detailing the issues, alternatives, support from other local authorities, companies and organisations, and how Dundee City Council can comply with the Policy.
- 4.6 The report sets out the hazards posed by the mass intentional release of helium filled latex balloons and sky lanterns and the growing evidence of the damage they cause. Often the organisers of events with mass releases of balloons or lanterns are unaware of the issues. Approval of a policy prohibiting these items will raise awareness of the environmental consequences of balloon and sky lantern releases.

4.7 Under the provisions of the Local Government in Scotland Act 2003 the Council has to discharge its duties in a way which contributes to the achievement of sustainable development. In terms of the Climate Change Act, the Council has a general duty to demonstrate its commitment to sustainability and the community, environmental and economic impacts of its actions. Approving this policy will contribute to this duty.

5.0 POLICY IMPLICATIONS

5.1 This report has been screened for any policy implications in respect of Sustainable Development, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. There are no major issues.

6.0 CONSULTATIONS

6.1 The Chief Executive, Executive Director of Corporate Services, Executive Director of City Development and Head of Democratic and Legal Services have been consulted and are in agreement with the contents of this report.

7.0 BACKGROUND PAPERS

7.1 None.

Elaine Zwirlein
Executive Director of Neighbourhood Services

Tom Stirling
Head of Community Safety & Protection

Date: 14 February 2017

APPENDIX 1

Policy Statement – Dundee City Council Prohibition of Intentional Balloon and Sky Lantern Releases

1.0 Introduction

- 1.1 The mass intentional releases of helium filled latex balloons and sky lanterns have increased in recent years. This Policy Statement highlights the hazards balloons and lanterns pose to wildlife and livestock causing injury and death. Lanterns can also cause injury to humans, damage to buildings and cause false callouts to the coastguard.
- 1.2 This Policy Statement covers all balloon and lantern releases on Dundee City Council owned property and land, by Dundee City Council employees and at Dundee City Council endorsed or supported events, including those not on Council owned land.
- 1.3 Within this policy the term “release” refers to the intentional act of releasing a balloon or lantern into the general environment.
- 1.4 Under section 87 of the Environmental Protection Act 1990 it is an offence to throw down, drop or otherwise deposit, and then leave, litter in a public open place. Local authorities have the ability to enforce this Act with fixed penalty notices.
- 1.5 This Policy Statement sets out alternatives to balloon and lantern releases, and support for a ban from other local authorities, companies and organisations are also provided.

2.0 Balloons and Lanterns

Balloons

- 2.1 Within this policy the term “balloon” refers to any inflatable flexible bag filled with gas, such as helium, hydrogen, nitrous oxide, oxygen or hot air made from materials such as rubber, latex, natural latex, paper, polychloroprene, foil, mylar or a nylon fabric. This includes all biodegradable balloons.
- 2.2 Once a latex balloon has been released it rises to a height of 5 miles where the pressure and the temperature cause the balloon to undergo brittle fracture. The balloon pieces then float back down but 5-10% do not burst, and float back down whole and partially deflated. These balloons are often cited to “degrade as fast as an oak leaf”, which is reported as 6 months. However they can cause significant harm in these six months by entanglement and choking, and take considerably longer to degrade in the marine environment.

Lanterns

- 2.3 Sky lanterns are made of thin paper held by a wire or bamboo frame and lifted by heat from a naked flame. They pose similar choking threats to wildlife and livestock as balloons do and they also cause false callouts to the coastguard. They pose a fire hazard to dry standing crops, stacks of hay or straw, forestry and farm buildings, and thatched cottages. Recent examples are the recycling plant blaze in the Midlands and a caravan park in Worcestershire, both attributed to lanterns.
- 2.4 In Scotland, NFUS staff and members have reported finding lantern remains on or near farmland in Renfrewshire, Bute, Aberdeenshire, Wigtownshire and near Edinburgh. While injury to animals or damage to property has yet to be reported in Scotland (there have been cases in England), the fear with NFUS is that this is just a matter of time.

3.0 Threats to Wildlife and Domestic Livestock

- 3.1 The following species, all of which occur in the waters off the UK, have been reported with latex balloons in their digestive system: Common Dolphin, Risso's Dolphin, Loggerhead Turtle, Leatherback Turtle, Blue Shark and Northern Fulmar. Common Dolphin, Risso's Dolphin and Northern Fulmar are all present off Angus coasts.

- 3.2 The Marine Conservation Society co-ordinate regular beach cleans and litter surveys, as part of their Beachwatch campaign, on beaches throughout the UK on the third weekend of September. In 2005, balloons and their ribbon and string accounted for 4% of entanglements of marine creatures recorded over a single weekend.
- 3.3 Aberdeenshire Council Ranger Service have led Beachwatch events on Aberdeenshire beaches since the 1990s. Evidence shows that anything between 6 and 106 balloons or balloon pieces have been found during surveys. The average number of balloons and balloon pieces found on UK beaches on Beachwatch surveys almost tripled in 2011 when compared to 1996 figures.
- 3.4 Balloons can also cause a choking hazard for livestock as the pieces of balloon, ribbon, string and plastic holder cups fall into grazing fields or fields of hay or straw which are subsequently ensiled.

4. Practice of Other Authorities

- 4.1 Twenty four local authorities in the UK now have balloon/lantern release policies including Angus, Aberdeen City, Aberdeenshire, Perth & Kinross, Highland, Falkirk and Shetland Islands. Regional authorities in Canada, USA and Australia have banned balloon releases. Lantern releases are banned in Australia, Malta, Vietnam, Spain and most parts of Germany, and it is also illegal to import or sell them in Austria.
- 4.2 Keep Scotland Tidy, National Farmers Union Scotland, Royal National Lifeboat Institution, Royal Society for the Protection of Birds and the Marine Conservation Society all support and call for bans.
- 4.3 Some of the organisations that have balloon release policies or have cancelled events are Barclays, Marks & Spencer, Sainsbury's, Norwich Union, TGI Fridays, The Co-operative Group and Guinness Book of Records.

5. Alternatives

- 5.1 Many balloon and lantern release events are planned for fundraising and celebrations. Dundee City Council can offer alternatives whilst enforcing the ban.
- 5.2 The Marine Conservation Society has provided alternatives:

Flags, banners & pop-ups – When budgets are tight many businesses are realising the benefits of using reusable eye-catching signage. Colourful streamers, flags, banners and other signs save money and time over balloons, string, helium and lanterns. Balloon sculpture - Turn balloons into something stunning with a hired-in balloon artist or try your own.

Virtual balloons & races - The RSPB have launched a new virtual balloon race where you can design and personalise your balloon and then track it on Google maps.

Pop a balloon - Put a raffle ticket in a few balloons before blowing them up...let them go (indoors) and ask people to pop them...the raffle ticket indicates the prize.

How many? - Fill up a car with blown up balloons and then get people to guess how many there are. The closest guess wins a prize.

Lanterns – can still be enjoyed if tethered by a fishing line.

6. Policy Actions

- 6.1 All intentional balloon and lantern releases on Council owned land and property, by Council staff, and at events endorsed or supported by the Council, including those on non-Council land, will be prohibited.
- 6.2 Dundee City Council will raise awareness of environmental consequences of balloon and sky lantern releases and promote alternatives.
- 6.3 It is the responsibility of all Services to comply with and implement this policy as appropriate to their Service.

7. Summary

- 7.1 Mass releases of balloons or lanterns can make an impressive sight but pose hazards to wildlife, livestock, humans and property. They are on the increase, often for fundraising, commemorative or celebratory events. Evidence is growing of the damage they cause and it is recommended that Dundee City Council join with an increasing number of local authorities in introducing a policy banning all such releases on Council property, Council owned land, by Council staff and at Council endorsed or supported events, including those not on Council owned land. Often the organisers of these events are unaware of the issues so the policy should be publicised as fully as possible, to maximise awareness. It is hoped that publicising the policy and promoting alternatives will also lead to a reduction in smaller scale private releases, especially of lanterns, as the public become more aware of the dangers they pose.

References:

1. Marine Conservation Society Pollution Policy and Position Statement:
http://www.mcsuk.org/downloads/pollution/beachwatch/MCS_balloons_and_chinese_lanterns_policy.pdf
2. Keep Scotland Beautiful – Position Statement – Balloon and Flying Lantern Litter
<http://www.keepsotlandbeautiful.org/media/1556461/balloon-and-flying-lantern.pdf>

ITEM No ...4.....

REPORT TO: CITY DEVELOPMENT COMMITTEE – 27 FEBRUARY 2017

REPORT ON: PROPOSED COMMUNITY ASSET TRANSFER BY LEASE OF DRUMGEITH SPORTS PAVILION, DRUMGEITH ROAD, DUNDEE

REPORT BY: EXECUTIVE DIRECTOR OF CITY DEVELOPMENT

REPORT NO: 30-2017

1 PURPOSE OF REPORT

1.1 To seek the approval for the transfer by lease, as a Community Asset Transfer, of the Drumgeith Sports Pavilion, Drumgeith Road, Dundee, DD4 0JX.

2 RECOMMENDATION

2.1 It is recommended that the Committee approve the proposed transfer by lease, for a period of 99 years, of the Drumgeith Sports Pavilion, Drumgeith Road, Dundee as shaded on the attached plan, to Fairfield Community Sports Hub, Drumgeith Road, Dundee, Scottish Charity Number SCIO43752.

2.2 The tenant will be permitted to use the subjects as a sports pavilion in association with the tenant's operations as a community sports hub. The lease will be on a full repairing and insuring basis (ie the proposed tenant will be responsible for all repairs, maintenance and operating costs).

3 FINANCIAL IMPLICATIONS

3.1 The annual rent will be £1.00 per annum, if asked.

4 BACKGROUND

4.1 Reference is made to Article IV of the meeting of the Policy and Resources Committee of 19 August 2013, wherein members approved the Community Asset Transfer Strategy. A Community Asset Transfer Steering Group was then set up to consider applications for Community Asset Transfer. The Steering Group introduced a staged application process and scoring mechanism to process applications received.

4.2 One organisation has submitted a satisfactory application for the Drumgeith Sports Pavilion to be considered for a long lease under the Asset Transfer Policy, namely Fairfield Community Sports Hub.

4.3 The Fairfield Community Sports Hub has been constituted for the advancement of public participation in sport and the provision of associated recreational facilities.

4.4 After consideration by the Community Asset Transfer Steering Group, the application was scored, resulting in a score of 59 out of 100.

4.5 The Assessment and Scoring process has been developed to give a weighting of 10% for Governance, 30% for Finance and Business Planning, 50% for Community Benefits and 10% for Market Value (where applicable). The high level of weighting allocated to Community Benefits reflects the Council's commitment to ensure that local communities are consulted and have ownership of a lease, or asset transfer being approved in their respective multi-member Wards and Community Areas.

- 4.6 Members are requested to approve the proposed 99 year lease to Fairfield Community Sports Hub.

5 POLICY IMPLICATIONS

- 5.1 This Report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. There are no major issues.

6 CONSULTATIONS

- 6.1 The Chief Executive, the Executive Director of Corporate Services, Head of Democratic and Legal Services and the Executive Director of Neighbourhood Services have been consulted and are in agreement with the contents of this report.

7 BACKGROUND PAPERS

- 7.1 There are no background papers of relevance to this report.

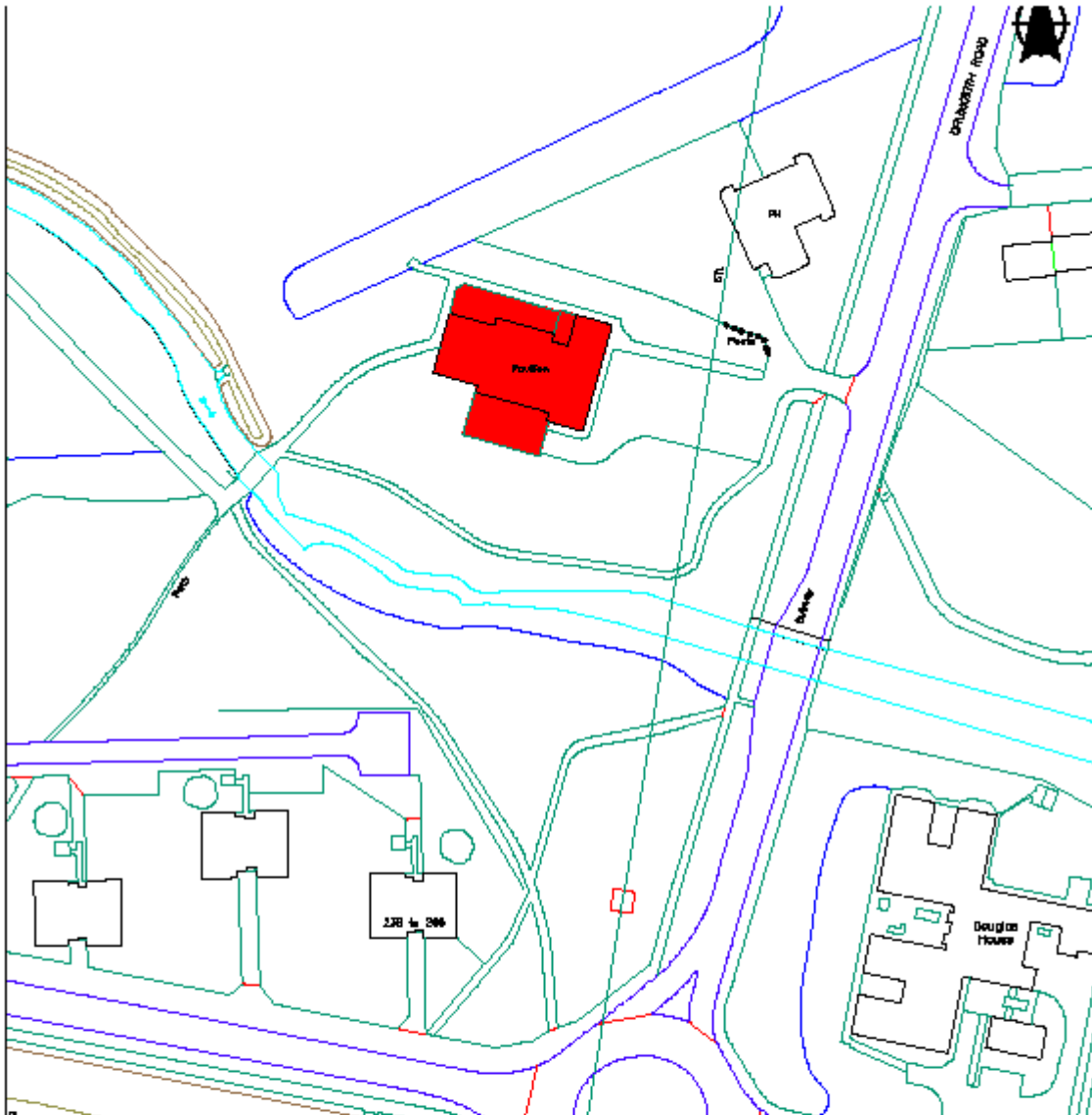
Mike Galloway
Executive Director of City Development

Fergus Wilson
Head of Design and Property

FW/CC/AK/KM

30 January 2017

Dundee City Council
Dundee House
Dundee



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<p>ADDRESS: FORMER DRUMGEITH PAVILLION DRUMGEITH ROAD DUNDEE</p>	<p>REP:</p> <p>DRAWN: BP</p>	<p>Reproduced by permission of Ordnance Survey on behalf of HMRC. © Crown Copyright and database right 2012. All rights reserved. Ordnance Survey Licence number 100023571.</p>
<p>DRAWING: DRAFT</p>	<p>SCALE: 1/1250</p> <p>DATE: NOV 2015</p>	<p>DUNDEE CHANGING FOR THE FUTURE City Development 20 South Lakes Road TEL: +44 (0) 1382 496339 F500+44 (0) 1382 432842</p>

ITEM No ...5.....

REPORT TO: CITY DEVELOPMENT COMMITTEE – 27 FEBRUARY 2017
REPORT ON: VARIATION TO OFF-STREET CAR PARKS ORDER 2017
REPORT BY: EXECUTIVE DIRECTOR OF CITY DEVELOPMENT
REPORT NO: 32-2017

1 PURPOSE OF REPORT

1.1 This report considers the requirement to promote the necessary Traffic Regulation Order to vary 4 car parks (West Bell Street, Hunter Street (North), Hunter Street (South) and East Whale Lane). The variation will alter the type of car park stay available to customers to allow them greater flexibility.

2 RECOMMENDATION

2.1 It is recommended that Committee approve the preparation of the necessary Traffic Regulation Order to vary 4 proposed car parks (West Bell Street, Hunter Street (North), Hunter Street (South) and East Whale Lane) into the Dundee City Council (Off-street Car Parks) Order 1996.

2.2 It is recommended that Committee approve the preparation of the necessary Traffic Regulation Order to vary the car parks from long stay to variable stay which will allow customers greater flexibility for both time and cost when utilising these car parks.

3 FINANCIAL IMPLICATIONS

3.1 The costs of preparing the Traffic Regulation Order and changing the current signage is estimated at £3,500. This will be met by the Car Park Trading account.

4 BACKGROUND

4.1 A request has been made to alter existing long-stay car parks to variable-stay as they currently offer limited flexibility for customers. A change to a variable stay allows customers to stay for shorter or longer stays if they choose. This offers customers both the time and cost flexibility that was not previously available to them in these car parks.

4.2 These four car parks are required to be varied within the current Dundee City Council (Off-street Car Parks) Order 1996.

4.3 The main plans with the car park locations can be accessed online at the weblink: <http://tinyurl.com/jf4232q>. A paper copy can also be made available on request from the Head of Transportation.

5 POLICY IMPLICATIONS

5.1 This Report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. There are no major issues.

6 CONSULTATIONS

6.1 The Chief Executive, the Executive Director of Corporate Services and Head of Democratic and Legal Services have been consulted and are in agreement with the contents of this report.

7 BACKGROUND PAPERS

7.1 There are no background papers of relevance to this report.

Mike Galloway
Executive Director of City Development

Neil Gellatly
Head of Roads and Transportation

NHG/SS/KM

13 January 2017

Dundee City Council
Dundee House
Dundee

ITEM No ...6.....

REPORT TO: CITY DEVELOPMENT COMMITTEE – 27 FEBRUARY 2017
REPORT ON: TENDERS RECEIVED BY HEAD OF DESIGN AND PROPERTY
REPORT BY: HEAD OF DESIGN AND PROPERTY
REPORT NO: 38-2017

1 PURPOSE OF REPORT

1.1 This report details tenders received and requests a decision on acceptance thereof.

2 RECOMMENDATION

2.1 Approval is recommended of (1) the acceptance of the tenders submitted by the undernoted contractors and (2) the undernoted total amount, including allowances, for each project.

Project Reference Description	Project Description	Contractor	Tender Amount	Fees & Other Costs	Total Amount
P16603	Lochee PS Demolition	Dundee Plant Co Ltd	£185,735.00	£87,973.50	£273,708.50
P16569	RCGF-City Quay Community Facilities	Construction Services	£943,643.00	£56,357.00	£1,000,000.00
P16605-	Claverhouse Road Toucan Crossing and Footway Link to Forfar Road Underpass	T&N Gilmartin (Contractors) Ltd	£87,006.72	£85,744.68	£172,751.40
15-012 -	Various School Sites, Dundee - Installation of Car Park Barriers	URSA Gates Ltd, Glasgow	£25,318.00	£10,873.65	£36,191.65
P14388	Baldovie Waste Management Facility – Improvements to Building Fabric	Construction Services	£77,705.00	£12,500.00	£90,205.00

3 FINANCIAL IMPLICATIONS

3.1 The Executive Director of Corporate Services has confirmed that funding for the above projects is available as detailed on the attached sheet.

4 POLICY IMPLICATIONS

4.1 This Report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. Any issues are detailed on the attached sheets.

5 CONSULTATIONS

5.1 The Chief Executive, Executive Director of Corporate Services and the Head of Democratic and Legal Services have been consulted and are in agreement with the contents of this report.

6 BACKGROUND PAPERS

6.1 None.

7 FURTHER INFORMATION

7.1 Detailed information relating to the above Tenders is included on the attached sheet. The construction works in this report have been procured using the general guidance contained in the following documents approved by the Council:

- a Report: 148-2003 - Partnering Guidelines for Construction Projects;
- b Report: 356-2009 - Construction Procurement Policy; and
- c Standing Orders - Tender Procedures of the Council.

Mike Galloway
Executive Director of City Development

Fergus Wilson
Head of Design and Property

ML/EC

15 February 2017

Dundee City Council
Dundee House
Dundee

CLIENT	CITY DEVELOPMENT	CITY DEVELOPMENT
PROJECT NUMBER PROJECT PROJECT INFORMATION	P16603 Lochee PS Demolition Demolition of vacant surplus primary school building and post demolition treatment of top soil and seeding	P16569 RCGF City Quay Community Facilities Design and construction of a new wakeboarding facility with community/schools access along the quayside of Victoria Dock. Project also includes external ancillary support accommodation to improve community use on-board HM Frigate Unicorn.-
ESTIMATED START AND COMPLETION DATES	March 2017 May 2017	March 2017 September 2017
TOTAL COST	Contract £185,735.00 Non Contract Allowances £65,323.50 Fees £22,650.00 Total <u>£273,708.50</u>	Contract £943,643.00 Non Contract Allowances £22,257.00 Fees £34,100.00 Total <u>£1,000,000.00</u>
FUNDING SOURCE	Capital Plan – Jobs in Regeneration, Demolition of Surplus Properties	Capital Plan – Jobs in Regeneration, City Quay (Regeneration Grant)
BUDGET PROVISION & PHASING	2016/17 - £90,000.00 2017/18 <u>£183,708.50</u> Total <u>£273,708.50</u>	2016/17 £1,000,000.00
ADDITIONAL FUNDING	None	None
REVENUE IMPLICATIONS	None	None
POLICY IMPLICATIONS	Built environment – removal of vacant building will provide an opportunity to enhance local environment	None
TENDERS	Tenders were invited from 6 contractors and the following tenders received:- Contractors Tender Dundee Plant Co Ltd, Dundee. £185,735.00 Safedem Ltd, Dundee. £187,781.00 Dem-master Ltd, Dundee. £195,980.00 Gowrie Contracts Ltd Dundee. £202,010.00 Central Demolition Ltd, Bonnybridge. £221,010.00 Reigart Contracts Ltd, Coatbridge. £221,780.00	Negotiated Contract:- Contractor Tender Construction Services £943,643.00
RECOMMENDATION	To accept the lowest tender from Dundee Plant Co Ltd	Acceptance of offer
ALLOWANCES	Contingencies £22,823.50 Post Demolition Treatment £22,500.00 Public Utilities £20,000.00 Professional Fees £21,400.00 CDM Principal Designer <u>£1,250.00</u> Total <u>£87,973.50</u>	Contingencies £22,257.00 Professional Fees £29,600.00 CDM Principal Designer <u>£4,500.00</u> Total <u>£56,357.00</u>
SUB-CONTRACTORS	None	None
BACKGROUND PAPERS	None	None

CLIENT	CITY DEVELOPMENT	CITY DEVELOPMENT
PROJECT NUMBER PROJECT	P16605 Claverhouse Road Toucan Crossing and Footway Link to Forfar Road Underpass	15-012 Various School Sites, Dundee - Installation of Car Park Barriers
PROJECT INFORMATION	Works to improve Dundee's existing footway and cycle network at Caird Park linking the green circular route at Eriskay Drive to the underpass leading to Morrisons Supermarket. Sustrans have committed to funding 100% of the costs associated with this project.	The works comprise the installation of car park access control barriers to Downfield PS, Fintry PS and Balumbie PS complete with bases and electrical supplies.
ESTIMATED START AND COMPLETION DATES	Start – March 2017 Complete May 2017	Start July 2017 Complete July 2017
TOTAL COST	Contract £87,006.72 Non Contract Allowances £65,521.00 Fees £20,223.68 Total £172,751.40	Several Works £25,318.00 Allowances £10,873.65 Total £36,191.65
FUNDING SOURCE	Capital Plan – Sustainable City Infrastructure- Road Schemes/Minor Schemes (Sustrans External Funding)	Capital Plan – Sustainable City Infrastructure - Road Schemes/Minor Schemes
BUDGET PROVISION & PHASING	2016/17 £60,000.00 2017/18 £112,751.40 Total £172,751.40	2016/2017 £2,700.00 2017/2018 £33,491.65 £36,191.65
ADDITIONAL FUNDING	None	None
REVENUE IMPLICATIONS	None	None
POLICY IMPLICATIONS	None	None
TENDERS	Tenders were invited from 6 contractors and the following tenders were received: Contractors Tender T&N Gilmartin Contractors Ltd, Cupar £87,006.72 Kilmac Ltd, Perth £107,800.70 MacKenzie Construction, Glasgow £136,322.48	The project was procured through the Public Contracts Scotland Portal, 2 compliant offers were received. Evaluation scores were given on a cost/quality basis as noted below: Contractors Tender Quality Ranking Cost/Quality Ranking URSA Gates Ltd, Glasgow £25,318.00 1 1 ABW Barriers & Gates Ltd, Glasgow £29,068.00 2 2
RECOMMENDATION	To accept the lowest tender from T&N Gilmartin Contractors Ltd	Acceptance of the offer from URSA Gates Ltd, Glasgow.
ALLOWANCES	Utilities £12,400.00 Street Lighting (Electrical) £6,500.00 Siemens Traffic Signals £26,321.00 Contingencies £20,300.00 Professional Fees £20,223.68 Total £85,744.68	Professional Fees £3,873.65 Electric Supplies to Barriers £7,000.00 Total £10,873.65
SUB-CONTRACTORS	None	None

BACKGROUND PAPERS	None	None
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CLIENT	CITY DEVELOPMENT	
PROJECT NUMBER PROJECT	P14388 Baldovie Waste Management Facility – Improvements to Building Fabric.	
PROJECT INFORMATION	Roof improvement work and removal of redundant significant plant to improve traffic management and waste management operational activities at Baldovie to increase efficiency and safety at the facility.	
ESTIMATED START AND COMPLETION DATES	Start – March 2017 Complete – March 2017	
TOTAL COST	Contract	£77,705.00
	Non Contract Allowances	£7,000.00
	Fees	£5,500.00
	Total	£90,205.00
FUNDING SOURCE	Capital Plan – Corporate Asset Management - Health & Safety Works	
BUDGET PROVISION & PHASING	2016/17	£90,205.00
ADDITIONAL FUNDING	None	
REVENUE IMPLICATIONS	None	
POLICY IMPLICATIONS	None	
TENDERS	Negotiated Contract	
	Contractor	Tender
	Construction Services	£77,705.00
RECOMMENDATION	Acceptance of offer	
ALLOWANCES	Contingencies	£7,000.00
	Professional Fees	£5,500.00
	Total	£12,500.00
SUB-CONTRACTORS	None	
BACKGROUND PAPERS	None	

ITEM No ...7.....

REPORT TO: CITY DEVELOPMENT COMMITTEE – 27 FEBRUARY 2017
REPORT ON: SUPPLY OF PLANT AND VEHICLES
REPORT BY: EXECUTIVE DIRECTOR OF CITY DEVELOPMENT
REPORT NO: 39-2017

1 PURPOSE OF REPORT

1.1 To seek approval for the purchase of plant and vehicles as required by Dundee City Council to ensure ongoing operational efficiency and to support the delivery of front line services.

2 RECOMMENDATION

2.1 It is recommended that the Committee approve the purchase of the vehicles listed in Appendix 1, at a total cost of **£249,000**.

3 FINANCIAL IMPLICATIONS

3.1 The Executive Director of Corporate Services advises that the capital costs of **£249,000** can be met from allowances within the Capital Budget – Vehicle Fleet – Purchase of Vehicles and Equipment for 2016/17 and 2017/18.

4 BACKGROUND

4.1 All items included in this committee report are part of the ongoing review of plant and vehicle assets held by the council and will contribute to the overall savings identified by the Changing for the Future project.

4.2 Items 1 of Appendix 1 are to replace the three grave diggers that are currently in use but are coming to the end of their life and no longer meet the requirements of the tasks involved in the operation. The existing three grave digging machines will be replaced with two.

4.3 Item 2 in Appendix 1 is to replace two sets of trailed grass cutting gangs that have now reached the end of their useful life. The existing two trailed gangs will be replaced with one.

4.4 The two ride on rotary mowers detailed in item 3 are part of the on-going replacement programme for this type of machine and they are to replace two vehicles that have reached the end of their life and ensure a manageable approach to the replacement of this group of plant.

4.5 The six quad bikes in item 4 of Appendix 1 are to replace units that are currently hired on an annual basis. An analysis of the hired costs versus purchase cost has been undertaken and it is been decided this is the most efficient way for the council to manage these assets. The purchase of the units will also allow the operational department to make improvements to working practises.

4.6 The final item in Appendix 1, horticultural rotovator is also to replace a hired item and again an analysis has been undertaken of the different procurement options and it was felt that purchase was the most economical option taking into account the whole life costs.

4.7 The various items are to be purchased through the appropriate framework as detailed within Appendix 1. Particular consideration was given to operational needs, environmental impact, specification, reliability, performance, operator compatibility, after sales service including spare parts provision as well as user experience, when selecting the appropriate equipment.

- 4.8 Various procurement options are considered when looking at replacements including purchase, leasing and hire. It was determined that outright purchase was the preferred option for these items taking into account whole life costs and the option to extend ownership beyond the scheduled life.

5 POLICY IMPLICATIONS

- 5.1 This Report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. There are no major issues.

6 CONSULTATIONS

- 6.1 The Chief Executive, the Executive Director of Corporate Services and Head of Democratic and Legal Services have been consulted and are in agreement with the contents of this report.

7 BACKGROUND PAPERS

- 7.1 None.

Mike Galloway
Executive Director of City Development

Neil Gellatly
Head of Roads & Transportation

NHG/GMcR/MS

14 February 2017

Dundee City Council
Dundee House
Dundee

APPENDIX 1

	Vehicle Required	Supplier	Location	Make	Model	Qty	Tender Price £	Framework
1	Compact Grave Digger	Scot JCB	Dundee	JCB	3CX Compact	2	£108,000	Grounds Maintenance & Small Plant Ref: TPC/GM and Small Plant/11/07
2	Trailed Grass Cutting Gangs	Gammies	Forfar	Trimax	Pegasus	1	£25,000	Grounds Maintenance & Small Plant Ref: TPC/GM and Small Plant/11/07
3	Ride-On Rotary Mower	Fairways	Kinross	Ransomes	HR300	2	£37,000	Grounds Maintenance & Small Plant Ref: TPC/GM and Small Plant/11/07
4	Quad Bike with sprayer units	Terra -Firma	Kinross	Yamaha	YFM350	6	£72,000	Grounds Maintenance & Small Plant Ref: TPC/GM and Small Plant/11/07
5	Horticultural Rotovator	Fairways	Kinross	Grillo	G311	1	£7,000	Grounds Maintenance & Small Plant Ref: TPC/GM and Small Plant/11/07
		TOTALS					£249,000	

ITEM No ...8.....

REPORT TO: CITY DEVELOPMENT COMMITTEE – 27 FEBRUARY 2017
REPORT ON: DUNDEE DEVELOPMENT PLAN SCHEME 2017
REPORT BY: EXECUTIVE DIRECTOR OF CITY DEVELOPMENT
REPORT NO: 44-2017

1 PURPOSE OF REPORT

1.1 The report sets out the 2017 Development Plan Scheme for the Dundee Local Development Plan.

2 RECOMMENDATION

2.1 It is recommended that the Committee:

- a approves the Development Plan Scheme 2017 as set out in Appendix 1;
- b refers the Development Plan Scheme 2017 to the Scottish Government for information; and
- c remits the Executive Director of City Development to publish and implement the Development Plan Scheme 2017.

3 FINANCIAL IMPLICATIONS

3.1 There are no financial implications from the Development Plan Scheme.

4 BACKGROUND

4.1 The Town and Country Planning (Scotland) Act 1997 requires each Planning Authority to prepare a Development Plan Scheme, and review it annually.

4.2 The Development Plan Scheme is required to set out the Authority's programme for preparing and reviewing its Local Development Plan and gives a general indication of what is involved in each stage, together with dates for key stages in the process.

4.3 The Development Plan Scheme must also include a "participation statement" stating the expected arrangements for consultation on the Plan preparation.

4.4 After adopting the Development Plan Scheme, the Act requires the Authority to publish it, send two copies to Scottish Ministers and place copies in public libraries.

5 REVISED DEVELOPMENT PLAN SCHEME

5.1 The current Dundee Local Development Plan was adopted on 5 December 2013. Legislation requires the Council to undertake a review of its Local Development Plan on a five-yearly cycle to ensure that an up to date plan is in place at all times.

5.2 The Development Plan Scheme 2017, as contained in the appendix to this report, identifies the key dates for the review of the existing Dundee Local Development Plan 2014.

5.3 The Development Plan Scheme identifies that during 2016 activities undertaken included gathering evidence for the review of the Local Development Plan; undertaking engagement

with key stakeholders; a consultation on the Main Issues Report and Environmental Report; and progressed the preparation of a Proposed Plan.

- 5.4 The City Council must await the approval by Scottish Ministers of the new TAYplan Strategic Development Plan before it can publish a Proposed Local Development Plan. It is expected that the new TAYplan will not now be published until Spring 2017. The dates within this Development Plan Scheme have been amended to reflect this requirement.

6 POLICY IMPLICATIONS

- 6.1 This Report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. There are no major issues.

7 CONSULTATIONS

- 7.1 The Chief Executive, the Executive Director of Corporate Services and Head of Democratic and Legal Services have been consulted and are in agreement with the contents of this report.

8 BACKGROUND PAPERS

- 8.1 None.

Mike Galloway
Executive Director of City Development

Gregor Hamilton
Head of Planning & Economic Development

GH/SP/EC

1 February 2017

Dundee City Council
Dundee House
Dundee

Dundee Local Development Plan Scheme 2017

This Development Plan Scheme 2017 is published by Dundee City Council with regards to the preparation of the Dundee Local Development Plan. It contains updated information on the progress made towards preparing the Dundee Local Development Plan and timescales for the main stages of the plan preparation process.

Background

The Planning etc (Scotland) Act 2006 introduced a process for the replacement of Structure Plans with Strategic Development Plans covering the four main city regions of Scotland and the replacement of Local Plans with Local Development Plans.

The preparation of the Strategic Development Plan for this area is undertaken by the TAYplan Strategic Development Planning Authority (SDPA), whilst Dundee City Council undertakes the preparation of the Dundee Local Development Plan.

This Development Plan Scheme refers only to the Dundee Local Development Plan.

The TAYplan Strategic Development Plan was approved in June 2012 and along with the Dundee Local Development Plan 2014 form the statutory Development Plan for the Dundee City Council Area.

The [TAYplan Strategic Development Plan](#) is currently being reviewed. It is anticipated that a new Strategic Development Plan will be approved in Spring 2017.

Supplementary Guidance on a specific planning topic may be prepared and when adopted forms part of the Development Plan. The adopted Dundee Local Development Plan 2014 identified Supplementary Guidance to be prepared in relation to:

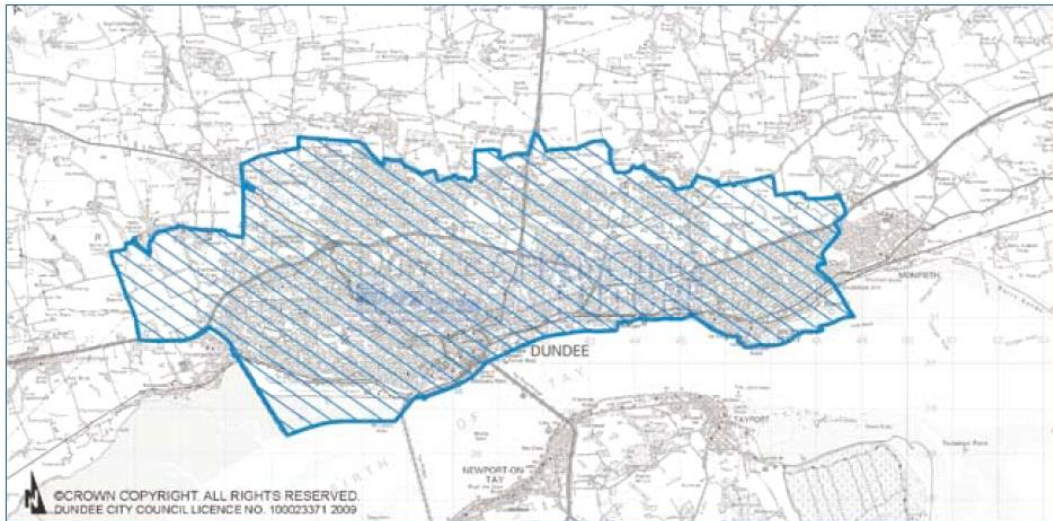
- Developer Contributions,
- Air Quality and Land Use Planning
- Householder Development
- Flood Risk Management

The Supplementary Guidance for Developer Contributions, Air Quality and Land Use Planning and Householder Development have all been prepared and adopted.

It has been decided not to adopt Supplementary Guidance on the subject of Flood Risk Management due to the publication of new SEPA and Scottish Government guidance.

The Dundee Local Development Plan 2014 covers the entire Dundee City Council administrative area and will remain as the statutory Plan until such time as a replacement Local Development Plan is adopted. It is a requirement that all plans be replaced within five years.

Dundee Local Development Plan Area



Strategic Environmental Assessment

The Environmental Assessment (Scotland) Act 2005 makes Strategic Environmental Assessment a legal requirement for certain plans, programmes and strategies, including the Local Development Plan.

The purpose of SEA is to provide proper consideration for the environment by ensuring that environmental issues are considered by decision makers alongside economic and social issues. This is achieved by systematically assessing the potential significant environmental effects of the Plan. The process involves a number of key stakeholders including the Scottish Environment Protection Agency, Scottish Natural Heritage, and Historic Scotland.

The SEA is undertaken in conjunction with the preparation of the Local Development Plan and the findings published in an environment report.

More information on Strategic Environmental Assessment is available from the Scottish Government Website. (<http://www.scotland.gov.uk>)

Habitats Regulation Appraisal

A Habitats Regulation Appraisal (HRA) is mandatory under the Conservation (Natural Habitats) Regulations 1994, as amended. Its purpose is to screen which policies or proposals may have an impact on the conservation objectives and qualifying features of Special Conservation Areas or Special Protection Areas.

The preparation of the HRA will be undertaken in consultation with Scottish Natural Heritage and the outcomes published alongside the Proposed Dundee Local Development Plan.

Preparing a new Dundee Local Development Plan

Stages

The main stages of the process to prepare and implement the Local Development Plan are:

- Preparation and regular updating of a Development Plan Scheme, including Participation Statement (this document)
- Preparation and Publication of a Monitoring Statement
- Preparation and Publication of a Main Issues Report and Environment Report

- Preparation and Publication of a Proposed Plan, and Proposed Action Plan
- Submission of the Proposed Plan, Action Programme, Habitats Regulations Appraisal, Environmental Report and statement of conformity with the Participation Statement to Scottish Ministers
- Examination (to consider any outstanding representations)
- Adoption of Plan and Action Programme

Following publication of the first Development Plan Scheme in 2009, Dundee City Council completed these steps and adopted the first Dundee Local Development Plan on 5 December 2013.

The Local Development Plan will be reviewed every five years to ensure that an up to date Plan is in place at all times. This Development Plan Scheme sets out the intended timescale for the review of the existing Local Development Plan in order to ensure that an up to date plan is in place at all times.

Documents associated with the Dundee Local Development Plan and its review can be viewed on Dundee City Council's website at:

www.dundee.gov.uk/localdevplan; and
www.dundee.gov.uk/localdevplan2

Local Development Plan Review - Timetable

As part of the Development Plan Scheme Ministers require that Councils set out a broad timetable for the stages in the preparation of new or revised plans.

The timetable below sets out the expected timings for the main stages of the Local Development Plan review process.

Any alteration to timescales will be communicated via the annual Development Plan Scheme and via the website at www.dundee.gov.uk/localdevplan

Stage	Plan Preparation Process		Estimated Timetable
	Local Development Plan	Strategic Environmental Assessment	
	Publication of Development Plan Scheme including participation statement		March 2015
Evidence Gathering	Engage with Key Agencies etc. Prepare Monitoring statement and Main Issues Report	Collate baseline information Prepare scoping report and submit to SEA Gateway Environmentally appraise Main Issues Report	Completed During 2015
Main Issues Report	Publish Monitoring Statement and Main Issues Report	Publish Environmental Report	Completed December 2015
	Consultation Period	Consultation Period	Completed February 2016
Proposed Plan	Consider consultation responses and prepare Proposed Plan and Action Programme	Consider consultation responses Environmentally appraise Proposed Plan Undertake Appropriate Assessment Amend Environmental Report	During 2016
	Publish Proposed Plan and Proposed Action Programme	Publish Revised Environmental Report Prepare HRA Record – Appropriate Assessment	July 2017
	Period for consultation and submission of representations. Notify neighbours.	Consult on Environmental Report	Summer 2017
Submission to Ministers	Consider representations. Prepare response and Report of Conformity with Participation Statement.	Consider responses	Autumn 2017
	Submit Proposed Plan, action programme and Statement of Conformity with Participation Statement (as modified if relevant) with Note of Representations and how taken account of to Ministers. Publicise submission of plan.	Submit Habitats Regulation Appraisal to Ministers	November 2017
Examination	Examination of Proposed Plan		Winter 2018
Consider Recommendations	Planning authority considers recommendations and prepares Modifications, Proposed Plan as modified and Statement of Explanation for not accepting any recommendations	Environmentally appraise modified plan if necessary	Summer 2018
	Publish Modifications and Proposed Plan as modified. Advertise intention to adopt Plan. Send Ministers the Proposed Plan as modified etc.	Ministers publish revised Environmental Report and Habitats Regulation Appraisal if required	Autumn 2018
Adoption	Planning Authority adopts plan	Publish post-adoption SEA statement.	December 2018
Publish Action	Publish Action Programme		December 2018

Programme			
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Participation Statement

Dundee City Council is committed to encouraging participation with wide stakeholder and public involvement in the preparation of the Dundee Local Development Plan.

By inviting involvement at all stages of the Plan's preparation, the Council seeks to ensure that those with an interest in the area e.g. members of the public, businesses, key organisations and community groups, have an opportunity to contribute their views before decisions are taken. This applies equally to those who support elements of the Plan as to those who wish to make objections.

In doing so the Council will seek to ensure that:

- Arrangements for participation are as open, transparent and practical as possible
- Information is provided fully and as early as possible
- Communication is provided through appropriate and widely accessible means, in particular by use of the council's website

The participation process will seek to involve a wide range of parties including:

- Public Sector Groups (including key government departments and agencies)
- Private Sector groups (including business, retail and housing development interests)
- Established Community Groups (including Community Councils)
- Voluntary and environmental organisations
- Local Community Planning Partnerships (LCPP)
- General members of the community, including younger citizens.

To assist the Council in ensuring that those who want to be involved in the process are kept up-to-date on progress there is the opportunity to register contact details to receive future correspondence.

To register details - please send an e-mail to localdevplan@dundeecity.gov.uk

General information and associated documents will be available through the webpages at www.dundeecity.gov.uk/localdevplan2. Key stages of the process will additionally be advertised via email to registered persons.

Making Representations

At every stage in the plan preparation process Dundee City Council encourages everyone to make representations, both in support of the Plan and in raising representations or objections to it. This will be facilitated by e-mail (localdevplan@dundeecity.gov.uk), via the website www.dundeecity.gov.uk/localdevplan2, and in letter form.

Representations are sought in respect of all aspects of the Local Development Plan including the Environment Report.

All representations and objections will be placed on a public register and are not confidential.

Accessing Documents and Up To Date Information

Dundee City Council will make copies of the most up to date documents relating to the production of the Local Development Plan available principally through its website at:

www.dundeecity.gov.uk/localdevplan (Local Development Plan 2014); and

www.dundeecity.gov.uk/localdevplan2 (Local Development Plan Review)

Contact

The main point of contact for correspondence should be:

by e-mail:

localdevplan@dundeecity.gov.uk

By post:

Local Development Plan
Development Plans & Regeneration Team
City Development Department
Dundee City Council
Dundee House
50 North Lindsay Street
Dundee
DD1 1LS

ITEM No ...9.....

REPORT TO: CITY DEVELOPMENT COMMITTEE – 27 FEBRUARY 2017

REPORT ON: DUNDEE CITY COUNCIL (VARIATION OF 20MPH SPEED LIMITS AROUND SCHOOLS) ORDER 2017

REPORT BY: EXECUTIVE DIRECTOR OF CITY DEVELOPMENT

REPORT NO: 49-2017

1 PURPOSE OF REPORT

1.1 This report considers the review of 20mph speed limits around schools at various locations across Dundee to reflect the closure of schools in previous years.

2 RECOMMENDATION

2.1 It is recommended that the Committee approve the preparation of a Traffic Regulation Variation Order to vary the provisions of the Dundee City Council (20mph Speed Limits Around Schools) Order 2005.

3 FINANCIAL IMPLICATIONS

3.1 The costs of preparing the Order will be met by the Car Park Trading Account.

4 BACKGROUND

4.1 It is proposed to vary the Dundee City Council (20 mph Speed Limits Around Schools) Order 2005 to remove the provision for speed limits that are no longer required due to the closure/replacement/relocation of various schools throughout the city. The removal of the 20 mph speed limits were for the former schools:

a Eastern Primary School (Whinny Brae)

Monifieth Road
Oakley Place
Queen Street
Rowanbank Gardens
St Vincent Street
Whinny Brae

b Lawsid Academy

Camperdown Road
Macalpine Road
Macalpine Square
Rannoch Road
West School Road

c Lochee Primary School

Donald Street
South Road
Yeaman's Lane

d Macalpine Primary School

Macalpine Road
St Leonard Road
St Leonard Terrace

- e St Mary's Road
Mid Craigie Primary School
Longtown Terrace
Mauchline Avenue
Pitairlie Road
- f Mossgiel Primary School
Ballochmyle Drive
Kilbride Place
Maybole Place
Summerfield Avenue
- g Park Place Primary School
Artillery Lane
Cross Lane
Old Hawkhill
Palais Court
Park Place
South Tay Street
Temple Lane
West Port
- h St Margaret's RC Primary School
Lauderdale Avenue
Nithsdale Avenue
Teviotdale Avenue
- i St Saviour's RC High School
Drumgeith Road

5 POLICY IMPLICATIONS

- 5.1 This Report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. There are no major issues.

6 CONSULTATIONS

- 6.1 The Chief Executive, the Executive Director of Corporate Services and Head of Democratic and Legal Services have been consulted and are in agreement with the contents of this report.

7 BACKGROUND PAPERS

- 7.1 There are no background papers of relevance to this report.

Mike Galloway
Executive Director of City Development

Neil Gellatly
Head of Roads and Transportation

NHG/CB/KM

24 January 2017

Dundee City Council
Dundee House
Dundee

ITEM No ...10.....

REPORT TO: CITY DEVELOPMENT COMMITTEE – 27 FEBRUARY 2017
REPORT ON: BUSINESS GATEWAY CONTRACTING
REPORT BY: EXECUTIVE DIRECTOR OF CITY DEVELOPMENT
REPORT NO: 52-2017

1 PURPOSE OF REPORT

- 1.1 To seek Committee Approval to procure Council and European Regional Development Fund (ERDF) Business Gateway services through the appointment of ELEVATOR to deliver the service from April 2017 to March 2019 with the option to extend the contract by 3 further single years up to March 2022.

2 RECOMMENDATION

- 2.1 It is recommended that the Committee
- a Approves the awarding of the Business Gateway Contract for the period 2017-2019 to Elevator, and
 - b Notes that the option to extend the contract for a further 3 years will be considered in the context of the Tay Cities Deal.

3 FINANCIAL IMPLICATIONS

The maximum total annual value of the contract is £1,217,317. Funding for the Business Gateway Contract is contained within City Developments Revenue Budget. In addition there are activities that will be supported by the European Regional Development Fund allocation from the Scottish Government. The annual contract value is made up of £1m from Dundee City Council and £217,317 from the European Regional Development Fund.

4 BACKGROUND

- 4.1 Dundee City Council has acted as the lead authority for the Tayside Business Gateway contract since it was transferred from Scottish Enterprise in 2008. The contract is operated on behalf of Dundee, Angus and Perth and Kinross Councils.

- 4.2 The contract is part of a Scottish national network of Business Gateway contracts. The Business Gateway Scotland Management Group supported by the Business Gateway Operational Network Group has developed a national specification for tendering of new contracts for Business Gateway.

Dundee City Council began the full OJEU tendering process in September 2016. Following 23 notes of interest 2 formal responses and full submissions were received.

- 4.3 The tenders were assessed on the basis of 70% quality and 30% price. Evaluation and scoring of the method statements received with the submissions was carried out by Dundee City Council Officers and an independent Officer from the Business Gateway National Unit. Both tenderers were then invited to present their proposals to a panel consisting of representatives from each of the 3 Tayside Local Authorities who endorsed the scoring. ELAVATOR (the current provider of Business Gateway services in this area) received the highest score and is therefore the preferred bidder.

- 4.4 The Scottish Government and COSLA have agreed 8 key principles for Business Gateway services. Local Authorities are responsible for ensuring that these are implemented. The 8 key principles are:
- 1 Local Authorities are responsible for local economic development and Business Gateway is a key element of the support they provide to businesses.
 - 2 Businesses across Scotland can expect a consistent start-up service and a consistent growth advisory service. These core services are complemented by local services, designed by local authorities responding to the needs and opportunities of their local business base.
 - 3 Business Gateway will be well integrated with other local authority services impacting on business to ensure that businesses get the information they need to set up and flourish.
 - 4 Business Gateway will ensure its services are accessible, making best use of digital technology.
 - 5 Business Gateway is a key part of the economic development landscape and will operate in a joined up way with the range of other organisations offering business support with a particular role in signposting businesses.
 - 6 Local authorities across Scotland will continue to use the Business Gateway brand within agreed guidelines.
 - 7 Business Gateway will engage with businesses and their representative organisations to ensure they are responsive to business needs.
 - 8 The governance structure and accountability of the Business Gateway will be clear and effective at the local authority level and at the national level.
- 4.5 The following table gives the annual targets detailed in the Business Gateway Contract, which will be subject to review on a yearly basis:

Annual Service Targets	Annual Units
Start-up Advisory Service	
Total number of start-up customers who have begun trading	720
Number of higher value start-up customers engaged with, (Early Stage Growth)	100
Number of start-up workshops/seminars held	110
Number of customers attending start-up workshops/seminars	800
Growth Advisory Service (start up and existing businesses)	
Number of growth customers accepted by the Lead Authority for the Growth Advisory Service	75
Number of growth customers accepted into growth pipeline relationship with SE/HIE (target minimum of 40% of above)	30
Number of growth customers accepted into account management relationship with SE/HIE	6
Number of growing business workshops/seminars held	22
Number of clients attending growing business workshops/seminars	160
BG Local Services	
Number of local networking events (minimum)	3
Number of customers accessing business sustainability assistance	10
Number of Entrepreneurial Culture Events (minimum in first two years)	1
BG ERDF Funded Services	
Number of growth customers accessing specialist Adviser support	120
Number of growth customers accessing Expert Help	20
Number of customers accessing Specialist Growth workshops	60
Number of customers supported via the Accelerated High Value Enterprise Programme	36

- 4.6 The contract will be awarded on a payment by results basis with the above targets attracting a unit cost for each output delivered.
- 4.7 The contract for the service will run from April 2017 to March 2019 with the option to extend the contract by 3 further single years up to March 2022 being considered in the context of the Tay Cities Deal.

- 4.8 European Regional Development Funding to support the Business Gateway contract is guaranteed until December 2018 when the current contract award period from Scottish Government ends. The Scottish Government has indicated that there is a strong likelihood that funding support will continue beyond this date. This matter will be monitored and the Committee will be updated in due course.

5 POLICY IMPLICATIONS

- 5.1 This Report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. There are no major issues.

6 CONSULTATIONS

- 6.1 The Chief Executive, the Executive Director of Corporate Services and Head of Democratic and Legal Services have been consulted and are in agreement with the contents of this report.

7 BACKGROUND PAPERS

- 7.1 None

7.2

Mike Galloway
Executive Director of City Development

Gregor Hamilton
Head of Planning & Economic Development

GH/JS/JM

15 February 2017

Dundee City Council
Dundee House
Dundee

ITEM No ...12.....

CONFIDENTIAL

REPORT TO: CITY DEVELOPMENT COMMITTEE – 27 FEBRUARY 2017
REPORT ON: PROPOSED SALE OF LAND AT 10 KINROSSIE TERRACE, DUNDEE
REPORT BY: EXECUTIVE DIRECTOR OF CITY DEVELOPMENT
REPORT NO: 35-2017

1 PURPOSE OF REPORT

1.1 To seek approval for the sale of land to the south of 10 Kinrossie Terrace, Dundee

2 RECOMMENDATION

2.1 It is recommended that the Committee approve the proposed sale of land extending to 0.0067 ha or thereby, as shown on the attached plan.

3 FINANCIAL IMPLICATIONS

3.1 The sale of land will produce a capital receipt of £1,675 (excluding VAT).

4 BACKGROUND

4.1 Mr and Mrs M Stephen have applied to buy the land extending to 0.0067 ha or thereby which lies adjacent to the south of their property at 10 Kinrossie Terrace, Dundee for the purpose of gardens.

4.2 Provisional agreement has been reached to sell the land to Mr and Mrs M Stephen for the sum of £1,675 excluding VAT.

4.3 The purchaser will be responsible for all legal fees incurred by the Council including any Lands and Buildings Transaction Tax.

4.4 Members are requested to approve the proposed sale.

5 POLICY IMPLICATIONS

5.1 This Report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. There are no major issues.

6 CONSULTATIONS

6.1 The Chief Executive, the Executive Director of Corporate Services and Head of Democratic and Legal Services have been consulted and are in agreement with the contents of this report.

7 BACKGROUND PAPERS

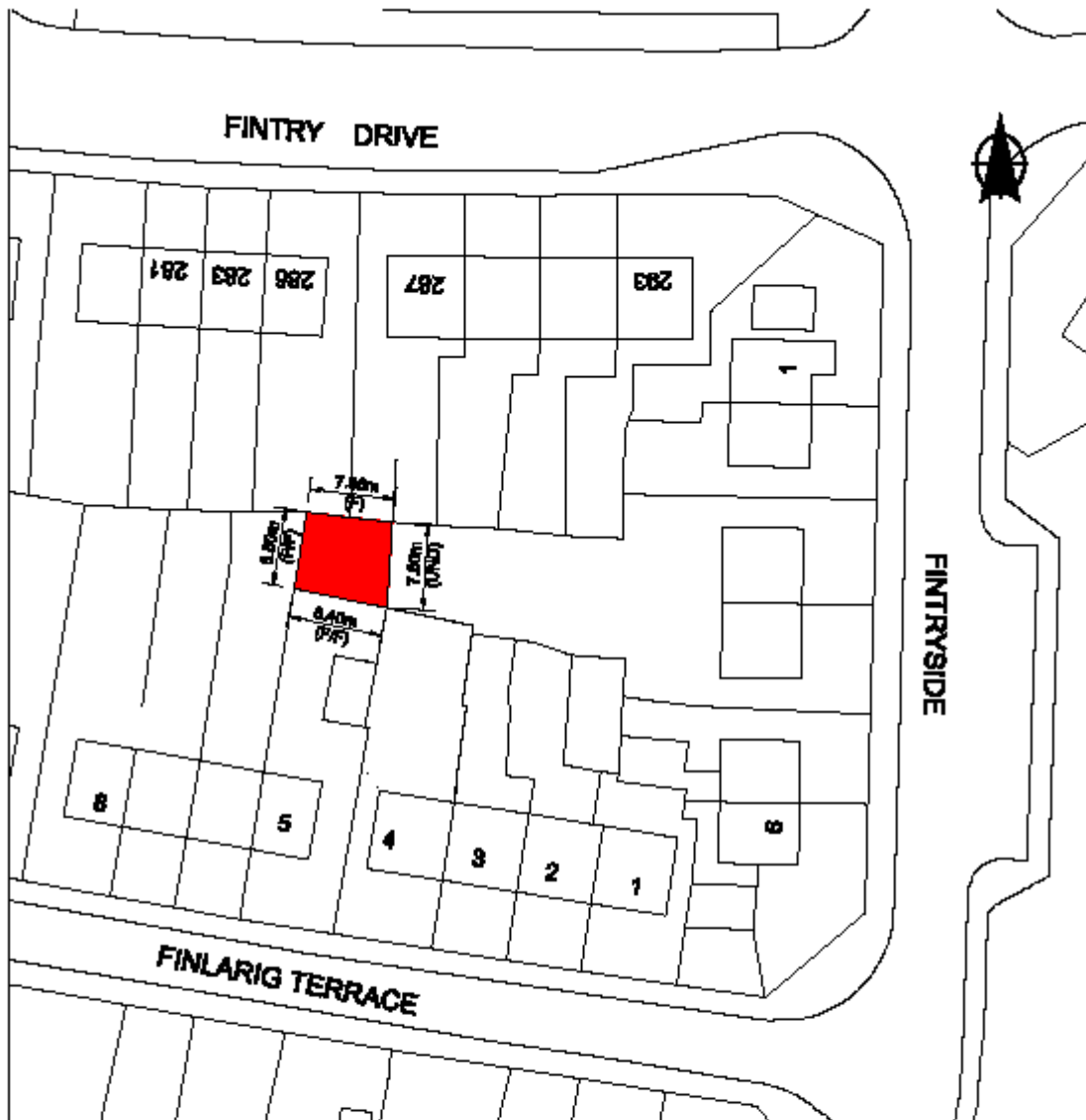
7.1 There are no background papers of relevance to this report.

Mike Galloway
Executive Director of City Development

Fergus Wilson
Head of Design & Property

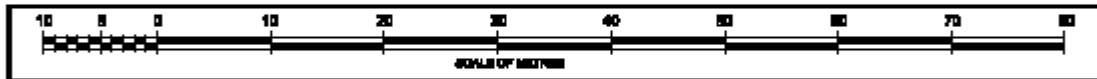
FW/BP/PH


13 February 2017



PART O.A. SHEET NO.258-26

AREA COLOURED RED EXTENDS TO 0.008 HECTARES OR THEREBY



<p>ADDRESS: 285 FINTRY DRIVE DUNDEE</p>	<p>REF:</p> <p>DRAWN: B.P.</p>	<p>Reproduced by permission of Ordnance Survey on behalf of HMSO. © Crown Copyright and database right 2015. All rights reserved. Ordnance Survey Licence number: 100028371 2015</p>
<p>DRAWING: GROUND</p>	<p>SCALE: 1/500</p> <p>DATE: DEC 2016</p>	 <p>Dundee City Council</p> <p>City Development 100 NORTH LINDSAY STREET, DUNDEE</p> <p>TEL: +44 (0) 1382-499000 FAX: +44 (0) 1382-438615</p>

ITEM No ...13.....

CONFIDENTIAL

REPORT TO: CITY DEVELOPMENT COMMITTEE – 27 FEBRUARY 2017

REPORT ON: PROPOSED SALE OF LAND AT 285 FINTRY DRIVE, DUNDEE

REPORT BY: EXECUTIVE DIRECTOR OF CITY DEVELOPMENT

REPORT NO: 36-2017

1 PURPOSE OF REPORT

1.1 To seek approval for the sale of land to the south of 285 Fintry Drive, Dundee.

2 RECOMMENDATION

2.1 It is recommended that the Committee approve the proposed sale of land extending to 0.0058 ha or thereby, as shown on the attached plan.

3 FINANCIAL IMPLICATIONS

3.1 The sale of land will produce a capital receipt of £1,450 (excluding VAT).

4 BACKGROUND

4.1 Mr and Mrs Gordon have applied to buy the land extending to 0.0058 ha or thereby which lies adjacent to the south of their property at 285 Fintry Drive, Dundee for the purpose of garden ground.

4.2 Provisional agreement has been reached to sell the land to Mr and Mrs Gordon for the sum of £1,450 excluding VAT.

4.3 The purchaser will be responsible for all legal fees incurred by the Council including any Lands and Buildings Transaction Tax.

4.4 Members are requested to approve the proposed sale.

5 POLICY IMPLICATIONS

5.1 This Report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. There are no major issues.

6 CONSULTATIONS

6.1 The Chief Executive, the Executive Director of Corporate Services and Head of Democratic and Legal Services have been consulted and are in agreement with the contents of this report.

6.2

7 BACKGROUND PAPERS

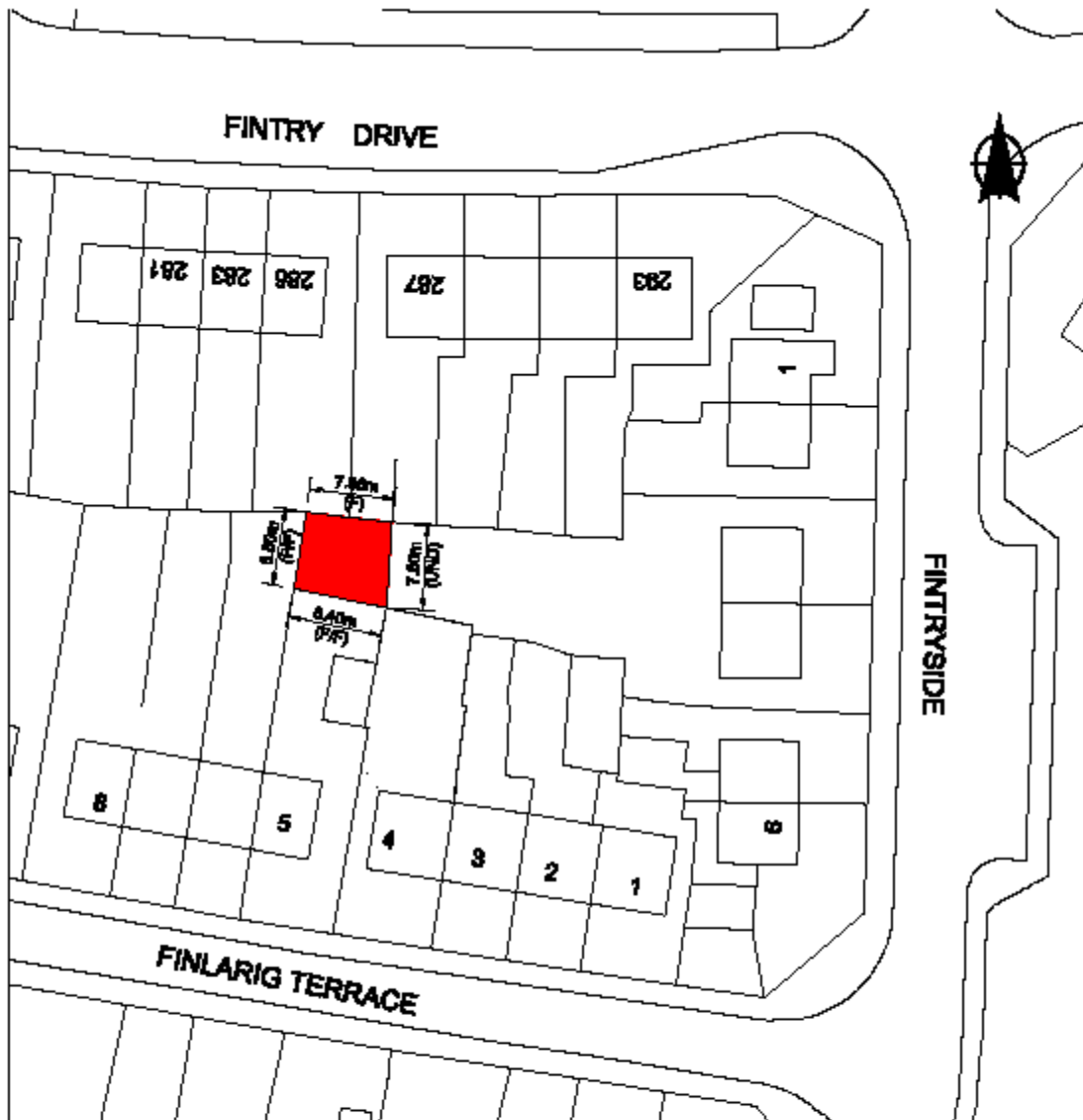
7.1 There are no background papers of relevance to this report.

Mike Galloway
Executive Director of City Development

Fergus Wilson
Head of Design & Property

FW/CC/AK/BP/PH

13 February 2017



PART 0.A SHEET NO.028-06

AREA COLOURED RED EXTENDS TO 0.0086 HECTARES OR THEREBY



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<p>DRAWING: GROUND</p>	<p>SCALE: 1/500 DATE: DEC 2016</p>	<p>Dundee City Council <i>City Developer</i> SHEPHERD WATSON TEL: +44 (0) 1382 499000 FAX: +44 (0) 1382 438015</p>

**NOT FOR PUBLICATION BY VIRTUE OF PARAGRAPHS 6 and 9
OF PART 1 OF SCHEDULE 7A OF THE LOCAL GOVERNMENT (SCOTLAND) ACT 1973**

ITEM No ...14.....

CONFIDENTIAL

REPORT TO: CITY DEVELOPMENT COMMITTEE – 27 FEBRUARY 2017

REPORT ON: COMMERCIAL LEASES/LICENCES AND RENT REVIEWS

REPORT BY: EXECUTIVE DIRECTOR OF CITY DEVELOPMENT

REPORT NO: 57-2017

COMMERCIAL LEASES/LICENCES

Subjects	Tenant	Use	Term	Rental/Fee	Reviews	Remarks
75 Meadowside, Dundee	Mr Iain Weeks	Vaping related sales.	2 years, continuing month and month thereafter.	£2,500 per annum.	N/A	New letting. Previously approved by the Executive Director of City Development in view of the timescales involved, in consultation with the Convener, Labour Group Spokesperson, Bailie Borthwick, Bailie Scott and Councillor Macpherson.
Unit 24, North Wellington Street, Dundee	Mr David Tanner	Service and repair of motor vehicles.	One year.	£6,500 per annum.	N/A	New letting. Previously approved by the Executive Director of City Development in view of the timescales involved, in consultation with the Convener, Labour Group Spokesperson, Bailie Borthwick, Bailie Scott and Councillor Macpherson.

Subjects	Tenant	Use	Term	Rental/Fee	Reviews	Remarks
6 Crichton Street, Dundee	Mr James McDonald	Sale of babies and children's clothing and accessories.	9 May 2008 to 8 May 2026.	£16,250 per annum	9 May 2017 and 3 yearly thereafter.	Proposed assignation of lease from Miss Kirsten Dunnett to Mr James McDonald. As part of the assignation, it is proposed to change the use of the subjects from the sale of ladies fashion to the sale of babies and children's clothing and accessories.

RENT REVIEWS

Subjects	Tenant	Use	Term	Proposed Rental	Existing Rental	Remarks
Unit 6, Peddie Street, Dundee	Free Media Ltd	Storage and distribution of promotional leaflets	28 February 2014 to 27 February 2019	£3,000 per annum	£2,500 per annum	
199 Princes Street, Dundee	Mr and Mrs Curry	Hairdressing Salon	29 April 2015 to 28 April 2018	£5,000 per annum	£4,700 per annum	
Site extending to 0.0194 Hectares or thereby, Wolseley Street, Dundee	Mrs Shona Scullion	Site for a hall for health and fitness training and community use	28 May 2016 to 27 May 2019	£1,600 per annum	£1,400 per annum	

Mike Galloway
Executive Director of City Development

Fergus Wilson
Head of Design and Property

CC/MG/KM

8 February 2017